



LEDBURY TOWN COUNCIL

TOWN COUNCIL OFFICES, CHURCH STREET, LEDBURY

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29 January 2026

To: All Councillors

Dear Councillor

Pleases find attached To Follow items in respect of the meeting of **LEDBURY TOWN COUNCIL**, to be held on **Thursday, 29 January 2026 at 7.00 pm** in the **Town Council Offices, Church Lane, Ledbury, HR8 1DH** for the purpose of transacting the business shown in the agenda below.

Yours faithfully

Angela Price PSLCC, MIWFM, AICCM
CiLCA (England & Wales)
Town Clerk

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AGENDA

21. To consider and endorse proposals provided from Ledbury Ward Councillors in respect of Parish Ward Boundaries internal to the Ledbury Parish Boundary as part of the current Boundary Review
(Pages 5685 - 5687)

RESOURCES

28. To receive and note the minutes of the Resources Committee meeting held on 22 January 2026 (Pages 5689 - 5691)

Distribution: Full agenda and reports to all Councillors (11)
Plus file copy

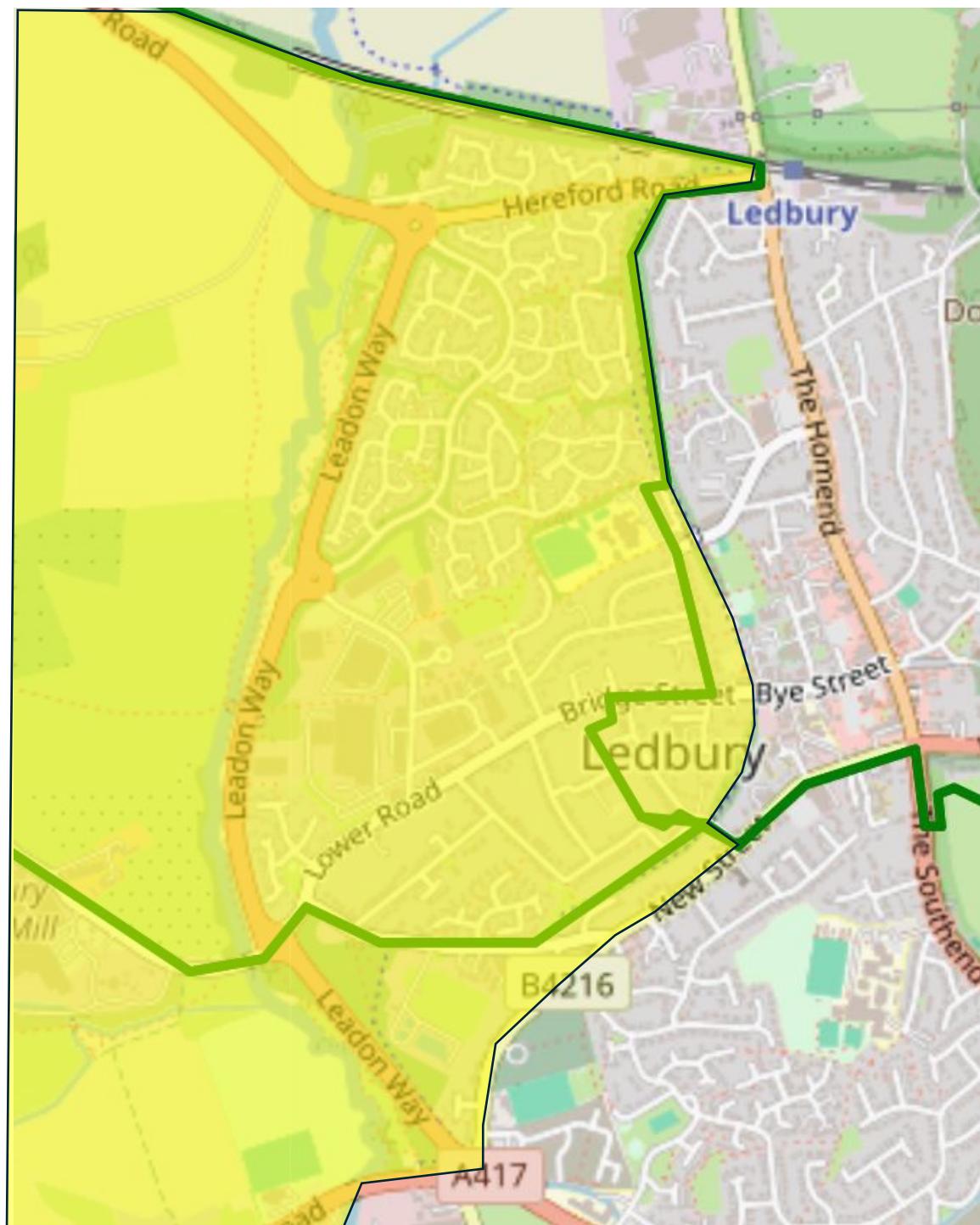
Agenda and reports excluding confidential items to:
Local press (1)
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Boundary Commission Review of Ward Boundaries

There is currently a public consultation ongoing regarding the elector numbers in the 53 county councillor wards across Herefordshire: <https://www.lgbce.org.uk/all-reviews/herefordshire>

Of the three wards which make up the Ledbury Parish, the North and South wards are forecast by 2031 to have larger elector numbers than the West Ward. This review is an opportunity to suggest some minor changes to the ward boundaries to address this imbalance, and also to potentially make the delineation of the wards a bit more understandable for residents.

New Ledbury West boundary



The average elector numbers per ward in Herefordshire in 2025 is 2,785. This is forecast to rise to 3,020 by 2031. The elector numbers in each Ledbury county ward in 2025 and forecast for 2031 are as follows:

County Ward	Electorate 2025	Electorate 2031	2031 Variance from County Average
Ledbury North	2,673	3,512	+16%
Ledbury South	3,112	3,309	+9%
Ledbury West	2,735	2,897	-4%

The elector numbers in each Ledbury parish ward in 2025 and forecast for 2031 are as follows:

Parish Ward	Electorate 2025	Electorate 2031
Ledbury North	2,254	3,065
Ledbury South	2,867	3,049
Ledbury West	2,735	2,897

In the town, ward members suggest the ward boundaries of Ledbury South and North are adjusted to follow some key physical features in the town. The effect of this would be to increase the number of electors in Ledbury West and reduce numbers slightly in both North and South.

The adjusted ward boundaries follow the route of the disused railway/canal route through town to the bridge over the railway line on Woodleigh Road, and then to follow the route of New Street down to the Full Pitcher Roundabout on Leadon way, along the Ross Road to where the road crosses the River Leadon. From there, the ward boundary would then follow the route of the river south to the parish boundary.

Roads transferred from North to West include:

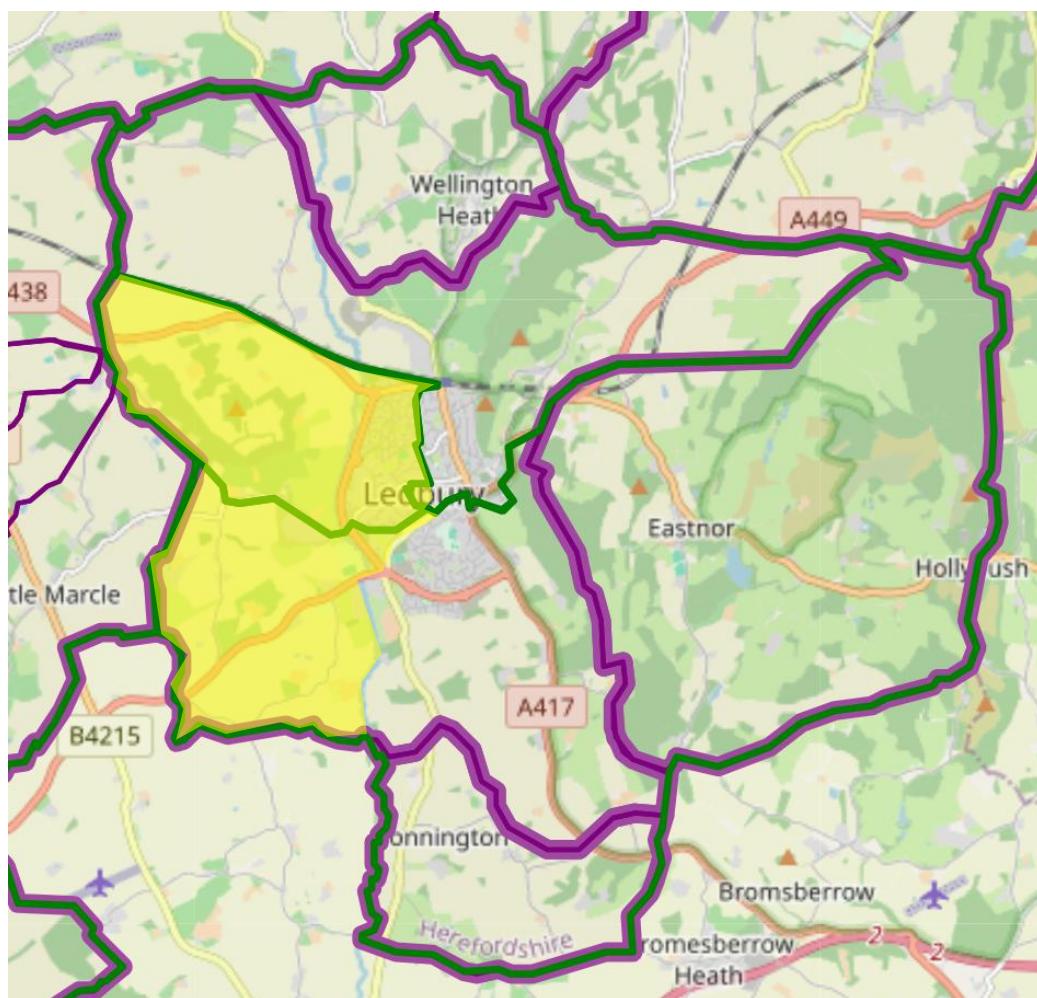
- Long Acres east
- Orchard Rise
- Bridge Street south
- Queens Court
- Woodleigh Road

Roads transferred from South to West include:

- North side of New Street going south from Woodleigh Road
- Little Marcle Road
- Canal Walk
- Elgar Close
- Leadon Place
- Ross Road
- Orlam Lane
- Lilly Hall Lane
- Rowlands Green

If these proposed changes are supported by the Town Council, it is proposed that they are submitted to the Boundary Commission consultation ([Herefordshire | LGBCE](#)) on the council's behalf – which ends on 2 February.

Ward members suggest that the proposed ward/parish boundary changes will bring the elector numbers in the West ward closer to those in the North and South wards by 2031 and thereby improve the balance of representation within and across the three wards.



Recommendation

That:

- i. The Council support the proposed changes to the ward boundaries within the parish of Ledbury.
- ii. Delegate to the Clerk to submit this proposal on behalf of Ledbury Town Council to the Boundary Commission public consultation before 2 February 2026.

Cllrs Harvey, Peberdy & Simmonds

January 2026

**MINUTES OF A MEETING OF THE RESOURCES COMMITTEE
HELD ON 22 JANUARY 2026**

PRESENT: Councillors Chowns, Harvey (Chair) and Morris

ALSO PRESENT: Angela Price – Town Clerk

R324. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Hughes.

R325. DECLARATIONS OF INTEREST

None received.

**R326. TO APPROVE AND SIGN AS A CORRECT RECORD THE MINUTES
OF A MEETING OF THE RESOURCES COMMITTEE HELD ON 4
DECEMBER 2025**

RESOLVED:

That the minutes of the meeting of Resources held on 4 December 2025 be approved and signed as a correct record.

R327. DATE OF NEXT MEETING

RESOLVED:

To note that the next meeting of the Resources Committee is scheduled for

R328. EXCLUSION OF PRESS AND PUBLIC

RESOLVED:

That in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting.

R329. TRAINING REQUEST FROM POST HOLDER 50

Members considered a request from Post Holder 50 for funding in respect of PRINCE2 Project Management Course.

RECOMMENDATION:

1. **That Full Council be asked to support the request from Post Holder 50 to undertake PRINCE2 Foundation and Practitioner (E-Learning) at a cost of £1,335, which includes the following:**
 - Course Materials
 - Pre-course reading
 - Foundation and Practitioner exams
 - E-book manual
 - 12 month's access to course materials
 - Hard copy manual

The Post Holder had asked the Council to consider covering the cost of insurance for exam resits, however members of the Resources Committee felt that the Post Holder should cover this cost rather than the Council.

2. **That any project management projects be planned out with the Post Holder and their Line Manager ahead of the commencement of the course work.**
3. **That the Post Holder be advised that the start of the course would be delayed until the 2026/27 financial year and that consideration should be given to the post holder's agreed responsibilities and commitments within the next 12 months to ensure the Post Holder has time to complete the course.**
4. **That the Post Holder be advised that she would be expected to undertake the course work in her own time as well as allocated time as agreed with her line manager taking into account the operational needs of the Council.**

R330.

STAFFING REVIEW - DRAFT OPTIONS REPORT

Members of the Resources Committee had met previously informally to consider the Staffing Report provided by Local Council Consultancy (LCC) and been advised that the Clerk had been asked to provide a draft report outlining the options available to the Council in respect of the Staffing Review.

The Chair thanked the Clerk for the thought and effort that had gone into taking the information provided within the LCC report and putting forward a proposal that reflects the needs of the Council, whilst looking to minimise cost and risk in taking it forward.

The Clerk provided an overview of her report which had been drawn up in line with a Statement of Requirement provided by the Chair and Deputy Chair of the Council following a meeting with Hoople.

Members felt that the options within the report provided scope for the Council to phase staff changes/recruitment, whilst also offering opportunities for skills transfers to current staff through the potential use of temporary fixed term roles.

It was agreed that the proposals provided by the Clerk were pragmatic and risk managed and that subject to amendments proposed at this meeting and any further comments received from Hoople the clerk be asked to prepare a presentation for the briefing of the staff review for a meeting on 12 February 2026.

RESOLVED:

1. That the Clerk provide a presentation of the content of her report to a meeting of Councillors to be held on 5 February 2026.
2. That the presentation includes a copy of the current staff structure.
3. That the following meetings be arranged to consider the staff review and budget:

5 February 2026 – budget briefing

12 February 2026 – staff review briefing with presentation

19 February 2026 – Scheduled council meeting – to agree budget

EO Meeting of Council to be arranged for consideration of staff review

4. That a draft of the budget, to include the estimated cost of the phased implementation of the clerk's recommendations, be shared with Members of the Resources, as Chairs of Standing Committees, to allow them to feed back prior to the draft being shared with all councillors for the briefing on 12 January 2026.