

LEDBURY TOWN COUNCIL

**MINUTES OF A MEETING OF THE RESOURCES COMMITTEE HELD 23
NOVEMBER 2020 VIA VIRTUAL MEANS**

PRESENT: Councillors Bannister, Eakin, Harvey, Knight, Morris and Vesma
(Town Mayor and Chair)

ALSO PRESENT: Angie Price – Town Clerk

R87. APOLOGIES

None received

R88. DECLARATIONS OF INTEREST

No declarations of interest were received.

**R89. TO APPROVE AND SIGN AS A CORRECT RECORD THE MINTUES
OF AN EXTRAORDINARY MEETING OF THE RESOURCES
COMMITTEE HELD ON 3 SEPTEMBER 2020**

RESOLVED:

That the minutes of the meeting of the Resources Committee held
on 3 September be approved and signed as a correct record.

R90. EXCLUSION OF PRESS AND PUBLIC

RESOLVED: that in accordance with section 1(2) of the Public
Bodies (Admission to Meetings) Act 1960, in view of the
confidential nature of the business about to be transacted, in the
public interest the press and public were excluded from the
remainder of the meeting.

R91. OPERATIONAL/STAFF REVIEW

Members were provided with a copy of the Staff/Organisational Review
report and an additional report from the Clerk.

Members were requested to take into consideration that since the report
was first drafted there had been a number of changes in respect of
staffing.

After considerable discussion in respect of both reports and options
provided within and it was felt that this needed considerably more
concepts and options prior to any one option being agreed on.

1252 1351

RESOLVED:

1. That the Clerk undertake a market analysis and costing out of different roles as suggested and provide the various options discussed and that these be submitted to a meeting of the Resources Committee scheduled for 7 January 2020.
2. That Members of the Resources Committee provide any suggestions for consideration to the Clerk no later than Monday, 21 December 2020.
3. That the Resources Meeting scheduled for 7 January 2020 should be a meeting of Committee Chairs only with no substitutes.
4. That the summary and action plan provided on pages 45 and 46 of the Staff/Organisational Review be provided to all other Councillors.
5. That Members consider using the review as an opportunity to review the Council's committee structure
6. That the Clerk provide a draft job description for the Deputy Town Clerk at the meeting of the Resources Committee scheduled for 7 January 2020, with a view to commencing the recruitment early in 2021.

R92.

DATE OF NEXT MEETING

To note that the next meeting of the Resources Committee is scheduled for 7 January 2020

The meeting ended at 8.15 pm.

Signed

Dated

ACTION SHEET
RESOURCES COMMITTEE
05.11.2020

Minute No.	Action	To be Actioned by	Date Actioned	Comments	Status
R91(1)	That the TC investigate the possibility of a ramp being fitted to the exit onto Church Street from the painted room, noting that a report is submitted to the E & L Committee	TC		Awaiting information from Tour Guides as per minute R91(2)	In Progress
R91(2)	That the Tour Guides provide members with data on how many visitors have struggled with the access to the painted room	TG	11.11.2020	TG's asked for information	In Progress

