

LEDBURY TOWN COUNCIL

TOWN COUNCIL OFFICES . CHURCH STREET . LEDBURY

HEREFORDSHIRE HR8 1DH - Tel. (01531) 632306

e-mail: clerk@ledburytowncouncil.gov.uk

website: www.ledburytowncouncil.gov.uk

4 January 2022

TO: Councillors Bannister, Bradford, Harvey, Howells, Hughes, Manns, Morris and Sinclair
Non-Councillors: Gareth Davies, Matthew Davis and Steve Glennie-Smith

Dear Councillor

You are invited attend a meeting of the **Traffic Management Working Party** which will be held on **Monday, 9 January at 3.00 pm at the Council Offices, Church Lane, Ledbury** for the purposes of transacting the business set out below.

Yours faithfully

A handwritten signature in black ink, appearing to be 'Angela Price', written in a cursive style.

Angela Price
Town Clerk

A G E N D A

1. **Apologies for absence**
2. **Declarations of Interest (Councillors only)**
3. **Minutes of a meeting of the Traffic Management Working Party held on 12 December 2022** (Pages 1021-1023)
4. **Action Sheet** (Pages 1024-1025)
5. **Speed Indicator Device** (Pages 1026-1027)
6. **Parking/exiting Ledbury Petrol Station** (Pages 1028-1029)
7. **Parking Permits Queens Court, Ledbury** (Verbal report)
8. **Correspondence received in respect of yellow lines at junctions in Ledbury** (Page 1030)

9. **Beyond the Hills CSP** (Page 1031)
10. **Impact of development and proposed development of Traffic Management (Standing item)**
11. **Date of next meeting**

To note that the date of the next meeting of the Traffic Management Working Party will be 9 January 2023 at 3.00 pm in the Committee Room

**Distribution: Copies of full agenda papers to Working Party Members (8)
Copies of agenda front pages to all non-committee Member Councillors
File Copy (1)**

LEDBURY TOWN COUNCIL

**MINUTES OF A MEETING OF THE TRAFFIC MANAGEMENT WORKING PARTY
(TMWP) MEETING
HELD ON 12 DECEMBER 2022**

PRESENT: Councillors Bannister (Chair), Hughes and Morris

ALSO PRESENT: Angela Price – Town Clerk

TMWP180 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Howells and Manns and Gareth Davies

TMWP181 DECLARATIONS OF INTEREST

None received.

**TMWP182 TO APPROVE THE MINUTES OF A MEETING OF THE TRAFFIC
MANAGEMENT WORKING PARTY HELD ON 14 NOVEMBER 2022**

Proposed by Councillor Hughes, seconded by Councillor Morris that the minutes be approved and signed as a correct record.

RESOLVED:

That the minutes of the meeting of the Traffic Management Working Party meeting held on 14 November 2022 be approved and signed as a correct record.

TMWP183 ACTION SHEET

RESOLVED:

That the action sheet be received and noted.

TMWP184 PARKWAY TRAFFIC CALMING GATES

Members were provided with information received from the Police in respect of speed checks carried out in Parkway.

Councillor Hughes advised that since the last meeting he had undertaken some research into Community Speed Watch, which is a scheme whereby volunteers (usually local residents) are provided with training in how to use a speed gun to monitor speeds on their local roads. The scheme is primarily educational to help reduce speeding traffic in the community.

Councillor Hughes suggested that he raise with the Police in the next meeting to ask them to support this scheme within Ledbury and that Ledbury Town Council take this forward with local residents.

RESOLVED:

That Councillor Hughes raise the Community Speed Watch scheme with the Police at the next meeting to ask them to support such a scheme in Ledbury and that Ledbury Town Council take this forward with local residents.

TMWP185 **SPEED INDICATOR DEVICES (SID)**

Members were provided with information received from the Police in relation to speed checks carried out in Parkway and possible funding for SID's being installed.

It had previously been agreed that the council should purchase a basic solar powered SID for use on three locations around Ledbury.

RESOLVED:

That the Clerk seek further information on the cost of an SID for Ledbury, and how it could be moved between the three potential sites, noting that there may be funding available from the PCC for the purchase of a SID.

TMWP186 **UPDATE ON DROPPED KERBS**

Members were advised that the Clerk had been advised that the dropped kerb requests for Ledbury would not be considered within the 2022/23 budget.

RESOLVED:

That the report in respect of dropped kerb be received and noted.

TMWP187 **INFORMATION FROM BROMYARD TOWN COUNCIL IN RESPECT OF ELECTRIC CHARGING POINTS**

Members were provided with information received from Bromyard Town Council in respect of the charging points in Bromyard. It was noted that BTC run the car parks in Bromyard and therefore have more control over how many electric charging points can be made available.

RESOLVED:

That the Clerk write to Councillor John Harrington to ask what the future plans are for Ledbury in respect of installing more electric charging points for cars.

TMWP188 RAIL & BUS FOR HEREFORDSHIRE – AUTUMN NEWSLETTER

RESOLVED:

- 1. That the Rail & Bus Autumn Newsletter be received and noted.**
- 2. That a representative of DRM Buses be invited to attend a future meeting of the Traffic Management Working Party to discuss what, if any, plans they have in respect of sustainable transport.**

TMWP189. IMPACT OF DEVELOPMENT AND PROPOED DEVELOPMENT OF TRAFFIC MANAGEMENT (STANDING ITEM)

RESOLVED:

To note that Councillor Bannister referred to the recent response to Herefordshire Council Planning Officers agreed at the Planning, Economy & Tourism meeting in respect of the McCarthy Stone planning application to build a retired living facility at The Knapp on The Homend.

It was noted that concerns had been raised in respect of the potential issues additional traffic exiting this site could cause.

TMWP190. DATE OF NEXT MEETING

RESOLVED:

To note that the next meeting of the Traffic Management Working Party is scheduled to take place on 9 January 2023.

ACTION SHEET
Traffic Management Working Party
Outstanding Tasks

Minute No.	Action	To be Actioned by	Date Actioned	Comments	Actioned
TMWPP98(1)	That new signage at the bottom of New Street at the junction of Little Marcle road stating "No Access for vehicles over 7.5 tone unless access to town centre" be considered as part of the upcoming TRO.	Cllrs/Locality Steward		Cllrs to confirm that this was discussed as part of walk round - to be considered as part of TRO application	In progress
TMWPP110 (2)	Clerk to look into the cost of a mobile camera unit being used in Ledbury.	TC	21.05.2022	Contacted HC Highways for assistance - investigations ongoing - Cllr Hughes joined Police and residents at Colwell to see how community speed check operates with a view to making a NOM TO Full council	In Progress
TMWPP153	That the report on the meeting with the locality steward be prepared by Cllr Howells and presented at the next meeting of WPP (22.08.2022)	PH	Feb-23	Final report to be submitted to January meeting - agreed with Cllr Howells that report will be available at February 2023 meeting	In progress
TMWPP154(2)	That an application be made via the community commission model to request the installation of traffic calming gates at both entrances to Parkway	TC		Awaiting further meeting with HC Highways officers	In progress
TMWPP168(b)	The Clerk to check the regulations on distances before the members consider inclusion of this position on the A449 in the rotating pattern of placing a SID.	TC	Nov/Dec 2022	To be discussed with HO officer at meeting - date to be confirmed	In progress
TMWPP 172(1)	That the Clerk investigate the moving of town centre signs and the removal of a misleading sign at Top Cross	TC	Early 2023	To be discussed with HO officer at meeting - date to be confirmed	In progress
Dec 2022+A1:F22	The clerk to meet with HC Highways officer	TC	Early 2023	To be discussed with HO officer at meeting - date to be confirmed	In progress

TMWP172(168)	Consideration be given to the style of SID to purchase	WP	Dec-22	Clerk to investigate possibility of purchasing SID that provides real time information and vehicle details when exceeding speed limits	Information received from police to be presented to December meeting
TMWP175	That the clerk provide a report to the E & P Committee in December on costs of SID for consideration in 2023/24 budget	TC	Early 2023	Clerk not had time to do report for December meeting will include on January agenda	In progress
TMWP 175	That a further report be submitted to the January TMWP meeting to provide more information on SID cossts	TC	Jan-23		In progress
TMWP176	That the Clerk request CCTV footage of lorries turning into Market Street	TC	Dec-22	email sent to CCTV suite - not possible to view this from HC CCTV	Completed
TMWP177	A survey be carried out on how many charging bays there are in Ledbury currently	TC	Dec-22		In progress
TMWP185	That the Clerk seek further information on the cost of an SID for Ledbury, and how it could be moved between the three potential sites, noting that there may be funding available from the PCC for the purchase of a SID.	Cllr Hughes	13.12.2022		
TMWP187	That the Clerk write to Councillor John Harrington to ask what the future plans are for Ledbury in respect of installing more electric charging points for cars.	TC	12.12.2022	Email sent to Cllr Harrington - response awaited	In progress
TMWP182(a)	That a representative of DRM Buses be invited to attend a future meeting of the Traffic Management Working Party to discuss what, if any, plans they have in respect of sustainable transport.	TC	12.12.2022	Email sent to DRM to invite representative to January meeting - response awaited	In progress

TRAFFIC MANAGEMENT WORKIKNG PARTY	9 JANUARY 2022	AGENDA ITEM: 5
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Report prepared by Angela Price – Town Clerk

SPEED INDICATOR DEVICES (SID's) UPDATE

Purpose of Report

The purpose of this report is to provide Members with information received from Herefordshire Council in respect of their future plans for the provision of SID's.

Detailed Information

On 15 November 2022, the Clerk wrote to Herefordshire Council Traffic Management Department asking for an update in relation to the possible leasing of SID's in the future.

On 16 December 2022, a response was received advising the following:

"In regard to SIDs, the process of this facility is still under review whilst we finalise details of a new policy, however I can confirm that it is very unlikely Herefordshire Council will adopt the same SID process as BBLP. It is likely that SIDs will be permitted for use on the highway network on a case-by-case basis, but it will ultimately be down to the Parish Council to fully fund their own SID unit and ensure it is erected, maintained, and removed from site accordingly.

New Bases can still be sought through Balfour Beatty's Community Commissioning Model and can be discussed directly with Communities@balfourbeatty.com"

Following receipt of this the Clerk has contacted BBLP to advise that Ledbury Town Council are currently investigating the cost to purchase a SID to be rotated between the three sited previously used with the leased SID and to ask whether it would be possible to make use of the infrastructure put in place for the leased SID's (namely the base at each site). A response is awaited.

In the meantime, officers have contacted three companies to obtain prices and details for the purchase of one SID for use around Ledbury. Should these prices be received before this meeting they will be made available to members for consideration and recommendation to the Finance, Policy & General Purposes Committee for consideration as part of the 2023/24 budget setting process.

Recommendation

1. That Members receive and note the information received from Herefordshire Council Traffic Management.
2. That should further information be available in respect of cost and detail to purchase a SID members give consideration to that information and make a

recommendation to the Finance, Policy & General Purposes Committee to include a sum in the 2023/24 budget accordingly.

TRAFFIC MANAGEMENT WORKING PARTY	9 JANUARY 2022	AGENDA ITEM: 6
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Report prepared by Angela Price – Town Clerk

PARKING/EXITING LEDBURY PETROL STATION

Purpose of Report

The purpose of this report is to advise members of correspondence received in respect of concerns when exiting the Ledbury Petrol Station.

Detailed Information

Ledbury Town Council have recently received correspondence from a local resident in respect of exiting problems being encountered at Ledbury Petrol Station, in which they have been advised by Herefordshire Council Civil Parking Enforcement to contact their local councillor.

The original message sent to Herefordshire Council is as follows:

“I hope I am writing to the correct team, if not, please could you advise where to direct my concern.

I have, for some time, been meaning to write to notify you of my concern for exiting the Esso petrol station in Ledbury. The petrol station operates an in and out policy to stop congestion at the pumps. However, when leaving the petrol station (exit nearest kiosk) and turning right onto the main road it is extremely difficult to exit safely as there are always cars parked on the side of the road to the right of the exit and you cannot see past them without pulling out onto the highway to see what is coming. I attach a photo taken from the exit of the petrol station to demonstrate my concern. Cars are often parked right up to the corner kerb stone of the petrol station exit. Cars often come along that stretch of highway accelerating having already been held up from vehicles entering and exiting Knapp Lane slightly further along the main road. I would respectfully ask whether yellow lines could be put on the stretch between the petrol station and Knapp Lane (or at least a couple of car lengths to the right of the petrol station) so customers can exit the petrol station without constantly worrying about having an accident.

Cars only park on this stretch of highway to avoid paying to park at the station! Since charges were introduced at the station the car park is often empty but parking on the side of the road has increased significantly.

I work in local government myself so I do appreciate resources both in officer time to look into something and to carry out the work is precious but any help you can give would be very much appreciated.”



The following response was sent to the resident from Herefordshire Council officer:

“Thank you for your email regarding this. Unfortunately, as there are no parking restrictions along that stretch of road (eg double yellow lines) we are unable to enforce any vehicles parking there. In order to get a current Traffic Regulation Order (TRO) amended, you would need to contact a local councillor who would be able to take any concerns to the Traffic Management team. The link to the website is attached:

www.herefordshire.gov.uk/roads-1/traffic-regulations/2”

This email has been sent to the Ward Councillor, however officers felt it appropriate to bring it to the attention of the Traffic Management Committee, as this may well be an area that is already being considered as part of the anticipated report from Councillor Howells, and if not Members may wish to include it.

Recommendation

That Members note the above and consider whether this matter should be included in the report being prepared by Councillor Howells with a view to it being added to any future traffic regulation order submitted by the Town Council.

TRAFFIC MANAGEMENT WORKING PARTY	9 JANUARY 2023	AGENDA ITEM: 8
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Report prepared by Angela Price

**CORRESPONDENCE RECEIVED IN RESPECT OF YELLOW LINES AT
JUNCTIONS IN LEDBURY**

Purpose of Report

The purpose of this report is to bring to members attention the contents of an email received from Ed Hogan, a Ledbury resident.

Detailed Information

The following correspondence has been received from Ed Hogan:

“Some time ago I enquired about having new double yellow lines painted around some junctions where visibility is poor and/or parking encroaches onto and around the junction. You said that the Council traffic working party had a whole load of RTO requests and that these would be submitted to Herefordshire Council en masse. Can I ask what the latest position is please?”

Lately I have seen some traffic situations getting worse and wanted to flag these with you:

- 1) *Parking on zig-zag lines around pedestrian crossings (especially outside One Stop and The Olive Tree) day and night (vehicles sometimes display blue badges but that is no reason to obstruct a pedestrian crossing).*
- 2) *Parking on double yellow lines for prolonged periods of ‘loading’ at the top of New Street (outside the Red Cross shop, European goods shop, Pot & Page)*
- 3) *Parking very close to and around the junction of Victoria Road / Lower Road*
- 4) *Parking very close to and around the junction of Albert Road / Little Marcle Road*
- 5) *Parking very close to and around the junctions of Lower Road Industrial Estate (all around Linthwaite / Davant)*
- 6) *Lots of double parking / slalom-style parking on Bridge Street (between Victoria Road and Long Acres)*

I’m sure that the town council is aware of all these issues – they relate to poor parking but also deal with requests for new yellow lines. I’ll leave them with you.”

Recommendation

That members give consideration to the above and agree which, if any, of these should be included in any future traffic regulation order to be submitted by Ledbury Town Council.



Trains pass at Ledbury

Beyond the Hills CSP

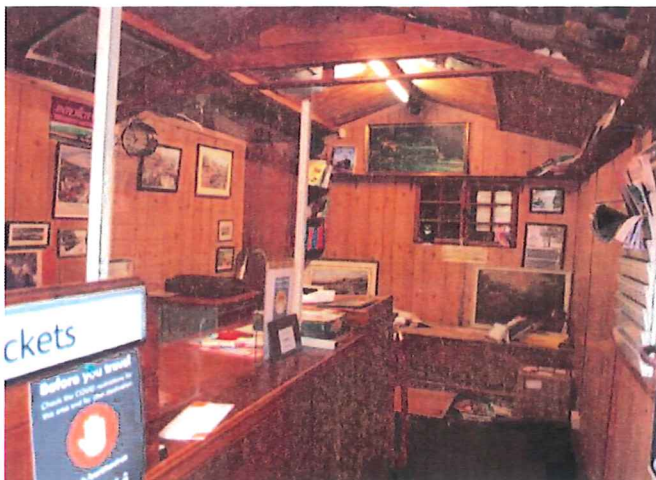
The Ledbury & Colwall Community Station Partnership Newsletter

Welcome to our Newsletter

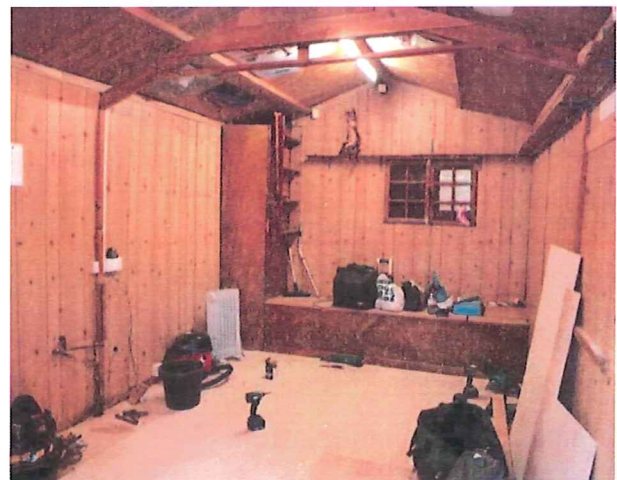
The exciting news is that the project for conversion of the ex ticket cabin at the station into a community and transport gallery/hub is proceeding. We have secured a grant from West Midlands Railway under their Your Community Your Fund scheme and on 31st October the railway contractor started work on the cabin.

This involved 1. clearing the cabin to give more floor space for viewing and circulation. 2. Installation of heavy duty anti slip flooring. 3. Updating of the plumbing with the installation of a utility sink with cupboard under and worktop. 5. Installation of an outside tap with lockable cover for the use of Ledbury in Bloom to obtain water for the planters maintenance 5. New spot lighting and re positioning of power points. 6. Recoating the outside of the cabin with preservative. Work remaining is the removal of the control panel for the ticket machine and train service monitors to a secure outside location which we hope will be completed soon.

Work on the lease agreement is in the hands of solicitor DFlegal and we would hope to complete early in 2023. This will then leave us to install a picture hanging system and other bits to really make it look like a community gallery. Hopefully we can complete all this work by the end of January in order to plan a first and subsequent exhibitions throughout 2023.



The cabin looking in before work started



The cabin with work in progress

The cabin conversion will be the catalyst for community station developments in the New Year. This involves:

- ◆ A CSP art and writing competition and developing an engagement with schools in the area.
- ◆ Completion and publication of the book 'The Hills & Beyond' about the Malvern Hills and Herefordshire area that the railway passes through. This is in conjunction with the Worcester Community Rail Partnership.
- ◆ Enhancement work at Colwall Station and collaboration with the Colwall Village Society on a community book 'Colwall & Its Railway Station'.
- ◆ Collaborative work by both the CSP and Rail & Bus for Herefordshire with Herefordshire Sustainable Transport, Sustainable Ledbury and Colwall Greener on promoting rail and bus travel as the way to reduce your carbon footprint and reduce emissions from transport.
- ◆ Collaborative work with the Buses4Us volunteer group of Newent on the establishment of a bus link between Ledbury, Newent and Ross-on-Wye with bus/rail integration at Ledbury Station. The target for the start of this service is the end of February 2023.
- ◆ A further edition of the Ledbury Bus & Rail Timetable Booklet.
- ◆ Distribution of existing and new CSP brochures promoting the Ledbury and Colwall area by Train.
- ◆ Spring work on the station planters in preparation for the 2023 Ledbury in Bloom competition.
- ◆ Start the development of a link with Herefordshire Young Carers Club for a branch in Ledbury. *Herefordshire Young Carers Club* provides support and respite for children and young adults who are caring for a family member

All this needs support, not just from the railway company and user group but also from the communities that the railway serves. Such support can manifest itself in volunteer work together with financial assistance from local authorities and local businesses.

We hope you will agree that at a time of addressing climate change and the need to reduce carbon emissions we need to encourage more use of sustainable transport services such as the train and bus. Of equal importance is the need to sustain our communities in these quickly changing economic times, to develop more localism and build on the natural and community assets that we have. The railway forms a vital part of these needs.

We hope you will join us as supporters, volunteers and partners in the development of this new Community Station Partnership.

Do please contact us.

Best Wishes

Gareth Calan Davies (CSP Leader)

Rail & Bus for Herefordshire

5, Biddulph Way, Ledbury, HR8 2HP

email: ghal@btinternet.com

01531 633594