



LEDBURY TOWN COUNCIL

TOWN COUNCIL OFFICES, CHURCH STREET, LEDBURY

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29 May 2026

TO: Councillors Chowns, Eakin, Hamblin, Harvey (Chair), and Morris

Dear Member

You are hereby summoned to attend a meeting of the **Resources Committee** which will be held in the **Council Offices, Church Lane, Ledbury**, on **Thursday, 4 June 2026 at 6.00 pm** for the purposes of transacting the business set out below.

Yours faithfully

Angela Price
Town Clerk

FILMING AND RECORDING OF COUNCIL MEETINGS

Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner. Whilst those attending meetings are deemed to have consented to the filming, recording or broadcasting of meetings, those exercising the rights to film, record or broadcast must respect the rights of other people attending under the Data Protection Act (GDPR) 2018

A G E N D A

- 1. To receive apologies for absence**
- 2. To receive declarations of interest and written requests for dispensations**
(Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Ledbury Town Council's Code of Conduct for Members and by the Localism Act 2011)
(Note: Members seeking advice on this item are asked to contact the Monitoring Office at least 72 hours prior to the meeting)
- 3. To approve and sign as a correct record the minutes of a meeting of the Resources Committee held on 7 May 2026 and to consider any recommendations therein**
(Pages 781-782)

4. **Request for an Informal Meet and Greet Session Between Staff and Councillors**
(Pages 783 - 784)

5. **Date of next meeting**

To note that the next meeting of the Resources Committee will be agreed at the Annual Council Meeting scheduled for 25 June 2026

5. **Exclusion of Press and Public**

In accordance with Section 12(2) of the Public Bodies Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting

6. **Staffing Matters** **(Pages 785 - 790)**

7. **Staff Review Update** **(Councillors Harvey & Chowns)**

Distribution: Full agenda to: - Committee members (4)

Agenda front pages to all non-committee members (7)

**MINUTES OF A MEETING OF THE RESURCES COMMITTEE
HELD ON 7 MAY 2026**

PRESENT: Councillors Chowns, Harvey (Chair), Hughes, and Morris

ALSO PRESENT:

Angela Price – Town Clerk

R350. APOLOGIES FOR ABSENCE

None received.

R351. DECLARATIONS OF INTEREST

None received

R352. TO APPROVE AND SIGN AS A CORRECT RECORD THE MINUTES OF A MEETING OF THE RESOURCES COMMITTEE HELD ON 23 APRIL 2026

RESOLVED:

That the minutes of the meeting of the Resources Committee held on 23 April 2026 be approved and signed as a correct record.

R353. DATE OF NEXT MEETING

RESOLVED:

To note that the date of the next meeting of the Resources Meeting will be agreed at the Annual Council Meeting on 14 May 2026.

R354. EXCLUSION OF PRESS AND PUBLIC

RESOLVED:

That in accordance with Section 1(2) of the Public Bodies Administration to Meetings Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting.

R355. CODE OF CONDUCT MATTERS

The Chair provide an overview on the actions of Councillor Bradford following the meeting of Council held on 23 April which included him suggesting that by being asked in that meeting whether he had reconsidered his stance on the recommendations of the Standards Panel and sharing a confidential document with Councillors and staff

members which was only in his possession because of a breach of confidentiality by a former Councillor.

The Chair stated that the Council has a duty of care towards staff and that it was not unreasonable for him to be asked the question in full council and that his response and actions to this and his continued refusal not to comply with sanctions placed upon him by the Standards Panel were not acceptable.

Members were asked to consider whether the draft proposed complaint to the Monitoring Officer was measured and appropriate and whether it should be sent to the Monitoring Officer for consideration.

Clarification was sought on whether it was proposed that the Resources Committee would be submitting the Complaint independently or whether it would be on behalf of the Council. The Chair advised that the Committee still had delegated powers to deal with the outcome of the complaint against Councillor Bradford, notably due to him not having complied with the outcome. It was agreed that it should be made clear when submitting the complaint to the Monitoring Officer that the Resources Committee are submitting the complaint under delegated powers placed on the committee by the Council and with the responsibility of the committee for dealing with staff matters.

Members agreed that the draft submission was well structured and authentic draft.

RESOLVED:

That the Chair be authorised to submit the proposed code of complaint, on behalf of the Resources Committee, acting under delegated authority from Full Council and being mindful of the Council's responsibility towards staff.

The meeting ended at 21:13.

Signed

Dated:

RESOURCES COMMITTEE	4 JUNE 2026	AGENDA ITEM: 4
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Report prepared by Angela Price – Town Clerk

REQUEST FOR AN INFORMAL MEET AND GREET SESSION BETWEEN STAFF AND COUNCILLORS

Purpose of Report

The purpose of this report is to advise Members that staff have requested the opportunity to hold an informal meet and greet session with Councillors and to seek Members' views on whether they would welcome this opportunity to meet with staff.

Detailed Information

Following the recent changes to the membership of the Council, a number of new Councillors have been elected and appointed to office.

Staff have approached the Clerk to request consideration of an informal meet and greet session involving Councillors and Council employees. The purpose of the request is to provide an opportunity for new Members to become acquainted with staff, gain a better understanding of the various roles undertaken within the organisation, and help establish positive working relationships moving forward.

The proposed session would be informal in nature and would not constitute a meeting of the Council or a committee. No Council business, decisions, or matters requiring resolution would be discussed.

Potential benefits of holding such a session include:

- Providing an opportunity for new Councillors to meet Council staff in an informal setting.
- Helping Members gain a better understanding of the structure of the Council and the responsibilities of individual officers.
- Supporting effective working relationships between Members and staff.
- Assisting new Councillors in familiarising themselves with Council operations and services.

Should Members be supportive of the proposal, arrangements could be made for a suitable date, time, and venue to be identified.

Environmental Impact

The proposal is expected to have a negligible environmental impact, with any effects limited to minor travel and refreshment-related considerations.

Wellbeing Impact

The proposal is expected to have a positive impact on staff and Councillor wellbeing by fostering constructive working relationships, improving communication, enhancing understanding of respective roles and responsibilities, and supporting a positive organisational culture.

Financial Implications

Any costs associated with refreshments or venue hire (if applicable) would be minimal and could be met from existing budgets.

Legal Implications

There are no specific legal implications arising from this report. Any session arranged would be informal and no Council business requiring a decision would be transacted.

Recommendation

Members are requested to consider the request from staff and determine whether an informal meet and greet session between Councillors and Council employees should be arranged.