

LEDBURY TOWN COUNCIL

**MINUTES OF A MEETING OF THE PLANNING, ECONOMY & TOURISM
COMMITTEE HELD ON 20 JUNE 2024**

PRESENT: Councillors Furlonger, Harvey, Howells & Morris (Chair).

ALSO PRESENT: Julia Lawrence – Deputy Town Clerk
Sophie Jarvis – Minute Taker

P248. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Bradford and Hughes.

P249. DECLARATIONS OF INTEREST

No declarations of interest were received.

P250. PUBLIC PARTICIPATION

RESOLVED:

No members of the public were present.

P251. NOLAN PRINCIPLES

RESOLVED:

The Nolan Principles were received and noted.

**P252. TO APPROVE AND SIGN THE MINUTES OF THE PLANNING,
ECONOMY AND TOURISM COMMITTEE MEETING HELD ON 16 MAY
2024.**

RESOLVED:

That the minutes of the Planning, Economy & Tourism Committee meeting held on 16 May 2024 were approved and signed as a correct record.

P253. TO REVIEW THE ACTION SHEET

Members discussed minute no. P216 on the action sheet – “That the Markets Working Party give consideration to a letter and survey being sent to shop traders in Ledbury encouraging them to support the market and to have a stall on occasions to compliment their shops”.



Members noted that the next Markets Working Party had not been scheduled and instructed officers to set a date.

Councillor Harvey expressed her concern that the Markets Working Party was not an item on the agenda to be discussed. Members agreed and noted that all Working Parties under the Planning, Economy & Tourism Committee should be on the agenda every meeting for discussion.

RESOLVED:

- 1. That the Action Sheet be received and noted.**
- 2. That a date be set for the next Markets Working Party.**
- 3. That all Working Parties under the Planning, Economy & Tourism Committee be included on the agenda to be discussed.**

P254. HEREFORDSHIRE BID (FOR INFORMATION ONLY)

Members discussed their concerns with the Herefordshire BID and the Trader's opinions on the lack of communication from them. Members noted that Ledbury Town Council should assist in smoothing the path between both and helping the BID inform Trader's on what they do to help promote the town.

Members noted that the Herefordshire BID had recently undergone an internal audit and Ledbury Town Council should request a detailed report to be released.

Councillor Furlonger agreed to write a report on how the communication between Ledbury Traders and the Herefordshire BID could be improved with the help of Ledbury Town Council.

RESOLVED:

That the Herefordshire BID update be received and noted.

P255. CONSIDERATION OF "NEW WELCOME PACKS" FOR NEW RESIDENTS TO LEDBURY

Members discussed the most efficient ways of contributing to the "New Welcome Packs" for the new residents of Ledbury. Members noted it is sensible to make use of leaflets that are already being produced such as the Town Council Newsletter, Painted Room leaflets and the Community Day brochure etc.

Members noted it would be good to request an example welcome pack from various agents and solicitors to gather data on what is being produced and what documents might be missing.

Councillor Harvey informed members that this needs to be discussed with the Clerk on her return from annual leave to ensure that there are the staff resources for this task.

RESOLVED:

That members discuss the “New Welcome Packs” for new residents to Ledbury with the Clerk on her return to the office to ensure the Council have the resources.

P256. PAINTED ROOM VISITOR NUMBERS

RESOLVED:

- 1. That the Painted Room Visitor Numbers be received and noted.**
- 2. That the Painted Room Visitor Numbers data be produced in a chart for the next Planning, Economy & Tourism Committee meeting to see the trends and patterns as noted on the action sheet.**

P257. NEXT PHASE OF FORMING THE LEDBURY TOURISM STRATEGY

Members noted that a discussion with the Clerk on her return to the office should take place to investigate how this will be resourced.

RESOLVED:

That the Chair and Deputy Chair of Planning, Economy & Tourism Committee meet with the Clerk to discuss how the next phase of forming the Ledbury Tourism Strategy can be resourced.

P258 PLANNING CONSULTATIONS

- i. Planning Application No. 231872 – Planning re-consultation – Conversion of and extensions to existing buildings to create a dwelling, and associated works (previous comment from LTC – no objection) – Land to rear of 1 Bridge Street, Ledbury, Herefordshire**

RESOLVED:

No objections.

- ii. Planning Application No. 231873 – Planning re-consultation – Conversion of and extensions to existing buildings to create a dwelling, and associated works (Previous comment from LTC – no objection) – Land to rear of 1 Bridge Street, Ledbury, Herefordshire – LISTED BUILDING CONSENT**



RESOLVED:

No objections.

- iii. **Planning Application No. 240246** – Change of use of unused room in my residence for my nail business – **4 Masefield Close, Ledbury, Herefordshire, HR8 2AD**

RESOLVED:

No objections.

- iv. **Planning Application No. 241093** – Proposed demolition of single storey element and construction of a two storey an single storey side extension – **14 Long Acres, Ledbury, Herefordshire, HR8 2AU**

RESOLVED:

No objections.

- v. **Planning Application No. 241295** – Two storey side extension to existing house – **37 Keats Meadow, Ledbury, Herefordshire, HR8 2GW**

RESOLVED:

No objections.

- vi. **Planning Application No. 241377** – Proposed pitched roof (Retrospective), single storey extension and garden shed. Works include demolition of a lean-to and two existing sheds – **1 Queens Way, Ledbury, Herefordshire, HR8 2AY**

RESOLVED:

No objections.

- vii. **Planning Application No. 241401** – Proposed internal re-configuration to form 1 x 2 bed dwelling from 2 x single bedsits – **First & Second Floor, 70 The Homend, Ledbury, Herefordshire, HR8 1BX – LISTED BUILDING CONSENT**

RESOLVED:

No objections.

P259. TABLED APPLICATIONS

None

P260. SUSPENSION OF STANDING ORDER 3(x)

RESOLVED

That Standing Order 3(x) be suspended for a period of 30 minutes to enable the remaining business of the agenda to be completed.

P261. PLANNING DECISIONS

RESOLVED:

That the Planning Decisions be received and noted.

P262. MEADOW NORTH OF LEADON WAY

RESOLVED:

That Officers ask the relevant Ward Member to seek advice from the Herefordshire Planning Officers regarding the Meadow North of Leadon Way and request a site plan to be clear on exactly where it is located.

P263. LEDBURY TOWN COUNCIL REPRESENTATION SUBMITTED IN RESPONSE TO THE LOCAL PLAN CONSULTATION

RESOLVED:

That the Ledbury Town Council representations submitted in response to the Local Plan Consultation be received and noted.

Councillor Harvey left the meeting at 9:10pm.

P264. LEDBURY TOWN COUNCIL REPRESENTATION AT MCCARTHY STONE PLANNING APPEAL

RESOLVED:

That the Ledbury Town Council representation at the McCarthy Stone Planning Appeal be received and noted.

P265. NEIGHBOURHOOD DEVELOPMENT PLAN WORKING PARTY UPDATE

Councillor Howells informed members that the next Neighbourhood Development Plan Working Party is scheduled to take place on Thursday, 18 July 2024 at 5:00pm.

RESOLVED:

That the Neighbourhood Development Plan Working Party update be received and noted.

P266. TRAFFIC MANAGEMENT

RESOLVED:

- 1. That the Minutes of a meeting of the Traffic Management Working Party held on 4 June 2024 be received and noted.**
- 2. That members agree to hold a meeting with the Traffic Management Officer in respect of Traffic Regulation Order on Orchard Lane once the relevant accident data has been received.**

P267. JOHN MASEFIELD MEMORIAL WORKING PARTY

RESOLVED:

That the minutes of a meeting of the John Masefield Memorial Working Party held on 10 June 2024 were received and noted.

Councillor Harvey returned to the meeting at 9:15pm.

P268. SECTION 106 (STANDING ITEM)

No Section 106 updates were received.

P269. CONSIDERATION OF WORK PRIORITIES OF THIS COMMITTEE FOR THE 2024/25 MUNICIPAL YEAR

RESOLVED:

That a workshop of committee members be set up within the next 10 days to discuss the consideration of work priorities of this committee for the 2024/25 Municipal Year.

P270. MALVERN NATIONAL LANDSCAPE WORKSHOPS

RESOLVED:

That the Malvern National Landscape Workshops document be received and noted.

P271. DATE OF NEXT MEETING


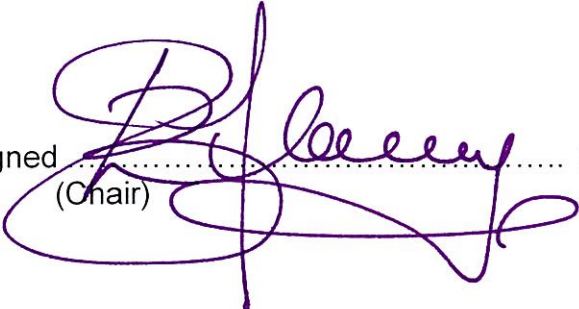
Councillor Morris gave his apologies for the Planning, Economy & Tourism Committee meeting scheduled for 18 July 2024.

RESOLVED:

To note that the next meeting of the Planning, Economy & Tourism Committee is scheduled for 18 July 2024.

The meeting ended at 9:20pm.

Signed Dated
(Chair)



15 July 1964

Spencer