

**MINUTES OF A MEETING OF THE RESOURCES COMMITTEE
HELD ON 14 AUGUST 2025**

PRESENT: Councillors Harvey (Chair), Hughes and Morris

ALSO PRESENT: Angela Price – Town Clerk

R202. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Chowns.

R203. DECLARATIONS OF INTEREST

None received.

R204. TO APPROVE THE MINUTES OF A MEETING OF THE RESOURCES COMMITTEE HELD ON 3 JULY 2025

RESOLVED:

That the minutes of the meeting of the Resources Committee held on 3 July 2025 be approved and signed as a correct record.

R205. DATE OF NEXT MEETING

RESOLVED:

That the Clerk identify a date from the Thursday dates shared with all Councillors in respect of arranging an extraordinary meeting of Council and advise Members of the Resources Committee accordingly.

R206. EXCLUSION OF PRESS AND PUBLIC

RESOLVED:

That in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting.

R207. STAFFING MATTERS

RESOLVED:

1. That the information within the staffing matters report be received and noted.

2. That a date be arranged for the Chairman to undertake the Clerks annual appraisal once the follow up meeting to the appraisal carried out by the former Mayor, Councillor Chowns, has been completed, noting that this is scheduled for 21 August 2025.

R208. **CODE OF CONDUCT MATTERS**

RESOLVED:

1. That the Chairman prepare a draft complaint to be brought to the next meeting of the Resources Committee for the committee to take a view on whether to proceed with a formal complaint to the Monitoring Officer in respect of Councillor Sinclair's behaviour towards the Clerk.
2. That the Chairman prepare a draft complaint to be brought to the next meeting of the Resources Committee for the committee to take a view on whether to proceed with a formal complaint to the Monitoring Officer in respect of Councillor Sinclair's handling of confidential reports and material.

The meeting ended at 18:53.

Signed Dated