

**LEDBURY TOWN COUNCIL**

**MINUTES OF A MEETING OF AN ECONOMY & PLANNING COMMITTEE  
HELD ON 8 SEPTEMBER 2022**

---

**PRESENT:** Councillors Bannister, Bradford, Howells, Morris and Sims

**ALSO PRESENT:** Angela Price – Town Clerk  
Charlotte Barltrop – Minute Taker  
Five Members of the public

Members held a minute silence for the passing of Her Majesty Queen Elizabeth II.

**P634 TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies were received from Councillors Harvey, Hughes, Manns and Shields

**P635 TO RECEIVE DECLARATIONS OF INTEREST AND WRITTEN REQUESTS FOR DISPENSATIONS**

Councillor Howells declared an interest in respect of public participation, due to circumstances between himself and Mr Thomas.

**P636 PUBLIC PARTICIPATION**

Councillor Howells left the room.

The Chair advised Mr Thomas that would be permitted to speak for 5-minutes.

Mr Thomas read a speech regarding issues relating to noise disturbances at The Barn, Ledbury. (See attached pages)

Councillor Bannister expressed concern over the direction Mr Thomas' speech was going as he felt it had become an attack on the Council rather than a constructive speech.

Mr Thomas continued and following the 5-minutes allocated time Councillor Bannister requested the Chair to not allow Mr Thomas to continue.

After a heated, debate Councillor Bradford proposed that Mr Thomas be allowed to continue, which was seconded, and a vote taken.

**RESOLVED:**

**That Mr Thomas be allowed to continue, noting that he should not be too long.**



Councillor Bannister left the room advising that he was unhappy with the decision to allow Mr Thomas to continue and stated that he would return to the meeting when the speech concluded.

**P637** It was proposed that agenda item 18, The Barn, St Katherine's, Ledbury, be moved forward on the agenda to allow the discussion to take place whilst the members of the public were present.

**RESOLVED:**

**That item 18 be brought forward on the agenda.**

**P638 THE BARN, ST KATHERINE'S, LEDBURY**

Councillor Bradford suggested that the Clerk be asked to write to Licensing at Herefordshire Council and advise them of the issues raised by Mr Thomas and ask them to investigate this matter, and that Mr Thomas should be copied into the letter for information.

**RESOLVED:**

**That the Clerk write to Herefordshire Councils Licencing to advise them of the issues raised by Mr Thomas and ask them to investigate this matter, with a copy of the letter being made available to Mr Thomas.**

**P639 TO APPROVE AND SIGN THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON 11 AUGUST 2022**

**RESOLVED:**

**That the minutes of the Planning Committee Meeting 11 August 2022 be approved and signed as a correct record.**

**P640 TO REVIEW THE ACTION SHEET**

**P605(2)** The Clerk stated that she had received a copy of the S106 document, however she advised that it does not include the expiry date. She confirmed that this was an item to be discussed at the next Mayor's Meeting and she had emailed requesting that the dates of expiry for all the Ledbury S106 projects be provided.

**It was agreed that a task and Finish Group should be set up to progress the S106 wish list. Councillors Bannister, Howells and Hughes agreed to sit on the Task & Finish Group.**

**P609** – it was noted that Councillor Howells had provided a draft report in respect of the Herefordshire Local Plan consultation earlier in the day.

**P610(2)** Information in respect of this will be considered at the next Environment & Leisure meeting.

It was noted that the following items were on the agenda for further discussion:

P621(9.4)  
P621(9.5)  
P621(9.7)(1)  
P621(9.7)(2)  
P621(9.7)(3)  
P624(1)

**P623** The Clerk advised that she had not received a response from Herefordshire Council Planning Officers in respect of a meeting to discuss the future of the Methodist church but advised that she would chase this.

**P692(B)(2)** The Clerk advised that she had not received any further suggestions from Councillors and advised that the time for providing suggestions had now passed. Councillor Sims proposed that the public be asked to make suggestions for drop kerbs around the town that the Council could forward to Hereford Council for consideration in the future.

**P631(2)** That this item should be considered at the next Markets Working Party.

#### **P641 PAINTED ROOM VISITOR NUMBERS APRIL TO JULY 2022**

Members were provided with information of visitor numbers for the Painted Room between April and July 2022.

The average number of visitors per day was between 23 and 30 during the peak visitor period.

Councillor Bradford suggested that with these numbers at hand it is a good opportunity for the Council to review the Tour Guides job description and for other Medieval Buildings to be included on the tour.

Councillor Sims enquired as to what end the Painted Room operated, whether for profit or to bring in more tourists to the town.

The Clerk responded that currently the Painted room operates on donations, there is no charge levied to visit. The tour guides are paid members of staff, but this could be expanded to have volunteers as well. The tour guides also carry out educational tours which include the Market House.

Councillor Sims proposed that there is a task and finish group for this subject to invite members of staff/public/volunteer groups to give their input in a round table discussion. Councillor Morris supported this as he stated that there have

been many years without communication between the Heritage buildings within the town. The Civic Society is due to celebrate its' 50-year anniversary in 2023, he suggested that this could be a catalyst for change.

The Clerk informed the members that a volunteer policy had been considered at the recent Resources Committee, which will be referred to the Finance, Policy & General Purposes Committee for final approval.

**RESOLVED:**

**That a task and finish group would be set up in order to ascertain the future needs of the Painted Room and it's place within the Heritage Buildings of the town.**

**P642 LEDBURY POSTCARDS**

Members were provided with Postcards of Ledbury which the Council may wish to sell in the Tourist Information Centre.

Councillor Bradford spoke about the previous Tourist Information Centre selling locally sourced items. He suggested working with local artisans to sell small items from the Tourist Information Centre.

Members felt that Ledbury Town Council should commission unique designs and apply the town branding. It was also agreed that local traders should be consulted in order to avoid any conflict with what is already available in the local shops. It was also noted that there is a limited amount of space in the current set up of the council reception/Tourist Information Centre.

The Clerk stated that there she would include an item on next month's agenda in respect of possible changes to the reception area to accommodate the Tourist Information Centre

**RESOLVED:**

- 1. That the Clerk include an item on the October agenda of the committee in respect of the reception area of the offices**
- 2. That the Clerk investigate options for creating Ledbury Town Council postcards.**

**P643 JOHN MASEFIELD MEMORIAL WORKING PARTY**

**RESOLVED:**

**That the minutes of the John Masefield Memorial Working Party be received and noted.**



**P644 PLANNING CONSULTATIONS**

- 10.1 222407 Proposed annexe – 14 Oatleys Terrace, Ledbury, Herefordshire, HR8 2BX**

**RESOLVED:**

**No objection**

- 10.2 222689 Proposed replacement conservatory – 10 Horse Lane Orchard, Ledbury, Herefordshire, HR8 1PP**

**RESOLVED:**

**No objection**

- 10.3 222231 Approval of reserved matters relating to layout, scale, appearance, and landscaping (pursuant to outline planning permission appeal re: APP/W1850/W/20/3244410 and LPA ref. 171532) for the construction of footpath/cycleway links connecting the approved residential and employment uses within the site to Hereford Road and Ballard Close**

**RESOLVED:**

**That a response be provided in respect of the accessibility of buses onto the site once developed and that Councillor Howells provide the Clerk with the specific Neighbourhood Development Policies.**

- 10.4 222261 T1 – Variegated Holly situated on right hand side of gateway when approaching property, fell to as near ground level as possible. Reason – poor condition. T2 – Variegated Holly situated on left hand side of gateway, reduce in height by approximately 3m to second canopy line and lightly trim remaining lower canopy to leave a more compact and rounded appearance. Reason – outgrowing situation (has previously been reduced) – Land at 23 The Southend, Ledbury Herefordshire, HR8 2EY**

**RESOLVED:**

**No objection, subject to independent advice being sought by Planning Officers to confirm that the works are necessary.**

- 10.5 220783 Proposed change of use of land and laundry/washroom to a bungalow (Retrospective) and for a new day/laundry room for existing traveller site -Little Bush Pitch, Bush Pitch, Ledbury Herefordshire, HR8 2PX**

*NM*

Councillor Howells advised that Ward Councillors had requested this application be referred back to the Hereford Council Planning Committee for further consideration.

**RESOLVED:**

**That Ledbury Town Council defer making a comment until such time confirmation of the referral has been received.**

**P645 PLANNING DECISIONS**

**RESOLVED:**

1. **That the Planning Decisions be received and noted.**
2. **To note that an update on the war memorial will be provided to Full Council on 6 October 2022 following a meeting with Caroe on 15 September to review the tender documents received.**

**P646 APPLICATION NO. 220855 LAND SOUTH OF LEADON WAY, LEDBURY, HEREFORDSHIRE**

**a. Application for approval of reserved Matters**

The Clerk advised that she had requested an extension in respect of this application, but to date had not received a response from Herefordshire Council Planning Officers.

**RESOLVED:**

**That the extension request be noted.**

**b. Request from Vistry Group for further meeting with Councillors week commencing 12 September 2022**

It was agreed that taking into account the death of Her Majesty Queen Elizabeth II and the additional workload for officers, the Clerk would contact Vistry to request an alternative date.

**P647 APPLICATION NO. 222107 AND 222231 – LAND NORTH OF THE VIADUCT, ADJOINING ORCHARD BUSINESS PARK, LEDBURY**

**a. DAS Compliance Report**

**b. Phasing Plan**

**RESOLVED:**

**That the information provided be received and noted.**

That the information be received and noted.

**P654 BEYOND THE HILLS COMMUNITY STATION PARTNERSHIP UPDATE –  
FOR INFORMATION**

**RESOLVED:**

That the information be received and noted.

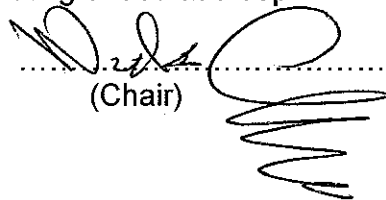
**P655 DATE OF NEXT MEETING**

**RESOLVED:**

That the date of the next meeting of the Planning Committee is scheduled  
for 13 October 2022 at 7.00 pm.

The meeting ended at 8.35pm

Signed

  
(Chair)

Dated

09/08/2023

**P648 APPEAL 201718 – LAND SOUTH OF LEADON WAY & EAST DYMOCK ROAD, LEDBURY, HEREFORDSHIRE, HR8 2JQ – DEELEY PROPERTIES LTD & COUNTRYWIDE FARMERS PLC**

Members were provided with a copy of the statement prepared and submitted at appeal by Councillor Bannister on 24 August 2022.

**RESOLVED:**

**That the statement be received and noted.**

**P649 AFFORDABLE HOUSING – DRAFT SUPPLEMENTARY PLANNING DOCUMENT**

**RESOLVED:**

**That the Affordable Housing – Draft Supplementary Planning Document provided by Councillor Howells be received and noted.**

**P650 a. NEIGHBOURHOOD DEVELOPMENT PLAN WORKING PARTY (NDP)**

Councillor Howells gave a verbal report regarding the current status of the Neighbourhood Development Plan. He advised that the website is currently being updated to ensure that all documents are included, and the most recent versions are available. Website wording is also being updated to reflect that the NDP is entering the Regulation 16 phase. Once this work has been completed the information will be submitted to Herefordshire Council for review.

**P651 PROPOSED 5G TELECOMMUNICATIONS INSTALLATION FOR H3G UK**

**RESOLVED:**

**That the information be received and noted.**

**P652 REQUEST TO WRITE TO DRM BUSES IN SUPPORT OF REINSTATING THE DRM 476 BUS SERVICE TO AN HOURLY SERVICE TO HELP SUPPORT LOCAL RESIDENTS TO GET TOGETHER IN WARM PLACES IN THE COMING WINTER MONTHS**

**RESOLVED:**

**That the Clerk write to DRM to ask them to consider reinstating the 476 Bus Service as an hourly service.**

**P653 SUSTAINABLE TRANSPORT HEREFORDSHIRE NEWS – FOR INFORMATION**

**RESOLVED:**