

**MINUTES OF A MEETING OF THE RESOURCES COMMITTEE
HELD ON 4 DECEMBER 2025**

PRESENT: Councillors Chowns, Hughes (Chair) and Morris

ALSO PRESENT: Angela Price – Town Clerk

R229. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Harvey.

R230. DECLARATIONS OF INTEREST

None received.

**R231. TO APPROVE AND SIGN AS A CORRECT RECORD THE MINUTES
OF A MEETING OF THE RESOURCES COMMITTEE HELD ON 13
NOVEMBER 2025**

RESOLVED:

That the minutes of the meeting of the Resources Committee held on 13 November 2025 be approved and signed as a correct record.

R232. COUNCIL POLICIES

RESOLVED:

That the following policies be referred to Full Council for approval, along with the Covering Sheet which provides a summary of which policy should be used when in respect of complaints:

- Complaints Policy
- Dignity at work Policy
- Local Resolution Policy

R323. STAFFING MATTERS

RESOLVED:

That the feedback received from staff members who have recently completed Excel training be received with thanks and congratulations to the staff members.

The meeting ended at 18:26.

Signed  Dated 

Chair