

LEDBURY TOWN COUNCIL

**MINUTES OF AN EXTRAORDINARY MEETING OF THE RESOURCES
COMMITTEE
HELD ON 11 JANUARY 2023**

PRESENT: Councillors Bannister, Chowns, Howells (Chair), Hughes and Morris

ALSO PRESENT: Angela Price – Town Clerk
Councillor Shields

R185. **APOLOGIES FOR ABSENCE**

None received.

R186. **DECLARATIONS ON INTEREST**

None received.

R187. **TO APPROVE AND SIGN AS A CORRECT RECORD THE MINUTES
OF THE RESOURCES COMMITTEE HELD ON 3 NOVEMBER 2022**

RESOLVED:

That the minutes of the meeting of the Resources Committee held on 3 November 2022 be approved and signed as a correct record.

R188. **HEREFORDSHIRE BASED SEMINARS PROVIDED BY GALLAGHER
INSURANCE**

Members were provided with information on a proposal from Gallagher Insurance to work with Town & Parish Councils in Herefordshire to provide seminars locally on subjects relevant to the sector.

Members were advised that there would be no cost to the council in relation to the seminars, but the Clerk, Deputy Clerk and Councillors would all be invited to attend free of charge.

Members were asked to give consideration to possible subjects to be covered at the inaugural seminar.

RESOLVED:

That Ledbury Town Council support the proposal from Gallagher Insurance to provide seminars locally on subjects relevant to the sector and they be asked which subjects have been well received by other groups, noting that seminars on subjects such as risk, asset and financial management would be beneficial to both senior officers and councillors.

R189. **DRAFT LONG TERM ABSENCE COVER OF SENIOR OFFICERS AND STAFF POLICY**

Members were provided with a draft policy in respect of managing long term absence cover of senior officers and staff.

Members agreed that further policies were required to support this draft policy, namely Training and Succession policies and it was agreed that these would be drafted.

RESOLVED:

1. That the Draft Long Term Absence Cover of Senior Officers and Staff Policy be recommended to a meeting of the Finance, Policy & General Purposes Committee for approval.
2. That officers prepare the following draft policies for consideration at the Finance, Policy & General Purposes Committee:
 - Training Policy
 - Succession Policy

R190. **DATE OF NEXT MEETING**

RESOLVED:

To note that the date of the next meeting is scheduled for 2 March 2023.

R191. **EXCLUSION OF PRESS AND PUBLIC**

RESOLVED:

That in accordance with Section 12(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting.

R192. **REQUEST FOR JOB EVALUATION – POST HOLDER 60**

RESOLVED:

That the Clerk obtain quotes for the cost to undertake an evaluation of post currently being undertaken by post holder 60, with a recommendation to Full Council to proceed with the evaluation.

The meeting ended at 7.45 pm

Signed Date