

LEDBURY TOWN COUNCIL

MINUTES OF A MEETING OF AN ECONOMY & PLANNING COMMITTEE HELD ON 10 NOVEMBER 2022

PRESENT: Councillors Bannister, Bradford, Howells, Hughes, Morris (Chair), Shields and Sims.

ALSO PRESENT: Angela Price – Town Clerk
Sophie Jarvis – Minute Taker
Anthony Evans – Malvern Hills Car Club

P675. APOLOGIES FOR ABSENCE

Apologies were received from Councillor Harvey.

P676. DECLARATIONS OF INTEREST AND WRITTEN REQUESTS FOR DISPENSATIONS

No declarations of interest were received.

P677. PUBLIC PARTICIPATION

No members of the public were present.

P678. TO APPROVE AND SIGN THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON 8 SEPTEMBER 2022

RESOLVED:

That the minutes of the Planning Committee Meeting held on 8 September 2022 be approved and signed as a correct record.

Members voted to bring forward agenda item no. 6 – Presentation from Malvern Hills Car Club.

P679. PRESENTATION FROM MALVERN HILLS CAR CLUB

Anthony Evans from the Malvern Hills Car Club gave a presentation to members of the committee, explaining the benefits of their car share scheme, including elements such as reducing environmental impact, providing economic travel options and reducing carbon footprint.

Anthony Evans asked Members for help to advertise and market the Malvern Hills Car Club through social media platforms such as Facebook due to them having limited ability to do so.

RESOLVED:

That Ledbury Town Council provide help with the marking of Malvern Hills Car Club by including it on their social media and website.

Councillor Shields arrived at 7:50pm.

P680. TO REVIEW THE ACTION SHEET

1. P660(1) - Councillor Morris asked if there could be a deadline set for the Clerk producing a press release asking members of the public to provide suggestions of sites where dropped kerbs could be installed around the town. It was agreed that the Clerk would produce this prior to the next Planning Committee meeting, which is scheduled for Thursday, 8 December 2022.
2. P661 – The Clerk informed members that the Gazebo Hire Policy document had been amended accordingly following suggestions from the last Planning Committee meeting.
3. P662 – The Clerk advised members that the designing and costing of the reception area to enable the space to be better used for a TIC was being funded by the Great Places to Visit fund and that this would be discussed at the next Finance, Policy & General Purposes meeting taking place on Thursday, 24 November 2022.
4. P668 – The Clerk informed members that she had not received a direct response back from Herefordshire Council about the proposed footpath diversion – ZB1 and ZB2 Ledbury, Herefordshire. However, the proposal had been modified and this was an item included on this meeting's agenda.
5. P673 – Councillor Sims stressed that Ledbury Town Council should be supporting the idea of a 'Community Bank Hub'. Members agreed and Councillor Bradford highlighted that it is becoming more difficult for elderly people to access cash. It was agreed that once the Clerk had produced a report on this then members would discuss it further and in more detail.

RESOLVED:

1. **That the Clerk prepare a press release asking members of the public to provide suggestions of sites where dropped kerbs could be installed around the town.**
2. **That the Clerk create a report on a Community Bank Hub for submission to a future meeting of the Committee.**

P681. LEDBURY POSTCARDS FOR SALE IN THE TOURIST INFORMATION CENTRE

Members considered that after looking into the report on Ledbury Postcards for sale in the Tourist Information Centre that financially this may not be worthwhile. In addition, when council staff were carrying out the research into this, it was discovered that there are already many shops in Ledbury that sell 'Ledbury Postcards'. It was agreed that this item should be put on hold for the foreseeable future.

RESOLVED:

That the item Ledbury Postcards going on sale in the Tourist Information Centre be put on hold until further notice.

P682. PLANNING CONSULTATIONS

8.1 Planning Application No. 222742

****INVALID APPLICATION** (Incorrect ownership certificate/location plan-comments may continue to be submitted on the application) Proposed use of Wylde House Barn as a dwelling house independent of Wylde House (Conversion of barn to residential annex accommodation approved under permission 142677) - Wylde House Barn Ledbury Herefordshire HR8 2JE**

RESOLVED:

No objections subject to there being sufficient insulation fitted and the appropriate ownership documentation being provided.

8.2 Planning Application No. 223059

T1 Sycamore tree, reduce height by 7 meters (just above the roof apex of the neighbouring house), 2 meters off the side. Growing very close to the neighbouring house, needs to be brought back and help reduce wind loading - Netherhall Ledbury Herefordshire HR8 1DJ

RESOLVED:

No objections, subject to the correct environmental information being considered.

8.3 Planning Application No. 223248

Proposed demolition of existing buildings on site and erection of Retirement Living apartments with associated access, car parking, landscaping, ancillary facilities, and associated works - Building and curtilage of Greenacres bungalow and Land to the rear of The Knapp and Westmead The Homend Ledbury Herefordshire

Members discussed possible issues with this planning application as they felt it would intrude on the green space which is noted in the Neighbourhood Development Plan (NDP). It was discussed that a member of the Committee should produce a draft planning-based report on this including the following issues which were raised:

1. The height of the building
2. The ecological value of the land
3. Potential traffic issues
4. NDP

RESOLVED:

That Councillor Bannister will draft a report for Herefordshire Council's planning department to include the above issues and that this will be submitted to the meeting of the Committee scheduled for 8 December 2022.

Councillor Tony Bradford left the meeting at 8:00pm.

8.4 Planning Application No. 223347

Proposed two and single storey extensions, replacement garage and new prefabricated garden office to existing detached dwelling - Woodlands Little Marcle Ledbury Herefordshire HR8 2LD

RESOLVED:

No objections.

8.5 Planning Application No. 223426

Proposed ground mounted solar panels - Siddington Farm Orham Lane Leddington Ledbury Herefordshire HR8 2LN

RESOLVED:

No objections.

P683. PLANNING DECISIONS

RESOLVED:

That the Planning Decisions document was received and noted.

P684. PROPOSED FOOTPATH DIVERSION – ZB1 AND ZB2 LEDBURY, HEREFORDSHIRE

RESOLVED:

That members supported the modifications made on the proposed footpath diversion – ZB1 and ZB2 Ledbury, Herefordshire and that this item be received and noted.

P685. SECTION 106 (STANDING ITEM)

Proposal in respect of bus stop outside the Alms Houses.

The Clerk informed Members of the email she had received from the Senior Project Manager regarding the Section 106 agreement. She informed Members that this was an in principal programme decision to secure funding for the bus stop outside the High Street Alms Houses, High Street, Ledbury and that the project brief had been submitted to secure the funding. The Clerk advised Members that Councillor Harvey, in her capacity as Ward Councillor, had suggested that the bus stop works should run alongside the War Memorial works that will be taking place in Spring 2023 (TBC) in order to cause less disruption in town.

Councillor Shields asked if there could be a green roof on the bus shelter.

RESOLVED:

- 1. Members accepted the update regarding the Section 106 agreement and the bus stop project, subject to it having a request being made for a “green” roof.**
- 2. That the once a start date has been agreed in respect of the works to the War Memorial the Clerk arrange a meeting with Herefordshire Council Officers to discuss how this work could be co-ordinated.**

P686. MARKET TOWNS MAINTENANCE FUND UPDATE

RESOLVED:

That the Market Towns Maintenance Fund update be received and noted.

P687a. NEIGHBOURHOOD DEVELOPMENT PLAN WORKING PARTY (NDP)

i. VERBAL UPDATE FROM CHAIR OF NDP

Councillor Howells (Chair of NDP) gave members a verbal update on the Neighbourhood Development Plan and informed members that the next Working Party meeting is taking place on Wednesday, 23 November 2022.

ii. NEIGHBOURHOOD PLANNING NEWSLETTER

The Neighbourhood Planning Newsletter was received and noted and moving forward the Clerk will send this to members electronically.

RESOLVED:

1. That the verbal update from Chair of NDP was received and noted.
2. That the Clerk will send out the Neighbourhood Planning Newsletter to Planning Committee members electronically in the future.

P688b. TRAFFIC MANAGEMENT WORKING PARTY

- i. **MINUTES OF A MEETING OF THE TRAFFIC MANAGEMENT WORKING PARTY HELD ON 17 OCTOBER 2022**
- ii. **BEYOND THE HILLS COMMUNITY PARTHNSHIP (BTHCP) – COPY OF A LETTER SENT TO WEST MIDLANDS RAIL EXECUTIVE (WMRE) AND REQUEST FROM BTHCP THAT LEDBURY TOWN COUNCIL ALSO WRITE TO WMRE WITH REGARD THE URGENCY OF IMPROVING DISABLED ACCESS AT LEDBURY TRAIN STATION**

RESOLVED:

1. That the minutes of a meeting of the Traffic Management Working Party held on 17 October 2022 were received and noted.
2. That the Clerk write a letter to West Midlands Rail Executive (WMRE) in support of the plans to improve disabled access at Ledbury Train Station.

P689. REQUEST TO PROVIDE A DEFIBRILLATOR IN DECOMMISSIONED PHONE BOX AT THE LANGLANDS

Discussions took place regarding the two phone boxes that Ledbury Town Council already own: one on Bridge Street and the second on Little Marcle Road. The clerk informed members that the phone box located on Bridge Street is in poor condition however, the paint to preserve this have been purchased and is currently being stored in the cemetery. Due to there not being a Town Maintenance person this work has been delayed. Members agreed that Ledbury Town Council should take on the phone box at the Langlands and that a contractor should be hired to complete the works on this phone box as well as the repairs needed on the one located on Bridge Street.

RECOMMENDATION:

1. That a recommendation be submitted to Full Council that Ledbury Town Council take ownership and responsibility of the phone box

located at the Langlands and once refurbished a defibrillator, book and seed swap be incorporated within

- 2. That a contractor be hired to carry out the needed repairs on the relevant phone boxes.

P690. DATE OF NEXT MEETING

To note that the date of the next meeting of the Planning Committee is scheduled for 8 December 2022 at 7:00pm.

The meeting ended at 8:20pm.

Signed 
(Chair) 

Dated 08/12/2022 

