

Date : 20/11/2020

Ledbury Town Council Current Year

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Time: 11:01

Trial Balance for Month No: 6

User : SA

Account Number Order

A/c Code	Account Name	Centre	Centre Name	Debit	Credit
120	Vat Due			23,604.39	
150	Stock			1,748.02	
200	Lloyds A/c (235) (Bus Ext)			7,698.17	
202	Premier A/c (736) Comm Call			366,857.81	
203	Public Sector Deposit Fund			151,827.36	
210	Petty Cash			29.14	
310	General Fund				313,900.05
1090	Charter Market Income	301	Planning/Economic Development		4,076.00
1100	Cemetery Interment Income	102	Cemetery & Buildings		6,621.00
1130	Cemetery Memorial Permit Incom	102	Cemetery & Buildings		2,490.00
1160	Mortuary Rent Income	102	Cemetery & Buildings		1,000.02
1290	War Memorial Refurb Donation	118	Minor Infrastructure		15,321.00
1291	Bollard Refurb Donation	118	Minor Infrastructure		100.00
1450	Painted Room Sales Income	105	Painted Room		147.85
1451	Painted Room Donations Income	105	Painted Room		660.18
1460	Ceremony Room Income	120	Non-Statutory Services		1,016.00
1471	Dog Poop Bags	127	Services and Events		393.56
1870	Bank Interest Received Income	220	Finance and General Purposes		293.04
1875	Miscellaneous Income	127	Services and Events		31.50
1900	Precept Income	220	Finance and General Purposes		531,978.00
1901	Council Tax Support Grant	220	Finance and General Purposes		500.00
1902	Western Power WayLeave	220	Finance and General Purposes		5.95
4000	Staff Salaries	102	Cemetery & Buildings	10,967.95	
4000	Staff Salaries	120	Non-Statutory Services	52.89	
4000	Staff Salaries	230	Management and Payroll	45,869.65	
4000	Staff Salaries	235	Office Facilities & Equipment	6.59	
4001	Temporary Staff Salaries	230	Management and Payroll	4,326.88	
4014	Lengthsman scheme (basic)	125	Green Spaces Maintenance		672.00
4015	P3 scheme	125	Green Spaces Maintenance		448.00
4018	National Insurance	103	Grounds Maintenance		541.41
4018	National Insurance	230	Management and Payroll	22,114.81	
4019	Pension	103	Grounds Maintenance		718.86
4019	Pension	230	Management and Payroll	25,599.72	
4050	Staff Training	230	Management and Payroll	468.00	
4051	Officers Travel/Conference/Sub	230	Management and Payroll	449.00	
4110	Rates	102	Cemetery & Buildings	1,402.88	
4110	Rates	201	Market House	811.75	
4110	Rates	202	Town Council Offices	3,617.50	
4115	Environmental Services	102	Cemetery & Buildings	140.00	
4122	Electricity	102	Cemetery & Buildings	979.52	
4122	Electricity	201	Market House	6,870.60	
4123	Lighting Heating, Running Cost	102	Cemetery & Buildings	43.55	

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## Account Number Order

A/c Code	Account Name	Centre	Centre Name	Debit	Credit
4123	Lighting Heating, Running Cost	201	Market House	299.81	
4123	Lighting Heating, Running Cost	202	Town Council Offices	5,304.20	
4150	Cleaning	202	Town Council Offices	814.76	
4160	Window Cleaning	202	Town Council Offices	35.00	
4170	Maintenance	105	Painted Room	115.57	
4170	Maintenance	110	Recreation Ground		1,676.63
4170	Maintenance	202	Town Council Offices	86.23	
4171	PAT Testing	202	Town Council Offices	195.00	
4175	CCTV Maintenance	110	Recreation Ground	499.37	
4176	CCTV Link to Hereford	118	Minor Infrastructure	6,115.26	
4182	Repairs	202	Town Council Offices	95.00	
4185	Alarms	202	Town Council Offices	702.21	
4200	Tools & Materials	102	Cemetery & Buildings	393.74	
4200	Tools & Materials	103	Grounds Maintenance		409.03
4203	Closed Churchyard Maint Contra	101	Closed Churchyard	678.34	
4205	Grounds Maintenance (Contract)	101	Closed Churchyard	794.87	
4205	Grounds Maintenance (Contract)	108	Amenity Areas	3,818.57	
4205	Grounds Maintenance (Contract)	110	Recreation Ground	4,038.21	
4206	Grounds Maintenance (Extras)	102	Cemetery & Buildings	688.50	
4206	Grounds Maintenance (Extras)	110	Recreation Ground	1,752.36	
4212	Definitive Footpaths	118	Minor Infrastructure	326.02	
4214	Gloucester Rd Seats Grass Cut	118	Minor Infrastructure		12.50
4221	War Memorial refurbishment	118	Minor Infrastructure	30,489.25	
4224	Wheely Bins Refuse Collection	101	Closed Churchyard	197.60	
4225	Skip Hire	102	Cemetery & Buildings	710.00	
4230	ROSPA Reports	110	Recreation Ground	58.60	
4236	Repairs Rec Ground Play Equipm	110	Recreation Ground	20.98	
4238	Recreation Ground Youth Shelte	110	Recreation Ground	990.00	
4252	General Park Maintenance	108	Amenity Areas		270.00
4270	Litter Bins	302	Special Projects	2,584.00	
4271	Dog Bags	127	Services and Events	899.96	
4275	Street Furniture	118	Minor Infrastructure	47.98	
4276	External power supply -High St	118	Minor Infrastructure	96.41	
4300	Vehicle Repair	102	Cemetery & Buildings	394.58	
4310	Vehicle Rplacement/Refurb	302	Special Projects	5,649.67	
4330	Fuel	102	Cemetery & Buildings	667.37	
4340	Insurance, Tax & MOT	102	Cemetery & Buildings	837.19	
4400	Stationery	235	Office Facilities & Equipment	1,316.09	
4405	Photocopier Hire	235	Office Facilities & Equipment	406.00	
4410	Photocopier Costs	235	Office Facilities & Equipment	1,334.04	
4415	Office Support & Equipment	235	Office Facilities & Equipment	579.40	
4415	Office Support & Equipment	401	Full Council	905.76	

A/c Code	Account Name	Centre	Centre Name	Debit	Credit
4416	Equipment Maintenance	102	Cemetery & Buildings	274.55	
4444	Petty Cash	235	Office Facilities & Equipment	300.00	
4455	Postage	235	Office Facilities & Equipment	270.50	
4455	Postage	401	Full Council	190.00	
4460	Subscriptions	220	Finance and General Purposes	603.00	
4480	ICT-Computers	235	Office Facilities & Equipment		335.25
4480	ICT-Computers	401	Full Council	492.00	
4481	Telephones	120	Non-Statutory Services	440.00	
4481	Telephones	235	Office Facilities & Equipment	260.93	
4481	Telephones	401	Full Council	2,417.85	
4482	Website	401	Full Council	149.00	
4483	ICT Services & Software Lease	401	Full Council	3,392.44	
4500	Town Mayors Expenses	225	Councillors/Newsletter	18.45	
4525	Councillors Training	225	Councillors/Newsletter	150.00	
4529	Civic Insignia	210	Civic Matters	364.91	
4532	Flag Pole	210	Civic Matters	120.00	
4540	Election Expenses	225	Councillors/Newsletter	211.66	
4543	Neighbourhood Plan	401	Full Council	3,000.00	
4545	Annual & Other Meetings	225	Councillors/Newsletter	67.72	
4546	Traffic Management	301	Planning/Economic Development	90.00	
4550	Bank Charges	220	Finance and General Purposes	211.35	
4579	Audit Internal	220	Finance and General Purposes	450.00	
4589	Legal Costs Awarded Against Co	220	Finance and General Purposes		7,005.00
4590	Professional Services	220	Finance and General Purposes	89,251.49	
4592	Health & Safety	102	Cemetery & Buildings	448.89	
4592	Health & Safety	115	Town Centre Decorations	17.46	
4592	Health & Safety	202	Town Council Offices	483.02	
4592	Health & Safety	220	Finance and General Purposes	646.00	
4600	Town Crier/Fees & Subs	127	Services and Events	80.00	
4605	Events Barriers	127	Services and Events	470.39	
4607	Events	127	Services and Events	1,660.60	
4640	Christmas Lights	116	Christmas Lights		621.74
4650	Hanging Basket Supply	115	Town Centre Decorations	2,825.50	
4651	Fertiliser/Water Equipment	115	Town Centre Decorations	33.80	
4702	Tour Guides	105	Painted Room	4,845.68	
4800	Barrett Browning Clock	214	Grants with Powers	69.74	
4882	Phone Box Renovations & Fittin	302	Special Projects		2.00
4890	Unspecified Grants	214	Grants with Powers	26,515.56	
Trial Balance Totals :				891,246.57	891,246.57
Difference				0.00	

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<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
120	Vat Due			5,649.38	
150	Stock			1,748.02	
200	Lloyds A/c (235) (Bus Ext)			37,612.35	
202	Premier A/c (736) Comm Call			292,666.44	
203	Public Sector Deposit Fund			151,844.29	
210	Petty Cash			29.14	
310	General Fund				208,900.05
320	Earmarked Reserves				105,000.00
1030	Market House Income	201	Market House		27.00
1035	Office Rental Income	202	Town Council Offices	1,623.43	
1090	Charter Market Income	301	Planning/Economic Development		4,690.00
1100	Cemetery Interment Income	102	Cemetery & Buildings		7,241.00
1130	Cemetery Memorial Permit Incom	102	Cemetery & Buildings		3,274.00
1160	Mortuary Rent Income	102	Cemetery & Buildings		1,333.36
1290	War Memorial Refurb Donation	118	Minor Infrastructure		15,321.00
1291	Bollard Refurb Donation	118	Minor Infrastructure		100.00
1450	Painted Room Sales Income	105	Painted Room		304.03
1451	Painted Room Donations Income	105	Painted Room		941.38
1460	Ceremony Room Income	120	Non-Statutory Services		1,301.00
1471	Dog Poop Bags	127	Services and Events		393.56
1870	Bank Interest Received Income	220	Finance and General Purposes		312.40
1875	Miscellaneous Income	127	Services and Events		31.50
1900	Precept Income	220	Finance and General Purposes		531,978.00
1901	Council Tax Support Grant	220	Finance and General Purposes		500.00
1902	Western Power WayLeave	220	Finance and General Purposes		245.95
4000	Staff Salaries	102	Cemetery & Buildings	12,937.98	
4000	Staff Salaries	230	Management and Payroll	53,896.78	
4000	Staff Salaries	235	Office Facilities & Equipment	6.59	
4001	Temporary Staff Salaries	230	Management and Payroll	6,138.13	
4014	Lengthsman scheme (basic)	125	Green Spaces Maintenance		672.00
4015	P3 scheme	125	Green Spaces Maintenance		448.00
4018	National Insurance	103	Grounds Maintenance		541.41
4018	National Insurance	230	Management and Payroll	26,538.37	
4019	Pension	103	Grounds Maintenance		718.86
4019	Pension	230	Management and Payroll	30,097.27	
4050	Staff Training	230	Management and Payroll	593.98	
4051	Officers Travel/Conference/Sub	230	Management and Payroll	449.00	
4110	Rates	102	Cemetery & Buildings	1,636.88	
4110	Rates	201	Market House	946.75	
4110	Rates	202	Town Council Offices	4,220.50	
4115	Environmental Services	102	Cemetery & Buildings	140.00	
4122	Electricity	102	Cemetery & Buildings	1,153.96	

## Account Number Order

A/c Code	Account Name	Centre	Centre Name	Debit	Credit
4122	Electricity	201	Market House	6,870.60	
4123	Lighting Heating, Running Cost	102	Cemetery & Buildings	43.55	
4123	Lighting Heating, Running Cost	201	Market House	338.47	
4123	Lighting Heating, Running Cost	202	Town Council Offices	5,680.87	
4150	Cleaning	202	Town Council Offices	679.56	
4160	Window Cleaning	202	Town Council Offices	35.00	
4170	Maintenance	105	Painted Room	115.57	
4170	Maintenance	110	Recreation Ground		1,610.06
4170	Maintenance	202	Town Council Offices	476.31	
4171	PAT Testing	202	Town Council Offices	195.00	
4175	CCTV Maintenance	110	Recreation Ground	499.37	
4176	CCTV Link to Hereford	118	Minor Infrastructure	6,115.26	
4182	Repairs	202	Town Council Offices	95.00	
4185	Alarms	202	Town Council Offices	702.21	
4200	Tools & Materials	102	Cemetery & Buildings	393.74	
4200	Tools & Materials	103	Grounds Maintenance		409.03
4203	Closed Churchyard Maint Contra	101	Closed Churchyard	678.34	
4205	Grounds Maintenance (Contract)	101	Closed Churchyard	923.70	
4205	Grounds Maintenance (Contract)	108	Amenity Areas	3,087.22	
4205	Grounds Maintenance (Contract)	110	Recreation Ground	4,692.71	
4206	Grounds Maintenance (Extras)	102	Cemetery & Buildings	688.50	
4206	Grounds Maintenance (Extras)	110	Recreation Ground	3,257.04	
4212	Definitive Footpaths	118	Minor Infrastructure	378.86	
4214	Gloucester Rd Seats Grass Cut	118	Minor Infrastructure		12.50
4221	War Memorial refurbishment	118	Minor Infrastructure	30,296.30	
4224	Wheely Bins Refuse Collection	101	Closed Churchyard	197.60	
4225	Skip Hire	102	Cemetery & Buildings	885.00	
4230	ROSPA Reports	110	Recreation Ground	58.60	
4236	Repairs Rec Ground Play Equipm	110	Recreation Ground	20.98	
4238	Recreation Ground Youth Shelte	110	Recreation Ground	990.00	
4252	General Park Maintenance	108	Amenity Areas		270.00
4270	Litter Bins	302	Special Projects	3,133.96	
4271	Dog Bags	127	Services and Events	350.00	
4275	Street Furniture	118	Minor Infrastructure	47.98	
4276	External power supply -High St	118	Minor Infrastructure	96.41	
4300	Vehicle Repair	102	Cemetery & Buildings	394.58	
4310	Vehicle Rplacement/Refurb	302	Special Projects	5,649.67	
4330	Fuel	102	Cemetery & Buildings	801.53	
4340	Insurance, Tax & MOT	102	Cemetery & Buildings	837.19	
4400	Stationery	230	Management and Payroll	107.59	
4400	Stationery	235	Office Facilities & Equipment	1,599.04	
4405	Photocopier Hire	235	Office Facilities & Equipment	406.00	

A/c Code	Account Name	Centre	Centre Name	Debit	Credit
4410	Photocopier Costs	235	Office Facilities & Equipment	1,508.61	
4415	Office Support & Equipment	235	Office Facilities & Equipment	596.07	
4415	Office Support & Equipment	401	Full Council	1,524.49	
4416	Equipment Maintenance	102	Cemetery & Buildings	274.55	
4430	Advertising	102	Cemetery & Buildings	25.18	
4430	Advertising	220	Finance and General Purposes	125.00	
4444	Petty Cash	235	Office Facilities & Equipment	300.00	
4455	Postage	235	Office Facilities & Equipment	270.50	
4455	Postage	401	Full Council	281.40	
4460	Subscriptions	220	Finance and General Purposes	668.00	
4480	ICT-Computers	235	Office Facilities & Equipment		335.25
4480	ICT-Computers	401	Full Council	511.99	
4481	Telephones	120	Non-Statutory Services	440.00	
4481	Telephones	235	Office Facilities & Equipment	260.93	
4481	Telephones	401	Full Council	2,964.57	
4482	Website	401	Full Council	149.00	
4483	ICT Services & Software Lease	401	Full Council	4,932.46	
4500	Town Mayors Expenses	225	Councillors/Newsletter	18.45	
4525	Councillors Training	225	Councillors/Newsletter	150.00	
4529	Civic Insignia	210	Civic Matters	364.91	
4532	Flag Pole	210	Civic Matters	120.00	
4540	Election Expenses	225	Councillors/Newsletter	211.66	
4543	Neighbourhood Plan	401	Full Council	3,000.00	
4545	Annual & Other Meetings	225	Councillors/Newsletter	67.72	
4546	Traffic Management	301	Planning/Economic Development	114.15	
4550	Bank Charges	220	Finance and General Purposes	271.13	
4579	Audit Internal	220	Finance and General Purposes	450.00	
4590	Professional Services	220	Finance and General Purposes	112,429.69	
4592	Health & Safety	102	Cemetery & Buildings	448.89	
4592	Health & Safety	115	Town Centre Decorations	17.46	
4592	Health & Safety	202	Town Council Offices	483.02	
4592	Health & Safety	220	Finance and General Purposes	646.00	
4600	Town Crier/Fees & Subs	127	Services and Events	80.00	
4601	Town Crier/Uniforms	127	Services and Events	40.00	
4605	Events Barriers	127	Services and Events	688.64	
4607	Events	127	Services and Events	3,236.59	
4640	Christmas Lights	116	Christmas Lights		621.74
4650	Hanging Basket Supply	115	Town Centre Decorations	2,859.30	
4702	Tour Guides	105	Painted Room	5,854.38	
4705	Signage	107	Town Promotion	32.98	
4800	Barrett Browning Clock	214	Grants with Powers	103.25	
4882	Phone Box Renovations & Fittin	302	Special Projects		2.00

Date : 20/11/2020

**Ledbury Town Council Current Year**

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Time: 11:02

Trial Balance for Month No: 7

User : SA

Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
4890	Unspecified Grants	214	Grants with Powers	29,265.56	
Trial Balance Totals :				887,535.08	887,535.08
Difference				0.00	

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11/11/2020

Ledbury Town Council Current Year

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Detailed Income & Expenditure by Budget Heading 31/10/2020

Month No: 7

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>101 Closed Churchyard</b>								
4203 Closed Churchyard Maint Contra	0	678	5,000	4,322		4,322	13.6%	
4205 Grounds Maintenance (Contract)	129	924	1,500	576		576	61.6%	
4224 Wheely Bins Refuse Collection	0	198	337	139		139	58.6%	
4250 Repairs/Trees/Inprovements	0	0	4,540	4,540		4,540	0.0%	
Closed Churchyard :- Indirect Expenditure	129	1,800	11,377	9,577	0	9,577	15.8%	0
<b>Net Expenditure</b>	<b>(129)</b>	<b>(1,800)</b>	<b>(11,377)</b>	<b>(9,577)</b>				
<b>102 Cemetery &amp; Buildings</b>								
1100 Cemetery Interment Income	620	7,241	10,000	2,759			72.4%	
1110 Transfer Of Exclusive Right Of	0	0	360	360			0.0%	
1130 Cemetery Memorial Permit Incom	784	3,274	1,000	(2,274)			327.4%	
1160 Mortuary Rent Income	333	1,333	2,000	667			66.7%	
1161 Chapel Hire	0	0	250	250			0.0%	
Cemetery & Buildings :- Income	1,737	11,848	13,610	1,762			87.1%	0
4000 Staff Salaries	1,970	12,938	33,979	21,041		21,041	38.1%	
4110 Rates	234	1,637	2,550	913		913	64.2%	
4115 Environmental Services	0	140	200	60		60	70.0%	
4122 Electricity	174	1,154	1,290	136		136	89.5%	
4123 Lighting Heating, Running Cost	0	44	0	(44)		(44)	0.0%	
4130 Insurance	0	0	2,482	2,482		2,482	0.0%	
4160 Window Cleaning	0	0	60	60		60	0.0%	
4170 Maintenance	0	0	2,000	2,000		2,000	0.0%	
4200 Tools & Materials	0	394	2,000	1,606		1,606	19.7%	
4201 Equipment Hire	0	0	2,000	2,000		2,000	0.0%	
4206 Grounds Maintenance (Extras)	0	689	2,000	1,312		1,312	34.4%	
4223 Perimeter Wall Repairs	0	0	5,000	5,000		5,000	0.0%	
4225 Skip Hire	175	885	1,500	615		615	59.0%	
4227 Memorial Testing	0	0	2,000	2,000		2,000	0.0%	
4250 Repairs/Trees/Inprovements	0	0	2,000	2,000		2,000	0.0%	
4300 Vehicle Repair	0	395	816	421		421	48.4%	
4310 Vehicle Rplacement/Refurb	0	0	1,500	1,500		1,500	0.0%	
4330 Fuel	134	802	1,580	778		778	50.7%	
4340 Insurance, Tax & MOT	0	837	1,071	234		234	78.2%	
4416 Equipment Maintenance	0	275	1,000	725		725	27.5%	
4430 Advertising	25	25	510	485		485	4.9%	
4592 Health & Safety	0	449	500	51		51	89.8%	
Cemetery & Buildings :- Indirect Expenditure	2,713	20,662	66,038	45,376	0	45,376	31.3%	0
<b>Net Income over Expenditure</b>	<b>(975)</b>	<b>(8,813)</b>	<b>(52,428)</b>	<b>(43,615)</b>				

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12:40 Detailed Income & Expenditure by Budget Heading 31/10/2020

Month No: 7 Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>103 Grounds Maintenance</u>								
4016 Town Cleaner	0	0	16,000	16,000		16,000	0.0%	
4018 National Insurance	0	(541)	0	541		541	0.0%	
4019 Pension	0	(719)	0	719		719	0.0%	
4200 Tools & Materials	0	(409)	0	409		409	0.0%	
Grounds Maintenance :- Indirect Expenditure	0	(1,669)	16,000	17,669	0	17,669	(10.4%)	0
Net Expenditure	0	1,669	(16,000)	(17,669)				
<u>105 Painted Room</u>								
1450 Painted Room Sales Income	156	304	2,000	1,696			15.2%	
1451 Painted Room Donations Income	281	941	2,500	1,559			37.7%	
Painted Room :- Income	437	1,245	4,500	3,255			27.7%	0
4170 Maintenance	0	116	715	599		599	16.2%	
4430 Advertising	0	0	460	460		460	0.0%	
4700 Stock	0	0	510	510		510	0.0%	
4702 Tour Guides	1,009	5,854	6,460	606		606	90.6%	
Painted Room :- Indirect Expenditure	1,009	5,970	8,145	2,175	0	2,175	73.3%	0
Net Income over Expenditure	(571)	(4,725)	(3,645)	1,080				
<u>107 Town Promotion</u>								
4703 Promotional Material	0	0	4,000	4,000		4,000	0.0%	
4704 Tourism/ Allotments/Centenary	0	0	1,071	1,071		1,071	0.0%	
4705 Signage	33	33	4,000	3,967		3,967	0.8%	
4706 Town Plan Projects	0	0	4,000	4,000		4,000	0.0%	
Town Promotion :- Indirect Expenditure	33	33	13,071	13,038	0	13,038	0.3%	0
Net Expenditure	(33)	(33)	(13,071)	(13,038)				
<u>108 Amenity Areas</u>								
4174 CCTV New/ Security	0	0	1,000	1,000		1,000	0.0%	
4204 Dog Hill Wood Management Plan/	0	0	1,071	1,071		1,071	0.0%	
4205 Grounds Maintenance (Contract)	(731)	3,087	4,040	953		953	76.4%	
4209 Dog Hill Wood Maint Extras	0	0	500	500		500	0.0%	
4210 Dog Hill Wood Coppicing	0	0	1,178	1,178		1,178	0.0%	
4228 General Tree works	0	0	1,530	1,530		1,530	0.0%	
4252 General Park Maintenance	0	(270)	4,097	4,367		4,367	(6.6%)	
4253 General Park Verges	0	0	500	500		500	0.0%	
Amenity Areas :- Indirect Expenditure	(731)	2,817	13,916	11,099	0	11,099	20.2%	0
Net Expenditure	731	(2,817)	(13,916)	(11,099)				

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>110 Recreation Ground</b>								
4130 Insurance	0	0	836	836		836	0.0%	
4131 Insurance (CCTV)	0	0	150	150		150	0.0%	
4170 Maintenance	67	(1,610)	0	1,610		1,610	0.0%	
4174 CCTV New/ Security	0	0	1,050	1,050		1,050	0.0%	
4175 CCTV Maintenance	0	499	750	251		251	66.6%	
4205 Grounds Maintenance (Contract)	655	4,693	7,854	3,161		3,161	59.7%	
4206 Grounds Maintenance (Extras)	1,505	3,257	5,000	1,743		1,743	65.1%	
4224 Wheely Bins Refuse Collection	0	0	700	700		700	0.0%	
4229 Street Light Maintenance	0	0	500	500		500	0.0%	
4230 ROSPA Reports	0	59	51	(8)		(8)	114.9%	
4235 Play Equipment-New	0	0	5,000	5,000		5,000	0.0%	
4236 Repairs Rec Ground Play Equipm	0	21	2,000	1,979		1,979	1.0%	
4237 Skate Park	0	0	5,000	5,000		5,000	0.0%	
4238 Recreation Ground Youth Shelte	0	990	1,000	10		10	99.0%	
4270 Litter Bins	0	0	306	306		306	0.0%	
Recreation Ground :- Indirect Expenditure	2,226	7,909	30,197	22,288	0	22,288	26.2%	0
<b>Net Expenditure</b>	<b>(2,226)</b>	<b>(7,909)</b>	<b>(30,197)</b>	<b>(22,288)</b>				
<b>115 Town Centre Decorations</b>								
1270 Fund Raising-Grotto/Stalls	0	0	1,000	1,000			0.0%	
Town Centre Decorations :- Income	0	0	1,000	1,000			0.0%	0
4130 Insurance	0	0	250	250		250	0.0%	
4592 Health & Safety	0	17	0	(17)		(17)	0.0%	
4640 Christmas Lights	0	0	13,000	13,000		13,000	0.0%	
4650 Hanging Basket Supply	34	2,859	3,500	641		641	81.7%	
4651 Fertiliser/Water Equipment	(34)	0	0	0		0	0.0%	
Town Centre Decorations :- Indirect Expenditure	0	2,877	16,750	13,873	0	13,873	17.2%	0
<b>Net Income over Expenditure</b>	<b>0</b>	<b>(2,877)</b>	<b>(15,750)</b>	<b>(12,873)</b>				
<b>116 Christmas Lights</b>								
4640 Christmas Lights	0	(622)	0	622		622	0.0%	
Christmas Lights :- Indirect Expenditure	0	(622)	0	622	0	622		0
<b>Net Expenditure</b>	<b>0</b>	<b>622</b>	<b>0</b>	<b>(622)</b>				

Month No: 7

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>118 Minor Infrastructure</b>								
1290 War Memorial Refurb Donation	0	15,321	0	(15,321)			0.0%	
1291 Bollard Refurb Donation	0	100	0	(100)			0.0%	
Minor Infrastructure :- Income	0	15,421	0	(15,421)				0
4176 CCTV Link to Hereford	0	6,115	8,154	2,039		2,039	75.0%	
4212 Definitive Footpaths	53	379	500	121		121	75.8%	
4214 Gloucester Rd Seats Grass Cut	0	(13)	50	63		63	(25.0%)	
4218 War Memorial Cleaning	0	0	500	500		500	0.0%	
4219 War Memorial Insurance	0	0	180	180		180	0.0%	
4221 War Memorial refurbishment	(193)	30,296	0	(30,296)		(30,296)	0.0%	
4275 Street Furniture	0	48	0	(48)		(48)	0.0%	
4276 External power supply -High St	0	96	102	6		6	94.5%	
Minor Infrastructure :- Indirect Expenditure	(140)	36,922	9,486	(27,436)	0	(27,436)	389.2%	0
Net Income over Expenditure	140	(21,501)	(9,486)	12,015				
<b>120 Non-Statutory Services</b>								
1460 Ceremony Room Income	285	1,301	4,284	2,983			30.4%	
Non-Statutory Services :- Income	285	1,301	4,284	2,983			30.4%	0
4000 Staff Salaries	(53)	0	0	0		0	0.0%	
4007 Ceremony Room Licence Fee	0	0	500	500		500	0.0%	
4020 Cleaning	0	0	717	717		717	0.0%	
4481 Telephones	0	440	0	(440)		(440)	0.0%	
Non-Statutory Services :- Indirect Expenditure	(53)	440	1,217	777	0	777	36.2%	0
Net Income over Expenditure	338	861	3,067	2,206				
<b>125 Green Spaces Maintenance</b>								
4013 Devolved Services (grass cutti	0	0	2,500	2,500		2,500	0.0%	
4014 Lengthsman scheme (basic)	0	(672)	3,000	3,672		3,672	(22.4%)	
4015 P3 scheme	0	(448)	2,500	2,948		2,948	(17.9%)	
Green Spaces Maintenance :- Indirect Expenditure	0	(1,120)	8,000	9,120	0	9,120	(14.0%)	0
Net Expenditure	0	1,120	(8,000)	(9,120)				
<b>127 Services and Events</b>								
1471 Dog Poop Bags	0	394	2,000	1,606			19.7%	
1875 Miscellaneous Income	0	32	0	(32)			0.0%	
Services and Events :- Income	0	425	2,000	1,575			21.3%	0



	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4271 Dog Bags	(550)	350	700	350		350	50.0%	
4600 Town Crier/Fees & Subs	0	80	800	720		720	10.0%	
4601 Town Crier/Uniforms	40	40	1,071	1,031		1,031	3.7%	
4605 Events Barriers	218	689	765	76		76	90.0%	
4607 Events	1,576	3,237	30,000	26,763		26,763	10.8%	
Services and Events :- Indirect Expenditure	1,284	4,395	33,336	28,941	0	28,941	13.2%	0
Net Income over Expenditure	(1,284)	(3,970)	(31,336)	(27,366)				
<u>201 Market House</u>								
1030 Market House Income	27	27	1,500	1,473			1.8%	
Market House :- Income	27	27	1,500	1,473			1.8%	0
4110 Rates	135	947	1,703	756		756	55.6%	
4122 Electricity	0	6,871	5,000	(1,871)		(1,871)	137.4%	
4123 Lighting Heating, Running Cost	39	338	1,500	1,162		1,162	22.6%	
4130 Insurance	0	0	1,486	1,486		1,486	0.0%	
4150 Cleaning	0	0	122	122		122	0.0%	
4170 Maintenance	0	0	5,200	5,200		5,200	0.0%	
Market House :- Indirect Expenditure	174	8,156	15,011	6,855	0	6,855	54.3%	0
Net Income over Expenditure	(147)	(8,129)	(13,511)	(5,382)				
<u>202 Town Council Offices</u>								
1035 Office Rental Income	(1,623)	(1,623)	0	1,623			0.0%	
1460 Ceremony Room Income	0	0	250	250			0.0%	
Town Council Offices :- Income	(1,623)	(1,623)	250	1,873			(649.4%)	0
4110 Rates	603	4,221	5,891	1,671		1,671	71.6%	
4123 Lighting Heating, Running Cost	377	5,681	5,610	(71)		(71)	101.3%	
4130 Insurance	0	0	4,785	4,785		4,785	0.0%	
4150 Cleaning	(135)	680	0	(680)		(680)	0.0%	
4160 Window Cleaning	0	35	0	(35)		(35)	0.0%	
4170 Maintenance	390	476	2,000	1,524		1,524	23.8%	
4171 PAT Testing	0	195	700	505		505	27.9%	
4182 Repairs	0	95	2,000	1,905		1,905	4.8%	
4185 Alarms	0	702	4,070	3,368		3,368	17.3%	
4592 Health & Safety	0	483	2,500	2,017		2,017	19.3%	
Town Council Offices :- Indirect Expenditure	1,235	12,567	27,556	14,989	0	14,989	45.6%	0
Net Income over Expenditure	(2,858)	(14,191)	(27,306)	(13,115)				

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12:40 Detailed Income & Expenditure by Budget Heading 31/10/2020

Month No: 7 Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>210 Civic Matters</u>								
4130 Insurance	0	0	81	81		81	0.0%	
4529 Civic Insignia	0	365	204	(161)		(161)	178.9%	
4530 Civic Insignia Maintenance	0	0	200	200		200	0.0%	
4531 Roll of Honour	0	0	50	50		50	0.0%	
4532 Flag Pole	0	120	153	33		33	78.4%	
4535 Civic Hospitality	0	0	1,530	1,530		1,530	0.0%	
Civic Matters :- Indirect Expenditure	0	485	2,218	1,733	0	1,733	21.9%	0
Net Expenditure	0	(485)	(2,218)	(1,733)				
<u>214 Grants with Powers</u>								
1718 October Fair Donation Income	0	0	2,000	2,000			0.0%	
Grants with Powers :- Income	0	0	2,000	2,000			0.0%	0
4800 Barrett Browning Clock	34	103	150	47		47	68.8%	
4870 Youth Budget	0	0	5,000	5,000		5,000	0.0%	
4875 Distinguished Citizen Awards	0	0	250	250		250	0.0%	
4890 Unspecified Grants	2,750	29,266	34,500	5,234		5,234	84.8%	
Grants with Powers :- Indirect Expenditure	2,784	29,369	39,900	10,531	0	10,531	73.6%	0
Net Income over Expenditure	(2,784)	(29,369)	(37,900)	(8,531)				
<u>220 Finance and General Purposes</u>								
1870 Bank Interest Received Income	19	312	816	504			38.3%	
1900 Precept Income	0	531,978	531,978	0			100.0%	
1901 Council Tax Support Grant	0	500	0	(500)			0.0%	
1902 Western Power WayLeave	240	246	0	(246)			0.0%	
Finance and General Purposes :- Income	259	533,036	532,794	(242)			100.0%	0
4430 Advertising	125	125	1,000	875		875	12.5%	
4460 Subscriptions	65	668	2,463	1,795		1,795	27.1%	
4550 Bank Charges	60	271	561	290		290	48.3%	
4551 Data Protection	0	0	1,000	1,000		1,000	0.0%	
4579 Audit Internal	0	450	2,150	1,700		1,700	20.9%	
4580 Audit External	0	0	5,355	5,355		5,355	0.0%	
4589 Legal Costs Awarded Against Co	7,005	0	0	0		0	0.0%	
4590 Professional Services	23,178	112,430	15,000	(97,430)		(97,430)	749.5%	
4592 Health & Safety	0	646	5,000	4,354		4,354	12.9%	
Finance and General Purposes :- Indirect Expenditure	30,433	114,590	32,529	(82,061)	0	(82,061)	352.3%	0
Net Income over Expenditure	(30,174)	418,447	500,265	81,818				

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>225 Councillors/Newsletter</u>								
4420 Newsletter	0	0	1,000	1,000		1,000	0.0%	
4500 Town Mayors Expenses	0	18	1,530	1,512		1,512	1.2%	
4501 Mayor's Hospitality	0	0	1,500	1,500		1,500	0.0%	
4502 Mayor's Advertising	0	0	500	500		500	0.0%	
4503 Mayor's Portrait/Caricature	0	0	500	500		500	0.0%	
4520 Councillors Expenses	0	0	500	500		500	0.0%	
4525 Councillors Training	0	150	2,000	1,850		1,850	7.5%	
4540 Election Expenses	0	212	0	(212)		(212)	0.0%	
4545 Annual & Other Meetings	0	68	2,000	1,932		1,932	3.4%	
Councillors/Newsletter :- Indirect Expenditure	0	448	9,530	9,082	0	9,082	4.7%	0
Net Expenditure	0	(448)	(9,530)	(9,082)				
<u>230 Management and Payroll</u>								
4000 Staff Salaries	8,027	53,897	82,402	28,505		28,505	65.4%	
4001 Temporary Staff Salaries	1,811	6,138	12,767	6,629		6,629	48.1%	
4018 National Insurance	4,424	26,538	24,433	(2,105)		(2,105)	108.6%	
4019 Pension	4,498	30,097	32,856	2,759		2,759	91.6%	
4050 Staff Training	126	594	4,000	3,406		3,406	14.8%	
4051 Officers Travel/Conference/Sub	0	449	1,000	551		551	44.9%	
4400 Stationery	108	108	0	(108)		(108)	0.0%	
Management and Payroll :- Indirect Expenditure	18,993	117,821	157,458	39,637	0	39,637	74.8%	0
Net Expenditure	(18,993)	(117,821)	(157,458)	(39,637)				
<u>235 Office Facilities &amp; Equipment</u>								
4000 Staff Salaries	0	7	0	(7)		(7)	0.0%	
4400 Stationery	283	1,599	2,500	901		901	64.0%	
4405 Photocopier Hire	0	406	747	341		341	54.4%	
4410 Photocopier Costs	175	1,509	2,500	991		991	60.3%	
4415 Office Support & Equipment	17	596	1,000	404		404	59.6%	
4444 Petty Cash	0	300	0	(300)		(300)	0.0%	
4455 Postage	0	271	0	(271)		(271)	0.0%	
4480 ICT-Computers	0	(335)	0	335		335	0.0%	
4481 Telephones	0	261	0	(261)		(261)	0.0%	
Office Facilities & Equipment :- Indirect Expenditure	474	4,612	6,747	2,135	0	2,135	68.4%	0
Net Expenditure	(474)	(4,612)	(6,747)	(2,135)				

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## Detailed Income &amp; Expenditure by Budget Heading 31/10/2020

Month No: 7

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>301 Planning/Economic Development</u>								
1031 Town Centre Facilities	0	0	3,000	3,000			0.0%	
1090 Charter Market Income	614	4,690	11,500	6,810			40.8%	
Planning/Economic Development :- Income	<u>614</u>	<u>4,690</u>	<u>14,500</u>	<u>9,810</u>			<u>32.3%</u>	<u>0</u>
4546 Traffic Management	24	114	10,000	9,886		9,886	1.1%	
4549 Charter Market improvements	0	0	1,000	1,000		1,000	0.0%	
Planning/Economic Development :- Indirect Expenditure	<u>24</u>	<u>114</u>	<u>11,000</u>	<u>10,886</u>	<u>0</u>	<u>10,886</u>	<u>1.0%</u>	<u>0</u>
Net Income over Expenditure	<u>590</u>	<u>4,576</u>	<u>3,500</u>	<u>(1,076)</u>				
<u>401 Full Council</u>								
4415 Office Support & Equipment	619	1,524	2,000	476		476	76.2%	
4455 Postage	91	281	1,000	719		719	28.1%	
4480 ICT-Computers	20	512	2,000	1,488		1,488	25.6%	
4481 Telephones	547	2,965	3,366	401		401	88.1%	
4482 Website	0	149	4,000	3,851		3,851	3.7%	
4483 ICT Services & Software Lease	1,540	4,932	5,000	68		68	98.6%	
4543 Neighbourhood Plan	0	3,000	10,000	7,000		7,000	30.0%	
Full Council :- Indirect Expenditure	<u>2,817</u>	<u>13,364</u>	<u>27,366</u>	<u>14,002</u>	<u>0</u>	<u>14,002</u>	<u>48.8%</u>	<u>0</u>
Net Expenditure	<u>(2,817)</u>	<u>(13,364)</u>	<u>(27,366)</u>	<u>(14,002)</u>				
Grand Totals:- Income	1,737	566,371	576,438	10,067			98.3%	
Expenditure	63,402	381,940	556,848	174,908	0	174,908	68.6%	
Net Income over Expenditure	<u>(61,665)</u>	<u>184,431</u>	<u>19,590</u>	<u>(164,841)</u>				
Movement to/(from) Gen Reserve	<u>(61,665)</u>	<u>184,431</u>						