

LEDBURY TOWN COUNCIL

**MINUTES OF A MEETING OF AN ECONOMY & PLANNING COMMITTEE HELD
ON
14 JULY 2022**

PRESENT: Councillors Bannister, Howells, Hughes, Shields and Sims

ALSO PRESENT: Angela Price - Town Clerk
Charlotte Barltrop – Minute Taker
Two members of the Public

P594 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Bradford, Harvey, Manns and Morris.

P595 TO RECEIVE ANY DECLARATIONS OF INTEREST AND WRITTEN REQUESTS FOR DISPENSATIONS

None received.

P596 NOLAN PRINCIPLES

RESOLVED:

That the Nolan Principles be received and noted.

P597 ELECTION OF VICE-CHAIR FOR THE 2022/23 MUNICIPAL YEAR

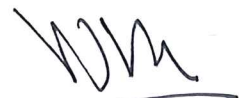
It was proposed by Councillor Bannister that the election of Vice-Chair for the 2022/23 municipal year be deferred to the next meeting of the committee in order that more members be present.

RESOLVED:

That this item be deferred to the next meeting of Economy & Planning, to be held on 11 August 2022.

P598 PUBLIC PARTICIPATION

Mr. David Thomas asked the following question "Has there been a response from Hereford Council regarding the Barn?"



The Clerk responded, "the licence which you have a copy of is not in the public domain therefore a Freedom of Information request must be submitted to Herefordshire County Council in order for this to be reviewed by the committee."

RESOLVED:

That no questions were received regarding items included on the agenda.

P599 TO APPROVE AND SIGN THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON 16 JUNE 2022

RESOLVED:

That the minutes of the Planning Committee meeting held on 16 June 2022 be approved and signed as a correct record.

P600 TO REVIEW THE ACTION SHEET

P581. There was some discussion about whether the action sheet format could be improved upon to provide a timeline of the process for each action.

P582. Councillor Sims asked for more information regarding the expectations of a Council representative sitting on the BID Board He agreed to let members know his decision as soon as he is fully informed.

P583(10.1) A discussion ensued as to whether Ledbury Town Council should write to the applicant with regards their use of the yard or whether it more appropriate that a request be submitted to Herefordshire Council Planning Officer to obtain the information. It was agreed that the Clerk would contact the planners to request information on how the company will manage light pollution.

P585 That the Clerk arrange a meeting with the owners of the building and the Planning department in order that a dialogue can be opened regarding the usage of this building and its future in Ledbury.

P586(1) That the Clerk register Ledbury Town Council's interest in supporting the bill

P587 (v-vii) To note that this item has been completed

P588(2) That this item requires a bigger conversation than Ledbury Town Council are able to have and has therefore this action be closed and removed from the action sheet.

P592(2) That the Deputy Town Clerk is working with Balfour Beatty to ensure that the directional signage for the Tourist Information Centre is correct.

P592(3) That this item should be reported to the Resources Committee.

RESOLVED:

That the Action sheet be received and noted with the above information as clarification.

P601 TOURIST INFORMATION CENTRE

The Clerk gave a verbal report on the current status of the Tourist Information Centre plans. The following points have arisen following a meeting between the Clerk and Councillor Hughes.

1. The Tour Guides Manager, is not keen in taking on more responsibility and therefore does not want to run the T.I.C.
2. It has been decided that for the 2022 season there will be no change to the configuration of the Ledbury Town Council Reception area but rather that the focus be on getting the signage in place, purchasing leaflet racks, introducing tear off maps and new maps for which a fee is chargeable.
3. Ledbury Town Council Receptionist will incorporate the T.I.C. duties into her role for the remainder of the 2022 season.
4. That an editorial is to be produced for the Ledbury Focus magazine regarding the Tourist Information Centre, Tour Guides and recruitment for the dual-purpose role.

RESOLVED:

That the verbal report in respect of the Tourist Information Centre be received and noted.

P602 MINUTES OF MEETINGS OF THE MARKETS WORKING PARTY HELD ON 16 MAY AND 27 JUNE 2022

RESOLVED:

That the minutes of the Markets Working Party held on 16 May and 27 June 2022 be received and noted.

**P603 PLANNING CONSULTATIONS
(30 MINUTES)**

10.1 201718 Appeal reference APP/W1850/W/21/3279731 - Land South of Leadon Way & East Dymock Road, Ledbury, Herefordshire, HR8 2JQ

Councillors were unsure whether the "food store" referred to in this application was Lidl as per the previous application. Councillor Howells advised that he was unsure how this planning application was different from the previous application.



The Town Clerk advised that the committee ask for an extension on the appeal in order that all the committee members may review the application fully and discuss it at the next meeting.

RESOLVED:

1. **That the Clerk seek an extension for comments in relation to this application to allow members time to consider the application further.**
 2. **That the Clerk seek clarification from Herefordshire Council Planning Officers as to whether the “food store” referred to in the application is Lidl.**
 3. **That this item be referred back to the next meeting of the Economy & Planning Committee, to be held on 11 August 2022 for further consideration**
- 10.2 220783 Proposed change of use of land and laundry/washroom to a bungalow (Retrospective) and for a new day/laundry room for existing traveller site -Little Bush Pitch, Bush Pitch, Ledbury Herefordshire, HR8 2PX**

Councillor Howells advised that he has requested a meeting with the planning officer regarding this planning application.

Councillor Shields raised concerns about protecting the interests of the travelling community.

Councillor Bannister requested that this item be deferred to the next meeting of the planning committee in order that Councillor Howells could pursue the meeting with the planning officer.

RESOLVED:

That this item be deferred to the next meeting of the Economy & Planning Committee, to be held on 11 August 2022.

- 10.3 221797 Repairs to the existing structure including an extended slot drain to the bases of the monument – War Memorial, High Street, Ledbury- Listed Building Consent**

RESOLVED:

That this item is for information only.

- 10.4 221870 Proposed single storey extension – Mallory, Long Acres, Ledbury, Herefordshire, HR8 2AT**

RESOLVED:

No objection

- 10.5 **221419 Proposed detached orangery- Hall House Farm, Ledbury, HR8 2JE – approved with conditions**

RESOLVED:

That it be noted that this planning application has been approved with conditions.

- 10.6 **221598 New garage with ground floor link room and storage above – Hill View Ledbury, Herefordshire – Approved with conditions**

RESOLVED:

That it be noted that this planning application has been approved with conditions.

P604 PLANNING DECISIONS

RESOLVED:

That the planning decisions be received and noted.

P605 SECTION 106

1. **LAND TO THE SOUTH OF LEADON WAY LEDBURY, HEREFORDSHIRE – SECTION 106 CONTRIBUTIONS**

RESOLVED:

That the Section 106 Working Party be reconvened.

2. **UPDATE ON CONVERSATIONS WITH PAUL WALKER, HEREFORD COUNCIL CHIEF EXECUTIVE, AND JUSTINE BURNETT, PORTFOLIO MANAGER, ECONOMY & ENVIRONMENT, PROGRAMME MANAGEMENT OFFICE, HEREFORDSHIRE COUNCIL**

The Clerk gave a verbal update on the current status of S106. She advised that Herefordshire Council are progressing with this, however it had taken them longer than originally anticipated. Members were advised that it is hoped that the information should be received by the end of July 2022



RESOLVED:

That the Clerk would find out some dates of expiration for the funds to ensure that it is used to the benefit of Ledbury town.

P606 NOTICE OF PROPOSAL (PUBLIC CONSULTATION): PROPOSED 40MPH SPEED LIMIT ON A417 LEDBURY BYPASS (LEADON WAY), HEREFORDSHIRE

RESOLVED:

That the Notice of Proposal be received and noted.

P607 TREE PRESERVATION ORDER – TPO 664 LAND BETWEEN LEADON WAY AND AMCOR PROVISIONAL

RESOLVED:

That tree preservation order be received and noted.

P608 a. NEIGHBOURHOOD DEVELOPMENT PLAN WORKING PARTY (NDP)

i. NDP STEERING GROUP NOTES 68 - 70

Councillor Howells advised that 70 meetings had been held by the NDP Steering group, as part of the process to revise the Neighbourhood Development Plan document in readiness for Regulation 15 and 16. He advised that the next process of the Neighbourhood Development Plan had been approved by Council at their meeting prior to the Economy & Planning Committee meeting.

RESOLVED:

To receive and note the NDP Steering Group notes 68 - 70

b. TRAFFIC MANAGEMENT WORKING PARTY

RESOLVED:

That the minutes of the Traffic Management Working Party meetings held on 31 May and 27 June 2022 be received and noted.

P609 HEREFORDSHIRE LOCAL PLAN 2021-2041 – PLACE SHAPING CONSULTATION

The Clerk advised members that Councillor Morris had been booked to attend the meeting, however she had not received an update from him following the meeting.

Councillor Howells advised that he had attended this meeting as a Ward Councillor and that he would be happy to report on the meeting at the next Economy & Planning meeting.

RESOLVED:

That Councillor Howells prepare a report on the Herefordshire Local Plan meeting for consideration at the next meeting of the Economy & Planning Committee, to be held on 11 August 2022.

P610 LEDBURY MARKET HOUSE – REMOVABLE STAIR LIFT

The Clerk shared information regarding a manual stairlift, which works in the same way as an evacuation chair but is battery operated which could potentially be used at the Market House to enable access to disabled visitors. She advised that at the moment the motorised version was mostly available to the American and Asian markets but advised that there are similar items available in the UK, however these are not battery powered.

There was a discussion as to how to proceed with the question of the stairlift for the Market House and it was suggested that further advice should be sought from a variety of sources, to include a user and a carer, Heritage officers and information on the potential insurance risks.

RESOLVED:

- 1. That with the Clerk refer the removable stairlift to the Environment & Leisure Committee and that the Deputy Clerk be asked to obtain feedback from healthcare professionals and persons who may use the device.**
- 2. Once more information is available the Clerk contact the Council's insurers in respect of potential insurance risks and report back accordingly.**

P611 NOTICE OF CLOSURE OF BARCLAYS BANK, HOMEND, LEDBURY

RESOLVED:

That Notice of closure of Barclays Bank be received and noted.



P612 DATE OF NEXT MEETING

To note that the date of the next meeting of the Planning Committee is scheduled for 11 August 2022 at 7.00 pm

RESOLVED:

To note that the next meeting of the Economy & Planning Committee is scheduled for 11 August 2022 at 7:00PM.

The meeting ended at 8.42 pm.

Signed  Dated 

(Chair)