

LEDBURY TOWN COUNCIL

**MINUTES OF A MEETING OF AN PLANNING, ECONOMY & TOURISM
COMMITTEE
HELD ON 9 FEBRUARY 2023**

PRESENT: Councillors Bannister, Bradford, Morris (Chair) & Sims.

ALSO PRESENT: Angela Price – Town Clerk
Sophie Jarvis – Minute Taker

P726. APOLOGIES FOR ABSENCE

Apologies were received from Councillors Howells, Hughes & Manns.

**P727. DECLARATIONS OF INTEREST AND WRITTEN REQUESTS FOR
DISPENSATIONS**

Councillor Morris declared a pecuniary interest in anything relating to the public toilets on Bye Street due to his involvement in Love Ledbury.

P728. PUBLIC PARTICIPATION

RESOLVED:

No members of the public were present.

**P729. TO APPROVE AND SIGN THE MINUTES OF THE PLANNING, ECONOMY
& TOURISM COMMITTEE MEETING HELD ON 12 JANUARY 2023.**

RESOLVED:

That the minutes of the Planning, Economy & Tourism Committee meeting held on 12 January 2023 were accepted and signed as a correct record.

P730. TO REVIEW THE ACTION SHEET

The Clerk gave a verbal update about the action sheet.

P717 – That the Clerk investigate whether the Market Charter could be withdrawn if the Charter Market does not attract more traders on a Tuesday.

The Clerk advised that she had written to NABMA for advice on this but to date had not received a reply and advised that she would chase this.

Members queried if the barriers could be attached to the cones to prevent people from moving these out of the car park spaces by the Market House.



The Clerk clarified that this would not be a problem on a Tuesday as staff are in work but it could be problematic on a Saturday especially with the Groundsman recently being off sick and now on annual leave and not having a current maintenance person. It was suggested that a local litter picker could be approached to ask for help with this. Members also asked if the large 'A board' sign could be utilised to stop people parking in these spaces.

RESOLVED:

1. That the action sheet be received and noted.
2. That the barriers be attached to the cones that are placed in the parking spaces next to the Market House to stop people parking in these when the Charter Market is taking place.
3. That the litter picker volunteer be approached to see if this is something he would be willing to help with.
4. In addition to the extra barriers on the cones, the large 'a board' be put out to warn drivers not to park in these spaces on certain days.

P731. OPENING HOURS OF FOOD VENUES IN LEDBURY

Councillor Sims clarified that Pot & Page opening hours will be changing from 23 March 2023 on a Sunday to closing at 10:00pm.

It was noted that Greggs had not been included on this document and needs to be added.

RESOLVED:

1. That the opening hours of food venues in Ledbury report be received and noted.
2. That the opening hours of Pot & Page be updated from 23 March 2023 to closing at 10:00pm.
3. That Greggs be added onto the opening hours of food venues in Ledbury document.

Members agreed to discuss the notes from the Tourism Task & Finish meeting before discussing the tear off maps as this may impact the decision of whether this is something they would like to produce for the Tourist Information Centre.

P732. NOTES OF THE TOURISM TASK & FINISH MEETING HELD ON 30 JANUARY 2023

NM

Councillor Sims, the Chair of the Tourism Task & Finish Group, gave a verbal update along with these notes.

Transport

1(a) Review signage for car parks including signs at the entrances to the town.

Members discussed better signage for car parks to allow tourists to access these with ease. Members agreed that there were four areas that should be considered for new signs being erected:

1. End of New Street near the Full Pitcher pub
2. Top cross – coming from Malvern
3. Top Cross – coming from The Feathers
4. End of Bromyard Road near Ledbury Train Station

1(b) Consider ways to avoid drivers getting parking tickets on market days when the 'market' spaces are not being used.

As discussed previously, members have asked if Council staff can place the barriers over the cones when blocking the car park spaces next to the Market House. Also, if the large 'A board' could be used to warn people not to park there on Charter Market days.

Facilities

3(a) Encourage Love Ledbury to put forward plans as soon as possible for the public toilets on Bye Street.

Councillor Morris had declared an interest in this item due to his involvement in Love Ledbury.

Members instructed the Clerk to contact Councillor Harvey to receive an update on the public toilets located on Bye Street. Members suggested that it would be wise to form a partnership with Love Ledbury to enable these toilets to be open to the public. Members also stated that they need a concrete proposal from Love Ledbury asking what they need from Ledbury Town Council to help open these toilets.

3(b) Advise on signage after the meeting scheduled with Balfour Beatty

It was agreed that this had already been discussed earlier in the meeting.

Tourist Information Centre (TIC)

4(a) Investigate options for producing a pocket-sized map of the town.



Members suggested that quotes should be investigated for producing a pocket-sized map of the town including every business in town on it. One member also suggested to included details of the local doctors/hospital on this map. These could be kept in a waterproof holder outside the Tourist Information Centre for people to help themselves to during closing hours. It was suggested that companies who offer this service could be contacted to attend the next Tourism Task & Finish meeting.

4(b) Consider selling goods through the TIC which are Ledbury specific, high-end arts and crafts which are poetry themed and produced locally.

This decision will be made subject to further discussion at Full Council on how the TIC will operate.

In the meantime, members asked to view items that were sold in the painted room at the next Planning, Economy & Tourism committee meeting.

4(c) In considering hours of opening the TIC, recognise that Saturday is a key day all the year round.

This decision will be made subject to further discussion at Full Council on how the TIC will operate.

RESOLVED:

- 1. That the review for better signage for car parks in Ledbury be referred to the Traffic Management Working Party.**
- 2. That the Clerk contact Love Ledbury asking them for a concrete proposal of what it is they need from Ledbury Town Council to help operate the public toilets on Bye Street.**
- 3. That quotes for pocket-sized maps be investigated for the TIC to include all businesses in Ledbury on and the local doctors/hospital.**

P733. TEAR OFF MAPS FOR TIC

RESOLVED:

After discussing the notes from the Tourism Task & Finish meeting members were all in favour of delaying the decision on tear off maps for the Tourist Information Centre.

P734. PLANNING CONSULTATIONS

9.1 Planning Application No. 224249



Proposed change of use from Commercial (Class E) to Residential (Class C3) – Commercial Unit, Part of 24 High Street, Ledbury, Herefordshire, HR8 1DS

RESOLVED:

No objection.

9.2 Planning Application No. 230170

Proposed change of use from ground floor offices to self-contained two bed apartment – Lanark House, 17 New Street, Ledbury, Herefordshire, HR8 2DX

Members discussed that this planning application should be objected to on the grounds of it being in a conservation area, and not in keeping with the historic look of that area, noting that they believe it will diminish the shops in Ledbury which is included in the Neighbourhood Development Plan. A vote took place to object to this planning application, 3 members voted for and 1 voted against.

RESOLVED:

Objection on the following grounds.

- 1. The property is in a conservation area.**
- 2. The changes proposed are not in keeping with the historic look of the town.**
- 3. Change of use from a business premises to a residential property will diminish the shops in Ledbury and will go against the policies in the Neighbourhood Development Plan.**

9.3 Planning Application No. 230172

LISTED BUILDING CONSENT - Proposed change of use from ground floor offices to self-contained two bed apartment – Lanark House, 17 New Street, Ledbury, Herefordshire, HR8 2DX

RESOLVED:

Objection as stated above.

9.4 Planning Application No. 222107

Approval of reserved matters relating to layout, scale, external appearance and landscaping (pursuant to outline planning



permission appeal ref: APP/W1850/20/3244410 and LPA ref. 171532) for 230 dwellings with associated drainage, highways infrastructure (internal roads, footways, footpath/cycleway and spine road) and play area (Phase 1) – Land North of viaduct, adjoining Orchard Business Park, Ledbury, Herefordshire,

Members agreed that this planning application should be objected to on the grounds outlined by Herefordshire Council, and the many other organisations. Councillor Bannister volunteered to put a document together with a list of bullet points of why Ledbury Town Council is objecting to this planning application, this will be sent to members to approve before making comment on the planning portal.

RESOLVED:

Objection

P735. TABLED APPLICATIONS

Planning Application No. 230103

Proposed variation of condition 2 of planning permission 200066 (Demolition of retail building (A1) and erection of production building (B2)) - additional of HGV yard, 1 loading bay to be added, 3 loading bays to be removed and parking spaces to be consolidated to the south of the extension.

RESOLVED:

No objection.

P736. PLANNING DECISIONS

Members discussed planning application no. 223555 – Listed Building Consent. Proposed internal alterations and external chimney flue – Y Pass Fish and Chip Shop, The Homend, Ledbury, Herefordshire, HR8 1BN. Members could not understand why this application had been refused by Herefordshire Council. The Clerk was asked to email the planning department and ask why this application had been refused. Councillor Morris offered to approach the owners to offer assistance in any amended application.

RESOLVED:

- 1. That the Planning Decisions document be received and noted.**
- 2. That the Clerk email Herefordshire Council's Planning Department to query why planning application no. 223555 was refused.**

P737. NOTES OF A MEETING BETWEEN VISTRY HOMES AND RESIDENTS OF SPRING GROVE, JUBILEE CLOSE AND SHEPARDS CLOSE



RESOLVED:

That the notes of the meeting between Vistry Homes and residents of Spring Grove, Jubilee Close and Shepard's Close be received and noted.

P738. SECTION 106 (STANDING ORDER)

- a. Notification of Section 106 Payments received by Herefordshire Council**
- b. S106 Funding for Ledbury as of 22 November 2023**

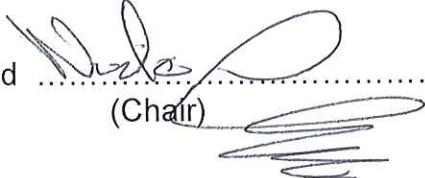
RESOLVED:

That the Section 106 updates be received and noted.

P739. DATE OF NEXT MEETING

To note that the date of the next meeting of the Economy, Planning & Tourism Committee is scheduled for 9 March 2023.

The meeting ended at 8:23pm.

Signed  Dated 09/03/2023

(Chair)

