



LEDBURY TOWN COUNCIL

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2 February 2022

TO: Councillors: Chowns, Knight, and Howells

Dear Member

You are invited to attend a meeting of the **Climate Change Working Party on Monday, 7 February 2022 at 6.00 pm at the Town Council Offices, Ledbury** for the purpose of transacting the business set out below.

Yours faithfully

Angela Price
Clerk

AGENDA

1. **Apologies for absence**
2. **Declarations of Interests (Councillors only)**

To receive any declarations of interest and written requests for dispensations.
Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Ledbury Town Council Code of Conduct for Members and by the Localism Act 2011.

(Note: Members seeking advice on this item are asked to contact the Monitoring officer at least 72 hours prior to the meeting)

3. **Presentation from Jennifer Allen – Drainage Officer at Balfour Beatty (Verbal)**
4. **To receive and note the minutes of the Climate Change Working Party held on 6 December 2021 (Pages 190 - 193)**
5. **Action Sheet (Pages 194 - 195)**

- 6. Flooding (Verbal)**
- a) Land to the back of Horse Lane Orchard
 - b) Flood Management Plan
- 7. Ledbury Carnival 2022 (Verbal)**
- 8. Request from the Finance Policy and General Purposes Committee (Verbal)**
- a) The Chair of the Climate Change Working Party to provide a progress report on the Garden Organic Training, and how this will benefit members and the community.
- 9. Funding (Verbal)**
- a) Welcome Back Fund
 - b) Great Places to visit
- 10. Useful sources of information**
- a) Blog - <https://blogs.imf.org/2018/12/12/top-5-blogs-on-climate-change/>
 - b) CAT - <https://cat.org.uk/>
- 11. Date of next meeting**

Members agree to hold the Climate Change working party on the following dates:
Monday, 4 April 2022 at 6:00pm

LEDBURY TOWN COUNCIL

MINUTES OF THE CLIMATE CHANGE WORKING PARTY HELD ON MONDAY, 6 DECEMBER 2021

PRESENT: Councillor Morris, Nina Shields (Chair), Alan Pike, David Maddison and Paul Kinnaird

ALSO PRESENT: Olivia Truman – Community Development Officer
Amy Howells – Minute Taker

CC40 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Howells & Knight, Al Braithwaite, Amanda Lambourne, Dilys Meryl and Christina Vass.

CC41 DECLARATIONS OF INTEREST

None received.

CC42 TO RECEIVE AND NOTE THE MINUTES OF THE CLIMATE CHANGE WORKING PARTY HELD ON 9 AUGUST 2021.

RESOLVED:

That the notes of the Climate Change meeting held on 9 August 2021 be received and noted as a correct record, subject to the following amendments.

To be recorded that Alan Pike was present at the meeting, and not Roger Davies.

CC43 ACTION SHEET

The Community Development Officer provided members with an update on the refill app. She explained that the schemes' purpose was to reduce plastics in the town and encourage visitors and residents to shop more sustainably. She advised members that she had drafted a letter with the Clerk's support which would be distributed to local businesses asking them to sign up to the refill app if possible.

Members agreed that the refill project would help reduce single use plastics by reducing the need for packing and therefore creating less waste.

RESOLVED:

- 1. That COP26 be removed from the Action Sheet.**
- 2. That the Community Development Officer distribute letters to local shops and cafes asking them to support the refill app scheme.**

CC44 UPDATE – PRESENTATION FROM PETER GEBBIE AT HEREFORDSHIRE COUNCIL

Nina Shields advised members that the previous meeting of the Climate Change Working Party was not quorate, however Peter Gebbie from Herefordshire Council flooding department attended to the meeting and provided an informal update. The chairman gave a brief overview of what was discussed and recommended that the committee invite a representative of Balfour Beatty to the next meeting.

RESOLVED:

- 1. That the CDO should invite an officer from Balfour Beatty to a future meeting of the Climate Change Working Party to discuss local flooding issues and a possible flood management plan.**
- 2. That a contact number and link to report blocked storm drains be put on Ledbury Town Council website for residents to use.**

CC45 FLOOD MANAGEMENT

Members were provided with a picture of land at the back of Horse Lane Orchard. A resident had approached Ledbury Town Council with concerns that a substantial amount of flooding in the town had come from Conigree woods, and believed that with some flood resilience, the amount of flooding in the High Street could be reduced.

Nina Shields suggested turning the small boggy area at the back of Horse Lane Orchard to a wildlife habitat and pond, with the help from Herefordshire Council and the landowners.

Members thought that the land to the back of Horse Lane Orchard formed part of Conigree woods, which was potentially owned by the Forestry Commission or Eastnor Estate.

RESOLVED:

- 1. That a Recommendation be sent to the E&L committee, to contact the Forestry Commission and obtain permission to turn the boggy area of land behind Horse Lane Orchard, into a pond to alleviate the flooding as well as create a wildlife habitat.**
- 2. Flood Management Plan to be added to Action Sheet.**

CC46 INITIATIVES AND SCHEMES

Members were given updates on initiatives and schemes.

RESOLVED:

- a) **COP 26 – Completed and to be removed off of the Action Sheet.**
- b) **Refill App – Letters being distributed to local shops that would benefit.**
- c) **Proposed LTC Climate Change blog - Members suggested creating a blog that could provide information on how to be more sustainable with the help from community groups and schools.**
- d) **Great Big Green Week – It was decided more organising needs to be done for future events. Recommendation made to E&L that a diary of events be created and consider allowing a certain expenditure.**
- e) **Garden Organics – Updates were received and noted by members. Volunteers are undergoing training in the New Year for them to be able to talk to the public about domestic waste and the current issues.**
- f) **Town Trail and Climate Grant – Sustainable Ledbury continue to work on cutting back the undergrowth along the Town Trail. During their latest session they carried out work near the skate park, removing lower branches and low hanging ivy from some of the trees to allow more light into the area. Sustainable Ledbury have applied to HC for a grant to fund equipment.**

CC47 BUDGET

a) High visibility jackets

Members agreed that it would be beneficial to purchase 20 high visibility jackets for volunteers to wear whilst undertaking work. Nina Shields suggested the following slogan on the back of the jacket, to accompany the LTC logo.

‘LTC FOR THE COMMUNITY’

RESOLVED:

That a recommendation be submitted to the E&L committee to request the purchasing 20 high visibility jackets for Volunteers, with the slogan ‘LTC for the community’ along with the LTC logo.

CC48 USEFUL SOURCES OF INFORMATION

Members were provided with links to useful sources of information. The Community Development Officer advised members that this would be on every agenda going forward.

RESOLVED:

That the useful sources of information be received and noted by members.

CC49 DATE OF NEXT MEETING

RESOLVED:

It was noted that the next meeting of the Climate Change Working Party was scheduled for 7 February 2021.

The meeting ended at 7:15pm.

Signed Dated
(Chair)

DRAFT

Action Plan

Minute No:	Action	Actioned by	Date Actioned	Comments from Committee	Progress	Priority
CC31 (3)	That a RECOMMENDATION be submitted to the Environment and Leisure Committee to agree to facilitating a Climate Change blog on the Council website, in collaboration with schools and local organisations.	CDO	9/08/2021	Members of E&L suggested that the Community Development Officer be asked to provide more information on this initiative before a final decision. Councillors felt that a climate change Blog was not necessary or a good use of time.	More information needed for the E&L committee.	
CC44(1)	That the CDO should invite an officer from Balfour Beatty to a future meeting of the Climate Change Working Party to discuss local flooding issues and a possible flood management plan.	CDO / AO	07/12/2021		CDO invited Drainage Officer at Balfour Beatty to next CCWP on 07/02/22	
CC44(2)	That a contact number and link to report blocked storm drains be put on Ledbury Town Council website for residents to use.	AO	07/12/2021		Contact number and link have been uploaded to the LTC website.	
CC45(1)	That a Recommendation be sent to the E&L committee, to contact the Forestry Commission and obtain permission to turn the boggy area of land behind Horse Lane Orchard, into a pond to alleviate	CDO	20/01/2022	Members asked that the Climate Change Working Party put together a project plan to take back to committee. The lengthsman could help and should be contacted.		

Minute No:	Action	Actioned by	Date Actioned	Comments from Committee	Progress	Priority
	the flooding as well as create a wildlife habitat					
CC45(2)	Climate Change Working Party create a flood management plan	WP				
CC47(1)	That a recommendation be submitted to the E&L committee to request the purchasing 20 high visibility jackets for Volunteers, with the slogan 'LTC for the community' along with the LTC logo.	CDO/ AO	03/02/2022	That the committee produce three quotes for personalised high vis jackets.	Admin Officer looking into quotes.	