



LEDBURY TOWN COUNCIL

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25 March 2024

**TO: All Councillors
Non-Councillors - Steve Glennie-Smith
Will Frechnall**

Dear Councillor

You are invited attend a meeting of the **Traffic Management Working Party** which will be held on **Wednesday, 27 March at 4.30 pm at the Council Offices, Church Lane, Ledbury** for the purposes of transacting the business set out below.

Yours faithfully

Angela Price
Town Clerk

A G E N D A

1. **Election of Chair for the remainder of the 2023/24 municipal year**
2. **Apologies for absence**
3. **Declarations of Interest (Councillors only)**
4. **Minutes of a meeting of the Traffic Management Working Party held on 7 February 2024** (Pages 37 - 39)
5. **Action Sheet** (Page 40)
6. **Representative of Rail and Bus for Herefordshire – information in respect of provision of electric bus services** (Discussion)
7. **Feedback from Buses 4us** (Verbal update)

8. Impact of development and proposed development of Traffic Management (Standing item)

9. Date of next meeting

To be agreed

**Distribution: Copies of full agenda papers to all Councillors (12)
Non-Council Members (2)
Ward Members (3)
Charlotte Sturge – Local Resident
File Copy (1)**

LEDBURY TOWN COUNCIL

**MINUTES OF A MEETING OF THE TRAFFIC MANAGEMENT WORKING PARTY
(TMWP) MEETING HELD ON 7 FEBRUARY 2024**

PRESENT: Councillors Hughes, l'Anson and Morris
Non-Councillors: Steve Glennie-Smith

ALSO PRESENT: Angela Price – Town Clerk

TMWP 14. ELECTION OF CHAIRPERSON

RESOLVED:

That Councillor Hughes act as Chair for this meeting, but that the election of chairperson be placed on the next agenda for nominations.

TMWP 15. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Furlonger.

TMWP 16. DECLARATIONS OF INTEREST

None received.

**TMWP 17. TO APPROVE AND SIGN AS A CORRECT RECORD THE MINUTES
OF THE MEETING OF THE TRAFFIC MANAGEMENT WORKING
PARTY HELD ON 25 OCTOBER 2023**

It was noted that Steve Glennie-Smith had been recorded as a Councillor rather than a non-council, which it was noted will be corrected in future minutes.

RESOLVED:

That the minutes of the meeting of the Traffic Management Working Party held on 25 October 2023 be approved and signed as a correct record, subject to the above amendment.

TMWP 18. POSSIBLE INTRODUCTION OF HOPPER TYPE BUS IN LEDBURY

The Clerk provided an update on the meeting she had had with Clare Stone of Buses 4us.

The Clerk advised that Clare had informed that there are a number of grants available for the purchase of electric buses which the Town Council should investigate.

RESOLVED:

That Will Frechnall, Chair of Rail and Bus for Herefordshire, be invited to attend future meetings of the Traffic Management Working Party.

RECOMMENDATION

That a recommendation be submitted to Planning, Economy & Tourism Committee that the Working Party be tasked with establishing the following information ahead of any decision-making process being undertaken in respect of purchasing a bus to provide a service:

- **Demand**
- **Route**
- **Sustainability**
- **Timetables**
- **Costings**

TMWP 19. UPDATE ON PROGRESS IN RESPECT OF SPEED INDICATOR DEVICES (SID's)

Members were provided with an update on the progress with SID's. The Clerk advised that this was due to be approved at the meeting that evening, following which she would need to establish "what three words" locations for where to request permission, via the Commissioning application, to place the SID's.

The Clerk also advised that she had discussed this with the Locality Steward, who had confirmed that he had no objection to the sites being proposed and would support the application when submitted.

RESOLVED:

1. **That the SID's should be located at the following sites:**
 - **Hereford Road (A438) – just after the 30-mile speed limit sign and before the entrance to Saxon Way into the town centre**
 - **Gloucester Way (A449) – before Biddulph Way from the direction of the roundabout**
 - **Parkway (A417) – at the top of the dip in the road as you enter Parkway going towards Ledbury**
2. **That Councillor Furlonger be asked to accompany the Clerk to establish "what three words" locations for each of the above sites.**

TMWP 20. UPDATE ON S106 EXPENDITURE IN RESPECT OF ROAD SIGNAGE IN LEDBURY

Members were provided with an update in respect on the S106 Ledbury Weight Limit Signage review, which advised that AECOM had been commissioned to undertake this project, and that the report is in the final stages of being prepared, a copy of which will be provided to the Town Council on completion.

RESOLVED:

That the update on the S106 Weight Limit Signage review be received and noted.

TMWP 21. DATE OF NEXT MEETING

RESOLVED:

That the next meeting of the Traffic Management Working Party will be held no later than 27 March 2024 and that this meeting will be held at 4.00 pm.

The meeting ended at 4.21 pm.

Signed Date
(Chair)

ACTION SHEET
Traffic Management Working Party
Outstanding Tasks

AGENDA ITEM: 5

Minute No.	Action	To be Actioned by	Date Actioned	Comments	Actioned
25-Oct-23					
TMWP 8 (1)	That members of the Traffic Management Working Party recommend to Finance, Policy & General Purposes Committee that one mini-SID device and three poles be installed around Ledbury, along with the method for data collection, as listed above, and any additional extras deemed necessary be purchased from the 2023/24 Traffic Management budget line and Earmarked Reserves, subject to the agreement from Herefordshire Council that these can be sited in the three positions previously used for SID's.	TC	07.02.2024	Awaiting council approval (07.02.2024) - information received from PCC about possible funding for this type of initiative - Clerk investigating	Approved
TMWP 8(2)	That the Clerk submit an application for the Council to have three poles erected for Speed Indicator Devices in the same places they were sited when hired from BBLP.	TC	Nov-23	Waiting for information on location of posts from BBLP/HC	In progress
TMWP 18	RECOMMENDATION to PET's Committee that TMWP be tasked with establishing the following information ahead of any decision making process being undertaken in respect of purchasing a bus to provide a service: Demand; Route; Sustainability; Timetables; Costings	PET's	11.04.2024	Minutes to be included on agenda for PET's 11.04.2024	In progress
TMWP 19	That Cllr Furlonger and Clerk establish "what three words" locations for each SID	TC /Cllr Furlonger	TBC	Date to be identified	In progress