

<b>ENVIRONMENT AND LEISURE COMMITTEE</b>	<b>19 NOVEMBER 2020</b>	<b>AGENDA ITEM: 5(ii)</b>
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Report prepared by Angie Price – Town Clerk

## **CHRISTMAS LIGHTS CONTRACT 2021-2024**

### **Purpose of Report**

The purpose of this report is to advise Members of the Environment & Leisure Committee that the current Christmas Lights contract with Gala Lights is due to expire, therefore Council will need to obtain and review quotes should they wish to continue providing Christmas Lights in the town centre.

### **Detailed Information**

Ledbury Town Council are currently in a three-year contract with Gala Lights to supply and install Christmas Lights in the town Centre. 2020 is the last year of the contract and therefore if the Council wish to continue providing Christmas Lights in the town centre they need to obtain and review quotes for 2021/24.

The Christmas Lights Working Party has a meeting scheduled for 18 January 2021 and officers would suggest that they contact Christmas Lights suppliers with a view to obtaining quotes for the supply and installation of Christmas Lights in the town centre, incorporating the supply and installation of tree lights for a three-year period 2021/24 and that the Christmas Lights Working Party be requested to consider these quotes and make recommendations to the Environment & Leisure Committee on which the preferred provided should be.

### **Recommendation**

1. That officers obtain quotes from at least three Christmas Lights suppliers for a three-year contract, 2021/24, for the supply and installation of Christmas Lights in the town centre and for the Christmas Tree.
2. That once obtained, the Christmas Lights Working Party be requested to give consideration to the quotes received and make a recommendation to the Environment & Leisure Committee on the preferred quote.

