

Agenda Item
4

**MINUTES OF A MEETING OF THE
ECONOMIC DEVELOPMENT & PLANNING COMMITTEE
HELD ON 09 JULY 2020
VIA ZOOM**

PRESENT: Councillors: Bannister, Eakin, Harvey, Howells, Morris

IN ATTENDANCE: Angie Price – Town Clerk

P215. APOLOGIES

Apologies were received from Councillor Vesma and Manns

P216. DECLARATIONS OF INTEREST

No declarations of interest were received.

P217. PUBLIC PARTICIPATION

A request was received from Griff Holiday in relation to volunteering on the Market Tourism Working party.

**P218. TO APPROVE AND SIGN THE MINUTES OF A MEETING OF THE
ECONOMIC DEVELOPMENT & PLANNING COMMITTEE OF 11
JUNE 2020 AS A CORRECT RECORD**

RESOLVED:

That the minutes of the meeting of the Economic Development & Planning Committee held on 11 June 2020 be approved and signed as a correct record.

P219. TERMS OF REFERENCE

Councillor Bannister felt that the Terms of Reference needed to be tweaked to provide more Economic Development delegation within them.

Councillor Howells suggested that the working parties that were due to be set up later in the agenda should consider the corporate plan and feed back to the Economic Development & Planning Committee.

Councillor Morris advised that the issue of Economic Development had been around for a number of years. He felt that this is something that should, especially in the wake of recent events, be considered with progress being made in respect of developing the town. He suggested there should be topics and how these will be progressed.

Councillor Knight advised that she was aware staff were busy working behind the scenes and it was important for Councillors to give them clear guidance on the timetable for projects.

Councillor Eakin proposed that the current Terms of Reference remain as they are, but that working parties would be contribute to how they think their activities could be represented in the Terms of Reference.

RESOLVED:

- 1. That the current Terms of Reference be noted, subject to consideration of the Corporate Plan, and that it be noted that the working parties will provide Terms of Reference for consideration by the Committee once set up.**

P220.

WORKING PARTIES

Nominations were requested for Members to sit on the following working parties. The Town Clerk advised members that she was going to create a press release inviting members of the public to also join working parties.

Councillor Harvey felt that both the Charter Market and Market House Development Working parties were very similar and proposed that they be amalgamated. She also proposed that the working party devolved services be changed to Partnership

Councillor Harvey suggested a change to the proposed Devolved Services Working Party to "Progressing Partnership Working", to enable a more formal opportunity for the council to work with third sector organisations.

Councillor Morris expressed his concerns regarding the lack of traders to the charter market on Tuesday and Saturdays. He asked whether the Town Clerk could provide an update on the traders that have been contacted and what their responses were.

The Town Clerk advised that some market traders have not returned to the Charter Market due to Covid-19, however, the council have welcomed two new traders to the market.

Councillor Morris provided an update on some things going on in the town that he felt are really important to the advancement of the town as follows as points that can be listed as headings for the council to work with local groups on:

- Ledbury Places and the Poetry Festival keen to move into the Barret Browning building;
- Ledbury Places producing new information boards;

- Replacement of the bells in the Church Tower.

Councillor Eakin proposed that the current Terms of Reference remain as they are, but that working parties would be contribute to how they think their activities could be represented in the Terms of Reference.

Councillor Harvey suggested that the Climate Change Working Party should sit under the Environment & Leisure Committee.

Councillor Harvey proposed that members deferred the Devolved Working Party until the council have created a work programme in place.

Neighbourhood Development Plan

Councillor Harvey & Councillor Howells

Traffic Management

Councillor Eakin & Councillor Bannister

Charter Market & Market House Development

Councillor Morris & Councillor Knight

Progressing Partnership Working

Deferred until such time there is a work programme in place.

Climate Change

Councillor Knight & Councillor Howells

Town Marketing and Tourism

Griff Holiday, Councillor Knight, Councillor Morris, and Councillor Howells

RESOLVED:

1. That the Membership of the Council's Working Party's for the 2020/21 Municipal Year be as above and that the Clerk produce a press release inviting members of the public to join the working parties.
2. That the Climate Change Working Party sit under the Environment & Leisure Committee.
3. That the Clerk prepare a press release to invite members of the public to join Councillors on the working parties.

P221. **PLANNING CONSULTATIONS**

1. Planning Application 193404 – Little Bush Pitch, Ledbury, Herefordshire

Councillor Howells updated members on the planning application and proposed that the decision be deferred until he has more information.

RESOLVED: To be deferred to the next meeting of the Economic Development & Planning Meeting.

2. Planning Application 201438 – Meadow Rise, ledbury, Herefordshire, HR8 1LG

RESOLVED: NO OBJECTION

3. Planning Application 201635 – Land at Spindle Cottage, Upper Mitchell, Ledbury, Herefordshire

RESOLVED: NO OBJECTION

4. Planning Application 201677- Pick Hillock, Ledbury, Herefordshire

RESOLVED: NO OBJECTION

5. Planning Application 201715 – South Lodge, South Parade, ledbury, Herefordshire

RESOLVED: NO OBJECTION

6. Planning Application 202041 – The Garden House, Church Street, Ledbury

RESOLVED: NO OBJECTION

P222. **PLANNING DECISIONS**

RESOLVED:

That the list of planning application decisions be received and noted.

P223. **NOTIFICATION OF VIRTUAL INQUIRY IN RESPECT OF APPLICATION NO, 171532 – LAND NORTH OF THE VIADUCT**

Councillor Harvey thanked the staff in the office for regularly updating the website and keeping the public updated with regards to the appeal. She noted that the Clerk and Councillor Knight had secured the Royal Hall to enable the screening of the Inquiry. She asked whether it would be beneficial for councillors who are giving evidence on the day to work in the same room to support one another and give advice if needed. She suggested using the panelled room in the office and it was agreed that this could be discussed in the upcoming conference call between the witnesses and the Barrister.

Councillor Harvey asked that the Town Clerk and staff in the office keep the residents up to date with the site visits and when they will be happening.

RESOLVED:

That the notification of the virtual inquiry be received and noted

P224. **REVIEW OF OUTSTANDING MAJOR HOUSING APPLICATIONS IN LEDBURY**

Councillor Bannister advised Members that he requested this on the agenda so that the Committee were provided with an update on the status of all outstanding major housing applications which would assist the working party to consider such applications moving forward.

Councillor Harvey noted that the application in respect of the alteration of the detailed planning application for the cricket which is currently going through the approval process and is currently on Hereford Council's website for consultation. She advised that the detailed planning permission was granted for an open market development with around 40% of the houses being affordable. However, the development owner has now requested that the site be 100% social housing.

Councillor Howells advised that a hybrid application had been submitted regarding the application in request of the Leadon Vale proposed development.

Members discussed the Neighbourhood Development Plan and whether the land at the football club had been included as land allocated for the housing supply, which was not clear from the Plan.

RESOLVED:

That the review of outstanding major housing applications in Ledbury be received and noted.

P225. **HEREFORD COUNCIL COVID-19 EMERGENCY RESPONSE ACTIVE TRAVEL MEASURES**

Members were provided with correspondence from Balfour Beatty Living Places regarding the proposed emergency active travel response.

Councillor Bannister felt that it was important that the widening of the pavement in High Street was done correctly, which in turn would support the market in the town.

The report advised that the measures were planned to be implemented from the beginning of July.

Councillor Harvey provided an overview on the proposal to widen the pavement on High Street and the effect this would have on available parking and the proposals for Woodleigh Road. She raised an issue for future discussion about how the area under the Market House may be able to be used by local cafes to help with social distancing.

RESOLVED:

That the Hereford Council Covid-19 Emergency Travel response be received and noted

P226. **CORRESPONDENCE RECEIVED IN RELATION TO LEADON VALE PROPOSAL**

Members were provided with correspondence received from a local resident on behalf of the Ledbury & District Civic Society, in respect of the Deeley proposal for a Lidl store.

Councillor Bannister proposed that members note the correspondence received from the resident and take it into consideration when considering the application.

RESOLVED:

That Members receive and note the correspondence in relation to the Leadon Vale proposal and that they take this into consideration when considering the application in a future Economic Development and Planning Committee.

P227. **AFFORDABLE HOUSING – DRAFT SUPPLEMENTARY PLANNING CONSULTATION**

The Town Clerk advised that the deadline to submit a response was 15 August and suggested member email her directly with their comments to allow members to read through the document.

Councillor Harvey suggested that the Town Clerk amalgamate the responses received by members via email and that the Chair/Vice of ED&P approve the response before submitting.

RESOLVED:

That Members email The Town Clerk directly with their comments before the deadline of 15 August 2020, noting that the final response will be approved by the Chair/Vice of ED&P

P228. **TOWN MARKETING AND TOURISM**

Members were provided with a newspaper article in relation to Town Marketing and Tourism.

Councillor Bannister proposed that the above agenda Item be delegated to the Town Marketing and Tourism Working Party.

Councillor Morris asked whether there was an update with regards to the Town Map.

The Town Clerk advised that she had received some quotes for the town map, however this will be delegated to working parties where Ledbury residents could also have a say.

RESOLVED:

That the newspaper article in relation to Town Marketing and Tourism be received and noted, noting that the agenda would be delegated to the Town Marketing and Tourism Working Party.

P229. **CHARTER MARKET PROMOTION**

RESOLVED:

That the Charter Market Promotion update be delegated to the Town Marketing and Tourism Working Party.

P230. **SUSPENSION OF STANDING ORDER 7a**

RESOLVED: That members agreed to suspend Standing Order 7a to enable completion of the agenda.

P231. **BUSINESS AND PLANNING BILL – PAVEMENT LICENCES**

Members were provided with correspondence from NABMA in relation to the business and planning bill for pavement licences and were asked to submit a response on how market service has been affected during Covid-19

Councillor Howells asked whether it would be beneficial for members of the Traders Association and Market Traders to provide feedback on the Business and Planning bill.

RESOLVED:

That the Pavement Licenses be received and noted, noting that Councillor Howells and Knight would ask for members feedback at the next meeting of Traders Association

P232. UPDATE IN RESPECT OF NEIGHBOURHOOD DEVELOPMENT PLAN

Councillor Harvey requested a timetable of meetings for the Neighbourhood Development Working Party and that this is published on the Council website and updated regularly.

RESOLVED:

- 1. That the update in respect of the Neighbourhood Development Plan be received and noted.**
- 2. That the notes of the Neighbourhood Development Plan be received and noted**
- 3. That a timetable of Neighbourhood Development Working Party meetings be published on the Town Council website.**

P233. UPDATE IN RESPECT OF TRAFFIC MANAGEMENT COMMITTEE

Due to time constraints members agreed to defer this agenda item to the next Economic Development & Planning committee meeting.

RESOLVED:

That this agenda item be deferred to the next Economic Development & Planning Committee meeting.

P234. FASTERSHIRE – HIGHER INTERNET BANDWITH IN LEDBURY

Due to time constraints members agreed to defer this agenda item to the next Economic Development & Planning Committee Meeting.

RESOLVED:

That this agenda item be deferred to the next Economic Development & Planning Committee meeting on 13 August 2020.

P235. RESPONSE FROM NHS HEREFORDSHIRE IN RESPECT OF X-RAY SERVICES IN LEDBURY

Due to time constraints members agreed to defer this agenda item to the next Economic Development & Planning Committee Meeting on 13 August 2020.

RESOLVED:

That this agenda item be deferred to the next Economic Development & Planning Committee meeting on 13 August 2020.

P236. DEVOLVED SERVICES

Due to time constraints members agreed to defer this agenda item to the next Economic Development & Planning Committee meeting.

RESOLVED:

That this agenda item be deferred to the next Economic Development & Planning Committee meeting on 13 August 2020.

P237. CORPORATE PLAN

Councillor Harvey proposed a task and finish group to develop the Corporate Plan.

Councillor Howells agreed with Councillor Harveys proposal and felt that it would be beneficial for members of the task and finish group to look though the corporate plan one topic at a time to create actions and recommendations efficiently.

RESOLVED:

- 1. That the Corporate Plan be received and noted.**
- 2. That a Task and Finish group look through the Corporate Plan and create actions and recommendations.**

P238. SLOW WAYS PROJECT

Due to time constraints members agreed to defer this agenda item to the next Economic Development & Planning Committee meeting on 13 August 2020.

RESOLVED:

That this agenda item be deferred to the next Economic Development & Planning Committee Meeting on 13 August 2020.

P239. **DATE OF NEXT MEETING**

RESOLVED:

To note that the date of the next meeting of the Economic Development & Planning Committee is scheduled for Thursday, 13 August 2020 at 7.30 pm by virtual means.

The Meeting ended at 9.45 pm.

Signed

Dated

DRAFT

ACTION SHEET

ECONOMIC DEVELOPMENT & PLANNING COMMITTEE

09-Jul-20

| Minute No. | Action | To be Actioned by | Date Actioned | Comments | Status |
|------------|---|-------------------|---------------|---|--------|
| P2220(2) | That the Climate Change Working Party sit under the Environment & Leisure Committee. | TC | | Date to be confirmed for first meeting | |
| P2220(3) | That the Clerk prepare a press release to invite members of the public to join Councillors on the ED&P working parties. | AO | 10.07.2020 | | |
| P227 | That Members email The Town Clerk directly with their comments before the deadline of 15 August 2020, noting that the final response will be approved by the Chair/Vice of ED&P | TC | | No comments received to date | |
| P228 | That the newspaper article in relation to Town Marketing and Tourism be delegated to the Town Marketing and Tourism Working Party. | TC | | Date to be confirmed for first meeting | |
| P229 | That the Charter Market Promotion update be delegated to the Town Marketing and Tourism Working Party. | TC | | Date to be confirmed for first meeting | |
| P231 | That Councillor Howells and Knight ask for members of the Traders Association feedback in relation to the Pavement Licenses. | PH & DK | | No report back as yet | |
| P232(3) | That a timetable of Neighbourhood Development Working Party meetings be published on the Town Council website. | TC/AO | | Timetable to be confirmed with Council Members of Working Party | |
| P233 | UPDATE IN RESPECT OF TRAFFIC MANAGEMENT COMMITTEE Due to time constraints members agreed to defer this agenda item to the next Economic Development & Planning committee meeting. | TC | | To be considered on next ED & PL agenda | |
| P234 | FASTER SHIRE – HIGHER INTERNET BANDWIDTH IN LEDBURY Due to time constraints members agreed to defer this agenda item to the next Economic Development & Planning Committee Meeting | TC | | To be considered on next ED & PL agenda | |

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| P235 | RESPONSE FROM NHS HEREFORDSHIRE IN RESPECT OF X-RAY SERVICES IN LEDBURY - Due to time constraints members agreed to defer this agenda item to the next Economic Development & Planning Committee Meeting on 13 August 2020. | TC | | To be considered on next ED & PL agenda | |
| P236 | DEVOLVED SERVICES - Due to time constraints members agreed to defer this agenda item to the next Economic Development & Planning Committee meeting. | TC | | To be considered on next ED & PL agenda | |
| P237(2) | That a Task and Finish group look through the Corporate Plan and create actions and recommendations. | TC & AO | | Date to be confirmed for first meeting | |
| P238 | SLOW WAYS PROJECT- Due to time constraints members agreed to defer this agenda item to the next Economic Development & Planning Committee meeting. | TC | | To be considered on next ED & PL agenda | |