



LEDBURY TOWN COUNCIL

TOWN COUNCIL OFFICES, CHURCH STREET, LEDBURY

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11 June 2025

To All Councillors

Dear Councillor

Please find attached To Follow papers in respect of the Council meeting scheduled for **Thursday, 12 June 2025 at 7.00 pm** in the **Town Council Offices, Church Lane, Ledbury, HR8 1DH.**

Yours faithfully

pp 

Angela Price PSLCC, AICCM, MIWFM
Town Clerk

FILMING AND RECORDING OF COUNCIL MEETINGS

Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner. Whilst those attending meetings are deemed to have consented to the filming, recording, or broadcasting of meetings, those exercising the rights to film, record or broadcast must respect the rights of other people attending under the Data Protection Act (GDPR) 2018

A G E N D A

7. Ward Councillor Reports (Pages 3940 – 3946)

FINANCE

11. To receive and note Month 1 financial reports (Pages 3948 - 3969)

- i. Receipts and Payments – 1 to 30 April 2025**
- ii. Balance sheet and Trial Balance – Month 1**
- iii. Budget Monitoring Reports**

**Distribution: - Full agenda reports to all Councillors (9)
Plus file copy
Agenda reports excluding Confidential items to:
Local Press (1)
Library (1)
Police (1)**

Ledbury South Ward Report June 2025 – Cllr Stef Simmons

Local Transport Plan 2025-2041 – Consultation Extension

Following lobbying by Ward Members and recommendation of Connected Communities Scrutiny Committee the public consultation on the **draft Local Transport Plan** for Herefordshire has been extended to the end of this month. The LTP once adopted will set out the Council's Transport priorities until 2041. The current draft is heavily focused on Hereford and does not, in my opinion, currently present an ambitious plan for connecting our rural communities to services, employment or education in our market towns or Hereford City. The draft Plan can be viewed online or in hard copy at Ledbury Library. I would strongly encourage everyone, including young people of Ledbury, to respond either via the dedicated consultation web page and questionnaire <https://consultations.herefordshire.gov.uk/consultations/article/127/herefordshire-local-transport-plan-2025-2041-consultation> or via email to ltpf@herefordshire.gov.uk



**Local Transport Plan 5
2025-2041**

Draft LTP for Public Consultation



Buses

The extension to the DRM 476 service is now running onto Hawk Rise, with hopes the 232 Daffodil Line service will also be extended here in the near future. New bus stops for the 232 service on the Ross Road at the Rugby Club sports and community hub were due to be installed this week but have been delayed pending highways ownership boundaries and rescheduling of road permits.

Bike Week

This week is national Bike Week and with relatively nice weather is a great opportunity to get out and cycle the new lengths of shared paths and crossings that have linked-up routes across Ledbury. This now provides some great mostly off-road routes from Hopfields and Hawk Rise in the south to the Arches development to the north via new crossings of the Leadon Way and Hereford Road, connecting paths through Platinum Way and Shepherds Close to join with Mables Furlong, the Town Trail and the Riverside Country Park.

Leadon Way Roundabouts

I have been requesting that remedial works be completed on both the Hawk Rise and Hopfields roundabouts on the Leadon Way so that LTC under the 'Licence to Cultivate' scheme can ensure the roundabouts are adopted by local organisations/companies as per the Galebreaker, Helping Hands, and Shane Howells roundabouts. I understand the BBLP Streetworks Team have now received applications for traffic permits for this work to be done so hopefully the adoption process can be commenced shortly.



EV Charge Point

I was pleased to hear in the last week that National Grid have confirmed that additional supply has been secured to enable installation of an EV rapid charge point in Lawnside car park. This is a small step towards providing the EV infrastructure residents and visitors to Ledbury have been asking for.

Road Resurfacing

Following the resurfacing of New Street ward members are pushing for further schemes to be completed. The A438 through Eastnor will be resurfaced in two phases (in July – Hollybush side, and October half term – Roger Oates side).

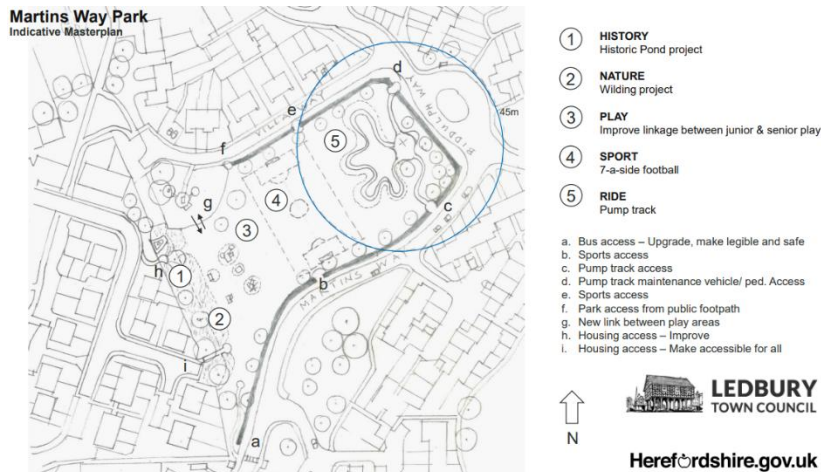
This will involve safety improvements including maximum 25mph speed reduction signs on the Woodshed/School junction.

Assurances have also been sought that much needed works on Biddulph Way and Martins Way will be completed as part of the estate roads resurfacing programme phase.

Road Safety – Parkway

Following footpath works and installation of the speed indicator device I have been trying to arrange a workshop with Herefordshire Council Highways Safety officers, engineers and local residents to establish a scheme of works that can be deployed as and when funds become available. This is proving difficult, but I will keep the pressure on!

Ledbury Listening – good news for our young people!



Last year over 650 young people from Ledbury and surrounding villages responded to a survey asking what they liked and disliked about Ledbury and what improvements they wanted to see. The responses called for improvements to the public parks – including provision of a Mountain Bike or Pump Track.

Herefordshire Council secured developer contributions (£106 money) towards improvements and following meetings with Ward Members and LTC, including site visits, preliminary plans have been developed by council officers. These will be presented to young people for comment and further refinement before a planning application is submitted and, subject to approval, a contractor is sought later this year.



£106 funds have also been identified for possible improvements to seating on Oatley's Meadow – with potential links being explored with the John Masfield Memorial Project to develop something special for this section of the town trail that contributes to the wider aims for this Heritage Lottery funded project.

Other ward work and council roles

I continue my ward work responding to calls for help from residents on subjects such as; housing, drainage, road safety and speeding, maintenance, sports facility improvements, bus services, education and SEND provision etc. I also fulfil my role on planning committee considering applications that are redirected for democratic oversight and decision making. In my role as Deputy Group Leader for the Greens I also substitute for colleagues on other committees and meetings. As Vice Chair of Herefordshire Council I also fulfil civic roles as diverse as opening of the May Fair in Hereford, attending and speaking at Armed Forces Covenant meetings and representing Herefordshire at British Citizenship Ceremonies to celebrate and welcome those who have attained British Nationality.

I hold a Ward Surgery monthly at Ledbury Rugby Club on Tuesdays 6:30 – 7:30pm by appointment, or I can visit individuals if mobility an issue. I am contactable via email stef.simmons@herefordshire.gov.uk or phone 07792881706. Please send any written correspondence to: Cllr Stef Simmons, C/O Herefordshire Council, Plough Lane, Hereford HR4 0LE

Ledbury North: Councillor Ward Report – May/June 2025

Herefordshire Local Transport Plan

An update to the county's Transport Plan is currently out for consultation

(<https://consultations.herefordshire.gov.uk/consultations/article/127/herefordshire-local-transport-plan-2025-2041-consultation>). The public consultation period has been extended to 30 June due to the low number of responses received during the initial 6 week period.

The transport plan has been published completely out of synch with the update of the Local Plan. This means that it is proposing additional transport infrastructure without having that linked to any information regarding which communities across the county are intended to be targeted with large housing developments and employment sites that need such infrastructure.

Why this disjointed approach is being taken to the strategic planning of transport infrastructure is a mystery, and surely augers ill for the county and its communities. It is important that Ledbury Town Council provide a response to this consultation and that councillors encourage members of the public to make personal representation.

Financial Performance 2024-25

Cabinet received the 2024-25 Budget and Performance reports at its meeting on 5 June (<https://councillors.herefordshire.gov.uk/ieListDocuments.aspx?CId=251&Mid=9758&Ver=4>). The current Conservative minority administration tried to spin the story on its £8.3m overspend as a £0.5m underspend, but careful reading of the report makes clear that £6.3m has been taken from reserves and £2.5m from unbudgeted income from interest on investments to offset significant overspends in Adult Social Care and Home to School Transport.

Repeated overspends in Children's Services were addressed by means of increasing the budget for this directorate by nearly £18m for 2024-25. Consequently, it presently appears that this Directorate has had a startling turn-around in its performance. However, the 3-year improvement plan it has signed up to has been extended by a year, and the performance report makes clear that the targets set for managing its high cost areas on agency staffing and residential care costs are not reducing at the rates required.

The administration also significantly under-delivered on its budgeted £176m capital programme, coming in with a full year spend of just over £72m. The administration also failed to deliver over £7.3m of council-wide and service transformation savings which put it behind where it needs to be to make the changes necessary to deliver services in a 21st century way.

Overall, the council had sufficient in reserves to offset overspends so that it could balance its books at the year end, but significant risks from cost pressures in public health, children's services, social care, and education and the difficulties which continue to be faced delivering economic growth for the county all present ongoing problems.

Hills Ford Rally

The road closure requests to enable this event to take place are still being assessed by Highways officers at Herefordshire Council. Concerns have been raised by local residents regarding the damage caused to the lanes and verges by the competitors and spectators at the event. Both the Malvern Hills and Wye Valley National Landscapes have raised concerns about noise, wildlife impact and the closure of footpaths during the event.

The final decision on whether the road closure permits will be granted is expected in the next few weeks.

Flooding and Drainage Issues

The recent dry spell has continued the risk of flooding from rapid run-off when we do get heavy rainfall, as is currently forecast for the remainder of the month.

Councillors are asked to encourage members of the public to continue to report blocked drains using the 'Report It' function on the Herefordshire Council website, so that these can be cleared before further heavy rainfall occurs.

<https://www.herefordshire.gov.uk/report-problem>

Transport Matters

Highways Officers have received the data from the traffic surveys which were conducted on roads within and at the periphery of the town in the spring. These surveys were aimed at gathering data to inform action on several persistent issues being experienced in the town which include: traffic issues in the Knapp Lane area, heavy vehicles using the town centre, speeding. Officers are presently analysing the data and ward members expect to meet to discuss the findings and options to address the issues over the next couple of months.

Resurfacing on New Street and relining has been completed. Renewed white lining has been completed in Orchard Lane around the Tesco junctions.

There is a Bus Summit for Parish Councils being held at the Shell Store on 18 June 0930:12:30 by Herefordshire Council. It would be good for the council to be represented to lobby for the county council to adopt the Daffodil service and to better align existing services with one another and with train services.

I attended the drop-in consultation session that West Midlands Trains held for stakeholders in the area. I raised AGAIN the issue of disabled access to the eastbound Platform-2 at Ledbury and the need for either: a commitment to deliver on the talk of a twin-tracked dynamic passing place on the Hereford-Ledbury section of line to allow all trains to halt at Platform-1; or for DDA compliant access arrangements to be installed at the station to enable travellers to cross safely to and from Platform-2.

Train operator representatives were deeply uninspiring and showed little to no interest in helping to press for these improvements. Renationalisation of the rail companies cannot come soon enough for my liking.

BBLP public realm and highways activity in North Ward this month included:

- Defect patching using cold lay on Cut Throat Lane, Hollow Lane, Horse Lane Orchard and Belle Orchard Close
- Block paviour relaid in High Street
- Ironworks reset in Knapp Lane and Market Street
- Repair made to loose fluted channel nr kerbline in The Homend
- Carriageway repairs carried out on: Rhea Lane, Beggars Ash, Horse Road, Lawnside, Bank Crescent, Belle Orchard, B4214 in the Munsley Green area
- Sign refixed in Rhea Lane
- White lining carried out on: Belle Orchard, Homend Crescent and Knapp Close
- Gullies cleansed on: Church Lane, Knapp Lane, Rhea Lane, Burtons Lane and Lawnside

Developments

Planning applications have been submitted by both McCarthy Stone and Bloor Homes to vary planning conditions placed on their respective developments.

McCarthy Stone want to fell some of the protected trees on their site to better enable them to connect their planned sustainable urban drainage system to the natural watercourse adjacent to their development which runs through Robinson's Meadow and New Mills to the River Leadon.

Bloor want to change the design of some of the houses on their phase-1 development, and to flip more than 25 of the affordable homes planned on their site to be shared ownership social housing so that the houses can instead be sold on the open market at a reduced price. On the face of it, this is very disappointing – given the high need locally for social housing. I have asked officers for further details.

Bloor also want to agree a change to the proposed route of the canal through their development. This is at the request of the Herefordshire and Gloucestershire Canal Trust, who wish to join the canal to the river at a new point north of the viaduct and to canalise the river along the entire route of the canal through to the southern side of the Ross Road. Making this change on the Bloor site will avoid the need for the canal to travel by a separate route under the viaduct.

It is likely that the Environment Agency will have significant concerns regarding the impact of any such canalisation on the ecology of the Riverside Park section of The Leadon. There will also be implications for the canal as regards the handling of water surges from heavy rainfall events. I have suggested that the Canal Trust might like to meet with councillors to better explain their broader plans for the reinstatement of the canal through the parish and the timescales they are working to in achieving this.

The planning appeal made by a developer against the refusal of planning permission for a development of 5 houses in Wellington Heath which was against the house size requirements set out in the Neighbourhood Plan has been rejected by the planning inspector and the original decision to refuse upheld (<https://myaccount.herefordshire.gov.uk/documents?id=70c41293-3fa1-11f0-908c-005056ab3a27>). This is good news for the village and gives confidence that planners can refuse applications with confidence where they are not in conformity with a Neighbourhood Plan.

Section 106 funded Local Infrastructure

Ward Members have met with the team delivering the S106 funded infrastructure projects to discuss the location and timescale for delivery of a number of planned projects in Ledbury.

In Ledbury South there are proposals to spend S106 funding ringfenced for play equipment improving the Oatley's Meadow and Martins Way play spaces.

I met with officers to discuss the S106 projects in the North Ward identified to mitigate the impact of the Bloor development which include the widening of the bridge crossing of Orchard Lane by the Recreation Ground and the Town Trail road crossing at Bridge Street. These projects are scheduled to enter their design phase in the coming year.

The other big infrastructure investment from the Bloor site is for an extension to Ledbury Primary School which sits just inside the West Ward. A contract has been let for design options for this extension and these plans are expected to be delivered before the end of the summer.

Residents' Issues

I have been dealing with issues raised by residents and businesses including:

- Noise nuisance cases due to: uneven road surface, embedded carriageway ironwork and neighbours
- Sewage leak from septic tank onto the public highway
- Dangerous driving and property damage
- Access to EV charging points
- Dilapidations to listed buildings and reinstatement of footpath signage

Committee Work

I have substituted on Connected Communities Scrutiny Committee to review progress in contributing to the county's cultural partnership and delivery of the Cultural Strategy and to scrutinise the content of the draft Local Transport Plan 2025-2041 and its public consultation process.

I have attended Children & Young People's Scrutiny Committee to consider the council's and Safeguarding Partnership's strategy and action in countering Child Exploitation.

I have attended Cabinet to comment on the revised Risk Management Strategy, the Budget outturn for 2024-25 and the end of year Performance Report for 2024-25, the new Food and Garden Waste Collection Services, and Procurement of Professional Support for Future Highways & Infrastructure Contracts.

I have represented Herefordshire Council on the West Mercia Police & Crime Panel and the Lower Severn Drainage Board.

I attended Annual Council for Herefordshire and spoke against the changes to the ability of the public to submit questions to scrutiny committees and against the proposal to retain 5 scrutiny committees.

I have resigned from the Children & Young People's Scrutiny Committee.

Councillor Liz Harvey

It's Our County & Independents for Herefordshire – Ledbury North Ward Member – 10 June 2025

epjharvey@herefordshire.gov.uk

June 2025 Report from Cllr Justine Peberdy – Ward Councillor Ledbury West

Hills Ford Rally

I am supporting Ledbury West residents to raise their concerns about the impact of the Hills Ford Rally on Broadmoor Common (a designated Local Nature Reserve north of Woolhope). We are asking for the rally to be re-routed and for a useful period of consultation to be given to a new route before the event goes ahead. We believe that Cheltenham Motor Club can improve its consultation, delivery and mitigation.

Bus Service Improvements

The Bus Services (no.2) Bill, currently being considered in Parliament, intends to expand bus franchising powers and strengthen local authority influence over bus services. It could offer new opportunities to improve services in Herefordshire. The Environment and Sustainability Scrutiny Committee are setting up a Task and Finish Group to examine our current bus provision and how it could be improved. It will draw on the outcomes of the Bus Summit on June 18th, engage with local operators, users, and organisations, and explore options such as on-demand buses, community transport and franchising.

Local Access Forum and new cabinet post

The conservative administration has created a new cabinet post for Local Engagement & Community Resilience. The new cabinet member, Dan Hurcombe, will take over responsibility for PROWs and Highways Act Enforcement from Councillor Philip Price. The Local Access Forum hope that Dan, as a National Highways Lawyer, will have a better awareness of our statutory responsibilities for our PROWs. The Cabinet member for Local Engagement and Community Resilience will also have responsibility for Future Public Realm Contract, Land Drainage, Flood Alleviation, Parish Council Grant Schemes, and Communications.

Community Day

Congratulations to all those involved in Community Day! It's inspiring to see the scope, quantity and quality of the groups and activities involved in all aspects of Ledbury life.

Casework, Committee Work and some Fun Stuff

1. Residents around the Hereford Road are delighted with the SID and report a general reduction in speed.
2. I'm pressing for improvements in the issue around HGVs parking on the Hereford Road outside Bradfords.
3. I have asked the Tree Officer to investigate a report of suspected unauthorised tree felling in New Mills.
4. I have negotiated with Highways for a bus cage to be marked at the Lower Road bus stop, where irresponsible car parking prevents the bus pulling up to the kerb and reduces visibility at the Victoria Road/Lower Road junction.
5. Through the Patient Participation Group newsletter, and my own ward councillor newsletter to residents, we highlighted the value of our Minor Injuries Unit and the need to use it to retain it.
6. I subbed on the Connected Communities Scrutiny Committee and came away feeling positive about our Cultural Strategy and not so positive about the Local Transport Plan.
7. I visited St Michaels Hospice, the Herefordshire Reuse and Recycling Organisation and attended various events during the Herefordshire Histories Festival.
8. I feel privileged to be involved in the Masefield Matters project which is going great guns.

I'm grateful to Liz and Stef for comprehensively covering issues such as Local Transport Plan consultation, road resurfacing, S106 spend and EV charge points in their reports.

justine.peberdy@herefordshire.gov.uk

Lloyds A/c (235& 174)(Bus Ext)

Receipts received between 01/04/2025 and 30/04/2025

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
500526	Banked: 07/04/2025	39.00						
500526	Painted Room Sales	39.00			1450	105	39.00	Painted Room Sales
500527	Banked: 08/04/2025	92.50						
500527	Max's Fish Sales	92.50			1090	301	92.50	Charter Market
INT	Banked: 09/04/2025	17.10						
INT	Lloyds Bank	17.10			1870	220	17.10	Bank Interest
FPI	Banked: 11/04/2025	277.78						
FPI	The Stone Workshop	277.78			1289	118	277.78	War Memorial Refund
	Banked: 22/04/2025	20,000.00						
736-235	Premier A/c (736) Comm Call	20,000.00			202		20,000.00	Transfer 736-235
	Banked: 23/04/2025	20,000.00						
736-235	Premier A/c (736) Comm Call	20,000.00			202		20,000.00	Transfer 736-235
	Banked: 25/04/2025	20,000.00						
736-235	Premier A/c (736) Comm Call	20,000.00			202		20,000.00	Transfer 736-235
CARD	Banked: 30/04/2025	212.50						
CARD	Barclaycard	212.50			1451	105	212.50	Painted Room Donations
CARD	Banked: 30/04/2025	111.80						
CARD	Barclaycard	111.80			1450	105	111.80	Painted Rooms Sales
CARD	Banked: 30/04/2025	9.90						
CARD	Barclaycard	9.90			1034	301	9.90	Tourist Information
CARD	Banked: 30/04/2025	485.00						
CARD	Barclaycard	485.00			1460	120	485.00	Ceremony Room
CARD	Banked: 30/04/2025	42.00						
CARD	Barclaycard	42.00			1471	127	42.00	Dog Bags
CARD	Banked: 30/04/2025	23.54						
CARD	Barclaycard	23.54			1100	102	23.54	Photocopier
CARD	Banked: 30/04/2025	172.50						
Interment	Barclaycard	172.50			1100	102	172.50	cemetery interment
PR Sales	Banked: 30/04/2025	25.00						
PR Sales	Barclaycard	25.00			1450	105	25.00	Painted Room Sales
Donations	Banked: 30/04/2025	-4.00						
Donations	Barclaycard	-4.00			1451	105	-4.00	Painted Room Donations
Mayor Mile	Banked: 30/04/2025	65.00						
Mayor Mile	Barclaycard	65.00			1273	127	65.00	Mayors Mile
PR Donatio	Banked: 30/04/2025	6.20						
PR Donatio	Barclaycard	6.20			1451	105	6.20	Painted Room Donations
Subtotal Carried Forward:		61,575.82	0.00	0.00			61,575.82	

Lloyds A/c (235& 174)(Bus Ext)

Receipts received between 01/04/2025 and 30/04/2025

Nominal Ledger Analysis							
<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u> <u>Transaction Detail</u>
Total Receipts:		61,575.82	0.00	0.00			61,575.82

Lloyds A/c (235& 174)(Bus Ext)

Payments made between 01/04/2025 and 30/04/2025

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
01/04/2025	Advansys Ltd	DD	117.60		19.60	4482	401	98.00	Monthly Hosting Website
01/04/2025	Westburies	PETTY CASH	26.00		4.33	4170	235	21.67	Keys cutting
01/04/2025	Westburies	PETTY CASH	-26.00		-4.33	4170	202	-21.67	Key Cutting
02/04/2025	Takepayments	DD	30.00		5.00	4433	220	25.00	Card Machine Renta
02/04/2025	Take payments	DD	30.00		5.00	4433	105	25.00	Credit card machine rental
02/04/2025	O2	DD	69.78		11.63	4481	401	58.15	LTC Mobile Phones
02/04/2025	G & P Group Enterprise Ltd	PETTY CASH	2.90			4155	202	2.90	Milk
02/04/2025	G & P Group Enterprise Ltd	PETTY CASH	-2.90			4155	202	-2.90	Milk
03/04/2025	EE Limited	DD	14.23		2.37	4481	401	11.86	Wedding Co-ordinator Mobile
07/04/2025	Radbournes	BACS	393.60		65.60	4236	110	328.00	Play chippings
07/04/2025	Citation Limited	DD	277.96		46.33	4415	235	231.63	EL & HR
08/04/2025	Welsh Water	DD	20.34			4115	202	20.34	LTC Water
08/04/2025	Welsh Water	DD	31.77			4115	202	31.77	LTC Water
08/04/2025	Sheds Together	PETTY CASH	10.00		1.67	4050	230	8.33	Staff Training
08/04/2025	Sheds Together	PETTY CASH	10.00		1.67	4050	230	8.33	Staff Training
08/04/2025	Sheds Together	PETTY CASH	-20.00			4050	230	-20.00	Staf training
09/04/2025	Octopus Energy	DD	1,492.45		248.74	4122	202	1,243.71	Octopus Energy
10/04/2025	Water Plus	DD	9.22			4115	201	9.22	Water drainage for Market Hous
10/04/2025	Barclaycard	DD	15.76		2.63	4433	105	13.13	Card Machine PR
10/04/2025	Barclaycard	DD	10.00			4433	220	10.00	Card Machine
10/04/2025	Water Plus	DD	122.94			4115	202	122.94	LTC Water drainage
10/04/2025	Water Plus	DD	-122.94			4115	202	-122.94	LTC Water drainage
10/04/2025	Water Plus	DD	12.29			4115	202	12.29	LTC Water drainage
11/04/2025	Octopus Energy	DD	31.41		1.50	4122	102	29.91	Cemetery Electricity
11/04/2025	Octopus Energy	DD	165.70		7.89	4122	202	157.81	LTC Electricity
14/04/2025	NPower	BACS	107.29		5.11	4276	118	102.18	Market Stall Electricity
14/04/2025	Everyword	BACS	540.00		90.00	4703	107	450.00	Town Map/Guide
14/04/2025	Office Boffins	BACS	131.94		21.99	4415	235	109.95	LC Office Equipment
14/04/2025	Citation Limited	DD	59.50		9.92	4415	235	49.58	EL & HR services
17/04/2025	West Mercia Energy	DD	25.67		1.22	4800	214	24.45	Barrett Browning Electricity
17/04/2025	Francotyp Postalia	DD	36.00		6.00	4455	401	30.00	Franking Machine
17/04/2025	OMS UK Ltd	DD	972.12		162.02	4483	401	810.10	IT Support
22/04/2025	The Listed Property	DD	48.00			4460	220	48.00	Subscription
22/04/2025	SPAR	PETTY CASH	1.89			4155	202	1.89	Milk for meeting
22/04/2025	One Stop	PETTY CASH	6.65		1.11	4535	210	5.54	Refreshments
22/04/2025	SPAR	PETTY CASH	-1.89			4155	202	-1.89	Milk for meeting
22/04/2025	One Stop	PETTY CASH	-6.65			4535	210	-6.65	Refreshments for meeting

Subtotal Carried Forward:

4,642.63

0.00

717.00

3,925.63

Lloyds A/c (235& 174)(Bus Ext)

Payments made between 01/04/2025 and 30/04/2025

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
25/04/2025	Staff Salaries	BACS	1,842.58			4000	103	1,842.58	Salaries Mth 1
25/04/2025	Staff Salaries	BACS	2,031.65			4000	230	2,031.65	Salaries Mth 1
25/04/2025	Staff Salaries	BACS	3,637.17			4000	230	3,637.17	Salaries Mth 1
25/04/2025	Staff Salaries	BACS	1,671.39			4001	230	1,671.39	Salaries Mth 1
25/04/2025	Staff Salaries	BACS	10,390.81			4000	230	10,390.81	Payroll Mth 1
25/04/2025	Staff Salaries	BACS	1,559.62			4000	103	1,559.62	Payroll Mth 1
25/04/2025	Staff Salaries	BACS	594.15			4000	105	594.15	Payroll Mth 1
25/04/2025	Staff Salaries	BACS	2,447.86			4000	109	2,447.86	Payroll mth 1
25/04/2025	Staff Salaries	BACS	403.75			4001	230	403.75	Payroll Mth 1
25/04/2025	Quickskip Hereford Ltd	BACS	264.00		44.00	4225	102	220.00	Cemetery Skip
25/04/2025	Herefordshire Council	BACS	66.00			4607	127	66.00	World book Day
25/04/2025	Dolphin Tec	BACS	265.97		44.33	4405	235	221.64	Printer recordings
25/04/2025	G & P Group Enterprise Ltd	BACS	10.40			4460	220	10.40	Ledbury Reporter
25/04/2025	Lloyds Bank	PAY	23.40			4550	220	23.40	Bank Charges
28/04/2025	Herefordshire Council	BACS	74.11			4110	201	74.11	Market House Rates
28/04/2025	Francotyp Postalia	DD	80.00		3.81	4455	401	76.19	Postage Download
28/04/2025	Herefordshire Council	DD	691.25			4110	202	691.25	LTC Rates
28/04/2025	Herefordshire Council	DD	99.08			4110	102	99.08	Mortuary Rates
28/04/2025	Herefordshire Council	DD	214.52			4110	102	214.52	Cemetery Rates
28/04/2025	Lloyds Bank	PAY	18.89			4550	220	18.89	Bank Charges
29/04/2025	Siemens Financial	DD	322.72		53.79	4405	235	268.93	Photocopier Fees
30/04/2025	Thompson & Co	DD	55.20		9.20	4590	220	46.00	Payroll Mth 1
30/04/2025	Onecom Limited	DD	492.88		82.15	4481	401	410.73	IT Support
Total Payments:			64,637.71	0.00	3,261.50			61,376.21	

List of Payments made between 01/04/2025 and 30/04/2025

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/04/2025	Advansys Ltd	DD	117.60	50642	Monthly Hosting Website
01/04/2025	Westburies	PETTY CASH	26.00	Petty Cash	Keys cutting
01/04/2025	Westburies	PETTY CASH	-26.00	Petty Cash	Key Cutting
02/04/2025	Takepayments	DD	30.00	TPM20164-1	Card Machine Rental
02/04/2025	Take payments	DD	30.00	5616678	Credit card machine rental
02/04/2025	O2	DD	69.78	05844459/01	LTC Mobile Phones
02/04/2025	G & P Group Enterprise Ltd	PETTY CASH	2.90	Petty Cash	Milk
02/04/2025	G & P Group Enterprise Ltd	PETTY CASH	-2.90	Petty Cash	Milk
03/04/2025	EE Limited	DD	14.23	8505725	Wedding Co-ordinator Mobile
07/04/2025	Citation Limited	DD	277.96	CT0063014	EL & HR
07/04/2025	Radbournes	BACS	393.60	289195	Play chippings
08/04/2025	Welsh Water	DD	20.34	6089291506	LTC Water
08/04/2025	Welsh Water	DD	31.77	6089292360	LTC Water
08/04/2025	Sheds Together	PETTY CASH	10.00	Petty Cash	Staff Training
08/04/2025	Sheds Together	PETTY CASH	10.00	Petty Cash	Staff Training
08/04/2025	Sheds Together	PETTY CASH	-20.00	PPetty Cash	Staf training
09/04/2025	Octopus Energy	DD	1,492.45	KI-6295D2CA	Octopus Energy
10/04/2025	Water Plus	DD	9.22	08676062	Water drainage for Market Hous
10/04/2025	Barclaycard	DD	15.76	016436880325	Card Machine PR
10/04/2025	Barclaycard	DD	10.00	016436890325	Card Machine
10/04/2025	Water Plus	DD	122.94	08680344	LTC Water drainage
10/04/2025	Water Plus	DD	-122.94	08680344	LTC Water drainage
10/04/2025	Water Plus	DD	12.29	08680344	LTC Water drainage
11/04/2025	Octopus Energy	DD	31.41	KI-B092647B-0047	Cemetery Electricity
11/04/2025	Octopus Energy	DD	165.70	KI-30D6C022	LTC Electricity
14/04/2025	NPower	BACS	107.29	12812726	Market Stall Electricity
14/04/2025	Everyword	BACS	540.00	1482	Town Map/Guide
14/04/2025	Office Boffins	BACS	131.94	7427560	LC Office Equipment
14/04/2025	Citation Limited	DD	59.50	CT0063014	EL & HR services
17/04/2025	West Mercia Energy	DD	25.67	Town Clock	Barrett Browning Electricity
17/04/2025	Francotyp Postalia	DD	36.00	515275	Franking Machine
17/04/2025	OMS UK Ltd	DD	972.12	131181	IT Support
22/04/2025	The Listed Property	DD	48.00	HR081DHLED	Subscription
22/04/2025	SPAR	PETTY CASH	1.89	Petty Cash	Milk for meeting
22/04/2025	One Stop	PETTY CASH	6.65	Petty Cash	Refreshments
22/04/2025	SPAR	PETTY CASH	-1.89	Petty Cash	Milk for meeting
22/04/2025	One Stop	PETTY CASH	-6.65	Petty Cash	Refreshments for meeting
24/04/2025	Printerbase	BACS	168.30	772002	Ink Cartridges
24/04/2025	Viking Raja	BACS	371.05	5667640	Stationery & Housekeeping
24/04/2025	Amazon Business	BACS	0.90	GB727255821	Drywipe eraser
24/04/2025	Amazon Business	BACS	36.41	GB52H7QXFAEUI	Whiteboard
24/04/2025	Pear Technology	BACS	114.00	145685	Technical Support
24/04/2025	Herefordshire County Bid	BACS	288.00	0170	Volunteer Membership
24/04/2025	NABMA	BACS	484.00	M80	Annual Subscription
24/04/2025	Advansys Ltd	BACS	123.60	51000	Monthly Web Hosting
24/04/2025	Rialtas Business Solutions Ltd	BACS	139.20	SM31960	Making Tax Digital

List of Payments made between 01/04/2025 and 30/04/2025

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
24/04/2025	Rialtas Business Solutions Ltd	BACS	454.80	SM31958	Cashbook Annual Support
24/04/2025	Rialtas Business Solutions Ltd	BACS	522.00	SM31959	Cemeteries Annual Support
24/04/2025	Bowles Green	BACS	2,400.00	24/036	Evaluation of Masefield Matter
24/04/2025	Adrian Hope Trees	BACS	5,034.00	15667	Works at upperfield
24/04/2025	Penelope Shaw	BACS	884.76	Reception	Temporary Staff
24/04/2025	Ledbury Swifts	BACS	500.00	Swifts and Stromstad	LTC Grant
24/04/2025	Ledbury Community Day	BACS	300.00	Community Day	LTC Grants
24/04/2025	Friends Of Ledbury Children's	BACS	500.00	LTC Grant	LTC Grant
24/04/2025	Hoople LTD.	BACS	795.96	66848567	Temporary Admin
24/04/2025	Screwfix	BACS	154.10	A21300146609	Paint and stain goods
24/04/2025	NPower	BACS	114.93	2891847	Market Stall Elec
24/04/2025	Chubb Electronic Security	BACS	614.82	10915185	Fire Alarm Service Agreement
24/04/2025	Shredall Ltd	BACS	99.27	68172	Confidential Waste
24/04/2025	Steve Maund	BACS	792.00	Lengthsman	Lengthsman
24/04/2025	Love Ledbury	BACS	225.44	Elect & Water Bye St	Reimbursement
24/04/2025	Ledbury Community Association	BACS	214.13	Q1/2025	Electricity for CCTV
24/04/2025	Bliss Cleaning Services	BACS	379.20	12052	LTC Office cleaning
24/04/2025	P J Nichols	BACS	91.87	202503000005	Fuel for van and mowers
25/04/2025	OMS UK Ltd	BACS	1,780.50	131156	New Computer for MM's
25/04/2025	Shreddal	BACS	99.27	68172	Confidential Waste
25/04/2025	Staff Salaries	BACS	15,055.17	Payroll Mth 1	Mth 1 salaries
25/04/2025	Staff Salaries	BACS	1,842.58	Payroll Mth 1	Salaries Mth 1
25/04/2025	Staff Salaries	BACS	2,031.65	Payroll Mth 1	Salaries Mth 1
25/04/2025	Staff Salaries	BACS	3,637.17	Payroll Mth 1	Salaries Mth 1
25/04/2025	Staff Salaries	BACS	1,671.39	Payroll Mth 1	Salaries Mth 1
25/04/2025	Staff Salaries	BACS	10,390.81	Salaries Mth 1	Payroll Mth 1
25/04/2025	Staff Salaries	BACS	1,559.62	Salaries Mth 1	Payroll Mth 1
25/04/2025	Staff Salaries	BACS	594.15	Salaries Mth 1	Payroll Mth 1
25/04/2025	Staff Salaries	BACS	2,447.86	Salaries Mth 1	Payroll mth 1
25/04/2025	Staff Salaries	BACS	403.75	Salaries Mth 1	Payroll Mth 1
25/04/2025	Quickskip Hereford Ltd	BACS	264.00	27122	Cemetery Skip
25/04/2025	Herefordshire Council	BACS	66.00	91696340	World book Day
25/04/2025	Dolphin Tec	BACS	265.97	022966	Printer recordings
25/04/2025	G & P Group Enterprise Ltd	BACS	10.40	Weekly paper	Ledbury Reporter
25/04/2025	Lloyds Bank	PAY	23.40	453739362	Bank Charges
28/04/2025	Francotyp Postalia	DD	80.00	26761248	Postage Download
28/04/2025	Herefordshire Council	DD	691.25	85237264	LTC Rates
28/04/2025	Herefordshire Council	BACS	74.11	85806086	Market House Rates
28/04/2025	Herefordshire Council	DD	99.08	8427557X	Mortuary Rates
28/04/2025	Herefordshire Council	DD	214.52	84275471	Cemetery Rates
28/04/2025	Lloyds Bank	PAY	18.89	452757316	Bank Charges
29/04/2025	Siemens Financial	DD	322.72	001/25/0245079	Photocopier Fees
30/04/2025	Thompson & Co	DD	55.20	20877	Payroll Mth 1
30/04/2025	Onecom Limited	DD	492.88	2091825	IT Support

Total Payments	64,637.71
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Premier A/c (736) Comm Call

Receipts received between 01/04/2025 and 30/04/2025

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
CHG Rent	Banked: 01/04/2025	166.67						
CHG Rent	The Co-operative Group (CGP)	166.67			1160	102	166.67	Mortuary Rent
Duplicate	Banked: 01/04/2025	120.00						
Duplicate	Playford A J Hillside	120.00			4906	109	120.00	Duplicate Payment
FPI	Banked: 01/04/2025	47.00						
FPI	R Y Jones	47.00			1130	102	47.00	Memorial
2414	Banked: 02/04/2025	55.50						
2414	Kelly Dilley	55.50			1090	301	55.50	Charter Market
2415	Banked: 02/04/2025	44.00						
2415	Flics Rustic Bakes	44.00			1090	301	44.00	Charter Market
UKSPF	Banked: 08/04/2025	9,000.00						
UKSPF	Herefordshire Council	9,000.00			1452	105	9,000.00	UKSPF Funding
INTEREST	Banked: 09/04/2025	156.09						
INTEREST	Lloyds Bank	156.09			1870	220	156.09	Bank Interest
Precept	Banked: 17/04/2025	367,311.00						
Precept	Herefordshire Council	367,311.00			1900	220	367,311.00	Precept
Deposit	Banked: 22/04/2025	52.50						
Deposit	Ella Ronan Richards	52.50			1460	120	52.50	Wedding Deposit
2426	Banked: 30/04/2025	23.50						
2426	Caroline Blousefield	23.50			1090	301	23.50	Charter Market
2423	Banked: 30/04/2025	23.50						
2423	Vivien Brandt	23.50			1090	301	23.50	Charter Market
Total Receipts:		376,999.76	0.00	0.00			376,999.76	

List of Payments made between 01/04/2025 and 30/04/2025

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
22/04/2025	Lloyds A/c (235& 174)(Bus Ext)	736-235	20,000.00		Transfer 736-235
23/04/2025	Lloyds A/c (235& 174)(Bus Ext)	736-235	20,000.00		Transfer 736-235
25/04/2025	Lloyds A/c (235& 174)(Bus Ext)	736-235	20,000.00		Transfer 736-235
Total Payments			60,000.00		

Date: 09/06/2025

Ledbury Town Council Current Year

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Cashbook 3

User: SAE

Premier A/c (736) Comm Call

For Month No: 1

Payments for Month 1

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
22/04/2025	Lloyds A/c (235& 174)(Bus Ext)	736-235	20,000.00			200		20,000.00	Transfter 736-235
23/04/2025	Lloyds A/c (235& 174)(Bus Ext)	736-235	20,000.00			200		20,000.00	Transfer 736-235
25/04/2025	Lloyds A/c (235& 174)(Bus Ext)	736-235	20,000.00			200		20,000.00	Transfer 736-235
Total Payments for Month			60,000.00	0.00	0.00			60,000.00	
Balance Carried Fwd			479,062.99						
Cashbook Totals			539,062.99	0.00	0.00			539,062.99	

Public Sector Deposit Fund

Receipts received between 01/04/2025 and 30/04/2025

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
INTEREST	Banked: 30/04/2025	652.85						
INTEREST	The Public Sector Deposit Fund	652.85			1870	220	652.85	Interest
Total Receipts:		652.85	0.00	0.00			652.85	

Public Sector Deposit Fund

Receipts received between 01/04/2025 and 30/04/2025

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
INTEREST	Banked: 30/04/2025	652.85						
INTEREST	The Public Sector Deposit Fund	652.85			1870	220	652.85	Interest
Total Receipts:		652.85	0.00	0.00			652.85	

Petty Cash

Payments made between 01/04/2025 and 30/04/2025

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
01/04/2025	Westbury	PETTY CASH	26.00			4170	202	26.00	Keys Cut
08/04/2025	Sheds Together	PETTY CASH	10.00			4050	230	10.00	Staff Training
08/04/2025	G & P Group Enterprise Ltd	PETTY CASH	2.90			4155	235	2.90	Milk
22/04/2025	SPAR	PETTY CASH	1.89			4535	210	1.89	Milk for meeting
22/04/2025	One Stop	PETTY CASH	6.65		1.11	4535	210	5.54	Refreshments for Meeting
Total Payments:			47.44	0.00	1.11			46.33	

A/c Code	Account Name	Centre	Centre Name	Debit	Credit
120	Vat Due			11,210.86	
150	Stock			1,727.69	
200	Lloyds A/c (235) (Bus Ext)			16,391.19	
202	Premier A/c (736) Comm Call			479,062.99	
203	Public Sector Deposit Fund			171,532.53	
215	Petty Cash			93.98	
310	General Fund				195,337.12
324	EMR - Listed Buildings				106,855.97
331	EMR - Advertising				5,000.00
335	EMR - Amenity & Public Spaces				35,431.67
336	EMR - Community Projects				15,701.35
1034	Tourist Information Centre	301	Planning/Economic Development		9.90
1090	Charter Market Income	301	Planning/Economic Development		239.00
1100	Cemetery Interment Income	102	Cemetery & Buildings		196.04
1130	Cemetery Memorial Permit Incom	102	Cemetery & Buildings		47.00
1160	Mortuary Rent Income	102	Cemetery & Buildings		166.67
1273	Event Income	127	Services and Events		65.00
1289	War Memorial Refund	118	Minor Infrastructure		277.78
1450	Painted Room Sales Income	105	Painted Room		175.80
1451	Painted Room Donations Income	105	Painted Room		214.70
1452	UKSPF Funding	105	Painted Room		9,000.00
1460	Ceremony Room Income	120	Non-Statutory Services		537.50
1471	Dog Poop Bags	127	Services and Events		42.00
1870	Bank Interest Received Income	220	Finance and General Purposes		826.04
1900	Precept Income	220	Finance and General Purposes		367,311.00
4000	Staff Salaries	103	Grounds Maintenance	3,402.20	
4000	Staff Salaries	105	Painted Room	594.15	
4000	Staff Salaries	109	Masefield Matters	2,447.86	
4000	Staff Salaries	230	Management and Payroll	31,114.80	
4001	Agency Cover	230	Management and Payroll	3,623.20	
4050	Staff Training	230	Management and Payroll	6.66	
4110	Rates	102	Cemetery & Buildings	313.60	
4110	Rates	201	Market House	74.11	
4110	Rates	202	Town Council Offices	691.25	
4115	Water	106	Bye Street Toilets	8.70	
4115	Water	201	Market House	9.22	
4115	Water	202	Town Council Offices	64.40	
4116	Confidential Waste - Shredding	202	Town Council Offices	165.46	
4122	Electricity	102	Cemetery & Buildings	29.91	
4122	Electricity	106	Bye Street Toilets		8.70
4122	Electricity	108	Amenity Areas		3.10
4122	Electricity	202	Town Council Offices	1,401.52	

A/c Code	Account Name	Centre	Centre Name	Debit	Credit
4155	Housekeeping	202	Town Council Offices	61.47	
4155	Housekeeping	235	Office Facilities & Equipment	2.90	
4170	Maintenance	202	Town Council Offices	75.61	
4170	Maintenance	235	Office Facilities & Equipment	21.67	
4185	Alarms	202	Town Council Offices	512.35	
4228	General Tree works	108	Amenity Areas	4,195.00	
4236	Play Equipment Maintenance	110	Recreation Ground	57.14	
4276	External power supply -High St	118	Minor Infrastructure	95.77	
4330	Fuel	102	Cemetery & Buildings	0.01	
4400	Stationery	235	Office Facilities & Equipment	419.08	
4405	Photocopier Hire	235	Office Facilities & Equipment	268.93	
4415	Office Support & Equipment	235	Office Facilities & Equipment	391.16	
4433	Card Machine rental	105	Painted Room	38.13	
4433	Card Machine rental	220	Finance and General Purposes	35.00	
4455	Postage	401	Full Council	106.19	
4460	Subscriptions	220	Finance and General Purposes	772.00	
4481	Telephones	401	Full Council	480.74	
4482	Website	401	Full Council	201.00	
4483	ICT Services & Software Lease	401	Full Council	1,740.10	
4535	Civic Hospitality	210	Civic Matters	6.32	
4550	Bank Charges	220	Finance and General Purposes	42.29	
4590	Professional Services	220	Finance and General Purposes	141.00	
4703	Promotional Material	107	Town Promotion	450.00	
4704	Tourism/ Town Plan Projects	107	Town Promotion		450.00
4800	Barrett Browning Clock	214	Grants with Powers	24.45	
4890	Unspecified Grants	214	Grants with Powers	1,300.00	
4902	New Staff	109	Masefield Matters	2,000.00	
4903	Professional Fees	109	Masefield Matters		872.00
4906	Event Costs	109	Masefield Matters		120.00
4907	Equipment and Materials	109	Masefield Matters	1,483.75	
Trial Balance Totals :				738,888.34	738,888.34
Difference				0.00	

Detailed Income & Expenditure by Budget Heading 30/04/2025

Month No: 1

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
101 Closed Churchyard								
4205 Grounds Maintenance (Contract)	0	0	1,500	1,500		1,500	0.0%	
4206 Grounds Maintenance	0	0	1,000	1,000		1,000	0.0%	
4224 Wheely Bins Refuse Collection	0	0	250	250		250	0.0%	
4250 Tree Works/Property Maintenanc	0	0	1,000	1,000		1,000	0.0%	
Closed Churchyard :- Indirect Expenditure	0	0	3,750	3,750	0	3,750	0.0%	0
Net Expenditure	0	0	(3,750)	(3,750)				
102 Cemetery & Buildings								
1100 Cemetery Interment Income	196	196	11,000	10,804			1.8%	
1130 Cemetery Memorial Permit Incom	47	47	2,500	2,453			1.9%	
1131 Cemetery Deed Transfers Income	0	0	360	360			0.0%	
1160 Mortuary Rent Income	167	167	2,500	2,333			6.7%	
1161 Chapel Hire	0	0	150	150			0.0%	
Cemetery & Buildings :- Income	410	410	16,510	16,100			2.5%	0
4000 Staff Salaries	0	0	33,952	33,952		33,952	0.0%	
4001 Agency Cover	0	0	12,000	12,000		12,000	0.0%	
4110 Rates	314	314	3,350	3,036		3,036	9.4%	
4115 Water	0	0	100	100		100	0.0%	
4122 Electricity	30	30	1,000	970		970	3.0%	
4150 Cleaning	0	0	100	100		100	0.0%	
4181 CCTV Maintenance Contract	0	0	100	100		100	0.0%	
4183 Memorial Board	0	0	100	100		100	0.0%	
4200 New Equipment	0	0	1,100	1,100		1,100	0.0%	
4201 Equipment Hire	0	0	500	500		500	0.0%	
4206 Grounds Maintenance	0	0	2,200	2,200		2,200	0.0%	
4223 Perimeter Wall Repairs	0	0	2,000	2,000		2,000	0.0%	
4225 Skip Hire	0	0	1,800	1,800		1,800	0.0%	
4227 Memorial Testing	0	0	1,000	1,000		1,000	0.0%	
4250 Tree Works/Property Maintenanc	0	0	2,500	2,500		2,500	0.0%	
4273 Scatter Garden & Memorial Tree	0	0	2,000	2,000		2,000	0.0%	
4300 Vehicle Repair	0	0	1,000	1,000		1,000	0.0%	
4310 Vehicle Replacement/Refurb	0	0	5,000	5,000		5,000	0.0%	
4311 Green Vehicle	0	0	3,000	3,000		3,000	0.0%	
4312 Storage Container	0	0	2,000	2,000		2,000	0.0%	
4330 Fuel	0	0	1,100	1,100		1,100	0.0%	
4340 Insurance, Tax & MOT	0	0	1,100	1,100		1,100	0.0%	
4416 Equipment Maintenance	0	0	2,000	2,000		2,000	0.0%	
4592 PPE/Health & Safety	0	0	500	500		500	0.0%	

Detailed Income & Expenditure by Budget Heading 30/04/2025

Month No: 1

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4594 Cemetery Mapping	0	0	395	395		395	0.0%	
Cemetery & Buildings :- Indirect Expenditure	344	344	79,897	79,553	0	79,553	0.4%	0
Net Income over Expenditure	66	66	(63,387)	(63,453)				
<u>103 Grounds Maintenance</u>								
4000 Staff Salaries	3,402	3,402	35,057	31,655		31,655	9.7%	
Grounds Maintenance :- Indirect Expenditure	3,402	3,402	35,057	31,655	0	31,655	9.7%	0
Net Expenditure	(3,402)	(3,402)	(35,057)	(31,655)				
<u>105 Painted Room</u>								
1450 Painted Room Sales Income	176	176	2,000	1,824			8.8%	
1451 Painted Room Donations Income	215	215	5,000	4,785			4.3%	
1452 UKSPF Funding	9,000	9,000	0	(9,000)			0.0%	
Painted Room :- Income	9,391	9,391	7,000	(2,391)			134.2%	0
4000 Staff Salaries	594	594	25,711	25,117		25,117	2.3%	
4430 Advertising	0	0	800	800		800	0.0%	
4433 Card Machine rental	38	38	600	562		562	6.4%	
4434 Music Licence	0	0	500	500		500	0.0%	
4700 Stock Purchase	0	0	550	550		550	0.0%	
Painted Room :- Indirect Expenditure	632	632	28,161	27,529	0	27,529	2.2%	0
Net Income over Expenditure	8,758	8,758	(21,161)	(29,919)				
<u>106 Bye Street Toilets</u>								
4115 Water	9	9	0	(9)		(9)	0.0%	
4122 Electricity	(9)	(9)	500	509		509	(1.7%)	
4155 Housekeeping	0	0	500	500		500	0.0%	
4170 Maintenance	0	0	500	500		500	0.0%	
Bye Street Toilets :- Indirect Expenditure	0	0	1,500	1,500	0	1,500	0.0%	0
Net Expenditure	0	0	(1,500)	(1,500)				
<u>107 Town Promotion</u>								
4703 Promotional Material	450	450	3,000	2,550		2,550	15.0%	
4704 Tourism/ Town Plan Projects	(450)	(450)	5,000	5,450		5,450	(9.0%)	
4705 Signage	0	0	3,000	3,000		3,000	0.0%	
Town Promotion :- Indirect Expenditure	0	0	11,000	11,000	0	11,000	0.0%	0
Net Expenditure	0	0	(11,000)	(11,000)				

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
108 Amenity Areas								
4122 Electricity	(3)	(3)	1,000	1,003		1,003	(0.3%)	
4200 New Equipment	0	0	200	200		200	0.0%	
4204 Dog Hill Wood Management Plan/	0	0	1,000	1,000		1,000	0.0%	
4205 Grounds Maintenance (Contract)	0	0	4,540	4,540		4,540	0.0%	
4210 Dog Hill Wood Coppicing	0	0	1,000	1,000		1,000	0.0%	
4228 General Tree works	4,195	4,195	2,000	(2,195)		(2,195)	209.8%	
4252 General Park Maintenance	0	0	1,000	1,000		1,000	0.0%	
Amenity Areas :- Indirect Expenditure	4,192	4,192	10,740	6,548	0	6,548	39.0%	0
Net Expenditure	(4,192)	(4,192)	(10,740)	(6,548)				
109 Masefield Matters								
1020 National Heritage Funding	0	0	111,110	111,110			0.0%	
Masefield Matters :- Income	0	0	111,110	111,110			0.0%	0
4000 Staff Salaries	2,448	2,448	0	(2,448)		(2,448)	0.0%	
4902 New Staff	2,000	2,000	0	(2,000)		(2,000)	0.0%	
4903 Professional Fees	(872)	(872)	0	872		872	0.0%	
4906 Event Costs	(120)	(120)	0	120		120	0.0%	
4907 Equipment and Materials	1,484	1,484	0	(1,484)		(1,484)	0.0%	
Masefield Matters :- Indirect Expenditure	4,940	4,940	0	(4,940)	0	(4,940)		0
Net Income over Expenditure	(4,940)	(4,940)	111,110	116,050				
110 Recreation Ground								
4205 Grounds Maintenance (Contract)	0	0	10,000	10,000		10,000	0.0%	
4224 Wheely Bins Refuse Collection	0	0	150	150		150	0.0%	
4229 Street Light Maintenance	0	0	500	500		500	0.0%	
4230 ROSPA Reports	0	0	80	80		80	0.0%	
4235 Play Equipment-New	0	0	10,000	10,000		10,000	0.0%	
4236 Play Equipment Maintenance	57	57	5,000	4,943		4,943	1.1%	
4237 Skate Park Maintenance	0	0	500	500		500	0.0%	
4238 Youth Shelter Maintenance	0	0	300	300		300	0.0%	
Recreation Ground :- Indirect Expenditure	57	57	26,530	26,473	0	26,473	0.2%	0
Net Expenditure	(57)	(57)	(26,530)	(26,473)				
115 Town Centre Decorations								
1270 Christmas Lights Event	0	0	2,500	2,500			0.0%	
Town Centre Decorations :- Income	0	0	2,500	2,500			0.0%	0

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4122 Electricity	0	0	1,000	1,000		1,000	0.0%	
4640 Christmas Lights & Install	0	0	15,000	15,000		15,000	0.0%	
4650 Ledbury In Bloom	0	0	4,000	4,000		4,000	0.0%	
Town Centre Decorations :- Indirect Expenditure	0	0	20,000	20,000	0	20,000	0.0%	0
Net Income over Expenditure	0	0	(17,500)	(17,500)				
118 Minor Infrastructure								
1289 War Memorial Refund	278	278	1,667	1,389			16.7%	
Minor Infrastructure :- Income	278	278	1,667	1,389			16.7%	0
4176 CCTV Link to Hereford	0	0	12,000	12,000		12,000	0.0%	
4276 External power supply -High St	96	96	1,000	904		904	9.6%	
4285 Defibrillator Maintenance	0	0	750	750		750	0.0%	
Minor Infrastructure :- Indirect Expenditure	96	96	13,750	13,654	0	13,654	0.7%	0
Net Income over Expenditure	182	182	(12,083)	(12,265)				
120 Non-Statutory Services								
1460 Ceremony Room Income	538	538	4,000	3,463			13.4%	
Non-Statutory Services :- Income	538	538	4,000	3,463			13.4%	0
4004 Wedding Decorations	0	0	250	250		250	0.0%	
4020 Cleaning	0	0	300	300		300	0.0%	
4430 Advertising	0	0	500	500		500	0.0%	
Non-Statutory Services :- Indirect Expenditure	0	0	1,050	1,050	0	1,050	0.0%	0
Net Income over Expenditure	538	538	2,950	2,413				
125 Green Spaces Maintenance								
4013 Devolved Services	0	0	1,000	1,000		1,000	0.0%	
4014 Lengthsman Scheme/P3 Scheme	0	0	3,000	3,000		3,000	0.0%	
Green Spaces Maintenance :- Indirect Expenditure	0	0	4,000	4,000	0	4,000	0.0%	0
Net Expenditure	0	0	(4,000)	(4,000)				
127 Services and Events								
1273 Event Income	65	65	0	(65)			0.0%	
1471 Dog Poop Bags	42	42	500	458			8.4%	
Services and Events :- Income	107	107	500	393			21.4%	0
4271 Dog Bags	0	0	700	700		700	0.0%	

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4595 Climate Change	0	0	2,000	2,000		2,000	0.0%	
4600 Town Crier/Fees & Subs	0	0	500	500		500	0.0%	
4601 Town Crier/Uniforms	0	0	500	500		500	0.0%	
4605 Events Barriers	0	0	100	100		100	0.0%	
4607 Events	0	0	12,000	12,000		12,000	0.0%	
4850 Poppy Wreath	0	0	40	40		40	0.0%	

Services and Events :- Indirect Expenditure	0	0	15,840	15,840	0	15,840	0.0%	0
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Net Income over Expenditure	107	107	(15,340)	(15,447)				
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201 Market House

1030 Market House Income	0	0	1,100	1,100			0.0%	
Market House :- Income	0	0	1,100	1,100			0.0%	0
4110 Rates	74	74	1,900	1,826		1,826	3.9%	
4115 Water	9	9	100	91		91	9.2%	
4122 Electricity	0	0	1,000	1,000		1,000	0.0%	
4150 Cleaning	0	0	100	100		100	0.0%	
4170 Maintenance	0	0	5,000	5,000		5,000	0.0%	

Market House :- Indirect Expenditure	83	83	8,100	8,017	0	8,017	1.0%	0
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Net Income over Expenditure	(83)	(83)	(7,000)	(6,917)				
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202 Town Council Offices

4021 Rubbish Collection	0	0	1,000	1,000		1,000	0.0%	
4110 Rates	691	691	7,500	6,809		6,809	9.2%	
4115 Water	64	64	630	566		566	10.2%	
4116 Confidential Waste - Shredding	165	165	780	615		615	21.2%	
4122 Electricity	1,402	1,402	15,500	14,098		14,098	9.0%	
4150 Cleaning	0	0	2,500	2,500		2,500	0.0%	
4155 Housekeeping	61	61	500	439		439	12.3%	
4170 Maintenance	76	76	5,000	4,924		4,924	1.5%	
4179 Quinquennial Works	0	0	2,000	2,000		2,000	0.0%	
4185 Alarms	512	512	4,620	4,108		4,108	11.1%	

Town Council Offices :- Indirect Expenditure	2,972	2,972	40,030	37,058	0	37,058	7.4%	0
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Net Expenditure	(2,972)	(2,972)	(40,030)	(37,058)				
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210 Civic Matters

4501 Mayor's Hospitality	0	0	1,100	1,100		1,100	0.0%	
4529 Civic Insignia	0	0	400	400		400	0.0%	

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4531 Roll of Honour	0	0	50	50		50	0.0%	
4532 Flag Pole	0	0	200	200		200	0.0%	
4535 Civic Hospitality	6	6	2,042	2,036		2,036	0.3%	
Civic Matters :- Indirect Expenditure	6	6	3,792	3,786	0	3,786	0.2%	0

Net Expenditure (6) (6) (3,792) (3,786)

214 Grants with Powers

1718 October Fair Donation Income	0	0	2,500	2,500			0.0%	
Grants with Powers :- Income	0	0	2,500	2,500			0.0%	0
4800 Barrett Browning Clock	24	24	500	476		476	4.9%	
4805 Citizens Advice Worcs	0	0	5,000	5,000		5,000	0.0%	
4827 Community Action Ledbury	0	0	12,000	12,000		12,000	0.0%	
4875 Distinguished Citizen Awards	0	0	250	250		250	0.0%	
4876 October Fair Expenditure	0	0	500	500		500	0.0%	
4890 Unspecified Grants	1,300	1,300	20,000	18,700		18,700	6.5%	
4891 Age Uk Hereford Localities	0	0	4,000	4,000		4,000	0.0%	
4892 Dream Your Future	0	0	1,500	1,500		1,500	0.0%	
4893 Ledbury Food Bank	0	0	2,500	2,500		2,500	0.0%	
4894 Ledbury Methodist Church	0	0	1,350	1,350		1,350	0.0%	
4897 LEAF	0	0	10,440	10,440		10,440	0.0%	
4898 Ledbury Carnival	0	0	4,500	4,500		4,500	0.0%	
4900 Buses 4 Us	0	0	8,000	8,000		8,000	0.0%	
4901 John Masefield Memorial Projec	0	0	5,761	5,761		5,761	0.0%	
Grants with Powers :- Indirect Expenditure	1,324	1,324	76,301	74,977	0	74,977	1.7%	0

Net Income over Expenditure (1,324) (1,324) (73,801) (72,477)

220 Finance and General Purposes

1870 Bank Interest Received Income	826	826	6,000	5,174			13.8%	
1900 Precept Income	367,311	367,311	0	(367,311)			0.0%	
1902 Western Power WayLeave	0	0	126	126			0.0%	
Finance and General Purposes :- Income	368,137	368,137	6,126	(362,011)			6009.4%	0
4130 Insurance	0	0	20,000	20,000		20,000	0.0%	
4430 Advertising	0	0	1,000	1,000		1,000	0.0%	
4433 Card Machine rental	35	35	600	565		565	5.8%	
4460 Subscriptions	772	772	5,000	4,228		4,228	15.4%	
4550 Bank Charges	42	42	500	458		458	8.5%	
4551 Data Protection	0	0	500	500		500	0.0%	
4579 Audit Internal	0	0	2,500	2,500		2,500	0.0%	

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4580 Audit External	0	0	3,000	3,000		3,000	0.0%	
4590 Professional Services	141	141	15,000	14,859		14,859	0.9%	
4592 PPE/Health & Safety	0	0	500	500		500	0.0%	
Finance and General Purposes :- Indirect Expenditure	990	990	48,600	47,610	0	47,610	2.0%	0
Net Income over Expenditure	367,147	367,147	(42,474)	(409,621)				
225 Councillors/Newsletter								
4420 Newsletter	0	0	500	500		500	0.0%	
4500 Town Mayors Expenses	0	0	1,000	1,000		1,000	0.0%	
4502 Mayor's Advertising	0	0	500	500		500	0.0%	
4503 Mayor's Portrait/Caricature	0	0	500	500		500	0.0%	
4520 Councillors Expenses	0	0	300	300		300	0.0%	
4525 Councillors Training	0	0	1,500	1,500		1,500	0.0%	
4545 Annual & Other Meetings	0	0	500	500		500	0.0%	
Councillors/Newsletter :- Indirect Expenditure	0	0	4,800	4,800	0	4,800	0.0%	0
Net Expenditure	0	0	(4,800)	(4,800)				
230 Management and Payroll								
4000 Staff Salaries	31,115	31,115	299,480	268,365		268,365	10.4%	
4001 Agency Cover	3,623	3,623	8,000	4,377		4,377	45.3%	
4050 Staff Training	7	7	6,000	5,993		5,993	0.1%	
4051 Officers Travel/Conference/Sub	0	0	1,500	1,500		1,500	0.0%	
Management and Payroll :- Indirect Expenditure	34,745	34,745	314,980	280,235	0	280,235	11.0%	0
Net Expenditure	(34,745)	(34,745)	(314,980)	(280,235)				
235 Office Facilities & Equipment								
4155 Housekeeping	3	3	0	(3)		(3)	0.0%	
4170 Maintenance	22	22	1,650	1,628		1,628	1.3%	
4400 Stationery	419	419	4,000	3,581		3,581	10.5%	
4405 Photocopier Hire	269	269	3,500	3,231		3,231	7.7%	
4415 Office Support & Equipment	391	391	2,500	2,109		2,109	15.6%	
Office Facilities & Equipment :- Indirect Expenditure	1,104	1,104	11,650	10,546	0	10,546	9.5%	0
Net Expenditure	(1,104)	(1,104)	(11,650)	(10,546)				
301 Planning/Economic Development								
1034 Tourist Information Centre	10	10	200	190			5.0%	

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1090 Charter Market Income	239	239	6,000	5,761			4.0%	
1710 Lengthsman (basic) Income	0	0	3,000	3,000			0.0%	
Planning/Economic Development :- Income	249	249	9,200	8,951			2.7%	0
4233 Gazebos	0	0	500	500		500	0.0%	
4543 Neighbourhood Plan	0	0	500	500		500	0.0%	
4546 Traffic Management	0	0	2,000	2,000		2,000	0.0%	
4549 Charter Market improvements	0	0	2,000	2,000		2,000	0.0%	
4553 Tourist Information Centre	0	0	1,000	1,000		1,000	0.0%	
4554 Charter Market Strategy	0	0	5,500	5,500		5,500	0.0%	
Planning/Economic Development :- Indirect Expenditure	0	0	11,500	11,500	0	11,500	0.0%	0
Net Income over Expenditure	249	249	(2,300)	(2,549)				
401 Full Council								
4455 Postage	106	106	400	294		294	26.5%	
4481 Telephones	481	481	6,000	5,519		5,519	8.0%	
4482 Website	201	201	4,000	3,799		3,799	5.0%	
4483 ICT Services & Software Lease	1,740	1,740	11,000	9,260		9,260	15.8%	
Full Council :- Indirect Expenditure	2,528	2,528	21,400	18,872	0	18,872	11.8%	0
Net Expenditure	(2,528)	(2,528)	(21,400)	(18,872)				
Grand Totals:- Income	379,108	379,108	162,213	(216,895)			233.7%	
Expenditure	57,415	57,415	792,428	735,013	0	735,013	7.2%	
Net Income over Expenditure	321,693	321,693	(630,215)	(951,908)				
Movement to/(from) Gen Reserve	321,693	321,693	(630,215)	(951,908)				