



LEDBURY TOWN COUNCIL

TOWN COUNCIL OFFICES, CHURCH STREET, LEDBURY,
HEREFORDSHIRE, HR8 1DH Tel: 01531 632306

Email: admin@ledburytowncouncil.gov.uk

Website: www.ledburytowncouncil.gov.uk

5 January 2024

TO: Councillors Bradford, Furlonger, Harvey, Howells, Hughes, l'Anson, McAll, and Morris (Chair)

You are hereby summoned to attend a meeting of the **Planning, Economy & Tourism Committee** which will be held in the **Council Offices, Church Lane, Ledbury**, on **Thursday, 11 January 2024 at 7.00 pm** for the purposes of transacting the business set out below.

Yours faithfully

Angie Price
Clerk

FILMING AND RECORDING OF COUNCIL MEETINGS

Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner. Whilst those attending meetings are deemed to have consented to the filming, recording, or broadcasting of meetings, those exercising the rights to film, record or broadcast must respect the rights of other people attending under the Data Protection Act (GDPR) 2018

A G E N D A

1. To receive apologies for absence
2. To receive any declarations of interest and written requests for dispensations

(Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Ledbury Town Council Code of Conduct for Members and by the Localism Act 2011)

(Note: Members seeking advice on this item are asked to contact the Monitoring Officer at Herefordshire Council at least 72 hours prior to the meeting)

3. **Public Participation**

Members of the public are permitted to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public

participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than five minutes. Questions/comments shall be directed to the Committee Chairman.

4. Nolan Principles

(Link)

MINUTES

5. To approve and sign the minutes of the Planning, Economy & Tourism Committee meeting held on 14 December 2023 (Pages 483 - 491)

6. To review the Action Sheet (Pages 493 - 495)

TOURISM

7. Notes of a meeting of the Tourism Task & Finish Group held on 13 December 2023. (Pages 497 – 499)

8. Heritage Brochure for Ledbury

9. Notes of a meeting to Discuss Potential History Festival for Herefordshire (Pages 507 - 509)

PLANNING

10. Planning Consultations

	Application Number	Deadline for comments/ determination	Application details
10.1	233023	Deadline for comments 01.02.2024 Target Determination date 30.03.2024	Proposed variation of conditions 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 19, 20, and 25 of planning permission 2122433 (variation of conditions 4, 15, 19, and 24 of planning permission 192482 (Outline planning permission with all matters reserved (save access) for the erection of up to 140 dwellings (use Class C3) with associated parking, access roads, public open space, landscaping, sustainable urban drainage, and associated works) – to include revised plans and reports reflecting revised location of roundabout) – To include revised plans and reports reflecting the relocation of the off-site

			footway/cycleway and the addition of a section on infill – Land South of Leaddon Way, Ledbury, Herefordshire
--	--	--	--

11. Tabled Applications (If any)

(applications received after agenda despatch where deadline dates for comments are earlier than the next committee meeting)

12. Planning Decisions (Pages 511 - 515)

13. Planning Permission conditions – Planning Application 223921 (Pages 517 – 522)

14. Correspondence received from Lidl (Page 523)

GENERAL

15. Section 106 (Standing item) (Pages 525 - 561)

16. Update on Aldi Bus service (Page 563)

17. Request from Councillor Simmonds in respect of replacement Road Sign for Biddulph Way (Page 565)

18. Correspondence received from local resident (Page 567)

19. Notification of road closure at Top Cross (Pages 569)

20. Date of next meeting

To note that the date of the next meeting of the Planning, Economy & Tourism Committee is scheduled for 8 February 2024 at 7.00pm in the Council Offices, Church Lane, Ledbury

Distribution: Full agenda to: - Committee Members (8)

File Copy (1)

Full agenda excluding confidential papers to:

Press (2)

Ward Councillors (2)

Library (1)

Agenda front pages to all non-committee members (4)

LEDBURY TOWN COUNCIL

MINUTES OF A MEETING OF THE PLANNING, ECONOMY & TOURISM COMMITTEE HELD ON 14 DECEMBER 2023

PRESENT: Councillors Furlonger, Hughes, McAll and Morris

ALSO PRESENT: Angela Price – Town Clerk

P133. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Bradford, Harvey, Howells, and l'Anson.

P134. DECLARATIONS OF INTEREST

No declarations of interest were received.

P135. PUBLIC PARTICIPATION

No members of public were present.

P136. NOLAN PRINCIPLES

RESOLVED:

That the Nolan Principles be received and noted.

**P137. TO APPROVE AND SIGN AS A CORRECT RECORD, THE MINUTES
OF THE MEETING OF THE PLANNING, ECONOMY, & TOURSIM
COMMITTEE HELD ON 9 NOVEMBER 2023**

RESOLVED:

That the minutes of the meeting of the Planning, Economy & Tourism Committee be approved and signed as a correct record, subject to the following amendment:

Minute no. P117 (P81a.1) – that this be amended to read “That the links be improved with Stromstad and that the Clerk and Community Development Officer be authorised to open a dialogue with them on ways in which this can be achieved.”

P138. TO REVIEW THE ACTION SHEET

Members were provided with updates on items within the action sheet.

RESOLVED:

That the following items from within the action sheet be noted:

- 1. Minute No. P46 – Commissioning of a Business Plan for the TIC that this item should be considered as part of the Tourism Strategy via the Tourism Task & Finish Group, and therefore be removed from the action sheet.**
- 2. Minute No. P104.3 – That a further Markets Working Party will be held once the Market Strategy has been considered by Full Council.**
- 3. P117.4 – That the Clerk would arrange a meeting to create an action plan for the Painted Room with a report to be submitted to the January meeting of Planning, Economy & Tourism Committee.**
- 4. P124.2 – That due to the amount of information provided in respect of conditions of planning application 223921 it was agreed that this item would remain on the action sheet until the next meeting of the committee.**
- 5. P128.2 – That the Clerk contact Clare Stone to ask whether she would be willing to work with LTC to prepare a funding application via BSIP for a Hooper type bus service in Ledbury.**
- 6. P131 – That Councillor Harvey’s response to the question from the Committee in respect of S106 monies being used to purchase bins for all new properties be received and noted.**
- 7. The Clerk look into getting a temporary replacement defibrillator until such time the Council owned defibrillator can be located.**

P139. REPORT ON TRADERS MEETING ATTENDED BY COMMUNITY DEVELOPMENT OFFICER

RESOLVED:

- 1. That the report be received and noted, but that the CDO be asked for clarification in respect of the third paragraph “... the Market was established to complement the event and help create synergy in the town.”**

P140. NOTES OF A MEETING WITH BUSES 4US

RESOLVED:

That the notes of the meeting with Buses 4Us be received and noted.

P141. PAINTED ROOM VISITOR NUMBERS

RESOLVED:

That the Painted Room visitor numbers be received and noted.

P142. UPDATE ON TOURISM STRATEGY

Members were provided with an update on the meeting of the Tourism Task & Finish meeting that had been held on 13 December 2023.

Councillor Hughes advised that there had been some discussion at the meeting on 13 December 2023 around the USP for the Strategy. It had been recognised that there are several SP's that are not necessarily unique but that are relevant to the strategy. He advised that these included Heritage, Merchants & Markets and the Poetry Town.

Councillor Hughes noted that the Task and Finish Group had agreed that Members with specific interests in these areas would bring information to the next meeting of the Task and Finish Group for further discussions and consideration in respect of the strategy content. He also noted that the Task & Finish Group had recognised that the Town Council should remain the lead on this.

Councillor McAll asked whether the Market Strategy and Tourism Strategy should be looked at in tandem? It was felt that this was a good point to consider and an offer was made to Councillor McAll to join the Task and Finish Group to help contribute to the formation of the Tourism Strategy.

RESOLVED:

- 1. That the minutes of the Task and Finish Group meeting held on 1 November 2023 be received and noted.**
- 2. That the notes of the Steering Group meeting be received and noted.**
- 3. That Councillor McAll be invited to join the Tourism Task & Finish Group.**

P143. NOTES OF A MEETING WITH STRÖMSTAD TOURIST INFORMATION CENTRE HELD ON 23 NOVEMBER 2023

Members were advised that since the meeting Ledbury and Strömstad had exchanged Christmas messages and recipes for their relevant Newsletters as a first step to building a relationship.

RESOLVED:

That the notes of a meeting with Strömstad Tourist Information Centre held on 23 November 2023 be received and noted.

P144. PLANNING APPLICATIONS

i. Planning Application no. 233266

Proposed change of use proposal from a mixed use to 5 residential units for a building connected to a Grade II listed building – The Royal Hall, 5A The Southend, Ledbury, Herefordshire, HR8 2EY

RESOLVED:

Objection to this planning application in its current form, considered that the application is incomplete, and Members would like to see more information, in particular, but not exclusively in respect of structural suitability for the proposed development; safe access to and exit from all five properties; services & sewage management; parking; and bin storage.

ii. Planning Application no. 233267

Proposed change of use proposal from a mixed use to 5 residential units for a building connected to a Grade II listed building – The Royal Hall, 5A The Southend, Ledbury, Herefordshire, HR8 2EY – **LISTED BUILDING CONSENT**

RESOLVED:

Objection to this planning application in its current form, considered that the application is incomplete, and Members would like to see more information, in particular, but not exclusively in respect of structural suitability for the proposed development; safe access to and exit from all five properties; services & sewage management; parking; and bin storage.

- iii. Planning Application no. 233359

Proposed extension (Retrospective) – The Willows, The Homend, Ledbury, HR8 1AP

RESOLVED:

No objection.

- iv. Planning Application no. 233360

Proposed extension (Retrospective) – The Willows, The Homend, Ledbury, HR8 1AP – **LISTED BUILDING CONSENT**

RESOLVED:

No objection.

- v. Planning Application no. 233391

T1 – Purple Plum, reduce in height to approximately 8 meters, reducing in height be approximately 3 meters. Reason – outgrown situation – T2 – Birch, reduce height to approximately 12 meters to where previously cut. Lightly reduce outer canopy to balance, pruning clear of Italian Cypress. Reason – outgrown situation - **183 The Homend, Ledbury, Herefordshire, HR8 1BS**

RESOLVED:

No objection.

- vi. Planning Application no. 233443

Proposed mobility scooter store and bin enclosure screens, with associated ground work and paving.

RESOLVED:

No objection.

P145. TABLED APPLICATIONS

None presented.

P146. PLANNING DECISIONS

RESOLVED:

That the planning decisions be received and noted.

P147. TO APPROVE INVOICES FOR PAYMENT FOR DECEMBER (FINAL)

RESOLVED:

That the invoices for payment be approved for payment in the sum of £43,525.99 plus VAT.

P148. TRAFFIC MANAGEMENT WORKING PARTY

Members were requested to give consideration to the recommendations from within the Traffic Management Working Party report prepared by Councillor Howells.

RESOLVED:

- 1. That the minutes of the meeting of the Traffic Management Working Party held on 6 December 2023 be received and noted.**
- 2. That the following recommendations from within the Traffic Management Report, be referred to Full Council for consideration.**

Heavy Vehicle Issues

Recommendation	Action	Timescale	External Ass Required?
That two enforceable mandatory "7.5 Tonne signs except for access to the town centre" be sited at the base of New Street and Lower Road. This would alleviate the town being used as a short cut for such traffic and protect the town and its historic buildings	Being considered as part of the S106 review of road signs in and around Ledbury		
That the current town centre signs be replaced and three new signs, denoting the amended town centre boundary as per the unitary plan on the Worcester Road, Southend and New Street be installed and re-positioned to reflect the amended boundaries	Being considered as part of the S106 review of road signs in and around Ledbury		
Contact SatNav Companies to update their information	Recommend that Council adopt this as policy		

Visibility & Safety Measures

Recommendation	Action	Timescale	External Ass Required?
Install new/improved warning signs	Being considered as part of the S106 review of road signs in and around Ledbury		

Other Issues of Road Safety Concern

Recommendation	Action	Timescale	External Ass Required?
Falcon Lane - Reduce weight and width limit, erect "no entry except for access" signs, Impose reduced speed limit of 30mph from Hereford Road to Lilly Hall Lane.	To be considered as part of the S106 review of the road signs in and around Ledbury		
Improved signage to take into consideration of Worcester Road/Gloucester Road entrances to town, with improved early warning signs at the Gloucester Road roundabout and on Worcester Road at Eastnor Road Junction for heavy vehicles (7.5 tonnes except for access) and "Must turn Right" sign at Top Cross from Gloucester or "Must Turn Left" from Worcester	To be considered as part of the S106 review of the road signs in and around Ledbury		

Parkway Issues

Recommendation	Action	Timescale	External Ass Required?
Improvements to footpath to town centre	Recommend that council make this a priority		

Proposed Measures to Improve Business Parking

Recommendation	Action	Timescale	External Ass Required?
To be considered in the future: Car and Coach parking; park and ride scheme	Recommend as a future aspiration		

Measures to Improve Railway Station and Public Transport

Recommendation	Action	Timescale	External Required?	Ass
Support opportunities to secure project feasibility studies funding for improvements to station accessibility and facilities	Recommend to Council that it become Council policy to work with groups such as GWR, WMR in respect of this			

4. That recommendations in respect of road safety for pedestrians and cyclists be deferred until such time as a map showing the proposed locations for various crossings can be provided.
5. That item i. of the “Visibility & Safety Measures” be deferred until such time maps and photographs of the specific areas can be provided.
6. That item iii. of “Consideration of Safety Measures” be deferred until such time maps and photographs of the specific areas can be provided and be incorporated with (4) above once information is available.
7. That item vi. of “Other Issues of Road Safety Concern” be deferred until such time maps and photographs of the specific areas can be provided and be incorporated with (4) above once information is available.

P149. MINUTES OF A MEETING OF THE JOHN MASEFIELD MEMORIAL WORKING PARTY HELD ON 29 NOVEMBER 2023

RESOLVED:

That the minutes of a meeting of the John Masefield Memorial Working Party held on 29 November 2023 be received and noted.

P150. TO REVIEW THE INITIAL DATA REPORT PRIOR TO SUBMISSION TO THE COMMITTEE STRUCTURE WORKING PARTY

RESOLVED:

That the Data Report be submitted to the Committee Structure Working Party for further consideration in conjunction with similar reports from the Council’s other Standing Committees.

P151. CONSIDERATION OF REMAINING BUSINESS

Due to it being 9.00pm Members considered whether to suspend Standing Order 3x to allow for the remaining business of the agenda to be completed. However, it was agreed that the remaining business could be deferred to the next meeting of the Planning, Economy & Tourism meeting.

RESOLVED:

That agenda items 19 to 22 be deferred to the next meeting of the Planning, Economy & Tourism Committee.

P152. DATE OF NEXT MEETING

RESOLVED:

To note that the next meeting of the Planning, Economy & Tourism Committee is scheduled for 11 January 2023.

The meeting ended at 9:00pm.

Signed Dated
(Chair)

Action Sheet December 2023

Minute No.	Action	To be Actioned by	Date Actioned	Comments	Status
PLANNING, ECONOMY & TOURISM MEETING 14 SEPTEMBER 2023					
P81a.2	That the Mayor will host a meet and greet event when the Strömstad Twinning Association visit Ledbury.	Mayor / Officers	Potentially 2024	To be organised once we know dates of next Strömstad visit	On-going
PLANNING, ECONOMY & TOURISM MEETING 12 OCTOBER 2023					
P104.3	That consideration be given to the town traders being given a survey to complete, in the future, to provide their views on the Charter Market.	Markets WP	Next meeting	To be considered at next meeting of the MWP	In progress
PLANNING, ECONOMY & TOURISM MEETING 9 NOVEMBER 2023					
P119	That the Draft Markets Strategy document be recommended to Full Council for consideration and adoption ahead of the next stage, delivery plan.	TC	Jan-23	To be included in January agenda of Full Council	In Progress
P126	RECOMMENDATION: That a recommendation be made to Full Council that officers be instructed to purchase a defibrillator as provided in Option 3 of the report: ViVest X3 defibrillator with carry case, spare electrodes ShockBox Sentry (locked) heated double skinned steel surround cabinet for kiosk Telephone kiosk and community signage pack Cost = £1840 Additional costs – Delivery £25.00, installation by a BT approved electrician	TC	Jan-23	To be included in January agenda of Full Council	In progress

PLANNING, ECONOMY & TOURISM MEETING 14 DECEMBER 2023					
P138.2	Minute No. P104.3 – That a further Markets Working Party will be held once the Market Strategy has been considered by Full Council.	TC	Feb-24	Meeting date to be agreed for early February - Members are advised that Caroline Green has informed the Clerk that she will no longer be attending the meetings therefore a new chair will need to be elected at next meeting	In progress
P138.3	P117.4 – That the Clerk would arrange a meeting to create an action plan for the Painted Room with a report to be submitted to the January meeting of Planning, Economy & Tourism Committee.	TC	Jan-24	Waiting for confirmation of availability of Tour Guide for meeting on either 11 or 12 January 2024	Awaiting response from Tour Guide
P138.4	P124.2 – That due to the amount of information provided in respect of conditions of planning application 223921 it was agreed that this item would remain on the action sheet until the next meeting of the committee.	PET	Jan-24	Information provided at December meeting included in Jan Agenda	In progress
P138.5	P128.2 – That the Clerk contact Clare Stone to ask whether she would be willing to work with LTC to prepare a funding application via BSIP for a Hooper type bus service in Ledbury.	TC	Jan-24	Email sent	Awaiting response
P138.7	The Clerk look into getting a temporary replacement defibrillator until such time the Council owned defibrillator can be located.	TC	Dec-24	Advised that Ambulance service do not provide temporary replacements - investigations still ongoing as to whereabouts of Defib - Council may need to consider purchasing replacement	In progress
P139.1	That the report on the Trader's Association meeting be received and noted, but that the CDO be asked for clarification in respect of the third paragraph "... the Market was established to complement the event and help create synergy in the town."	CDO	Jan-24	The market that we hold during the late night shopping was established to run alongside the traders event (not competition) but to create a thriving experience for all shoppers and visitors.	Completed

P148.2	That the recommendations from within the Traffic Management Report, be referred to Full Council for consideration as per the Planning, Economy & Tourism Committee minutes dated 14 December 2023.	TC	Jan-24		In progress
P148.3	That recommendations in respect of road safety for pedestrians and cyclists be deferred until such time as a map showing the proposed locations for various crossings can be provided.	TC/Cllr PH	Jan-24	Email sent to Cllr Howells asking for more information	In progress
P148.4	That item i. of the "Visibility & Safety Measures" be deferred until such time maps and photographs of the specific areas can be provided.	TC/Cllr PH	Jan-24	Email sent to Cllr Howells asking for more information	In progress
P148.5	That item iii. of "Consideration of Safety Measures" be deferred until such time maps and photographs of the specific areas can be provided and be incorporated with (4) above once information is available.	TC/Cllr PH	Jan-24	Email sent to Cllr Howells asking for more information	In progress
P148.6	That item vi. of "Other Issues of Road Safety Concern" be deferred until such time maps and photographs of the specific areas can be provided and be incorporated with (4) above once information is available.	TC/Cllr PH	Jan-24	Email sent to Cllr Howells asking for more information	In progress
P150	That the Data Report be submitted to the Committee Structure Working Party for further consideration in conjunction with similar reports from the Council's other Standing Committees.	TC	08.01.2024	Clerk & Cllr McAll to meet to consider outcomes ahead of submission to Resources Committee on 01.02.2024	In progress
P151	That agenda items 19 to 22 be deferred to the next meeting of the Planning, Economy & Tourism Committee.	TC	11.01.2024	All deferred items included on Jan agenda	Completed

**Notes from a meeting of the Tourism and the Tourist Information Centre
Task and Finish Group.**

Wednesday 13 December 2023 at the Town Council Offices.

Present: Councillors Hughes, Morris, I'Anson, Furlonger, Olivia Trueman (CDO) Angela Price (Town Clerk), Christine Tustin, Nigel Higgs, Becky Shaw and Penelope Shaw.

- I. It was agreed that the notes from the meeting of the Tourism and the Tourist information Task and Finish Group were an accurate record and were approved.
- II. The Chairman, Penelope Shaw thanked Councillor Hughes, the CDO and Becky Shaw for their work in the draft strategy.
- III. Councillor Hughes advised Members that although the strategy was mainly focused on bringing a poetry trail to Ledbury, it would include other interests including heritage and shops etc.
- IV. There should be a mention that the first known poet in Ledbury was Piers Plowman in 1380. *(The poem Piers Plowman was written in/around 1380. It's believed that William Langham was born in the region of the Malvern Hills, Worcestershire).*
- V. On page 17, it was agreed that the below wording in red should be added.

Poem from John Masefield, Ledbury's poet Laureate.

Mine, was a little town of ancient grace, a long street widened and at a Market Place.

*Ledbury is a beautiful **historic** market town in a rural county packed with independent shops and with a theatre and events spaces markets and heritage buildings.*

- VI. There was a discussion on whether the strategy included clear aims and objectives. For example, **'The poetry trail will take visitors around the town, specifically to the Heritage sites in Ledbury and drive footfall around the local and independent shops'**. How would this be measured, and should it be more robust?
- VII. It was agreed that the strategy needs modifying, to encompass other interests in the town. For example, Heritage.
- VIII. Councillor Hughes reminded members that the draft strategy was an explorative document and acknowledged that more discussion and debate would be needed.
- IX. There was a discussion on how the poetry trail would be funded. Becky Shaw advised members that the Traders Association were keen to work with the Council to secure funding from Herefordshire BID to make Ledbury a Poetry Town, and that this could be one of the funding streams. However, Councillor Furlonger (a

member of the Traders Association) believed that backing from the traders was minimal.

- X. Becky Shaw advised that she had costings from local crafts people to create art for the trail, this could include engraving, sculptures, and carving. It was agreed that Becky would share these costs with the group to get an idea of budget and costs.
- XI. It was noted that the council would need three quotes for any work, and that there could be some issues with putting art on historic buildings (*Historic England graded status buildings - planning permission would need to be sought for some of the buildings before any artwork could be placed*).
- XII. Although Ledbury is well served, Members agreed that there should be a discussion on the infrastructure of the town and how many visitors it can welcome/cater for. I.e. avoid over promising and being unable to deliver.
- XIII. It was agreed that marketing needed to be in conjunction with what the town can actually offer.
- XIV. It was noted that Ledbury Traders should be invited to the next meeting of the Task and Finish Group and that for the tourism strategy to work, all stakeholders in the Town must work together.
- XV. It was suggested that the Council contact the local public houses and hotels (*The Feathers, The Talbot, Seven Stars etc.*) and ask how many visitors they get a year staying in Ledbury.
- XVI. All heritage buildings to send visitors numbers to the Clerk or CDO
- XVII. The Town Clerk to contact the Western Railways to obtain information on how many visitors are using the train to visit Ledbury.
- XVIII. It was noted that Ledbury was voted the 4th prettiest town in the UK and placed 6th in top 10 places in Europe to do Christmas shopping – it was agreed that this should be celebrated/marketed more.
- XIX. It was agreed that Peter McCann should be invited to the next Task and Finish group.
- XX. The below email with comments from Ward Councillor Stef Simmonds was provided to members verbally.

Regarding hosting a web page there is already a dedicated Ledbury page on the Visit Herefordshire site (funded as part of Hereford BID) and more could be made of this for a list of events or 'branding' in Ledbury and surrounding villages. They have a very active social media presence on Facebook/Instagram etc and comes up high on google searches [Plan your trip to Ledbury](#) | [Visit Herefordshire](#)

Regarding outdoor environment the Herefordshire Trail was relaunched in April this year and starts and finishes in Ledbury [The Herefordshire Trail](#) | [Visit Herefordshire](#) Much more could be made of this in promotional literature but perhaps a start being a short

break idea for Ledbury as per Hike and Paddle weekend but focused on fabulous poetry links and music (Elgar, Hellens etc). Greater linkages could be made with Eastnor/Hellens to create a multi centre long weekend or mid week stay. I met with James Harvey-Bathurst and David Littlewood in September and discussed greater co-operation and linkages with tourism and they were keen.

- XXI. Although Councillor Harvey sent her apologies, she had sent an email with websites related to tourism in Ledbury to Councillor Hughes. Members asked whether this email could be shared with the group via email.
- XXII. There were concerns with the Visit Herefordshire Website and the general feel was that there should be something more Ledbury specific. It was agreed that for now, the council need to work more closely with Visit Herefordshire and send more PR and information on websites.
- XXIII. Penelope Shaw agreed to create a document which provided a list of heritage offer for Ledbury, which could be incorporated into the strategy. It was agreed that a similar document should be created for the High Street and It was suggested that a member of the group could work with the Traders Association *(the Strategy will incorporate poetry, heritage, and the High Street)*.
- XXIV. It was agreed that the next steps of that Task and Finish Group was to set measurable targets and decide on what Ledbury's offer to tourism would be.
- XXV. Nigel? Agreed to invite a representative of the Market Theatre to future meetings.
- XXVI. It was agreed that the next Tourism Task and Finish Group will be held on Wednesday 31st January 2024 in the Town Council Offices at 5:30pm.

Report prepared by Olivia Trueman – Community Development Officer

HERITAGE BROCHURE FOR LEDBURY

Purpose of Report

The purpose of this report is to ask Members to give consideration to local tourist groups, such as Ledbury Places, Civic Society, and the Masters House working together to produce an information booklet about Ledbury and its Heritage.

Detailed Information

Members may recall that back in September 2023, the Community Development Officer designed a brochure for the much-celebrated event, Heritage Open Days.

It was recommended by the Events Working Party, that Officers investigate the cost of printing a brochure on Ledbury's Heritage and buildings, which could be used all year round. To save on cost and time, it was suggested that the Heritage Open Day Brochure template be adapted.

In the meantime, the CDO has met with representatives of the Civic Society, Friends of Masters House, and Ledbury Places, and was advised that they too, would like to produce a similar brochure to promote Ledbury's History.

Subsequent to this, Ledbury Places submitted the attached grant application for consideration by Council and when considering this application it was recommended that it be referred to the Planning, Economy & Tourism Committee to see if there would be any value in local groups working together to produce a booklet which included all the visitor destinations in Ledbury, with content being provided by all the various groups.

The meetings that the CDO has had with the various groups has shown that the general feeling is that these groups could work collectively, sharing ideas and resources to create a brochure on Ledbury's Heritage, in time for the tourist season of 2024.

Recommendation

That the Tourism Task Finish Group be asked to include the preparation of a multi-visitor information brochure being prepared as part of the Tourism Strategy and that they create a Steering Group to start to create the document.

Funding Request of more than £500

Grant Application Form

1. Tell us about your organisation¹

Contact Name:	Alison Braithwaite	
Position:	Trustee	
Organisation:	Ledbury Places	
Contact Address:	[REDACTED]	
Telephone Number:	[REDACTED]	
E-mail:	[REDACTED]	
Status of Organisation: (delete as appropriate)	Charity /Company	
Charity/Company No. (if applicable)	9079970/1162108	
How long has your organisation been in existence? (please <input checked="" type="checkbox"/>)	Less than 1 year	
	1-5 years	
	More than 5 years	x
What does your organisation do?	Responsible for the maintenance and creative use, for residents and visitors, of 3 heritage buildings within the town. – BBI, Burgage Hall and The Old Grammar School – housing the Heritage Centre and the Upper Floor.	

¹ Data will be held in accordance with Ledbury Town Council's data privacy policy a copy of which can be found on our website at the following link:

https://www.ledburytowncouncil.gov.uk/uploads/General-privacy-policy_V0.1.pdf

2. Tell us what support you need

Project title:	Heritage Centre Leaflets
Project duration (mm/yy):	Start: November 2023. End: April 2024.
Which one of the following five areas <u>best</u> fits your group's area of interest?	Sport <input type="checkbox"/> Arts X Health <input type="checkbox"/> Environment <input type="checkbox"/> Youth <input type="checkbox"/>
Who will benefit from the project? (please tell us what groups will benefit and approximately how many people will benefit in total)	Our visitors currently have the opportunity to collect a Z-leaflet which provides limited information about the Heritage Centre, whilst also providing a brief history about other key heritage sites in the town. Refreshing this leaflet to make it Heritage Centre specific will provide greater context of the history of our building and its several uses through its 500 year+ life. There will be an opportunity to take it away with them or receive a copy prior to their visit, when it is distributed around local accommodation .
What evidence do you have of local need/demand for the proposed project/activity? (This might be survey work or statistical evidence)	The HODS held in 2023 provided an excellent insight into what our visitors valued from their visits. The booklet produced for HODS was an excellent example of drawing together heritage sites across the town. However, visitors coming in to the Heritage Centre are enchanted by the building and it's history and want more details that are not available in our current leaflet or the HODS- style leaflet. Our current leaflet has been reprinted but extensive research by one of our volunteers has provided a more comprehensive picture of the building through it's lifetime.
What support have you received for this project? (Please tell us about any expressions of support you have received from outside your organisation)	The Traders Association have expressed their support copies of detailed leaflet which they can share with visitors to their businesses.
How will the project be managed and how will you measure its success?	The project will be managed by a volunteer working with a local designer and templating the leaflet as well as with the printers.
Please give key milestones for your project, including approximate dates.	Review of updated content for leaflet – Jan 2024 Design and proof the leaflet – Feb/March 2024

	Printing – March 2024 (in readiness for new season)
How will your organisation acknowledge the Town Council's funding support?	Ledbury Places will ensure that the Town Council logo is referenced on our website/on the leaflets as supporting Ledbury Places.
Do you work with other Ledbury groups or would you be open to doing so in future?	Ledbury Places currently works with a range of other local groups including for example; Civic Society, Traders and Business Association and Ledbury Poetry.

3. Tell us how you plan to fund your project

What is the total cost of the project?	£1,050
Amount requested from Ledbury Town Council.	£1,050
Have you received a grant from Ledbury Town Council in the last 2 years? If so, how much and for what?	2022 = £3,750 2023= £750

Please list any applications you have made for funding from other organisations.

Organisation	Contribution Sought (£)	Applied (please tick as appropriate)	Granted (please tick as appropriate)

4. Further information provided in support of your application

Information	Enclosed (please tick)	Office Use Only (Initial to confirm documentation complies with the requirement)
A copy of your organisation's most recent bank statement (required)	X	

A copy of your constitution and list of appointed officers (or similar document showing the organisation's status)	X	
A copy of your organisation's latest set of accounting statements (if any exist)	X	
Copies of any letters of support for your project	n/a	

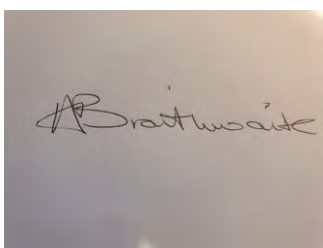
5. Declaration by the applicant

I/we declare that, to the best of my/our belief, the information given on this application form and in any enclosed supporting document is correct.

I/we accept the following:

- (i) That any false information we provide, even if provided in good faith, may lead to the withdrawal of the grant offered.**
- (ii) That any grant offered will be used only for the purposes set out in this application.**
- (iii) That we will provide a grant closure report for the project within 3 months of the end of the funding period.**

Should any grant offered not be used in accordance with the terms and conditions set by the Town Council, we undertake on behalf of the organisation to repay the outstanding amount to Ledbury Town Council on demand.

Signed:	
Name (s):	Alison Braithwaite
Date:	2310/23

Please return completed form to:

Angela Price - Clerk to the Council
Town Council Offices
Church Street, Ledbury
Herefordshire HR8 1DH
Email: clerk@ledburytowncouncil.gov.uk

Notes of Meeting to Discuss Potential History Festival for Herefordshire

Monday 27 November at 2pm

Herefordshire Archive and Records Centre

Present:

Councillor David Hitchiner; John Eisel (Woolhope Club); Celia Kellett (Ledbury Civic Society); Mary Clayburn; Heather and Phil Bufton (Herefordshire Family History Society and Waterworks Museum); Lauren Price (Herefordshire Libraries); Miriam Griffiths (Longtown and District Local History Society); Anthony Adolph (Family History author/ Dewsall and Callow); John Marshall (Hereford Mayor's officer); Heidi Chamberlain-Jones (Eat, Sleep Live Herefordshire); John Scrimgeour and Bryn Brookes (Golden Valley History Group); Jo Henshaw (creative and heritage project manager); Jess Stallwood and Owen Towndrow (Hereford Cathedral); Andrew Scholar (Kingsland History Society); Mark Eardley and Mark Sanderson (Ross Civic Society); Felicity Norman (Grange Court, Leominster); Pete Blench (Walkers are Welcome, Leominster); Angie Gibbs and Julie Orton-Davies (Rotherwas Together); Jon Chedgzoy (Herefordshire Council); Malcolm Mason (Leominster Museum); Rick Goldsmith (Catcher Media); David Fowler and Jeremy Miln (Hereford Civic Society); Bill Laws and Marsha O'Mahony (Herefordshire Lore); Christian Dangerfield (Stronger Towns, Hereford); Angela Eaton and Linda Crichton (Hereford Guild of Guides); Gill Rivers (Jesse Norman's office) Barbara Ferris (Dinedor Heritage Group), Alex Hoyle and Ian Campbell (Bromyard and District Local History Society); Rhys Griffith (Herefordshire Archive Service).

Purpose of the meeting

Councillor David Hitchiner invited representatives of local history and civic societies, organisations involved with tourism, the arts and media, and interested individuals in the county to discuss the possibility of establishing an annual history festival for Herefordshire.

DH gave a presentation outlining his vision for a festival, which would be an ambitious event, taking place over a fortnight and featuring locations across the county. H.Art could be a successful model for the scope of the festival.

Festival aims:

- Herefordshire has a rich history with great interest among individuals and groups, and a festival would bring that energy together for a concerted period that would build relationships.
- The festival would be an occasion for fun and would benefit community. Environment and economy.
- A key aim would be to inspire the next generation to love and understand the county's heritage.

What would a successful festival look like?

- 100 – 150 sites participating with each site or organisation running its own event with 10 volunteers per site and 10,000 visitors overall.
- An overall festival organisation sharing ideas, coordinating publicity, bringing together publicity (such as a large fold out leaflet for example), branding and marketing, pursuing funding, agreeing dates and running a website
- A steering committee and with relevant skills and, ideally, a paid administrator would need to be appointed.
- The festival would, nonetheless, need to evolve from the bottom up, not the top down

- Involving schools and young people with exciting events (Horrible History style?), would be an important aim. Perhaps a target of 10% of visitors below the age of 18.

What will make it happen?

- A small steering committee of, perhaps, six members with a network of enthusiastic supporters.
- Financial support, perhaps £25,000 from grant giving bodies and an income generation element from publicity materials.
- An effective part time paid administrator.

Next steps:

- Set up a steering committee
- Decide on legal status and write a constitution
- Apply for funding and open a bank account
- Open a bank account
- Appoint administrator
- Start marketing and social media engagement
- Have some fun and establish relationships

Discussion

HCI asked what the economic outcomes of the festival would be as it would elements such as publicity would incur costs. H.Art is run on a commercial basis.

DH said that the festival would not be a commercial venture and that costs would be covered by fundraising. It is possible if the Steering Committee agreed that the Herefordshire Destination BID would be approached to provide help by being an umbrella organisation for the project.

ME agreed that a constituted body like Herefordshire BID would be necessary to get the festival off the ground. Accessible Herefordshire CIC would like to be kept in the loop.

BL commented that the recent Hereford History Day, which was a resounding success, was a good model for a county event and that the Hereford tourism office reported the busiest day of the year. The county is lacking an overall historical association and the festival might provide the stimulus for this. An effective steering committee and administrator would be important. With a constituted body in place it would be possible to join the British Association for Local History with associated benefits such as insurance cover for events.

Rick Goldsmith suggested that pop up events, perhaps with a digital element, would be an effective way of engaging with the public. Catcher Media have much experience of this in relation to heritage events. A great opportunity to go out to schools, dementia centres, etc.

AG noted that it would be an opportunity for experiences that would not be had any other time of the year.

DH read a suggestion from Ian Jones, chair of Fownhope Local History Society, involving collaboration with the local school to compile a history of the community in a number of objects.

BF wondered if the proposed festival might start with individual societies combining the list of their events in a collective programme then gradually developing in ambition.

AE wondered whether charging sites would need to suspend their normal admission charges for the duration of the festival, which would be damaging financially.

DH hoped that the festival would be a community movement where such sites might be involved by offering some concessions but not free admission.

CD spoke of a separate proposal to launch a military history festival with ambitious funding targets. The enthusiasm with which this prospect has been welcomed bodes well for a county history festival.

JS suggested that an approach should be made to the organisers of existing history festivals, such as Gloucestershire's, to see what has worked there. An initial approach to the National Lottery Heritage Fund would be a worthwhile starting point.

MM noted that there are charitable trusts across the county who might be able to provide seed money for the venture. The festival would be an opportunity to encourage visitors from within our community as well as visitors from outside the county.

AA This would potentially be an opportunity for churches to participate and raise profile as well as funds.

JH felt that it would be easy to identify potential sites but that not all would be able to participate. An additional approach might be to focus on experiences, such as an oral history project focused on the two weeks, or working with schools.

DH identified the next steps, which would be for volunteers to come forward to form a steering committee to meet and legal status to be established with an aim to have the festival in May 2025. If the experience of H Art was anything to go by, this would require an appropriate organisation structure to be in place by July 2024. The minimum achievement should be a published digest of events. Ideally, though, the festival would be a more ambitious enterprise.

Anyone interested in joining the steering committee should let Rhys Griffith know at rhys.griffith@herefordshire.gov.uk

Agenda Item:

Planning Decisions Log

Planning App	Details	Case Officer	LTC's Recommendation	HFDS Decision
LTC MEETING 9 February 2023				
230103	Proposed variation of condition 2 of planning application 200066 (Demolition of retail building (A1) and erection of production building (B2)) – additional HGV yard, 1 loading bay to be added 3 loading bays to be removed and parking spaces to be consolidated to the south of the extension - Countrywide Stores Dymock Road Ledbury Herefordshire HR8 2JQ	OJ	No objections	No decision
LTC MEETING 10 AUGUST 2023				
231872	Conversion of and extensions to existing buildings to create a dwelling, and associated works - Land to rear of 1 Bridge Street Ledbury Herefordshire	GW	That Ledbury Town Council did not feel able to provide a response to this application, particularly in relation to how the works would be carried out in a sensitive manner is respect of wildlife. Therefore, they would request more information on this planning application before submitting any comments. Further information provided to PO's by applicant. Ledbury Town Council satisfied	No decision

				with additional information and submitted no objections.	
<u>231873</u>	Conversion of and extensions to existing buildings to create a dwelling, and associated works - Land to rear of 1 Bridge Street Ledbury Herefordshire. LISTED BUILDING CONSENT.	GW		That Ledbury Town Council did not feel able to provide a response to this application, particularly in relation to how the works would be carried out in a sensitive manner in respect of wildlife. Therefore, they would request more information on this planning application before submitting any comments. Further information provided to PO's by applicant. Ledbury Town Council satisfied with additional information and submitted no objections.	No decision
LTC MEETING 14 SEPTEMBER 2023					
<u>232611</u>	Demolition of existing barn and erection of dwelling, car port, landscaping, and associated works – Barn adj to The Nelmes, Munsley, Ledbury, Herefordshire HR8 2SH	GW		That Ledbury Town Council request more information on this planning application in respect of the Ecology survey.	Approved with conditions

LTC MEETING 12 OCTOBER 2023					
<u>232792</u>	Proposed dormer bungalow dwelling – Land rear to of 121 to 123 The Homend, Ledbury, Herefordshire	EM	No objections		No decision
<u>232861</u>	Existing 4 bedroom end of terrace townhouse to be extended at ground floor to the rear and converted to a 1 bedroom ground floor apartment with a 2 bedroom duplex on the floors above – 8 Canal Walk, Ledbury, Herefordshire, HR8 2ED	KR	No objections		No decision
LTC MEETING 9 NOVEMBER 2023					
<u>232860</u>	Retrospective application for internal alterations comprising of the removal of breeze block hall between kitchen/living area with utility/store – The Old Captains, Hereford Road, Ledbury, HR8 2PX LISTED BUILDING CONSENT	PM	No objections		Approved with conditions
<u>233084</u>	Proposed change of use from Class E (a) (formerly A1 Retail) to Sui generis, use as a public house, wine bar or drinking establishment (formerly A4) – 4 New Street, Ledbury, Herefordshire, HR8 2DX	EM	No objections		No decision
<u>233085</u>	Proposed change of use from Class E (a) (formerly A1 Retail) to Sui generis, use as a public house, wine bar or drinking establishment (formerly A4) – 4 New Street, Ledbury, Herefordshire, HR8 2DX LISTED BUILDING CONSENT	EM	No objections		No decision
<u>233081</u>	Replacement of brick infill panels with wood board panels. Part replacement of rotten wood beams with seasoned oak. Part retrospective – 1 Ivydene Cottages, Homend Crescent, Ledbury, Herefordshire, HR8 1AH	JD	No objections		No decision
<u>233082</u>	Replacement of brick infill panels with wood board panels. Part replacement of rotten wood beams with seasoned oak. Part retrospective – 1 Ivydene Cottages, Homend Crescent, Ledbury, Herefordshire, HR8 1AH LISTED BUILDING CONSENT	JD	No objections		No decision
<u>233208</u>	Proposed ground floor extension – 1 Ledbury Park, Ledbury, Herefordshire, HR8 1LF	JD	No objections		No decision

LTC MEETING 14 DECEMBER 2023

<u>233266</u>	Proposed change of use proposal from a mixed use to 5 residential units for a building connected to a Grade II listed building – The Royal Hall, 5A The Southend, Ledbury, Herefordshire, HR8 2EY	Awaiting allocation	Objection to this planning application in its current form, considered that the application is incomplete, and members would like to see more information, in particular, but not exclusively in respect of structural suitability for the proposed development; safe access to and exit from all five properties; services & sewage management; parking and bin storage.	No decision
<u>233267</u>	Proposed change of use proposal from a mixed use to 5 residential units for a building connected to a Grade II listed building - The Royal Hall, 5A The Southend, Ledbury, Herefordshire, HR8 2EY – LISTED BUILDING CONSENT	Awaiting allocation	Objection to this planning application in its current form, considered that the application is incomplete, and members would like to see more information, in particular, but not exclusively in respect of structural suitability for the proposed development; safe	No decision

			access to and exit from all five properties; services & sewage management; parking and bin storage.	
<u>233359</u>	Proposed extension (Retrospective) – The Willows, The Homend, Ledbury, HR8 1AP	JD	No objection	No decision
<u>233360</u>	Proposed extension (Retrospective) – The Willows, The Homend, Ledbury, HR8 1AP – LISTED BUILDING CONSENT	JD	No objection	No decision
<u>233391</u>	T1 – Purple Plum, reduce in height to approximately 8 meters, reducing in height be approximately 3 meters. Reason – outgrown situation – T2 Birch, reduce height to approximately 12 meters to where previously cut. Lightly reduce outer canopy to balance, pruning clear of Italian Cypress. Reason – outgrown situation – 183 The Homend, ledbury, Herefordshire, HR8 1BS	OK	No objection	Trees in Cons Area Works Can Proceed
<u>233443</u>	Proposed mobility scooter store and bin enclosure screens, with associated ground work and paving -	Awaiting allocation	No objection	No decision

PLANNING PERMISSION

Applicant:

Mr Alexander Clive
Alex Clive
8a High Street
Ledbury
Herefordshire
HR8 1DS

Agent:

Mr Alexander Clive
8a High Street
Ledbury
Herefordshire
HR8 1DS

Date of Application: 21 November 2022

Application No: 223921

Grid Ref:371188:237694

Proposed development:

SITE: Land to the rear of 8A High Street, Ledbury, Herefordshire, HR8 1DS
DESCRIPTION: Proposed dwelling

THE COUNTY OF HEREFORDSHIRE DISTRICT COUNCIL hereby gives notice in pursuance of the provisions of the above Acts that PLANNING PERMISSION has been GRANTED for the development described above in accordance with the application and plans submitted to the authority subject to the following conditions:

- 1 The development hereby permitted shall be begun before the expiration of three years from the date of this permission.

Reason: Required to be imposed by Section 91 of the Town and Country Planning Act 1990.

- 2 The development hereby approved shall be carried out strictly in accordance with the approved plans (drawing nos. 11-2022-03B Elevations Proposed Revised; 11-2022-02B Plan Views Proposed Revised; 11-2022-11 Existing Drainage; 11-2022-09 Block Plan Proposed; 11-2022-08 Existing Elevations; 11-2022-07 Plan View Existing; 11-2022-01 Site Location Plan) and the schedule of materials indicated thereon.

Reason: To ensure adherence to the approved plans and to protect the general character and amenities of the area in accordance with the requirements of Policies SS1, SS2, SS6, LB1, RA1, MT1, LD1, LD2, LD3, LD4, SD1, SD3 and SD4 and Policies SD1.1, SD1.2, SD1.3, HO2.2, HO2.3, HO5.1, BE1.1, BE2.1, and NE1.1 of the Ledbury Neighbourhood Development Plan of the Herefordshire Local Plan – Core Strategy and the National Planning Policy Framework.

- 3 During the construction phase no machinery shall be operated, no process shall be carried out and no deliveries taken at or despatched from the site outside the following times: Monday - Friday 7.00am - 6.00pm, Saturday 8.00am -1.00pm nor at any time on Sundays, Bank or Public Holidays.

Reason: To protect the amenity of local residents and to comply with Policy SD1 of the Herefordshire Local Plan – Core Strategy and the National Planning Policy

Framework.

- 4 Notwithstanding the provisions of article 3(1) and Schedule 2 of the Town and Country Planning (General Permitted Development)(England) Order 2015,(or any order revoking or re-enacting that Order with or without modification), no development which would otherwise be permitted under Classes A, B, C, D, E and H of Part 1 and of Schedule 2, shall be carried out.

Reason: In order to protect the character and amenity of the locality, to maintain the amenities of adjoining property and to comply with Policy SD1 of the Herefordshire Local Plan – Core Strategy and the National Planning Policy Framework.

- 5 Notwithstanding the provisions of the Town and Country Planning (General Permitted Development) (England) Order 2015 (or any Order revoking and re-enacting that Order with or without modification), no windows, shall be constructed in the south or north elevations of the property.

Reason: In order to protect the residential amenity of adjacent properties and to comply with Policy SD1 of the Herefordshire Local Plan – Core Strategy and the National Planning Policy Framework.

- 6 With the exception of any site clearance and groundwork no further development shall take place until details or samples of materials to be used externally on walls and roofs have been submitted to and approved in writing by the local planning authority. Development shall be carried out in accordance with the approved details.

Reason: To ensure that the materials harmonise with the surroundings so as to ensure that the development complies with the requirements of Policies SD1, SS6 and LD4 of the Herefordshire Local Plan – Core Strategy, Policies SD1.3, HO2.3, HO5.1, BE1.1 and BE2.1 of the Ledbury Neighbourhood Development Plan and the National Planning Policy Framework

- 7 Before work commences in relation to their installation, details of the guttering, down pipes and all associated fittings shall be submitted to the local planning authority. The work shall subsequently only be carried out in accordance with details approved in writing by the local planning authority.

Reason: To ensure that the rainwater goods are of an appropriate form in the interests of the safeguarding of the special architectural or historical interest of the building and to comply with the requirements of Policy LD4 of the Herefordshire Local Plan – Core Strategy and the National Planning Policy Framework.

- 8 Notwithstanding the approved details included in the application, additional drawings and specifications in respect of the following matters shall be submitted to, and approved in writing, by the local planning authority before any works in relation to identified requirements is commenced. The works to which they relate shall subsequently only be carried out in accordance with the approved details and completed prior to the occupation of the development hereby permitted:

- a) Window material colour and finishes
- b) Measured section drawings showing the intersection of roof with exterior walls and rainwater goods
- c) Measured section drawings through the frames of the doors and windows
- d) A method statement for repair and rebuilding boundary walls including materials to

be used

Reason: To ensure that the work is carried out in accordance with the details that are appropriate to the safeguarding of the special architectural or historical interest of the building and to comply with the requirements of Policy LD4 of the Herefordshire Local Plan – Core Strategy and the National Planning Policy Framework.

- 9 In this condition ‘retained tree’ means an existing tree that is to be retained in accordance with the approved plans and particulars.

No development, including demolition works shall be commenced on site or site huts, machinery or materials brought onto the site, before adequate measures have been taken to prevent damage to those trees/hedgerows that are to be retained. Measures to protect those trees/hedgerows must include:

- a) No excavations, site works or trenching shall take place, no soil, waste or deleterious materials shall be deposited and no site huts, vehicles, machinery, fuel, construction materials or equipment shall be sited within the Root Protection Areas for any tree/group of trees without the prior written consent of the Local Planning Authority.
- b) No burning of any materials shall take place within 10 metres of the furthest extent of the crown spread of any tree/group of trees to be retained.
- c) There shall be no alteration of soil levels within the Root Protection Areas of any tree/group of trees to be retained.

Reason: To safeguard the amenity of the area and to ensure that the development conforms with Policies SD1 and LD1 of the Herefordshire Local Plan – Core Strategy and the National Planning Policy Framework. The commencement of development in advance of these measures may cause irreparable damage to features of acknowledged amenity value

- 10 Prior to first use of any part of the development approved under this planning decision notice, evidence of the suitably placed installation on the approved building or on land under the applicant’s ownership of a minimum total of TWO bat roosting features/boxes, TWO bird nesting boxes and TWO insect/invertebrate homes should be supplied to and acknowledged by the local authority; and shall be maintained hereafter as approved unless otherwise agreed in writing by the local planning authority.

Reason: To ensure Biodiversity Net Gain as well as species and habitats enhancement having regard to the Conservation of Habitats and Species (Amendment) (EU Exit) Regulations 2019’ (the ‘Habitats Regulations’), Wildlife and Countryside Act 1981, National Planning Policy Framework, NERC Act (2006) and Herefordshire Local Plan - Core Strategy policies LD1, LD2 and LD3.

- 11 Development shall not begin until details and location of the following have been submitted to and approved in writing by the local planning authority, and which shall be operated and maintained during construction of the development hereby approved:

- a) A method for ensuring mud is not deposited onto the Public Highway
- b) Construction traffic access location
- c) Parking for site operatives
- d) Construction Traffic Management Plan

The development shall be carried out in accordance with the approved details for the

duration of the construction of the development.

Reason: In the interests of highway safety and to conform to the requirements of Policy MT1 of Herefordshire Local Plan – Core Strategy and the National Planning Policy Framework.

- 12 Details of any external lighting proposed to illuminate the development shall be submitted to and approved in writing by the local planning authority before the building is occupied. Development shall be carried out in accordance with the approved details and there shall be no other external illumination of the development.

Reason: To safeguard local amenities and to comply with Policy SD1 of the Herefordshire Local Plan – Core Strategy and the National Planning Policy Framework.

- 13 Prior to the occupation of the development hereby permitted full details of a scheme for the provision of covered and secure cycle parking facilities within the curtilage of each dwelling shall be submitted to the Local Planning Authority for their written approval. The covered and secure cycle parking facilities shall be carried out in strict accordance with the approved details and available for use prior to the occupation of any of the dwelling houses hereby permitted. Thereafter these facilities shall be maintained;

Reason: To ensure that there is adequate provision for secure cycle accommodation within the application site, encouraging alternative modes of transport in accordance with both local and national planning policy and to conform to the requirements of Policies SD1 and MT1 of Herefordshire Local Plan – Core Strategy and the National Planning Policy Framework.

- 14 Prior to the first occupation of the dwelling hereby approved an area shall be laid out within the curtilage of the property for the parking and turning of 2 cars which shall be properly consolidated, surfaced and drained in accordance with details to be submitted to and approved in writing by the local planning authority and that area shall not thereafter be used for any other purpose than the parking of vehicles.

Reason: In the interests of highway safety and to ensure the free flow of traffic using the adjoining highway and to conform to the requirements of Policy MT1 of Herefordshire Local Plan – Core Strategy and the National Planning Policy Framework.

Informatives:

- 1 The Local Planning Authority has acted positively and proactively in determining this application by assessing the proposal against planning policy and any other material considerations. Negotiations in respect of matters of concern with the application (as originally submitted) have resulted in amendments to the proposal. As a result, the Local Planning Authority has been able to grant planning permission for an acceptable proposal, in accordance with the presumption in favour of sustainable development, as set out within the National Planning Policy Framework.
- 2 The Authority would advise the applicant (and their contractors) that they have a legal Duty of Care as regards wildlife protection. The majority of UK wildlife is subject to some level of legal protection through the Wildlife & Countryside Act (1981 as amended), with enhanced protection for special “protected species” such as all Bat species (roosts whether bats are present or not), Badgers, Great Crested Newts,

Otters, Dormice, Crayfish and reptile species that are present and widespread across the County. All nesting birds are legally protected from disturbance at any time of the year. Care should be taken to plan work and at all times of the year undertake the necessary precautionary checks and develop relevant working methods prior to work commencing. If in any doubt it is advised that advice from a local professional ecology consultant is obtained.

Planning Services
PO Box 4
Hereford
HR4 0XH



Date: 18 October 2023

ANDREW BANKS
DEVELOPMENT MANAGER

YOUR ATTENTION IS DRAWN TO THE FOLLOWING NOTES

Notes

This permission refers only to that required under the Town and Country Planning Acts and does not include any consent or approval under any other enactment, byelaw, order or regulation. In particular consent may be required under the Building Regulations.

The applicant is advised that additional Council Tax payments may be sought in the event that the Valuation Office, who routinely monitor decision notices, consider any part of the development hereby permitted to be self-contained. This assessment is particularly likely to be the case in respect of flats, basement conversions, granny annexes, studio rooms and log cabins and/or where the additional accommodation contains its own kitchen, bathroom and bedroom. Further information can be found on the Council's website at <https://www.herefordshire.gov.uk/search?q=annexes>

Appeals to the Secretary of State

- If you are aggrieved by the decision of your local planning authority to refuse permission for the proposed development or to grant it subject to conditions, then you can appeal to the Secretary of State under Section 78 of the Town and Country Planning Act 1990.
- If you want to appeal, then you must do so within 6 months of the date of this notice, or 12 weeks if the scheme is for that of "household" development using a form which you can get from The Planning Inspectorate, Temple Quay House, 2 The Square, Temple Quay, Bristol, BS1 6PN.
- The Secretary of State can allow a longer period for giving notice of an appeal, but he will not normally be prepared to use this power unless there are special circumstances which excuse the delay in giving notice of appeal.
- The Secretary of State need not consider an appeal if it seems to him that the local planning authority could not have granted planning permission for the proposed development or could not have granted it without the conditions they imposed, having regard to the statutory requirements, to the provisions of any development order and to any directions given under a development order.
- In practice, the Secretary of State does not refuse to consider appeals solely because the local planning authority based their decision on a direction given by him.

Right to Challenge the Decision of the High Court

Currently there are no third party rights of appeal through the planning system against a decision of a Local Planning Authority. Therefore, if you have concerns about a planning application and permission is granted, you cannot appeal that decision. Any challenge under current legislation would have to be made outside the planning system through a process called Judicial Review (JR).

The decision may be challenged by making an application for judicial review to the High Court. The time limits for bringing such challenges are very strict, and applications need to be made as soon as possible after the issue of

the decision notice. So, if you think you may have grounds to challenge a decision by Judicial Review you are advised to seek professional advice as soon as possible.

These notes are provided for guidance only and apply to challenges under the legislation specified. If you require further advice on making an application for Judicial review, you should consult a solicitor or other advisor or contact the Crown Office at the Royal Courts of Justice, Queens Bench Division, Strand, London, WC2 2LL (0207 947 6000). For further information on judicial review please go to <http://www.justice.gov.uk>

The Council has taken into account environmental information when making this decision. The decision is final unless it is successfully challenged in the Courts. The Council cannot amend or interpret the decision. It may be redetermined by the Council only if the decision is quashed by the Courts. However, if it is redetermined, it does not necessarily follow that the original decision will be reversed.

Purchase Notices

- If either the local planning authority or the Secretary of State refuses permission to develop land or grants it subject to conditions, the owner may claim that he can neither put the land to a reasonably beneficial use in its existing state nor render the land capable of a reasonably beneficial use by the carrying out of any development which has been or would be permitted.
- In these circumstances, the owner may serve a purchase notice on the Council in whose area the land is situated. This notice will require the Council to purchase his interest in the land in accordance with the provisions of Part VI of the Town and Country Planning Act 1990.



Strictly Private and Confidential

Town Clerk Ms Angela Price
Herefordshire Council
Plough Lane
Hereford
HR4 0LE
Via email

Lidl Great Britain Limited

Waterton Industrial Estate
Off Cowbridge Road
Bridgend
CF31 3PH

www.lidl.co.uk

Telephone: 01656678283

Mobile: 07968510953

rhidian.griffiths@lidl.co.uk

21 December 2023

Dear Ms Price,

Lidl Proposal, Land south of Leaddon Way and Dymock Road, Ledbury

As you may be aware, in May 2020 Deeley Properties Ltd submitted a hybrid planning application (ref: 201718) for a Nursery, Medical Centre and a Lidl foodstore, which was subsequently refused and dismissed at appeal in September 2022. Later in September 2022, Herefordshire Local Authority released their Town Centre and Retail Assessment which identified a quantitative need for further convenience floor space in Ledbury, specifically mentioning the need for at least one further discount retailer in the town. In addition to this, the Neighbourhood Development Plan was adopted in June 2023 and establishes the Land south of Leaddon Way and Dymock Road's allocation for uses such as a Medical Centre and a Nursery, under the Use Class Order 2020.

Lidl are committed to further investment in Herefordshire and it remains Lidl's intention to bring our offer to Ledbury in order to serve the growing population and provide access to high quality, low cost food – a matter of increasing importance at a time of rising inflation and living costs. As such, we write in order to keep you up to date on our proposals in respect of the above site.

In August 2023, Lidl purchased this site off Countrywide PLC with the intention of bringing forward a further hybrid application in line with adopted local policy; we have listened to the Inspector's comments and have amended our proposal accordingly, reducing the size of the store, along with complying with local policy by providing allocated uses on the proposed site with realised occupiers. In November 2023, we held a meeting with Herefordshire's Head of Planning and Head of Regeneration on our proposal and earlier this month, we have engaged with the planning department in formal 'pre-application discussions' and are awaiting their formal written response.

Our next step would be to invite you to a meeting, along with other local councillors, to discuss our proposal and provide feedback. We would very much like to meet you in person and look forward to discussing this proposal in more detail at a time that is convenient for you.

Yours sincerely,

Rhydian Griffiths MRICS

Consultant – Acquisitions

Section 106 Portfolio of Works – Delivery Update to Parishes

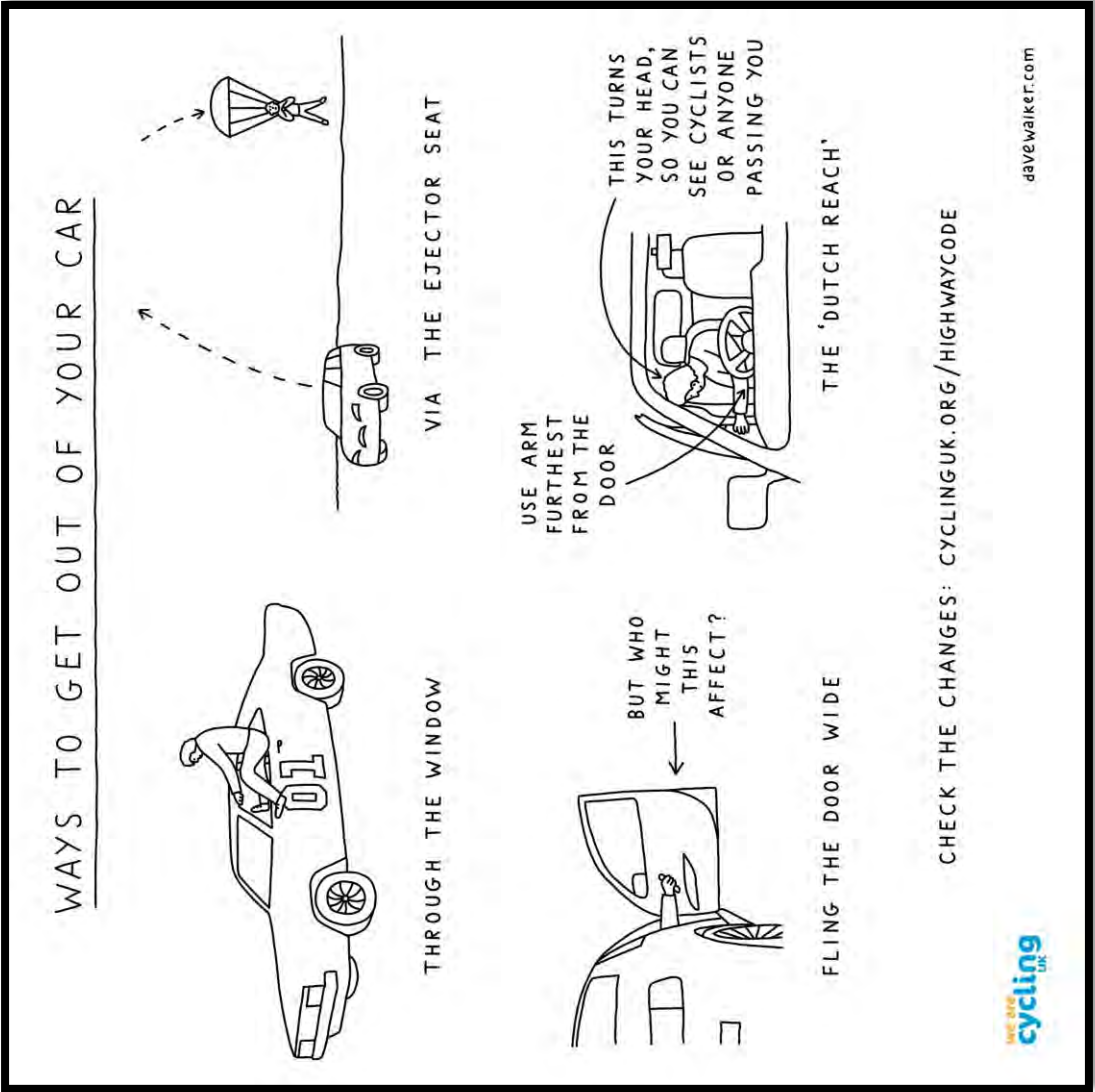
1st & 4th December 2023

Andrew Houston – Programme Manager
Economy & Environment

Introduction & Overview

- Presentation – Andrew Houston (Programme Manager)
- Aims: Provide an update the S106 Programme and overview of next stages of delivery
- AOB / Q&A





Introduction – Section 106 (S106)



[S106 explained video - Google Search](#)

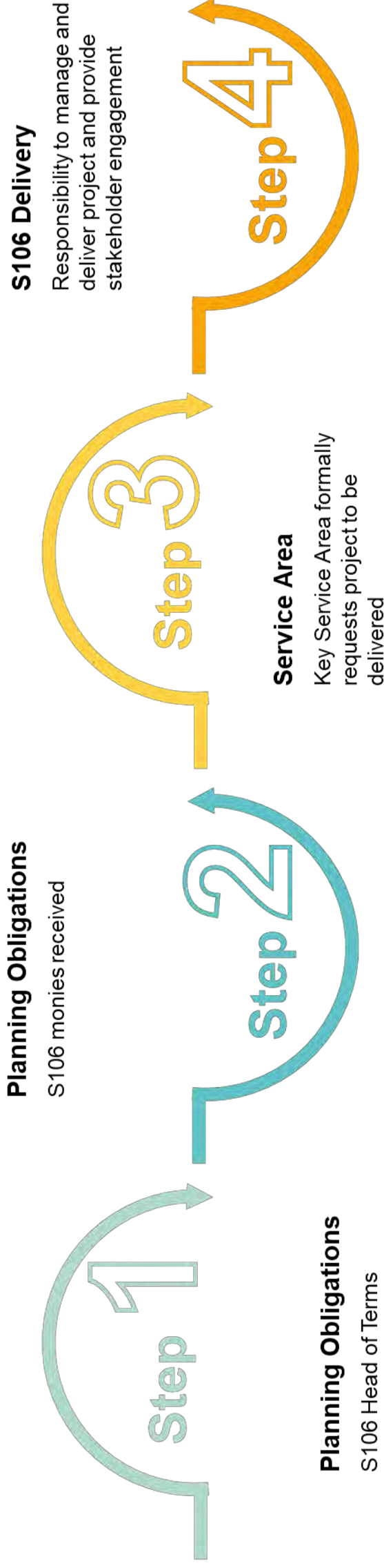
Introduction – Section 106 (S106)

- **S106 agreements are legal agreements negotiated between the council and the developer** (under the Town and Country Planning Act 1990) to ensure developers make a reasonable financial contributions towards local physical and social infrastructure.
- **Linked to a specific development** and specifies what the contribution (£) has been secured for and by gain type category.

Normally **specifies time period within which monies must be spent**, failing which the contribution may be required to be returned to the developer.

- **Section 106 monies are paid at key stages of development (trigger points)** in accordance with relevant terms of a particular obligation to fund projects across a range of themes, e.g. highways, education, community and leisure facilities, etc.

S106 – Planning Obligations Process

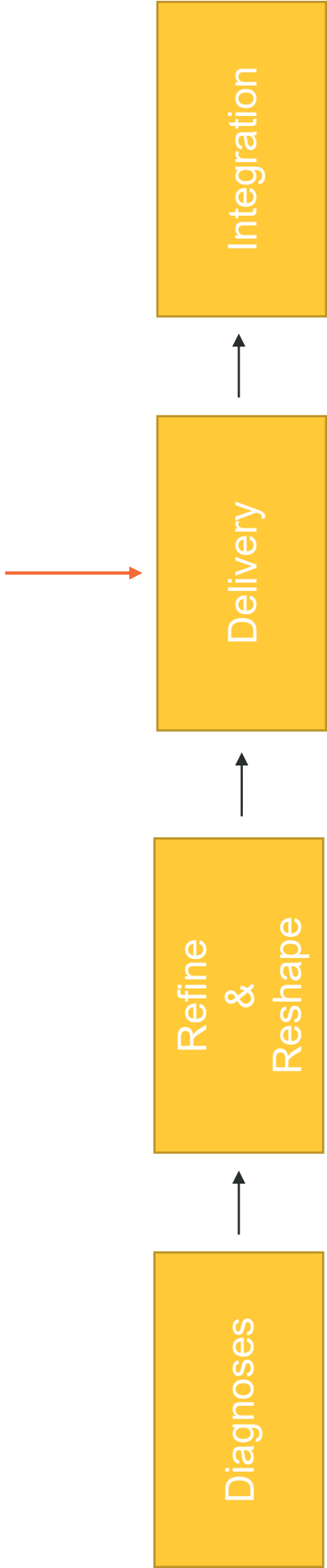


Most important step?

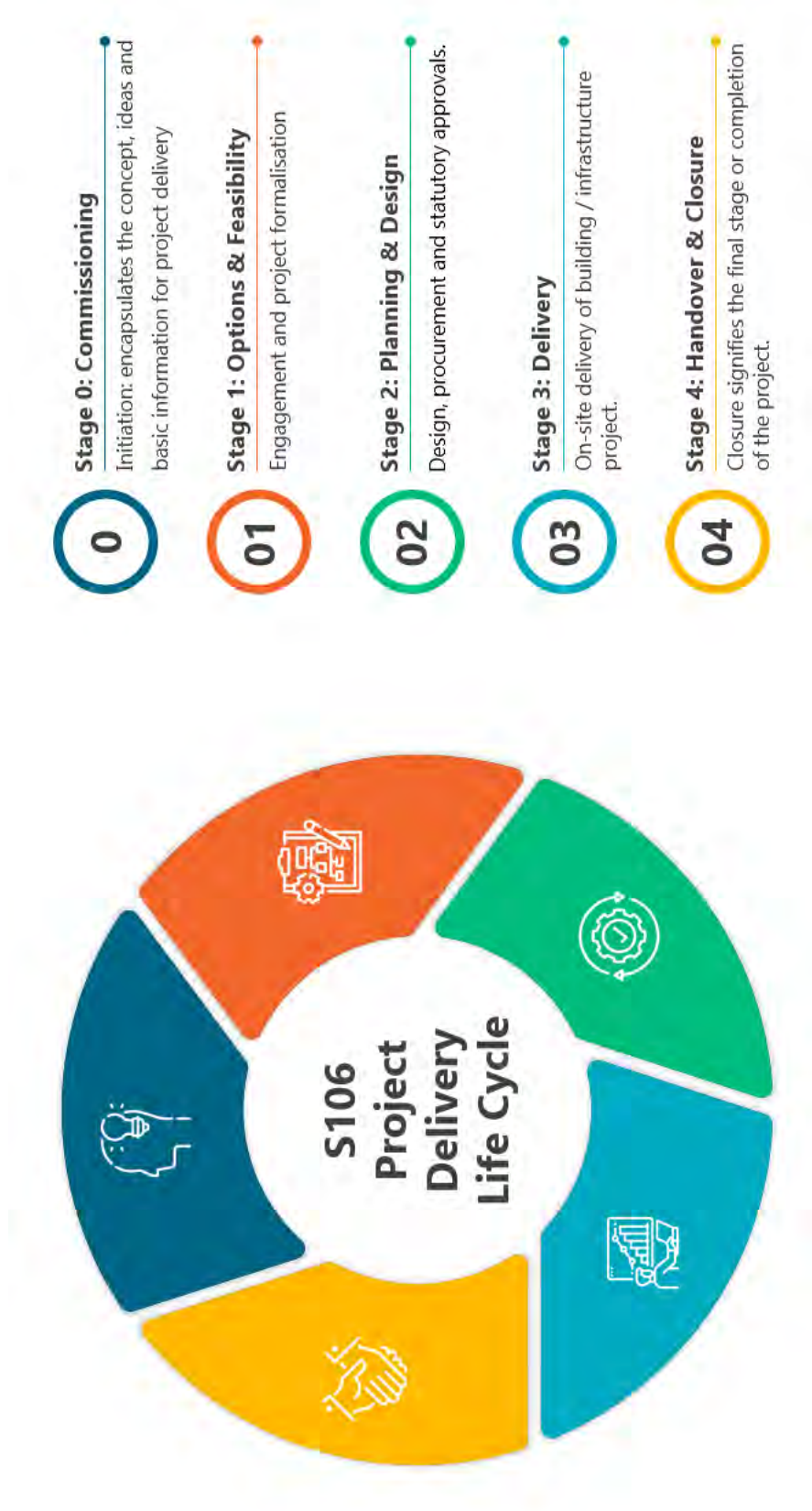
- S106 Wish Lists – added to database published to the council website.

S106@herefordshire.gov.uk

S106 – The journey so far...

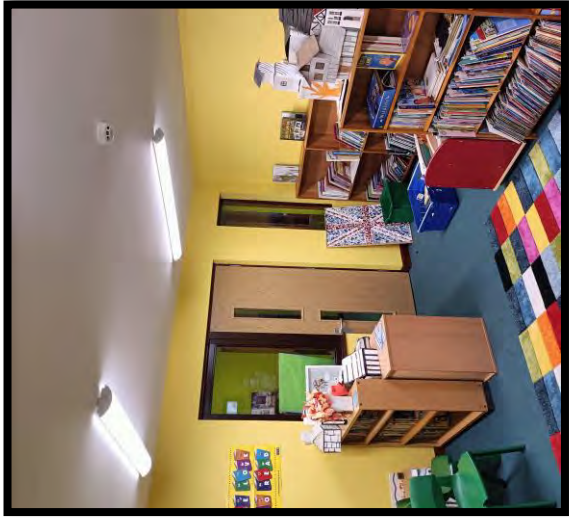


Project Delivery Overview



S106 Delivery – What do we deliver?

- Highways / Transport Infrastructure
- Education Projects
- Social Infrastructure



S106 Delivery Team / Role

- To oversee the design, planning and delivery of S106 projects to ensure that work is completed in line with time, cost and quality aspirations.
- The project manager also gives consideration to statutory obligations such as planning consents / building regulations and Health & Safety.
- Each commissioned project will be assigned a specific Project Manager who is responsible for the overall Project Management, Delivery and Reporting of the project:

S106 Delivery Project Managers Team Members		
Programme Manager	Andrew Houston – S106 Programme Manager	Andrew.Houston@herefordshire.gov.uk
Education	Andrew Houston – Senior Project Manager	Andrew.Houston@herefordshire.gov.uk
Highways & Transport	Gregg Speller – Senior Project Manager	gregg.speller2@herefordshire.gov.uk
Off-Site Play & Open Space	Jennifer Hilton Trout – Senior Project Manager	jennifer.hiltontrout@herefordshire.gov.uk
Sports	Jennifer Hilton Trout – Senior Project Manager	jennifer.hiltontrout@herefordshire.gov.uk
Programme Co-ordinator	Lynne Robinson - Programme Co-ordinator	Lynne.Robinson@herefordshire.gov.uk

S106 Programme Updates

- S106 has a total capital balance of £13.54m
- Highways, Education, Off-Site Play & Open Space and Sports - £12.28m

Gain Type	Remaining Capital Balance	Projects in Delivery (£)	Number of Projects	Expenditure (Since April 2023)	23/24 Forecast
Highways & Transport	£5.94m	£3.95m	74	£125,096.91	£283,939
Education	£4.76m	£2.08m	19	£536,424.13	£860,050
Off-Site Play & Open Space	£0.89m	£0.47m	17	£6,537.60	£128,809
Sports	£0.64m	£0.40m	8	£222,514.47	£295,093
Totals	£12.28m	£6.90m	118	£876,408.03	£1,567,891

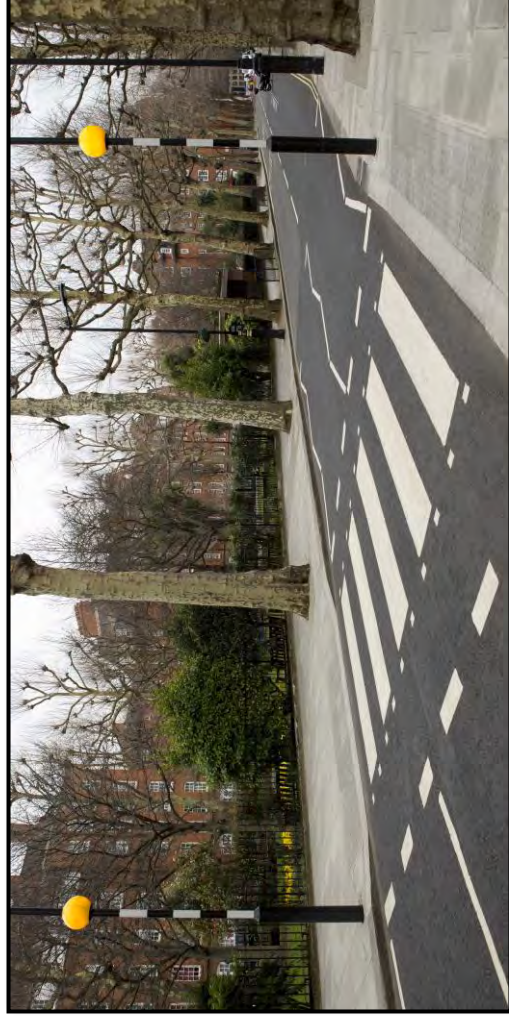
Highways and Transport Programme

Programme Overview

- Total S106 funding of £5.94m across the County
- **53** Wards, **137** Parishes, **5** Towns & **1** Council
- 74 Projects

What do we deliver?

- Delivery arm of the S106 process
- Any new infrastructure as an addition to the publicly maintainable highway
- Complete design and build process for the project lifecycle
- **S106 funding cannot be used for maintenance purposes**
- Projects range from lining schemes all the way up to multi-million pound transportation infrastructure



Highways and Transport Programme



Programme Delivery Mechanism – Improvements

- Installation of new Attenuation Process
- Implementation of new rolling programme

working with AECOM

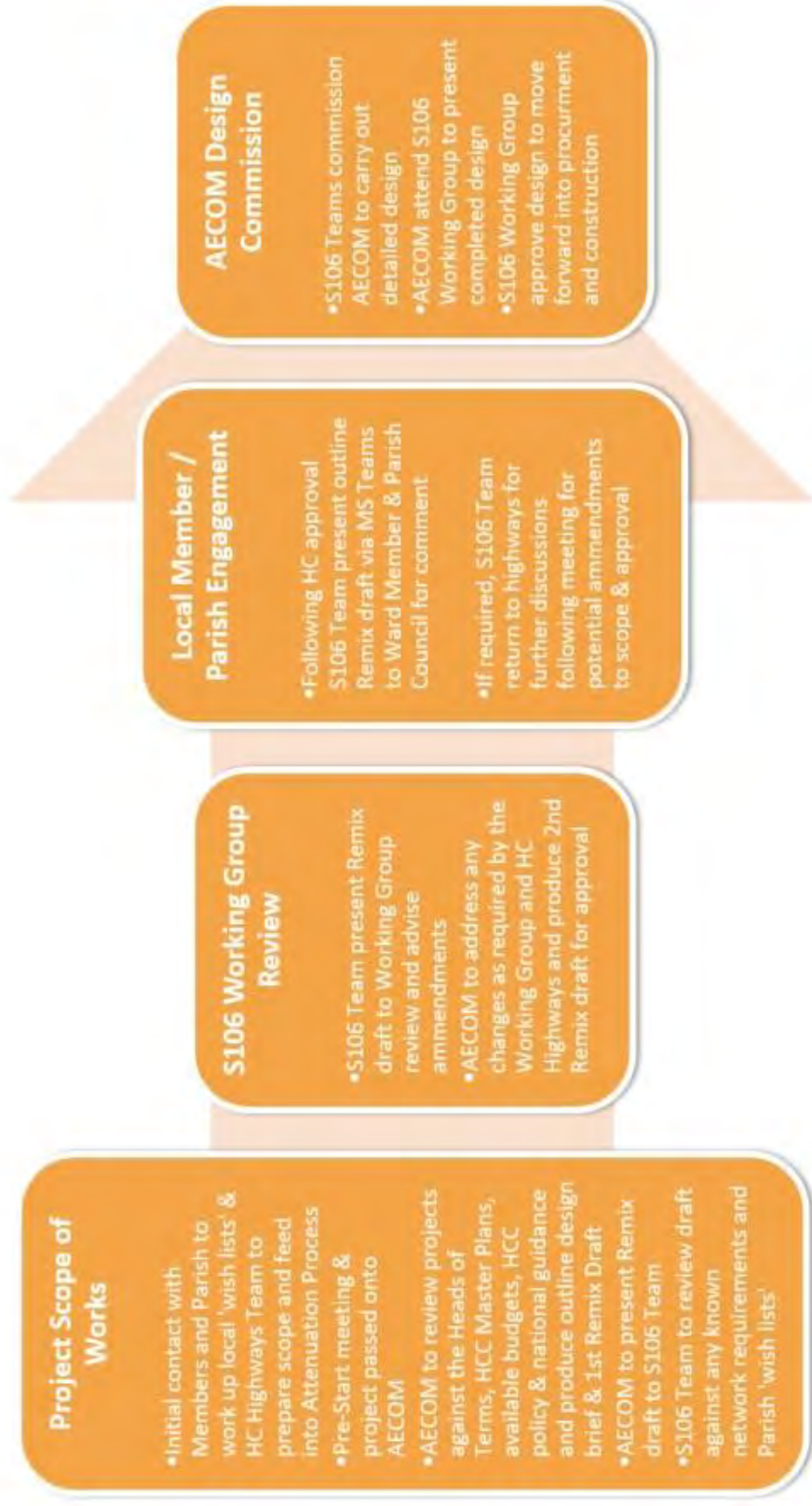
Delivery through agile thinking



Total Number of Projects	74
AECOM	£5,854,550.13
Projects Currently in Delivery	£3,959,564.64
Total Outstanding Balance (Includes Direct Delivery Projects)	£5,941,574.67

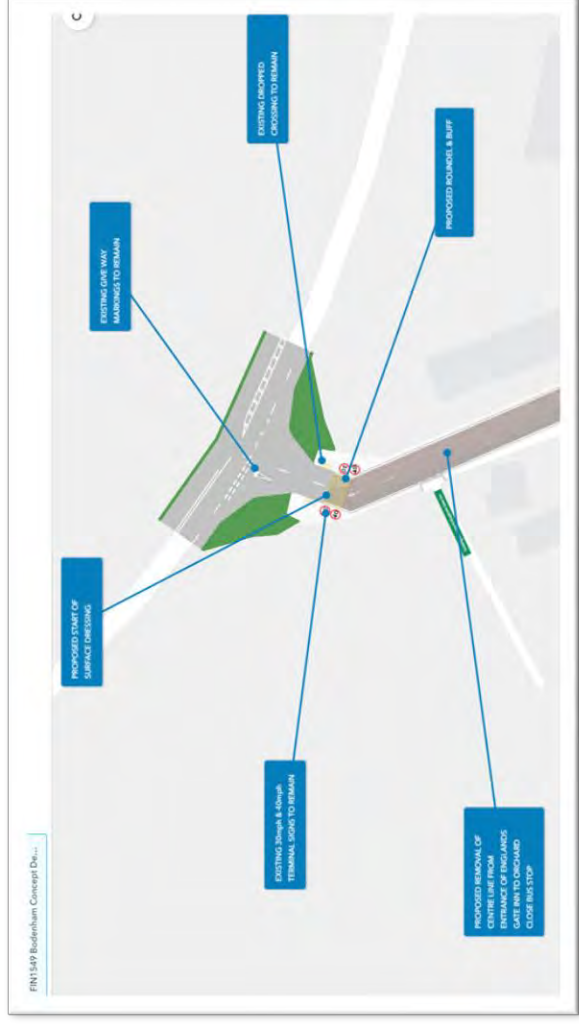
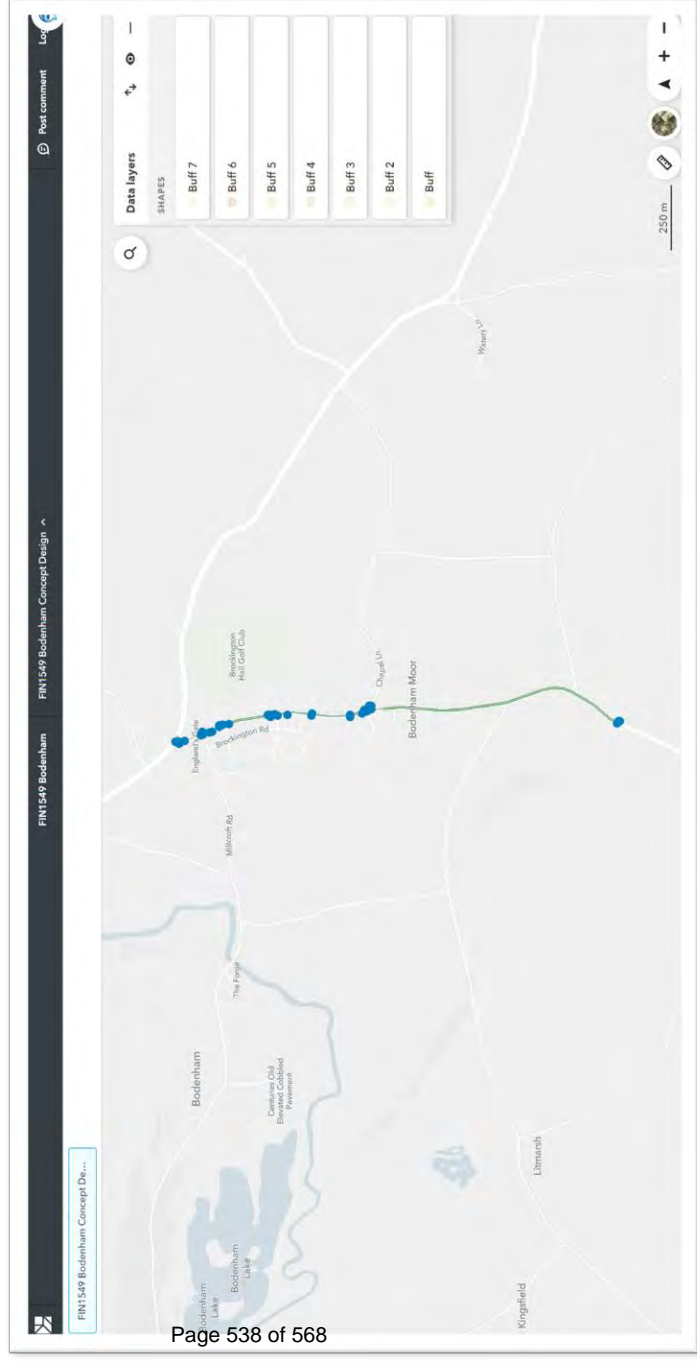
A New Way of Working

- Development of new 4-stage design delivery process and creation of H&T Working Groups
- Innovative new project scope development through Remix Software
- Improved stakeholder engagement at every level and stage of the project lifecycle
- Development of new procurement system to maximise value for money and speed up delivery



Digital General Arrangements through Remix

- Implementation of new 'Remix' general arrangement software allowing a reduction in scoping and technical drawing time from around 4 months to 8 weeks



S106 Highways & Transport – Example Projects

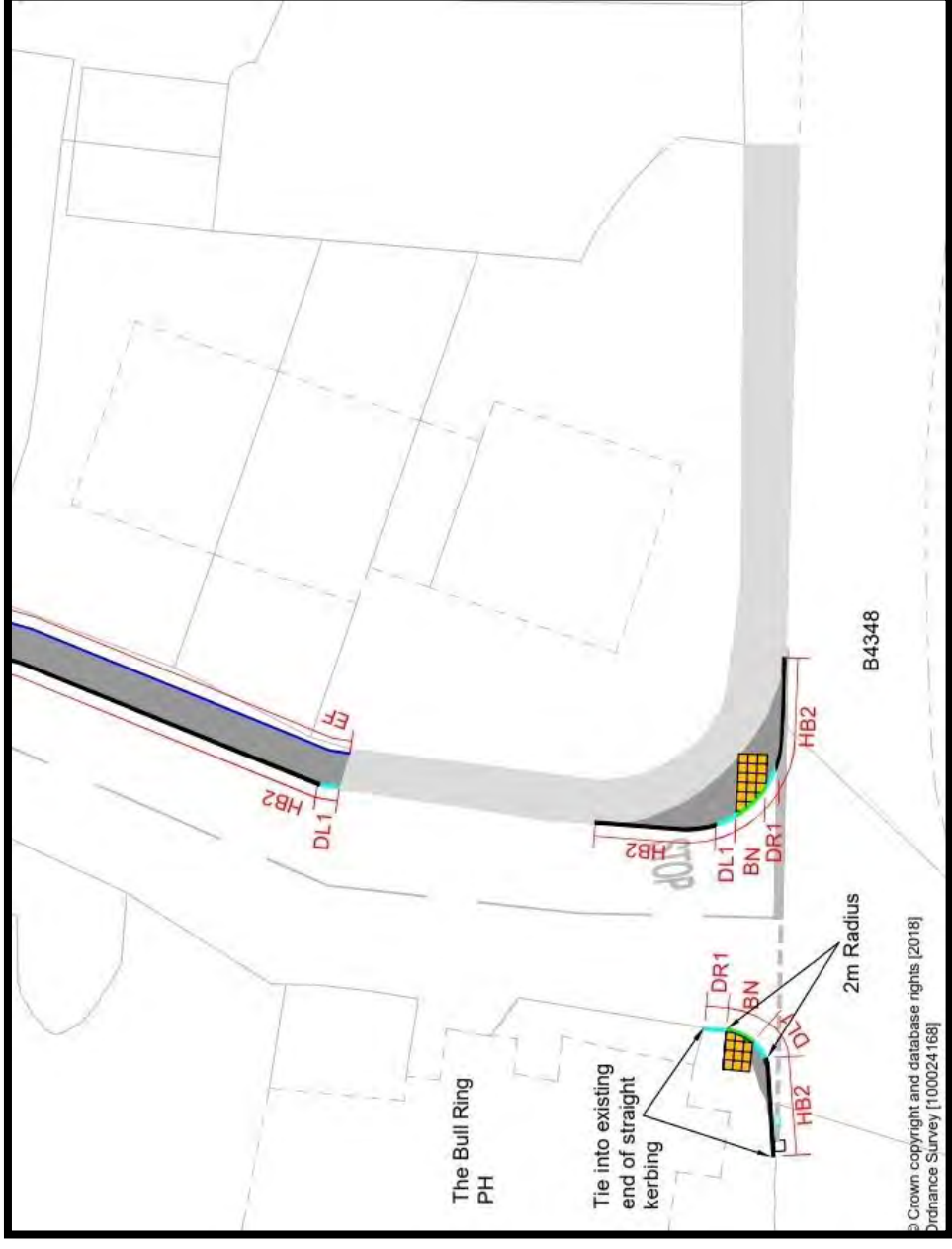
Location	Project Description	Ward	Parish	Available Budget
Holmer and Shelwick	Traffic Calming	Holmer & Shelwick	Holmer	£2,005,400.05
Kingstone Village	Traffic calming & Footways	Wormside	Kingstone	£430,712.38
Withington	Traffic calming & Footways	Hagley	Withington	£237,746.94
Bromyard & Winslow	Pedestrian Improvements	Bromyard Bringsty	Bromyard and Winslow	£133,374.69
Bodenham	Traffic Calming	Hampton	Bodenham	£93,625.04
Weobley	Parking Improvements	Weobley	Weobley	£87,762.94

Highways and Transport Programme

What's Next?

- Work has begun on the new procurement process using a new framework model
- Engagement with BBLP on recording new highway assets for ongoing maintenance
- Continued work and engagement with Ward Members, City, Town & Parish Councils to scope out projects for addition into the Attenuation

Process



S106 Education Programme

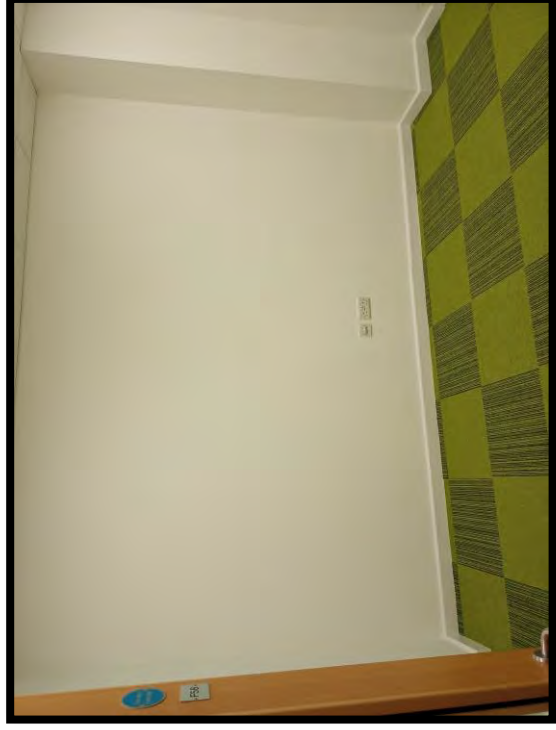
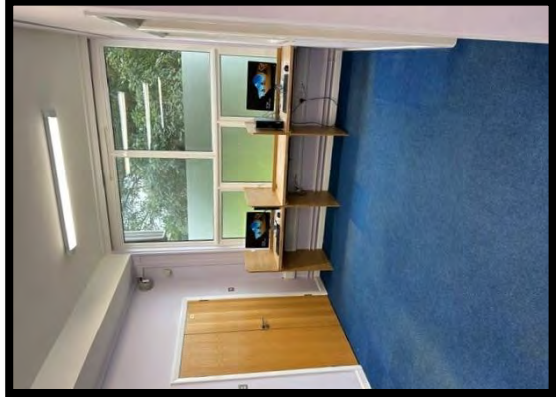
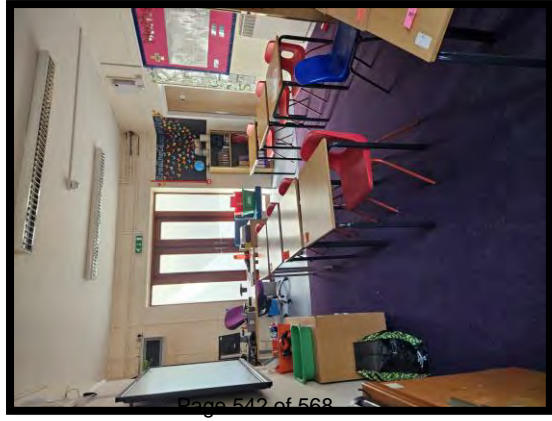
- Programme Oversight: Liz Farr (Service Director Education, Skills and Learning) & Quentin Mee (Head of Educational Development)
- Service Commissioners: Karen Knight and Sarah Buffrey – Education Service
- Projects include classroom extensions, refurbishment, conversion, reconfiguration, canopies & outdoor areas / learning space, security works, fencing.....

Total Number of Projects	19
Current value of projects in delivery	£2.08m
Current value in commissioning phase	£2.68m
Overall Value of programme	£4.76m

- Expenditure since April 2023 - £536,424.13

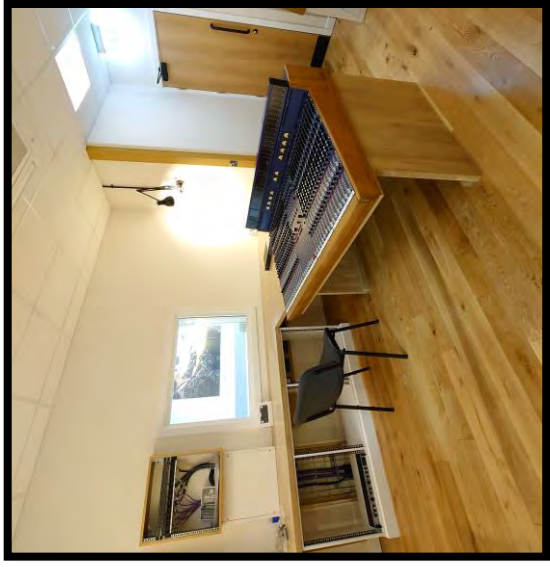
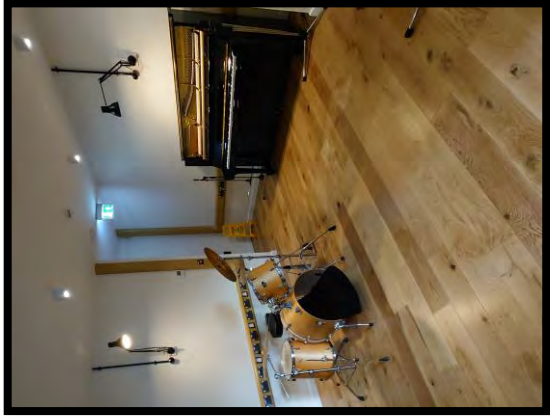
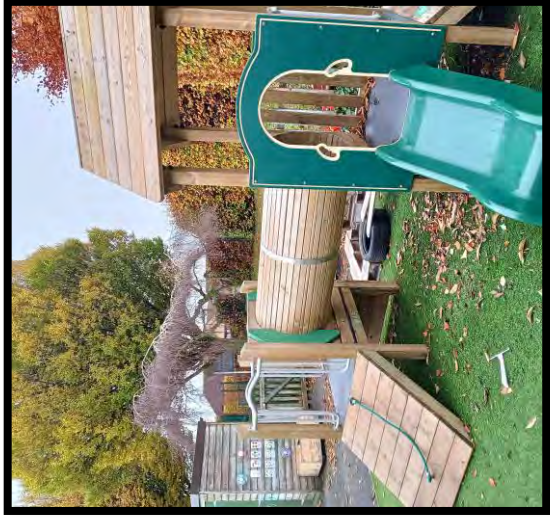
S106 Education Programme – Autism Hubs

- Autism Hub creation at Broadlands Cottage, Aylestone High School, Leominster Primary, St Weonards Academy and Widemarsh Children's Centre



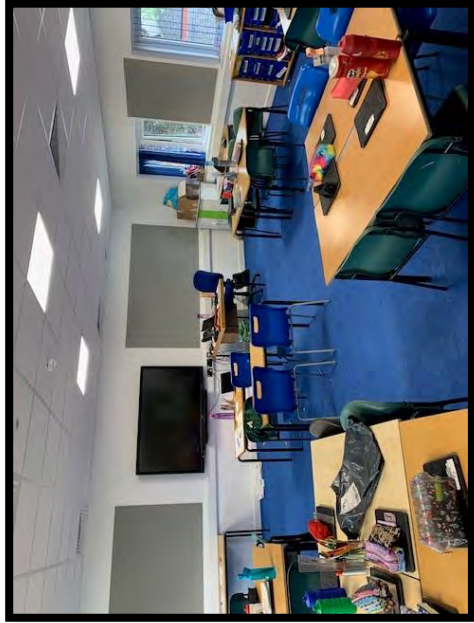
S106 Education Programme – Completed Projects

- Additional Projects completed at Royal National College, Holmer CE Academy, St Peters Primary School, Kingsland CE Primary, Whitecross High School, Orleton Pre-school, Ashfield Park Primary, Busy Bee’s Nursery...



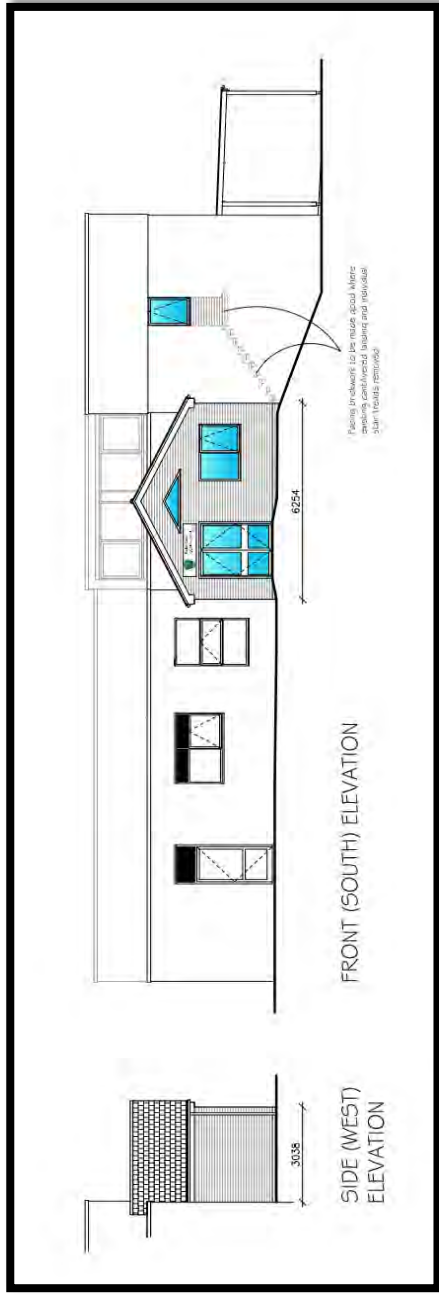
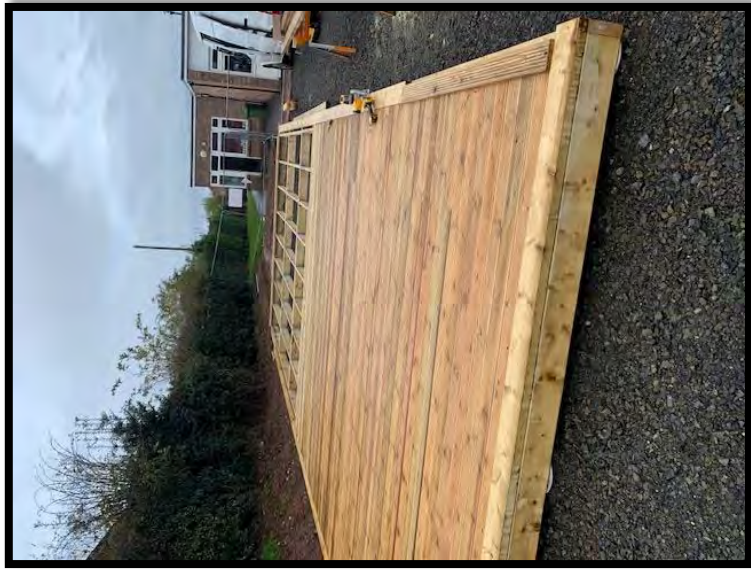
S106 Education Programme – Completed Projects

- Additional Projects completed at Royal National College, Holmer CE Academy, St Peters Primary School, Kingsland CE Primary, Whitecross High School, Orleton Pre-school, Ashfield Park Primary, Busy Bee’s Nursery...



S106 Education Programme – Live (On-site) Projects

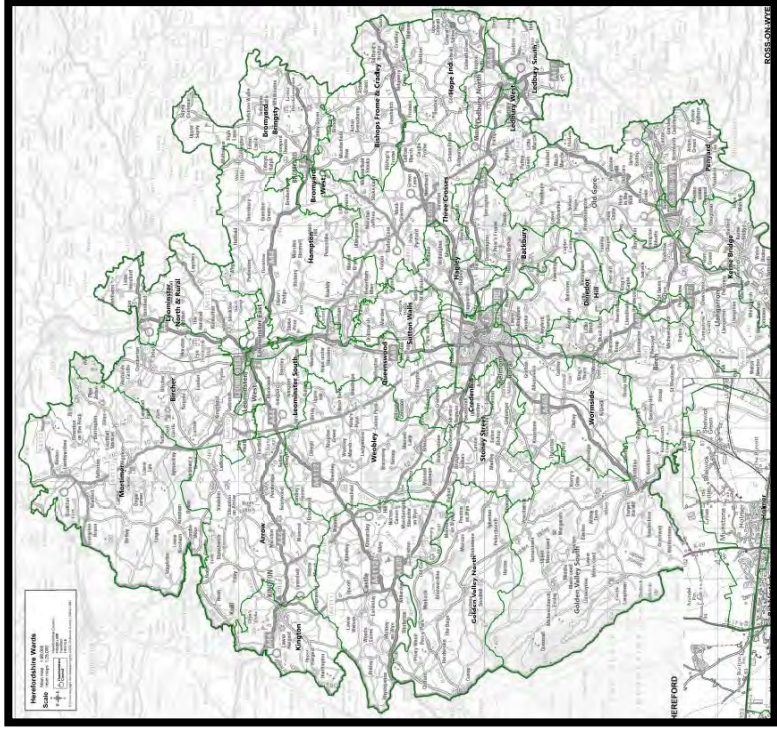
- Clehonger Primary School – Demolition of Mobile Provision and Provision of an Outdoor Classroom
- Burley Gate Primary School – Single-storey extension to the front of existing school for the formation of new library and remodelling of reception area



S106 Education Programme – Youth

- Youth contributions – Education / Built & Natural Environment Team
- Project commissioning process underway within:

- Bromyard
- Ledbury
- Leominster
- North Hereford
- South Hereford
- Ross



S106 Education Programme – What’s Next?

- Delivery of Youth Projects
- Ashfield Park Primary School – Office & Reception Area Extension
- Kingstone High School – Access Works
- Kingstone & Thruxton – Small Group Intervention & Sensory Rooms
- Holmer CE Academy – Phase 2 Music Room
- Kingstone & Thruxton – Storage Conversion and Extension
- Wigmore High School Canopy Installation
- Feasibility Assessments – Ledbury & Whitecross

S106 Off-Site Play & Open Space Programme

- Programme Oversight: Ed Bradford (Head of Highways) & Elizabeth Duberley (Service Manager BNES)
- Commissioners: Ruth Jackson / Spencer Grogan – Built & Natural Environment Team
- Off-Site Play & Open Space typically includes playground / equipment enhancements, gardens and landscaping, improvements to parks including access and egress, natural play / learning....

Total Number of Projects	16
Current value of projects in delivery	£471,768.11
Current value of projects in commissioning phase	£419,278.52
Overall value of programme	£891,046.63

S106 Off-Site Play & Open Space Programme – Completed Projects

- Weobley Rose Gardens (Phase 1) – Rose Garden refurbishment and installation of stone table



Before



After

- The Storybook Trail at Belmont and Haywood Country Park – Creation of the Storybook Trail



S106 Off-Site Play & Open Space Programme – Live Projects

8 Playground projects across the county

- Rudhall View, Lea
- Clehonger
- Bartestree and Lugwardine
- Ross-On-Wye
- Fownhope
- Fromes Hill
- Madley



Kington Pollinators
Old Eardisley Road



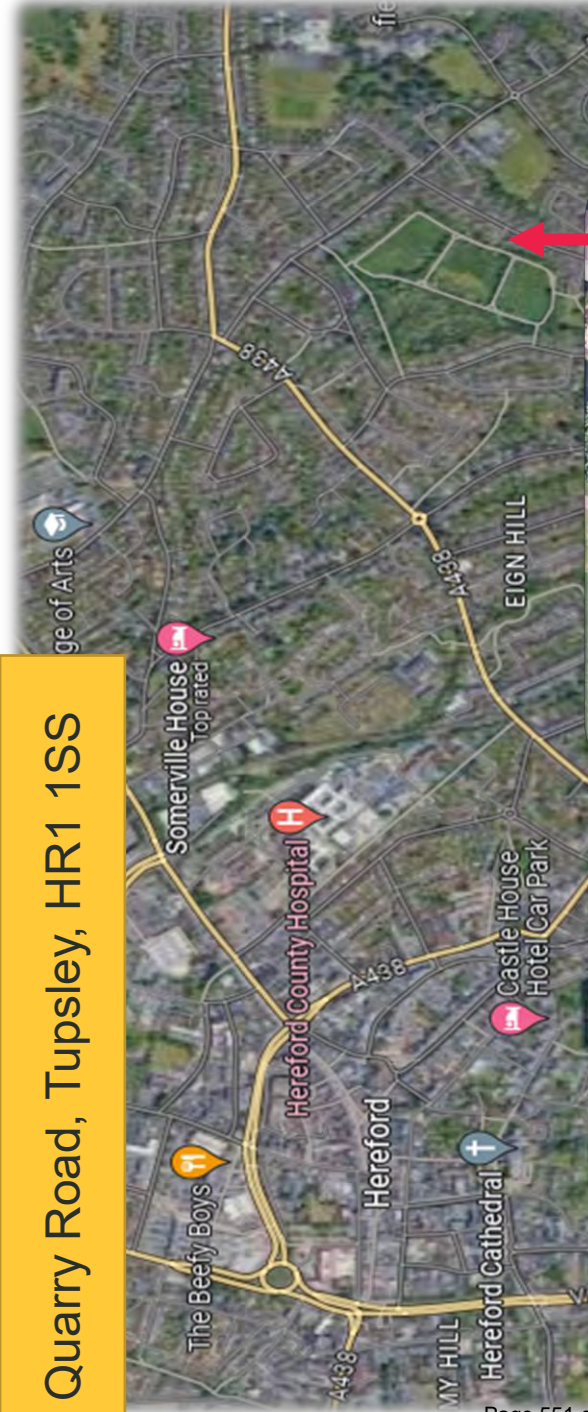
The Storybook Trail at Belmont
and Haywood Country Park

Brown Tourist signs

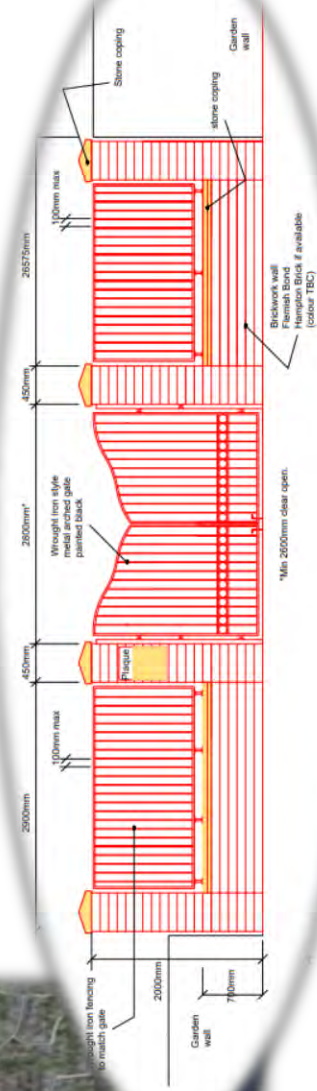


S106 Off-Site Play & Open Space Programme – Live (on-site) Projects

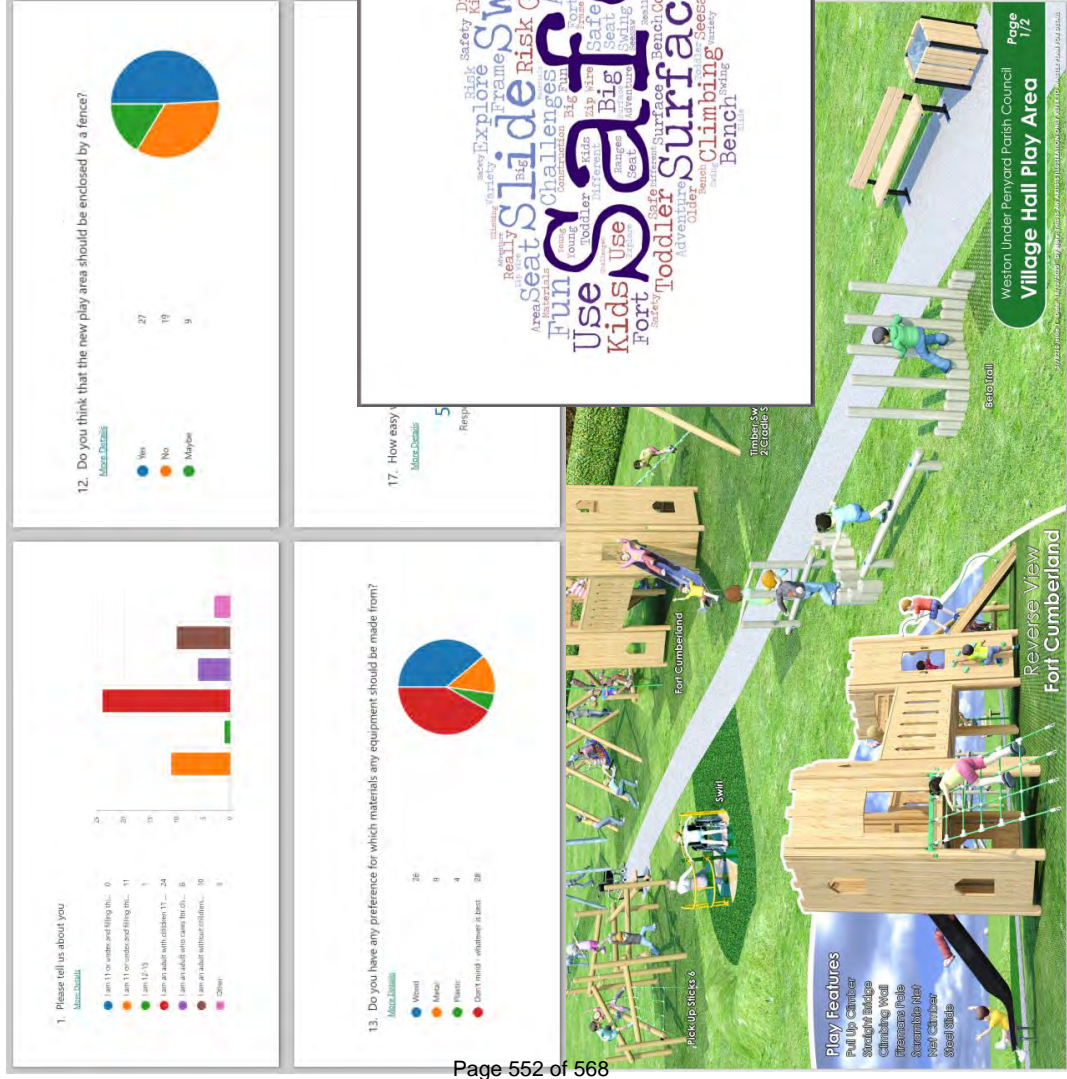
Quarry Road, Tupsley, HR1 1SS



Location:
SO 52822 38804.
Address:
Quarry Road,
Tupsley,
Hereford, HR1 1SS.
What3Words:
draps slick wisely



S106 Off-Site Play & Open Space Programme



Weston Under Penyard – Village Hall Play Area

- Project Group established – Parish Council and Village Hall Committee
- Community consultation via online survey
- Tender document shared with suppliers and asked to create quotes based around consultation results

S106 Sports Programme

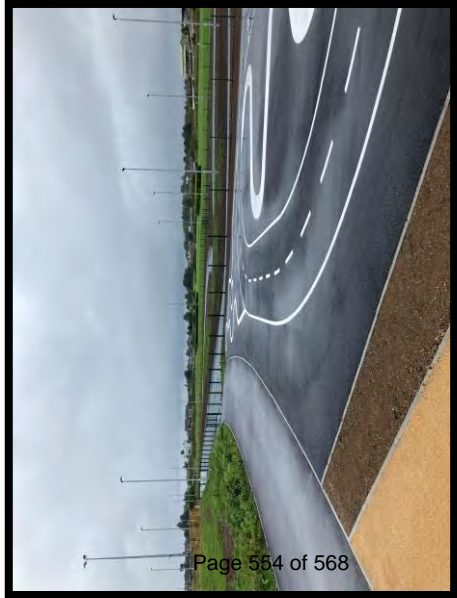
- Programme Oversight: Ed Bradford (Head of Highways) & Elizabeth Duberley (Service Manager BNES)
- Commissioners: Ruth Jackson / Spencer Grogan – Built & Natural Environment Team
- Sports typically includes improvements to Sports facilities and infrastructure

Total Number of Projects	8
Current value of projects in delivery	£0.40m
Current value of projects in commissioning phase	£0.24
Overall value of programme	£0.64m

- Expenditure since April 2023 - £222,514.47

S106 Sports Programme – Completed Projects

- Hereford Cycle Track, Ross Sports Centre, UITC



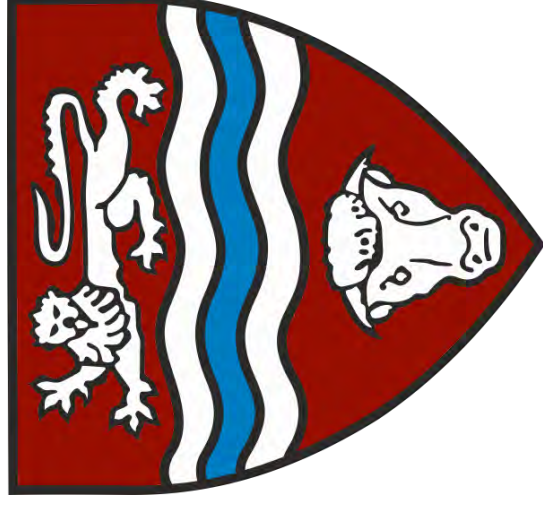
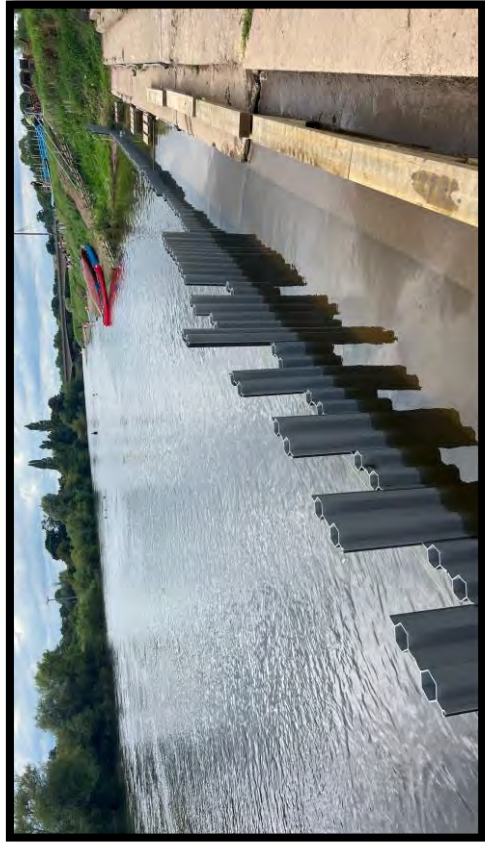
S106 Sports Programme – Completed Projects

- Ross Rugby Club – Extension to the clubhouse, Hereford Rugby Club – Septic Tank Removal and connection to main drains



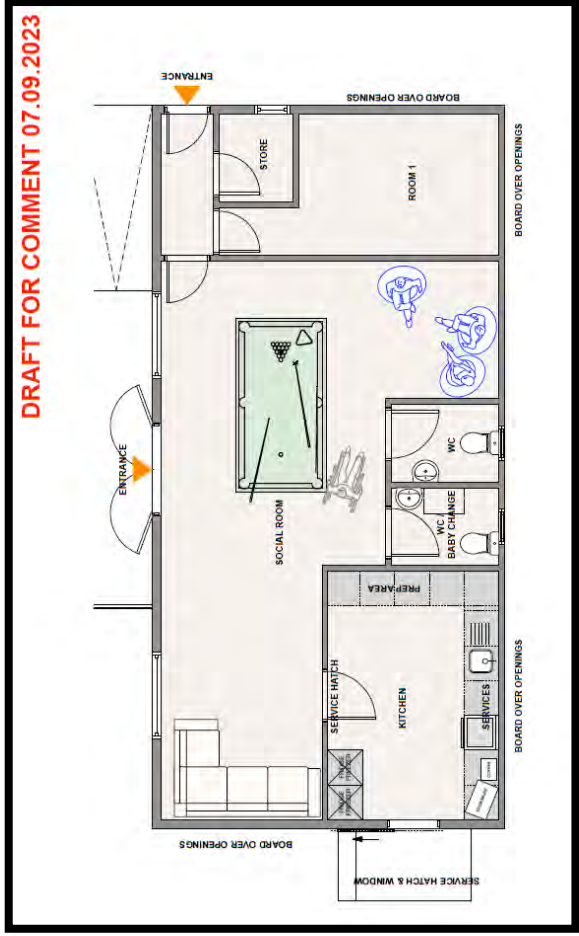
S106 Sports Programme – Live (On-site) Projects

- Ross Rowing Club – New access steps
- Bromyard Bowman – Club facility Improvements
- Herefordshire Cricket Centre – Female Shower Refurbishment
- Bridge Street Sports Centre – Indoor Cricket facility improvements



S106 Sports Programme – What’s Next?

- Orleton Recreation Ground – Recreational Ground Pavilion Refurbishment
- Ross Tennis Centre – Potential Refurbishment / Replacement (TBC)



Stakeholder Engagement

Search Facility / Website

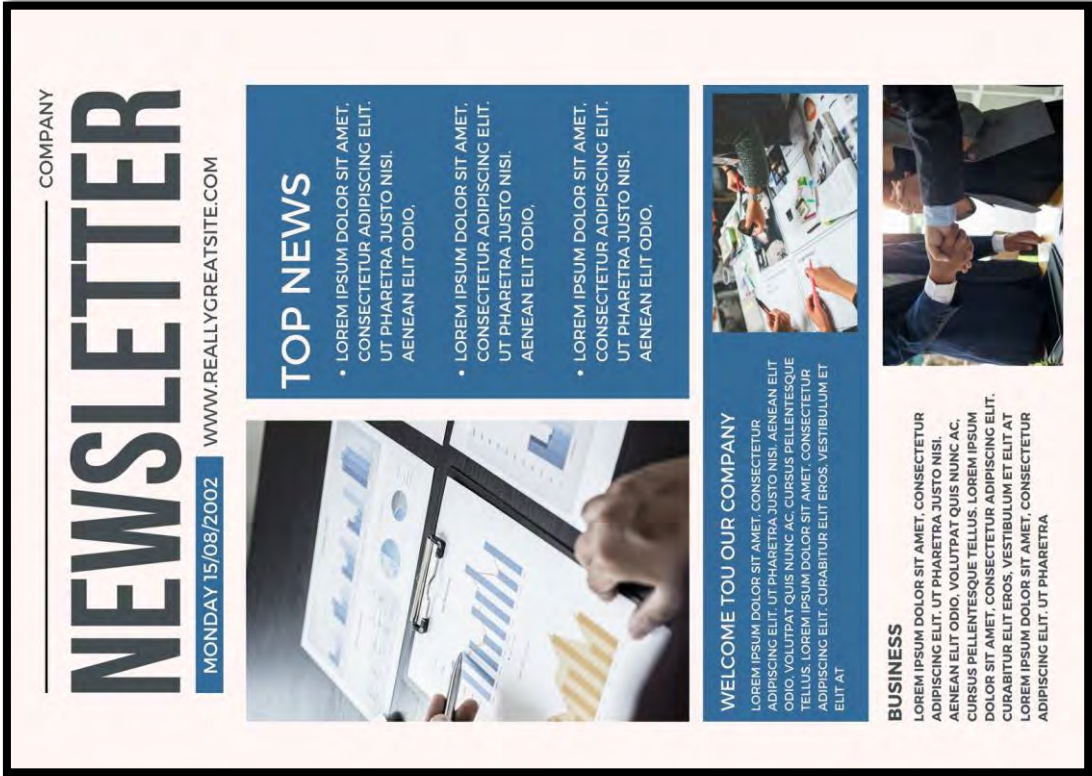
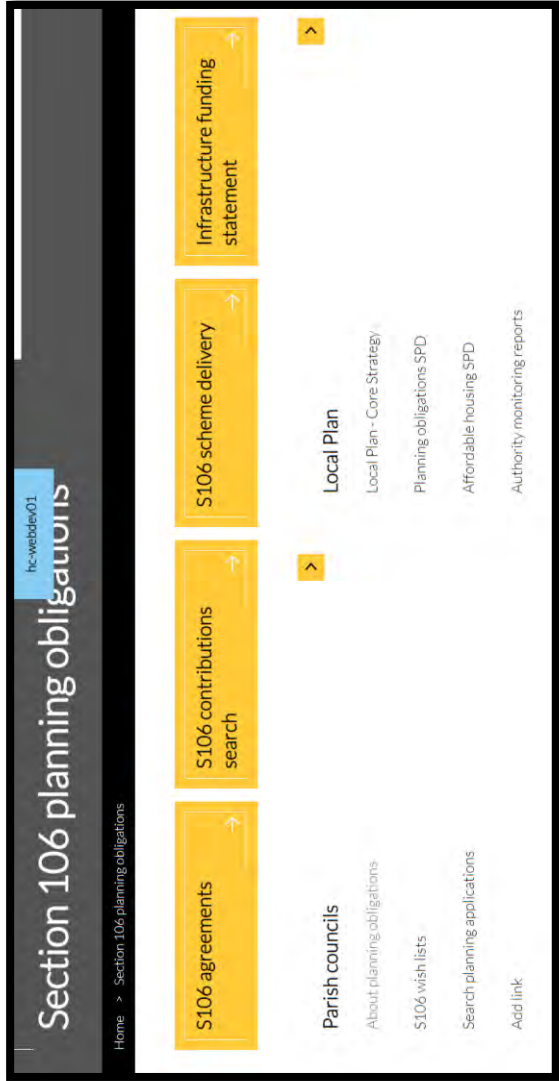
- The Herefordshire Council website provides a search facility for S106 contributions.
- The search facility enables you to see the:
- Section 106 income available from a development site
- Section 106 income due to be paid on sites that have commenced
- Sites that are being monitored to ensure that section 106 income is received when the trigger point for payment is met

Page 558 of 568

- If you don't know your ward or parish, check our [parish councils and wards map](#). You can also [find out more about Section 106 agreements](#).
- **Website Link:** [Section 106 planning obligations – Herefordshire Council](#)
- **Guidance Video:** [S106 Contributions Search Facility Overview](#)

Stakeholder Engagement

- Drop in Sessions – 20/12/2023 *booking information will be issued following the S106 Briefings
- Newsletter Vol 1 / Website



Extend our thanks.....



Herefordshire.gov.uk

Andrew Houston
Programme Manager
Programme Management Office
Tel: 01432 383428
Mob: 07894718264
Email: Andrew.Houston@herefordshire.gov.uk

Corporate Services
Plough Lane
Hereford
HR4 0LE

LTC Clerk

From: Peberdy, Justine <Justine.Peberdy@herefordshire.gov.uk>
Sent: 21 November 2023 11:41
To: LTC Clerk
Subject: Bus 600 - Aldi bus update

Dear Angie,

Some more information about the Aldi no. 600 bus service -

As I said in my email sent 11/10/23, I contacted First Worcestershire who operate the service, they informed me that the bus service is scheduled to run until August 2024. The service is not commercially viable and will not be continued after this date.

I then wrote to deliveryS106@herefordshire.gov.uk asking them to confirm that funding is in place until August 2024 for this service and received the following information from Yvonne Coleman:

There was no transport contribution in relation to the site. The development included the re-development of an existing employment site so there were no additional transport trips to justify a section 106 contribution. Aldi may have negotiated a contribution with the local bus operator but if they did, then this would have been outside the planning process.

This may have no bearing on next steps but, just to clarify, the 600 bus service was not funded by S106 money.

All the best,
Justine

Herefordshire.gov.uk

Cllr Justine Peberdy
Ledbury West
07792 882136
justine.peberdy@herefordshire.gov.uk

"Any opinion expressed in this e-mail or any attached files are those of the individual and not necessarily those of Herefordshire Council or Wye Valley NHS Trust. You should be aware that Herefordshire Council and Wye Valley NHS Trust monitors its email service. This e-mail and any attached files are confidential and intended solely for the use of the addressee. This communication may contain material protected by law from being passed on. If you are not the intended recipient and have received this e-mail in error, you are advised that any use, dissemination, forwarding, printing or copying of this e-mail is strictly prohibited. If you have received this e-mail in error please contact the sender immediately and destroy all copies of it."

LTC Clerk

From: Simmons, Stef <Stefanie.Simmons@herefordshire.gov.uk>
Sent: 23 November 2023 16:06
To: LTC Clerk
Subject: FW: Ledbury Road Sign

Hi Angie,

I've followed up on the below report of missing road name sign for Biddulph Way but no success with Neil James (who sometimes collects them when fall off) who has also confirmed that they have no contract requirement/budget to replace. Any chance this is something the Town Council can cover?

Best wishes,

Stef

Cllr Stef Simmons MSc PIEMA
Ledbury South (Donnington, Eastnor and Ledbury South) Vice Chair Herefordshire Council
Telephone: 07792 881706
Email: stef.simmons@herefordshire.gov.uk
Address: C/O Herefordshire Council, Plough Lane, Hereford, HR4 0LE

-----Original Message-----

From: Nicola Unthank <unthanks@outlook.com>
Sent: 22 November 2023 14:11
To: Simmons, Stef <Stefanie.Simmons@herefordshire.gov.uk>
Subject: Ledbury Road Sign

This message originated from outside of Herefordshire Council or Hoople. Please do not click links or open attachments unless you recognise the sender and know the content is safe.

[You don't often get email from unthanks@outlook.com. Learn why this is important at <https://aka.ms/LearnAboutSenderIdentification>]

Dear Stef

I'm sorry to bother you about something really trivial, but I wonder if you can point me in the right direction.

I live in Lambourne Close on the deer park estate in Ledbury. About 5 years ago the road name sign at the top of Biddulph Way (where it meets Gloucester Road) fell over, and after about a year it was taken away. It has never reappeared! It's a really useful road sign when you're trying to give people directions coming from the Ledbury/Malvern direction, and Biddulph Way serves a lot of side roads and houses (who all pay a lot of council tax). I know people tend to use satnavs now, but road names are still vital and I wouldn't have survived in my days as a community midwife without them.

I've reported it 3 times over the last few years to Herefordshire Council. It's a nightmare trying to find where to actually report it to, as it's not an urgent safety matter, so I'm never 100% sure I'm actually reporting it in the right place. All I ever receive is an automated reply saying "it's not at the intervention level at which we would carry out immediate repairs, or it relates to an issue that is not our responsibility".

LTC Clerk

To: Janet Meredith
Subject: RE:

From:
Sent: Friday, December 1, 2023 1:36 PM
To: LTC Clerk <clerk@ledburytowncouncil.gov.uk>
Subject:

Hi Angie,

Would you please pass these comments to the relevant Committee of the Town Council.

I have spoken to the Mayor on a couple of occasions, as I understand, another Ledbury resident has challenged her to use a mobility scooter on the pavements of the town.

Having left the Mayors Coffee Morning today (Friday 1st December) I went to One Stop in the centre of town. As I came to leave the store the Steering Column of my Mobility Scooter collapsed causing it to land on my knees. This is as a result of the poor quality of the paving in town which shakes and loosens the locking mechanism, and causes other damage, left me unable to move my scooter safely until it was tightened.

Fortunately, I was at a place where I have personal friends who were able to offer immediate assistance, and no one was injured as a result.

This incident could have been so much worse with either a user 'stranded' or crossing a road.

This has happened to at least one other person I know and is a frightening and un-nerving situation which happens regularly.

I appreciate LTC have no direct responsibility for the state of the pavements in town I do feel they are probably in contact with the relevant authority responsible for this.

I would certainly think twice about returning to Ledbury if I were a visitor to the area and used either a wheelchair or mobility scooter.

It has been suggested that I should start a 'petition' regarding this issue amongst other Scooter and Wheelchair residents and will certainly be considering this suggestion in the future.

Thanks

Thorn Depot
Unit 3, Thorn Business Park
Rotherwas, Hereford
Herefordshire
HR2 6JT

The Resident / Occupier

14th December 2023

Dear Resident/Occupier,

Balfour Beatty Living Places is working in partnership with Herefordshire Council to deliver improvement works across the county. As part of this, we are planning to upgrade the traffic lights at the **Top Cross, Ledbury**, which are coming to the end of their serviceable life.

We will be working under temporary four-way traffic signals at the junction from Friday 5th February 2024. **From Monday 11th February 2024, the Top Cross will be closed in all four directions for one week to allow us to undertake works in the carriageway.** At 6am on Saturday 17th February 2024, the road closure will be removed and the temporary four-way traffic lights will be put back in place for approximately two weeks.

We have scheduled the works so that the road closure will be in place during the school half-term, to try and minimise disruption to local traffic as much as we can. We will be working collaboratively with Welsh Water and National Grid, who will also be completing works under the road closure to minimise further disruption at a later date.

We do all we can to avoid closing roads but your safety and that of our workers is our highest priority. Sometimes it just isn't possible to complete all elements of the work under temporary traffic lights or other traffic management. We are sorry for any inconvenience this may cause you. We do try to keep all disruption to a minimum and we appreciate your patience.

We will be writing to you again before the works commence to confirm all final details about the closure and the diversion route that will be in place. We are currently evaluating the impact that our works will have on traffic elsewhere in the town, particularly on Knapp Lane. We will share further details any additional measures we will be putting in place in the next letter.

If you have any questions about these works, please use the Contact Us form on the Herefordshire Council website. This can be found at <https://www.herefordshire.gov.uk/council/contact-us>. Alternatively, call us on 01432 261800.

Yours faithfully,

Project Team

Project Team - Balfour Beatty Living Places



Scan the QR code to find out more about roadworks in your area.