

**MINUTES OF AN MEETING OF FULL COUNCIL
HELD ON 17 OCTOBER 2024**

PRESENT: Councillors Chowns, Harvey, Hughes, Morris, Newsham.

ALSO PRESENT: Angela Price – Town Clerk
Honor Holton – Minute Taker

C440. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Bradford, Browning, Howells, Kettle, and Sinclair.

C441. DECLARATIONS OF INTEREST

Councillor Chowns declared a non-pecuniary interest in item 10, Grants Applications.

C442. NOLAN PRINCIPLES

RESOLVED:

That the Nolan Principles be received and noted.

C443. TO APPROVE AND SIGN AS A CORRECT RECORD THE MINUTES OF AN EXTRAORDINARY MEETING OF COUNCIL HELD ON 3 OCTOBER (ATTACHED) AND ORDINARY MEETING HELD ON 10 OCTOBER 2024 (TO FOLLOW)

RESOLVED:

That the minutes of the extraordinary meeting of Council held on 3 October and ordinary meeting held on 10 October 2024 be approved and signed as a correct record.

C444. ACTION SHEET

RESOLVED:

The action sheet be received and noted,

C445. MAYORS COMMUNICATIONS

The Mayor advised Members of a number of future events which included, a coffee morning for Men's International Day on Tuesday 19 November and a Stromstad Twinning Association event, on Saturday 26 October and his Civic Celebration on 27 April 2025

RESOLVED:

That recipients of Ledbury Town Council grants be asked to have a stand on the periphery of the Mayor's Civic Celebration event to promote their organisations.

C446. TO CONSIDER QUESTIONS/COMMENTS FROM MEMBERS OF THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF STANDING ORDERS 3(E) AND 3(F)

RESOLVED:

No members of the public were present.

C447. TO RECEIVE MOTIONS PRESENTED BY COUNCILLORS IN ACCORDANCE WITH STANDING ORDER 9

RESOLVED:

None were received.

C448. TO APPROVE INVOICES FOR PAYMENT – OCTOBER INTERIM

RESOLVED:

- 1. That this item be deferred to the meeting of Council scheduled for 31 October 2024 due to inconsistencies between the two lists provided.**
- 2. That the Clerk review the SLA between Ledbury Town Council and the Rogers Family to establish who is responsible for the payment of the Road Closure for this event.**
- 3. That a checklist be created for the process of invoices for payment.**

C449. GRANT APPLICATIONS

RESOLVED:

That Sustainable Ledbury be awarded a grant of £150.00.

C450. MINUTES OF THE BUDGET MONITORING MEETING HELD ON 25 SEPTEMBER 2024 (TO FOLLOW)

RESOLVED:

That the minutes of the Budget Monitoring meeting held on 25 September 2024, be received and noted.

C451. MENOPAUSE SUPPORT POLICY

RESOLVED:

That the Menopause support Policy be approved, subject to the removal of the final line “(Workers experiencing menopause symptoms may be protected by the Equality Act 2010)”

C452. POTENTIAL FUTURE USE OF THE MARKET HOUSE AND SPACE

Members were provided with a report providing suggestions of potential uses of the Market House.

Councillor Harvey suggested that a link to the Heritage Buildings Multiple Asset Transfer report of 2014 should be included in the report along with a link to the Caroe report in respect of potential solutions in relation to accessibility.

Councillor Hughes stated that it appears that the remit of the Council in respect of the Market House is conservation of the building as an iconic monument, rather than providing accessibility.

RESOLVED:

- 1. That the above links be added to the report and the report be considered as part of the Market Strategy that the Council are currently working on.**
- 2. That officers continue to promote the Market House as a venue for use by local organisations and craft markets etc.**
- 3. That a statement be made in response to the anticipated report in the Ledbury Reporter stating that Ledbury Town Council recognise the limitations of the Market House building and that whilst it is available for use by private individuals the Council’s policy in respect of the building is to conserve it as an iconic monument.**

C453. GEOPHYSICAL SURVEY QUOTES

RESOLVED:

- 1. That the Deputy Clerk be thanked for the very informative report.**
- 2. That officers be authorised to instruct Company 3 to undertake the Geophysical Survey of the area within the cemetery grounds as highlighted with the report.**

3. That the geophysical survey be undertaken in the 2024/25 financial year and that the funds in the sum of £2,490.00 be taken from the Earmarked Reserve budget 335 "Amenity & Public Space".

C454. DRAFT GENERIC RISK ASSESSMENT

RESOLVED:

That the draft generic risk assessment be approved.

C455. TO RECEIVE AND NOTE THE MINUTES OF THE EVENTS WORKING PARTY MEETING HELD ON 1 AUGUST 2024 AND CONSIDER ANY RECOMMENDATIONS THEREIN.

RESOLVED:

1. That the minutes of the meeting of the Events Working Party, held on 1 August 2024, be received and noted.
2. That the Calendar on the Town Council website, be updated with the list of town events for the next 12 months.

C456. TO RECEIVE AND NOTE THE MINUTES OF THE CLIMATE CHANGE WORKING PARTY HELD ON 10 SEPTEMBER 2024

RESOLVED:

1. That the minutes of the Climate Change Working Party held on 10 September 2024, be received and noted.
2. That the subject matter of the minutes be considered at the meeting to discuss the remit of the Climate Change Working Party scheduled for Friday 18 October 2024.

C457. TO CONSIDER PLANNING CONSULTATIONS

1. Application Number 242309, Proposed extension of an existing gym and store out building to provide more gym floor space – **Ledbury Rugby Football Club, Ross Road, Ledbury, Herefordshire, HR8 2LP.** –

Councillor Harvey abstained from voting on this planning applications due to being involved as a ward Councillor.

RESOLVED:

No objection

2. Application Number 242349, Proposal of 2 Conservation roof windows to provide natural light and ventilation to family bathroom – **Annexe, Dingwood Park Farm, Parkway, Ledbury, Herefordshire, HR8 2JD – LISTED BUILDING CONSENT –**

RESOLVED:

No objection.

3. Application Number 242364, Proposal of 2 Conservation roof windows to provide natural light and ventilation to family bathroom – **Annexe, Dingwood Park Farm, Parkway, Ledbury, Herefordshire, HR8 2JD –**

RESOLVED:

No objection.

4. Application Number 242379, 1 change of use from dwelling to use class C2 (dwelling to support up to two children) – **1 Spring Grove, Ledbury, Herefordshire, HR8 2XB –**

RESOLVED:

No objection.

5. Application Number 242401, T1 – Cedar, fell to ground level in the interests of safety. Reasons – multiple weak unions throughout crown. Significant branch loss has occurred on a number of occasions causing danger to occupant and neighbours – **South Parade House, South Parade, Ledbury, Herefordshire, HR8 2HB**

It was noted that this application had been included on the agenda and will continue to be until such time a report is available from the Tree Officer.

RESOLVED:

Awaiting tree officer report

C458. TO RECEIVE AND NOTE PLANNING DECISIONS

RESOLVED:

That the Planning Decisions be received and noted.

C459. NOTIFICATION OF RESIGNATION RECEIVED FROM STEPHEN FURLONGER

RESOLVED:

That the notification of resignation received from Stephen Furlonger be received and noted.

C460. EXCLUSIONS OF PRESS AND PUBLIC

RESOLVED:

That in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting.

C461. CONSIDERATION OF PURCHASING AN ELECTRICALLY ASSISTED PEDAL CYCLE

Councillors Harvey and Hughes recommended purchasing a bigger pedal cycle, perhaps with 4 wheels, which can withstand a large, heavy load, whilst still being safe. It was also agreed that potential sponsorship should be investigated.

RESOLVED:

1. That the purchasing of an electrically assisted pedal cycle, be investigated further, and alternative models be found.
2. That the possibility of sponsorship be investigated.

The meeting ended at 8:50 pm

Signed  Date 8/11/2024