



LEDBURY TOWN COUNCIL

TOWN COUNCIL OFFICES, CHURCH STREET, LEDBURY

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9 January 2026

TO: Councillors Chowns, Harvey (Hughes), Hughes and Morris

Dear Member

You are hereby summoned to attend a meeting of the **Resources Committee** which will be held in the **Council Offices, Church Lane, Ledbury**, on **Thursday, 15 January 2026 at 6:00 pm** for the purposes of transacting the business set out below.

Yours faithfully

Angela Price
Town Clerk

FILMING AND RECORDING OF COUNCIL MEETINGS

Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner. Whilst those attending meetings are deemed to have consented to the filming, recording or broadcasting of meetings, those exercising the rights to film, record or broadcast must respect the rights of other people attending under the Data Protection Act (GDPR) 2018

A G E N D A

1. **To receive apologies for absence**
2. **To receive declarations of interest and written requests for dispensations**
(Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Ledbury Town Council's Code of Conduct for Members and by the Localism Act 2011)
(Note: Members seeking advice on this item are asked to contact the Monitoring Office at least 72 hours prior to the meeting)
3. **To approve and sign as a correct record the minutes of a meeting of the Resources Committee held on 4 December 2025 and to consider any recommendations therein**
(Pages 743 - 744)
4. **Date of next meeting**

To note that the date of the next meeting of the Resources Committee will be held on 29 January 2026

5. **Exclusion of Press and Public**

<p>In accordance with Section 12(2) of the Public Bodies Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting</p>

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| 6. | Training Request from post holder 50 | (Pages 745 - 746) |
| 7. | Staffing Review – Draft options report | (To follow) |

Distribution: Full agenda to: - Committee members (5)

Agenda front pages to all non-committee members (6)

**MINUTES OF A MEETING OF THE RESOURCES COMMITTEE
HELD ON 4 DECEMBER 2025**

PRESENT: Councillors Chowns, Hughes (Chair) and Morris

ALSO PRESENT: Angela Price – Town Clerk

R229. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Harvey.

R230. DECLARATIONS OF INTEREST

None received.

**R231. TO APPROVE AND SIGN AS A CORRECT RECORD THE MINUTES
OF A MEETING OF THE RESOURCES COMMITTEE HELD ON 13
NOVEMBER 2025**

RESOLVED:

**That the minutes of the meeting of the Resources Committee held
on 13 November 2025 be approved and signed as a correct
record.**

R232. COUNCIL POLICIES

RESOLVED:

**That the following policies be referred to Full Council for
approval, along with the Covering Sheet which provides a
summary of which policy should be used when in respect of
complaints:**

- **Complaints Policy**
- **Dignity at work Policy**
- **Local Resolution Policy**

R323. STAFFING MATTERS

RESOLVED:

**That the feedback received from staff members who have recently
completed Excel training be received with thanks and
congratulations to the staff members.**

The meeting ended at 18:26.

Signed Dated.....
Chair