

**MINUTES OF A MEETING OF THE
ECONOMIC DEVELOPMENT & PLANNING COMMITTEE
HELD ON 10 SEPTEMBER 2020
VIA ZOOM**

PRESENT: Councillors: Bannister (Chair), Harvey, Howells, Manns, Morris, Knight,

IN ATTENDANCE: Angie Price – Town Clerk

P260. APOLOGIES

Apologies were received from Councillors Eakin and Vesma

P261. DECLARATIONS OF INTEREST

No declarations of interest were received.

P262. PUBLIC PARTICIPATION

No questions or comments were received from members of the public.

**P263. TO APPROVE AND SIGN THE MINUTES OF A MEETING OF THE
ECONOMIC DEVELOPMENT & PLANNING COMMITTEE OF 13
AUGUST 2020 AS A CORRECT RECORD**

RESOLVED:

That the minutes of the meeting of the Economic Development & Planning Committee held on 13 August 2020 be approved and signed as a correct record.

P264. PLANNING CONSULTATIONS

1. Planning Application 174808 – 5A Worcester Road, Ledbury, Herefordshire

Councillor Harvey suggested contacting the applicant Mr Brazil, the developer of the properties on Tilley's Alley to ask him whether he would be happy to explain his plans for the development and the parking.

RESOLVED:

1. That the Clerk contact the planning application department to ask for an extension for Ledbury Town Council response.

2. **That Councillor Morris contact Mr Brazil to ask whether he could explain his plans for the planning application 174808**

2. Planning Application 194182 – Land to the rear of The Full Pitcher, New Street, Ledbury, Hereford.

Councillor Harvey advised that the first application was submitted for mixed housing, however it has been recently changed to 100% social housing. She felt that it was important for the town.

RESOLVED: NO OBJECTION

Councillor Harvey abstained from voting on this application.

3. Planning Application 200662– Methodist Church, 145 The Homend, Ledbury, Herefordshire, HR8 1BP

Councillors raised concerns with the potential wine bar being in a residential area. Councillor Knight suggested a councillor contacting the developer to discuss the application further.

RESOLVED:

1. **That the Clerk contact the planning application department to ask for an extension for Ledbury Town Council response.**
2. **That the Clerk contact the developer of planning application 200662 to ask for more information on the proposed plans.**

4. Planning Application 202153 – The Full Pitcher, New Street, Ledbury, Herefordshire, HR8 2EN.

RESOLVED: NO OBJECTION

5. Planning Application 202438 – 23 Pound Meadow, Ledbury, Herefordshire, HR8 2EU.

RESOLVED: NO OBJECTION

6. Planning Application 202447 – Land at The Orchard, South Parade, Ledbury, Herefordshire.

RESOLVED: NO OBJECTION

Councillor Harvey abstained from voting on this application.

7. Planning Application 202635 – Bevisol Ltd, Orchard Business Park, Ledbury, Herefordshire, HR8 1LG.

RESOLVED: NO OBJECTION

Councillor Harvey abstained from voting on this application.

8. Planning Application 194182 – Land to the rear of the Full Pitcher, New Street, Ledbury, Hereford.

RESOLVED: NO OBJECTION

P265. **PLANNING DECISIONS**

Members were asked to receive and note the updated planning decisions.

RESOLVED: That the planning decisions be received and noted.

P266. **APPLICATION FOR GRANT OF LICENCE – THE BREWERY INN, BYE STREET, LEDBURY**

Members were requested to give consideration to an application for the grant of premises licence at the Brewery Inn, Bye Street, Ledbury.

RESOLVED: That NO OBJECTION be raised by Ledbury Town Council in respect of the application for grant of premises licence.

P267. **LANDSCAPING AROUND THE MASTERS HOUSE AND ST KATHERINES**

Councillor Harvey advised that she had written to a number of stakeholders, including the Mayor of Ledbury, in her capacity as a Ward Member, in respect of the landscaping around the Masters House and St Katherines. In the letter she had asked for the support of Ledbury Town Council with regards delivering a community led landscaping approach around the Master's House at St Katherines. She advised that the landscape would be partially funded by the section 106 contribution from Aldi supermarket.

RESOLVED: That Ledbury Town Council support the community led landscaping to the Masters House.

P268. **UPDATE ON THE TRAFFIC MANAGEMENT WORKING PARTY, INCLUDING NOTES OF A MEETING HELD ON 18 AUGUST 2020**

The Town Clerk advised members of the following recommendations from the Traffic Management Working Party.

- I. **Minute number 32 – pg 1144**

That a RECOMMENDATION be submitted to the next Economic Development and Planning Committee to accept the Terms of Reference for the Traffic Management Working Party.

Councillor Harvey suggested that the Terms of Reference should be amended to state that “Members of the Working Party can be appointed at any time throughout the Municipal Year.”

II. Minute number 36 – pg 1145

That a RECOMMENDATION be submitted to the Economic Development and Planning Committee to install a speed indicator on the Hereford Road which will be programmed to 20mph.

Members were provided with an update on the current status of the application made by Ledbury Town Council in respect of Speed Indicator Devices (SID's) within Ledbury. The Clerk advised that she had received notification that the survey's carried out at Parkway and the Southend, Ledbury, both met the criteria for a SID to be sited.

Members agreed that as funding had been allocated in the 2020/21 budget for the installation of SID's, the Clerk should now complete the SID2 and SID3 forms and return them to Herefordshire Council for implementation.

RESOLVED:

- 1. That the notes of the Traffic Management Working Party held on 18 August be received and noted.**
- 2. That a RECOMMENDATION be submitted to Full Council that the Terms of Reference for the Traffic Management Working Party, subject to the above amendment.**
- 3. That the Clerk complete the SID2 and SID3 forms accordingly and return them to Herefordshire Council, noting that the Traffic Management Working Party be requested to consider how many months of displays to request.**

P269.

UPDATE ON NEIGHBOURHOOD DEVELOPMENT PLAN (NDP) WORKING PARTY

Councillor Howells updated members on the Neighbourhood Development Plan Working Party and advised that the next working party would be held on 30 September 2020.

RESOLVED: That the update on the Neighbourhood Development Plan be received and noted.

P270. **UPDATE ON FOLLOWING WORKING PARTIES**

I. Charter Market & Market House Working Party

The Town Clerk advised that due to technical issues with Zoom the meeting on 24 August had not been able to proceed and that the next meeting of the Working Party was scheduled to be held on 29 September 2020, via zoom.

II. Town Marketing and Tourism Working Party

The Town Clerk advised that due to technical issues with Zoom the meeting on 24 August had not been able to proceed and that the next meeting of the Working Party was scheduled to be held on 21 September 2020, via zoom

III. Update on Major Planning applications

Members were provided with a draft copy of Terms of Reference.

Councillor Harvey queried whether the council could offer planning training for members or residents in the major planning application working party. She felt that it would be beneficial due to planning legislation changing.

RESOLVED:

- 1. That update on the working parties be received and noted.**
- 2. That the Town Clerk add an option for planning training in the terms of reference.**

P271. **PROPOSAL IN RESPECT OF MARKET HOUSE INVESTMENT PLAN**

RESOLVED: That the proposal in respect of Market House investment plan be received and noted.

P272. **POTENTIAL PROVISION OF UNDERNEATH MARKET HOUSE AS OUTDOOR SEATED AREA**

Councillor Knight raised concerns in respect of providing heating under the Market House and suggested that this should not be considered. She felt that it would be beneficial to contact Ross on Wye Town Council to ask what process they had employed to implement the outdoor seating area under their Market House.

Councillor Harvey suggested contacting the Ross Town Mayor, Councillor Daniel Lister, and enquire whether they had had to apply for any licences to allow them to have seating under the Market House.

RESOLVED: That Councillor Knight contact Ross on Wye Town Council in relation to outdoor seating under the Market House

P273. **LEDBURY TOWN TRAIL**

Members received correspondence from a resident in relation to the Town Trail enquiring on the progress of the Council's decision to apply for a licence to cultivate the town trail.

Councillor Harvey advised that the trail was not registered as a public right of way or cycling path therefore Belfour Beatty is not required to maintain it. However, she understood how important to Ledbury the town trail was and suggested ward members meet to discuss how the trail could be registered as a public right of way in the and discuss a maintenance plan.

Councillor Howells proposed that the Clerk contact Herefordshire Council to follow up the enquiry in respect of the Licence to Cultivate, and that she also contacts sustainable Ledbury to establish whether they are now in a position to continue their meetings.

RESOLVED:

1. **That members of the Economic Development and Planning Committee receive and note the above information and agree a response to Mr Edge email.**
2. **That the Clerk be authorised to contact Herefordshire Council to follow up the enquiry in respect of the License to Cultivate.**
3. **That the Clerk contact Sustainable Ledbury to establish whether they are now able to continue with their meetings.**

P274. **UPDATE ON LANDSCAPING PROPOSAL ON LEADON WAY ROUNDABOUT**

Members were asked to re-consider their decision in respect of the roundabout along Leadon Way.

Councillor Harvey asked whether the roundabout was adopted by Herefordshire Council or still owned by Barrett Homes. The Clerk advised that she was under the impression that Herefordshire Council had adopted the roundabout however she would check this.

Councillor Harvey asked whether the roundabout was automatically listed under the bulk license that had already been granted to Ledbury Town Council. She also noted that council had not received an update on which organisations had been granted permission to cultivate on various roundabouts in Ledbury, stating that she understood that The

Feathers Hotel had relinquished their cultivation licence on Hereford Road roundabout and asked for an update to be provided at a future meeting of the committee. The Clerk advised she would liaise with Ledbury Bloom annually on colour schemes.

RESOLVED:

- 1. That the Town Clerk investigate whether the roundabout on Leadon way was adopted by Herefordshire Council or still owned by Barrett Homes.**
- 2. That the Town Clerk update members in respect of who licences have been issued to in respect of the roundabouts in Ledbury.**
- 3. That the Clerk liaise with Ledbury in Bloom annually on colour schemes.**

P275. CORPORATE PLAN – UPDATE FROM MEETING HELD ON 16 SEPTEMBER 2020

The Town Clerk advised that the above agenda item was to inform Members of the scheduled meeting date for the Corporate Plan discussions.

RESOLVED that it be noted that the Corporate Plan meeting had been scheduled of 16 September 2020 at 6.30 pm.

P276. GEOSITE MAINTENANCE IN KNAPP LANE QUARRY

Members were provided with correspondence received in respect of the planned Geosite Maintenance in Knap Lane.

Councillor Harvey asked whether members could see an example of the board and that a recommendation be sent to the next Environment and Leisure Committee.

RECOMMENDATION

That a recommendation be sent to the next Environment and Leisure Committee to agree on providing an information board at the Geosite in Knapp Quarry, as per the resolution at the previous Economic Development and Planning Committee.

P277. LARGE VEHICLES DRIVING THROUGH LEDBURY

Members were provided with correspondence from a concerned resident in relation to large vehicles driving through Ledbury. The

correspondence included a photo of the large vehicle and registration number.

Councillor Howells advised that he had reported the registration to the police and that they were able to provide the details of the company and vehicle owners. The Clerk advised that the police had contacted the company and that they had passed on their sincere apologies.

Councillors asked whether it would be possible for the Clerk to create a press release to inform residents to take pictures of large vehicles or agricultural vehicles travelling through the town so these incidents can be reported.

RESOLVED:

- 1. That the update in relation to large vehicles be received and noted.**
- 2. That the Town Clerk create a press release to inform members of the public of the recent success in relation to large vehicles in the town, advising residents to report such incidents and to provide photographic evidence where possible.**

P278. UPDATE FROM BT IN RELATION TO REMOVAL OF PAYPHONES

Members were provided with an update on the removal of payphones in Ledbury.

Councillor Harvey asked whether it would be possible to replace the current payphone with one of the red payphones that the Council previously adopted and suggested using it as a tourist information or library.

RESOLVED:

That the Town Clerk contact BT to ask whether it would be possible to replace the payphone with an adopted red payphone.

P279. CORRESPONDANCE FROM LEDBURY RESIDENT – URBAN TREE PLANTING

Members were provided with correspondence from a resident of Ledbury in relation to Urban Tree planting.

Councillor Harvey advised that there used to be blossom trees outside of the Alms' Houses many years ago, however these had been replaced with the flower beds/boxes. She stated that she fully supported the idea of more urban tree planting and suggested working with developers in the future.

Councillor Howells suggested contacting Ledbury in Bloom to ask whether they have any suggestions in relation to Urban Tree Planting.

RESOLVED:

- 1. That the correspondence in relation to urban tree planting be received and noted**
- 2. That the Town Clerk consult with Ledbury in Bloom on suggestions in relation to Urban Tree Planting**

P280.

DATE OF NEXT MEETING

To note that the date of the next meeting of the Economic Development & Planning Committee is scheduled for Thursday, 8 October 2020 at 7.30 pm by virtual means.

The Meeting ended at 9.30 pm.

Signed Dated

