



# LEDBURY TOWN COUNCIL

TOWN COUNCIL OFFICES, CHURCH STREET, LEDBURY,

HEREFORDSHIRE, HR8 1DH Tel: 01531 632306

Email: [admin@ledburytowncouncil.gov.uk](mailto:admin@ledburytowncouncil.gov.uk)

Website: [www.ledburytowncouncil.gov.uk](http://www.ledburytowncouncil.gov.uk)

17 July 2024

**TO: Councillors Bradford, Furlonger, Harvey, Howells, Hughes, Morris (Chair)**

Please find attached the "To Follow" documents in relation to the meeting of the **Planning, Economy & Tourism Committee** which will be held in the **Council Offices, Church Lane, Ledbury, on Thursday, 18 July 2024 at 7.00 pm.**

These papers are in addition to those sent in the link on Friday, 12 July 2024.

Yours faithfully

Angela Price  
Clerk

## FILMING AND RECORDING OF COUNCIL MEETINGS

Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner. Whilst those attending meetings are deemed to have consented to the filming, recording, or broadcasting of meetings, those exercising the rights to film, record or broadcast must respect the rights of other people attending under the Data Protection Act (GDPR) 2018

## A G E N D A

### MINUTES

6. To review the Action Sheet (Pages 871 - 874)

### ECONOMY

8. Parking Issues Ledbury Charter Market (Pages 875 - 876)

### TOURISM

9. Painted Room Visitor Numbers (Pages 877 - 879)  
14. Request from Gladman Developments Ltd (Pages 880 - 883)



## **WORKING PARTIES**

### **16. Traffic Management update (Pages 884 - 891)**

- i. Response received from Herefordshire Council Traffic Management Officer in respect of SID placements
- ii. Ledbury Traffic Regulation Order Consultation update
- iii. Correspondence received from Southend resident
- iv. Correspondence received from Putley Town Clerk

## **GENERAL**

### **20. Consideration of work priorities of this committee for the 2024/25 Municipal year (Pages 892 - 893)**

### **22. Request for Councillor Simmons in respect of Ledbury Town Council requesting a pedestrian crossing at Parkway via Community Commissioning Model (Pages 894 - 898)**

Distribution: Full agenda to: - Committee Members (6)

File Copy (1)

Full agenda excluding confidential papers to:

Press (2)

Ward Councillors (2)

Library (1)

Agenda front pages to all non-committee members (4)

Action Sheet May 2024

Minute No.	Action	To be Actioned by	Date Actioned	Comments	Status
<b>PLANNING, ECONOMY &amp; TOURISM MEETING 11 APRIL 2024</b>					
P216	That the Markets Working Party give consideration to a letter and survey being sent to shop traders in Ledbury encouraging them to support the market and to have a stall on occasions to compliment their shops.	Markets WP	next meeting	Officers to provide draft letter and survey to next meeting of markets working party	In Progress
P222.1	That a date be set to resume the work of the Neighbourhood Development Plan Working Party.	TC/PH	24.04.2024	Email sent to KG at HC to ask for contact details of Sam Banks replacement  Advised that they are still to recruit to NDP officer - email forwarded to Kelly Collins Thomas new Head of Planning and Building Control - awaiting date from Cllr Howells - initial date of 18.07.2024 agreed - due to ill health of officers and Cllr Howells meeting date to be revisited	
<b>PLANNING, ECONOMY &amp; TOURISM MEETING 16 MAY 2024</b>					
P231.2	That Mr Browning would contact Andy Byng and Bloor to arrange a meeting with residents and Ledbury Town Council ahead of the next planning meeting.	Mr Browning	14.06.2024	Mr Browning to report back to meeting in June	In Progress

P232.1	That the Clerk be instructed to progress the following agreed points with Herefordshire Council Estates Office in relation to St Katherine's Sq. Ledbury Town Council explore further the option of a license and that a timeline be established for this.	TC	17.05..2024	Emailed information to Estates officer and followed up with telephone conversation - advised that they would create document for further consideration based on points provided	In Progress - in the meantime advised that the cost for the square is £200 per day, £100 for half day, and £25 per hour to hire - chaser email sent to Helen Beale 16.07.2024
P232.3	The Clerk be instructed to have discussions with Herefordshire Council to draft some tentative License options for consideration.	TC	17.05.2024	see above	In Progress
P234	That the Committee accept the draft Tourism Strategy Document and that the next step be creating 3 core areas: a.Heritage & History Group b.Hotels & Accommodation c.Performance	PET Committee	01.08.2024	To be included on full council agenda in August 2024 unless EO meeting held prior to this date - then to be included on EO agenda	further discussion to be held at July meeting
P235	That the Painted Room Visitor Numbers report be received and noted with thanks and that a request be made for charts of trends for the next meeting to analyse the numbers.	Painted Room TGM		alternative presentation of figures requested	In progress - chaser request sent to tour guide leader - awaiting data
P245.1	That Carnival Procession Co-ordinator be approached to ask if she could organise a group of mobility scooters to go around town and create a review on where dropped kerbs should be installed.	TC			In progress

P245.2	That members instruct the Clerk to investigate disable access at Leaddon Walk, with a view to submitting an expression of interest either under the PROW funding scheme, or the Infrastructure Funding Scheme.	DTC	17.05.2024	Passed to DTC to progress whilst Clerk on annual leave	Due to sickness have not been able to discuss with DTC - awaiting return from sickness absence
P253(2)	That a date be set for the next Markets Working Party	TC	TBC	Date to be agreed	High priority
P255	That Members discuss the new welcome packs for new residents with the clerk on her return from annual leave	TC/Chair	18.07.2024	No discussions taken place to date - to be included as an item on July agenda	Completed
P256	That the painted room visitor numbers data be produced in a chart for the next PET's meeting	Tour Guide	11.07.2024	Tour Guide reminded of request for information in a different format - not received at time of agenda despatched - requested in time for meeting	In progress - chaser request sent to tour guide leader - awaiting data
P257	That the Chair and Vice Chair of PET's meet with the Clerk to discuss how the next phase of forming the Ledbury Tourism strategy can be resourced	Chair & Vice chair	18.07.2024	No discussions taken place to date - to be included as an item on July agenda	Completed



P262	That officers ask the relevant ward member to seek advice from the HPO's regarding the Meadow North of Leadon Way and request a site plan to be clear on exactly where it is located.	Officers	TBC	Due to sickness absence Clerk and Dep Clerk have not met to confirm if this has been done or waiting to be done. If outstanding DTC to provide TC with more information on discussion held prior to contacting HPO's	Awaiting return of DTC
P266(2)	That members agree to hold a meeting with the TMO in respect of TRO on Orchard Lane once the relevant accident data has been received	TC	TBC		awaiting information
P269	That a workshop of committee members be set up within the next 10 days to discuss the consideration of work priorities of this committee for the 24/25 municipal year	TC	01.07.2024	Meeting held and information from that meeting included in July agenda	Completed

<b>PLANNING, ECONOMY &amp; TOURISM COMMITTEE</b>	<b>18 JULY 2024</b>	<b>AGENDA ITEM: 8</b>
--	---------------------	-----------------------

Report prepared by Angela Price – Town Clerk

## **PARKING ISSUES LEDBURY CHARTER MARKET**

### **Purpose of Report**

The purpose of this report is to provide Members of the Planning, Economy & Tourism Committee with a response received from a trader in respect of parking at the market on a Saturday.

### **Detailed Information**

As Members are aware all traders are advised, via their contracts, that unless their vehicle is integral to them trading, their vehicles must be removed from the market site during trading hours.

Whilst this is something that traders are regularly reminded of a number of them continue to keep their vehicles on site.

Recently at a Tuesday market two traders received parking enforcement notices for having their vehicles on site, which were not an integral part of their trading. On this occasion the Clerk met with the Enforcement Officer and had a discussion around this and was informed by them that unless the trader was selling directly from their vehicle such as the fish monger or cheese van, if they continued to park their vehicles on site he would issue enforcement notices, with no exceptions.

Following this conversation the Clerk instructed council staff to inform traders of the conditions of their contract and advised them that they should remove their vehicles from site in line with the conditions and that if they did not do this and they received an enforcement notice, the Council would not be held responsible.

One trader in particular responded to the email advising that they had been parking their vehicle behind their market stall for 25-years and it had always been ok. They pointed out that they kept stock in their van during the day and that also they felt it was a matter of safety, in so far as cars park double or even triple behind them and they consider it is only a matter of time before somebody drives through the stall, commenting that the plastic barriers that the council put in place are not going to stop this happening.

They also stated that if it is now the case that they are not allowed to park behind their stall they would have to reconsider their position and whether they would wish to continue to trade on the market, stating that if it is the council's decision that he cannot park his van behind his stall he would give 30-days' notice.

This trader has been repeatedly advised that he should not keep his van on sight, however he has chosen not to remove it and has made this perfectly clear to officers

on multiple occasions. As he has stated he has been parking his van here for 25-years and never had an issue. However, allowing this practice for so long is what is causing difficulties for officers now, and it is the opinion of officers that this would not change if there were to be a presence at the market on a regular basis.

A response was sent to the trader advising that the matter would be put before council to consider, and that if they continue to park their van on site and they receive an enforcement notice Ledbury Town Council would not be responsible.

### **Recommendation**

Members are requested to refer this matter to the next meeting of the Markets Working Party with a view to finding a solution to this issue, potentially by inviting the traders to attend a meeting to discuss such issues.



Key:	Incl event	incl. meeting		incl bank holiday		incl school activity days	incl out of hours booking	incl staff training	incl. clerical work
------	------------	---------------	--	-------------------	--	---------------------------	---------------------------	---------------------	---------------------

Mar-23			Av		Mar-24				Av	
	Visitor	Hours	Staff	Daily	Visitor	Hours	Staff	Daily	Visitor	Hours
	Nos	Open	Hours	visits	Nos	Open	Hours	visits	Nos	Open
Mon	22	12	13	5.5	Mon	23	13	14.5	23	13
Tues	32	12	13	8	Tues	34	12.8	13.3	34	12.8
Weds	29	12.5	14.5	7.25	Weds	50	13.8	17	50	13.8
Thurs	57	12	14	14.3	Thurs	26	10	13.8	26	10
Fri		Closed	1		Fri		closed			
Sat	9	Closed	5		Sat	12	0	2	12	0
Sun		Closed			Sun		closed			
totals	149	48.5	59.5		totals	145	49.5	60.5	145	49.5

Apr-23			av.		Apr-24				av.	
	Visitor	Hours	Staff	Daily	Visitor	Hours	Staff	Daily	Visitor	Hours
	Nos	open	hours	visits	Nos	open	hours	visits	Nos	open
Mon	41	12	13.5	13.6	Mon	59	18	25.5	59	18
Tues	70	16	18	17.5	Tues	96	22.5	23.5	96	22.5
Weds	76	17	21	19	Weds	69	18	20.3	69	18
Thurs	58	16	18	14.5	Thurs	121	18	19.5	121	18
Fri	4	closed		4	Fri	2	0	0	2	0
Sat	129	18	20	28.6	Sat	150	20	23.5	150	20
Sun		closed			Sun					
totals	378	79	90.5		totals	497	96.5	112	497	96.5

May-23			Av		May-24				Av	
	Visitor	Hours	Staff	Daily	Visitor	Hours	Staff	Daily	Visitor	Hours
	Nos	open	Hours	visits	Nos	open	Hours	visits	Nos	open
Mon	46	11	22.5	15.3	Mon	43	13.5	21	43	13.5
Tues	72	20	22.5	14	Tues	60	15	21.8	60	15
Weds	72	20	25.5	14	Weds	83	22.5	29.5	83	22.5
Thurs	81	16	18	20.3	Thurs	96	20.5	22	96	20.5
Fri		closed			Fri	4		4	4	
Sat	86	12	17.5	21.5	Sat	107	14.5	15.5	107	14.5
Sun		closed			Sun					
totals	357	79	106		totals	393	86	110	393	86

Key:	Incl event	incl. meeting	incl bank holiday	incl school activity days	incl out of hours booking	incl staff training	incl. clerical work
------	------------	---------------	-------------------	---------------------------	---------------------------	---------------------	---------------------

Jun-23				Av	Jun-24				Av
	Visitor	Hours	Staff	Daily		Visitor	Hours	Staff	Daily
	Nos	Open	Hours	visits		Nos	Open	Hours	visits
Mon	75	16	18	18.8	Mon				
Tues	59	16	18	14.4	Tues				
Weds	51	14	17	14	Weds				
Thurs	84	20		16.8	Thurs				
Fri		closed			Fri				
Sat	58	8	9	29	Sat				
Sun		closed			Sun				
totals	327	74	62		totals	0	0	0	

Jul-23				Av	Jul-24				Av
	Visitor	Hours	Staff	Daily		Visitor	Hours	Staff	Daily
	Nos	open	Hours	visits		Nos	open	Hours	visits
Mon	110	20	25.5	22	Mon				
Tues	139	16	18	34.7	Tues				
Weds	67	14	16	19.4	Weds				
Thurs	139	16.5	18.5	34.7	Thurs				
Fri		Closed			Fri				
Sat	103	16	24	22.8	Sat				
Sun	2	Closed		2	Sun				
totals	560	82.5	102		totals	0	0	0	

Aug-23				Av	Aug-24				Av
	Visitor	Hours	Staff	Daily		Visitor	Hours	Staff	Daily
	Nos	open	Hours	visits		Nos	open	Hours	visits
Mon	79	12	13.5	26.3	Mon				
Tues	106	16	19.8	26.5	Tues				
Weds	103	20	22.5	20.6	Weds				
Thurs	118	20	22.8	23.6	Thurs				
Fri	2	closed		2	Fri				
Sat	143	21	32.5	35.8	Sat				
Sun		closed			Sun				
totals	551	89	111		totals	0	0	0	



Sep-23	Sep-24			Av		
	Visitor	Hours	Staff	Daily		Av
	Nos	Open	Hours	Nos	Open	visits
Mon	68	16	18			17
Tues	95	16	18			23.8
Weds	106	16	22.8			26.5
Thurs	116	16	27			29
Fri	99	4	5.5			99
Sat	206	19	30.3			41.2
Sun	27	3	3.5			27
totals	717	83	116	0	0	0

Oct-23	Oct-24			Av		
	Visitor	Hours	Staff	Daily		Av
	Nos	Open	Hours	Nos	Open	visits
Mon	62	12.5	14			20.6
Tues	86	16	18			21.5
Weds	83	16	20			20.8
Thurs	99	17	21			25.8
Fri		Closed				
Sat	126	16	20			31.5
Sun		Closed				
totals	456	77.5	93	0	0	0

Nov-23	Nov-24			Av		
	Visitor	Hours	Staff	Daily		Av
	Nos	Open	Hours	Nos	Open	visits
Mon						
Tues						
Weds						
Thurs						
Fri		Closed			Closed	
Sat						
Sun	10	1	2	10	1	10
totals	10	0	0	10	0	0





Ledbury Town Council Clerk  
Ledbury Town Council  
Church Street  
Ledbury  
Herefordshire  
HR8 1DH

Gladman House  
Alexandria Way  
Congleton  
CW12 1LB

24<sup>th</sup> June 2024

Dear Sir or Madam,

**Re: Community infrastructure and benefits associated with the development of land off  
Dymock Road, Ledbury**

I am writing to you to kindly request an opportunity to meet with Ledbury Town Council in order to discuss the potential opportunities and significant community benefits that the development of land off Dymock Road could provide to Ledbury, alongside new residential development.

As you will be aware, Gladman Developments Ltd (herein Gladman) have been promoting the land south of Dymock Road and south of the now completed Barratt Homes scheme for several years on behalf of our landowner client. The site was subject to a previous outline planning application (reference: P184032/O) for the erection of 420 dwellings with public open space, landscaping and sustainable drainage system as well as 4.88 hectares of land to be used for community facilities which could include sports pitches, a primary school or a health centre. For your reference, an indicative plan is included at Appendix A.

Since the previous planning application, Gladman have been trying to work with Herefordshire County Council to secure an allocation in the future Local Plan that includes community benefits on-site and have prepared promotional material which has been shared with the Council through which highlights the community benefits that we, and our landowner client are prepared to deliver on the site, as part of a future residential scheme.



[www.gladman.co.uk](http://www.gladman.co.uk)



01260 288800



[land@gladman.co.uk](mailto:land@gladman.co.uk)

Within the recent Regulation 18 Draft Local Plan consultation, Herefordshire County Council have identified the land to the east of our site, which is under the control of Vistry Homes, as an allocation 'Land to the south of Ledbury', capable of delivering 450 new homes.

The draft allocation text does not include for any provision of community related infrastructure, such as new education or health facilities, something we know that the local community is extremely concerned about. We understand that a meeting was held shortly before the consultation closed where over 100 residents attended to share their concerns, many of which related to struggling infrastructure.

As mentioned, the previous planning application proposed delivering nearly 5 hectares of land to be used for community facilities, and we would be willing to provide a similar level of land as part of any future allocation/planning application.

To help us better understand the real needs of the local community, we would greatly welcome the opportunity to meet with the Town Council at a time and date convenient to discuss the opportunity and so that our future promotion of the site is better informed and tailored to include the right community facilities for the residents of Ledbury.

Yours sincerely,

*Richard Naylor*

Richard Naylor

**Senior Planner, Gladman Developments Ltd.**

[r.naylor@gladman.co.uk](mailto:r.naylor@gladman.co.uk)

07738 195871



[www.gladman.co.uk](http://www.gladman.co.uk)



01260 288800



[land@gladman.co.uk](mailto:land@gladman.co.uk)

Gladman Developments Limited, VAT Registration No. 677 6792 63, Registration No. 3341567

## Appendix 1: Illustrative Development Framework Plan



[www.gladman.co.uk](http://www.gladman.co.uk)



01260 288800



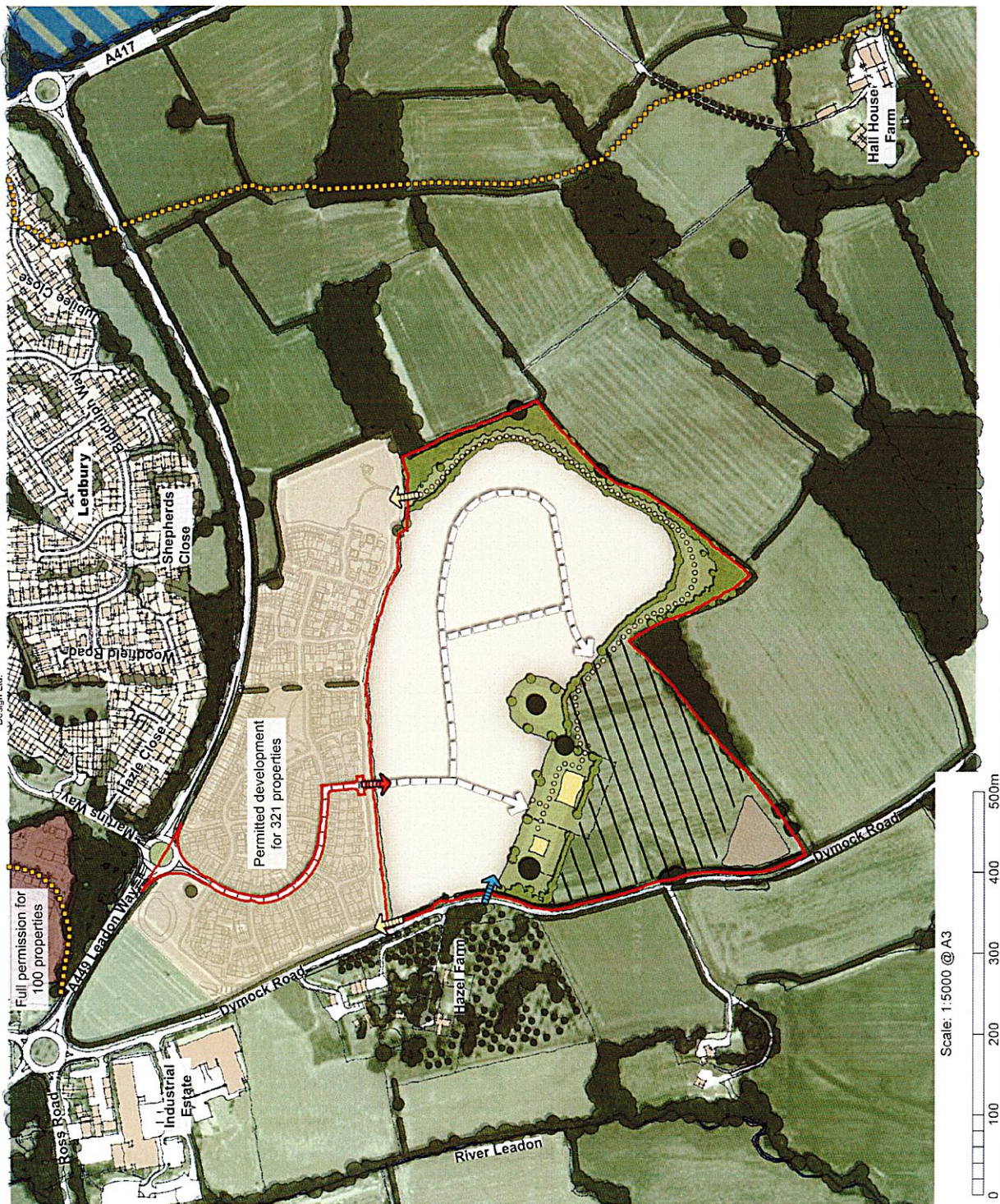
[land@gladman.co.uk](mailto:land@gladman.co.uk)

Gladman Developments Limited, VAT Registration No. 677 6792 63, Registration No. 3341567



This drawing is the property of FPCR Environment and Design Ltd and is issued on the condition it is not reproduced, retained or disclosed to any unauthorised person, either wholly or in part without written consent of FPCR Environment and Design Ltd.

Ordinance Survey material - Crown Copyright. All rights reserved. Licence Number: 100019580 (Centremapslive.com)



	Site Boundary (including access route)	23.53Ha
	Public Rights of Way (PROW)	
	Malvern Hills Area of Outstanding Natural Beauty (AONB)	
	Built Development	13.12Ha
	Proposed Residential Area (up to 420 dwellings @ 32dph)	
	Access	
	Potential Vehicular Access Point	
	Potential Emergency Access Point	
	Access route through northern development	0.39Ha
	Proposed Indicative Road Network	
	Proposed informal recreational route and pedestrian access points between adjacent residential development	
	Green Infrastructure	10.02Ha
	Existing Trees & Hedgerows	
	Proposed Tree Planting	
	Proposed Native Species Rich Hedgerow with Hedgerow Trees	
	Play Facility [LEAP - 400m2]	
	Play Facility [MUGA - 1000m2]	
	Land for Community Facilities	4.88Ha
	Indicative SuDS Feature	

# ILLUSTRATIVE DEVELOPMENT FRAMEWORK PLAN

Gladman Developments Ltd  
Land east of Dymock Road  
Ledbury

1:5000 @ A3  
October 2018 SJD / MMH  
8028-L-02 - R

Project: 8028-L-02  
Client: Gladman Developments Ltd  
Date: 10/10/2018  
Author: SJD / MMH  
Check: SJD / MMH  
Drawn: SJD / MMH



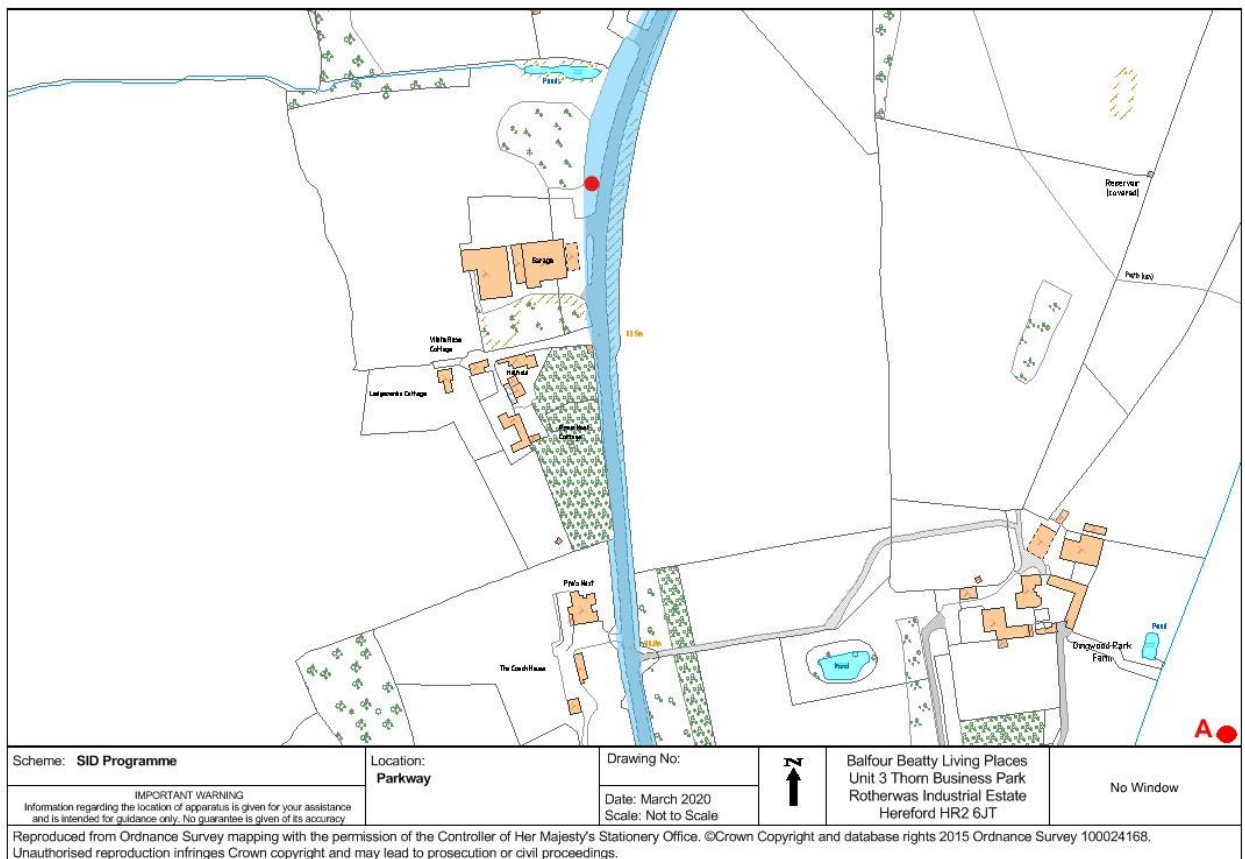
Report prepared by Angela Price – Town Clerk

## **TRAFFIC MANAGEMENT UPDATE**

### **i. Response Received from Herefordshire Council Traffic Management Officer in respect of SID Placements**

The following response has been received from Herefordshire Council Traffic Management Officers in relation to the installation of SID's in and around Ledbury.

*"I am aware that there is an existing SID base already installed in Parkway (see attached location plan). I believe it was installed circa. 2021. A SID can be installed at this location and can be rotated to capture both directions of traffic. I believe this would remove the need for a base in south Parkway."*



*Our procedure for SID installations has changed slightly since we last installed bases in Ledbury & Parkway and is as follows: If the proposed SID location is within an existing 20/30/40mph limit and doesn't create any issues with visibility from any accesses etc, and also has sufficient clearance from the edge of the carriageway to the edge of the sign (ideally 600mm but absolute minimum of*

*450mm) to prevent it being struck/damage to passing vehicles, then in principle (subject to a final assessment/ adjustment of location before siting) the provision of a SID should be acceptable.*

*These should also ideally be situated more than 160 metres inside of the existing speed limit terminal signs, if you ultimately wish to use any data this may collect. If it is mounted closer than this and detects vehicles “outside” of the terminal location, then whilst we will permit its use as a visual reminder, the data will not be considered “relevant” if used to highlight issues with alleged speeding in the future.*

*North Parkway – the location you have identified is within 160m of the existing terminals therefore, as noted above, we would not consider any data collected here ‘relevant’. If you’re happy to proceed with this location with the caveat, then please let me know and I will visit site to ensure we can fit a base in the verge and locate the optimum position for forward visibility.*

*I will also advise at this point that a current ball park figure for installing a SID base (through BBLP) is approximately £1,500.*

*I hope you find this information useful. If you have any queries, then please don’t hesitate to contact me.”*

Members are requested to give consideration to the above information noting that the installation of an SID unit would be acceptable to the South of Parkway, as indicated in the map above and that this would be sufficient to meet the criteria with no caveats.

However, in respect of the possible unit being installed in the location identified North of Parkway, Members are requested to consider whether they are willing to accept the caveat that as this is within 160m of the existing terminals data collected from this unit would not be considered relevant.

### **Recommendation**

- 1. That Members instruct officers to proceed with the installation of a SID unit in the south of Parkway.**
- 2. That Members consider whether they wish to proceed with the installation of a SID unit to the North of Parkway as outlined above, noting that there would be a caveat that as this is within 160m of the existing terminals data collected from this unit would not be considered relevant.**

**Or**

**That the Clerk be instructed to contact the TMO to identify a location in the north where a SID could be located, and the data be valid.**

3. That once the location for the north SID is agreed, BBLP be engaged to install a base at a cost of £1,500.

ii. **Ledbury Traffic Regulation Order Consultation Update**

Attached is a copy of an email received from ADL Traffic & Highways informing of the responses received in respect of Permit Parking proposals at Bell Orchard/Belle Orchard Close and Queens Court.

**Recommendation**

1. That Members receive and note the attached information.

iii. **Correspondence received from Southend Resident**

The following enquiry has been received from a local resident:

*"You may remember that about 2 years ago I was in contact with you with regards to parking permits along the Southend.*

*We had numerous correspondence with various councillors and handed in a resident's petition requesting permits. However we were not successful in this.*

*I have seen the proposals for parking permits along New Street and The Homend and am therefore wondering if it is time to see if we can get any further with our request.*

*Parking continues to be an issue for residents and is in fact becoming even more difficult with all the new building that has taken place. Illegal parking often happens with vehicles being left on the double yellow lines or in the bus stop.*

**Recommendation**

**That officers be instructed to forward the above request onto the Herefordshire Council Traffic Management Team.**

iv. **Correspondence received from Putley Town Clerk**

Members will recall that they were asked to provide a letter of support to Herefordshire Council regarding the DRM 476. Below is a response from Putley Parish Council which provides an update on the Bus Service Improvement Plan that they received:

*"I write to thank your parish council, Ledbury Town council and Hereford City Council for contacting Herefordshire Council regarding our bus service, DRM 476. I have received confirmation yesterday from Ross Cook, Corporate Director, Economy and Environment, Herefordshire Council: "With a new team being formed, I am pleased to report that we are beginning to see the BSIP (Bus Service Improvement Plan) money go to the bus operators to enhance services where needed."*

*There follows a list of services which includes, "DRM 476. Introduction of an hourly timetable between 9 a.m. and 3 p.m. 6 days a week. This will include two new stops. DRM are creating a new timetable for submission to the Traffic Commissioner."*

*I understand from DRM bus company that the hourly service is likely to recommence in September. This is good news for service users and future users in Ledbury, Hereford and all along the route. The hourly service will improve access to both railway stations and to bus services in and out of county. It is also good news for the environment. A third of all emissions in the UK are generated by transport. Most experts recognise that shifting people away from private car travel is an essential part of decarbonisation. The simple act of leaving the car at home once a week or once a month and getting the bus instead is a way to make a difference and reduce traffic congestion and pollution in Ledbury Town and Hereford City.*

### **Recommendation**

**Members are requested to receive and note the above information.**



## LTC Clerk

---

**From:** LTC Deputy Clerk  
**Sent:** 19 June 2024 12:42  
**To:** LTC Clerk  
**Subject:** FW: Ledbury Parking TRO  
**Attachments:** Proposal Plans.pdf

Hi Angie

Hard copy of email in your pigeonhole.

Best wishes  
Julia

---

**From:** Will Cox <WC@adltraffic.co.uk>  
**Sent:** Wednesday, June 19, 2024 11:22 AM  
**To:** LTC Deputy Clerk <deputyclerk@ledburytowncouncil.gov.uk>  
**Subject:** FW: Ledbury Parking TRO

You don't often get email from [wc@adltraffic.co.uk](mailto:wc@adltraffic.co.uk). [Learn why this is important](#)  
Good morning,

FYI in the absence on the Clerk.

Kind regards,

**Will Cox BSc (Hons), AMIHE** | Traffic Engineer

T 01454 332100 | M 07545 207941 | E [WC@adltraffic.co.uk](mailto:WC@adltraffic.co.uk)

ADL House, The Oaklands Business Park,  
Armstrong Way, Yate, Bristol, BS37 5NA



[www.adltraffic.co.uk](http://www.adltraffic.co.uk)

---

**From:** Will Cox  
**Sent:** Wednesday, June 19, 2024 11:20 AM  
**To:** Harvey, Liz (Cllr) <[epjharvey@herefordshire.gov.uk](mailto:epjharvey@herefordshire.gov.uk)>; Simmons, Stef <[Stefanie.Simmons@herefordshire.gov.uk](mailto:Stefanie.Simmons@herefordshire.gov.uk)>;  
Peberdy, Justine <[justine.peberdy@herefordshire.gov.uk](mailto:justine.peberdy@herefordshire.gov.uk)>; [clerk@ledburytowncouncil.gov.uk](mailto:clerk@ledburytowncouncil.gov.uk)  
**Cc:** Tom Hayward <[TH@adltraffic.co.uk](mailto:TH@adltraffic.co.uk)>; Bush, Callum <[Callum.Bush@herefordshire.gov.uk](mailto:Callum.Bush@herefordshire.gov.uk)>  
**Subject:** Ledbury Parking TRO

Good morning all,

The Notice of Proposal (formal public) consultation for the TRO in Ledbury concluded on 14<sup>th</sup> June 2024.

The responses received indicate that we should proceed as proposed for most of the sited. However, we received objections to the Permit Parking Proposals at both Belle Orchard/Belle Orchard Close and Queens Court.

Breaking down by each location:

### **Belle Orchard/Belle Orchard Close:**

We received 4 objections and no responses of support during this formal consultation. At the informal consultation we received 18 responses of which only 4 were in support.

**Recommendation:** Drop the permit parking proposal here as it is not popular with the residents.

### **Queens Court:**

We received 2 objections and 1 comment of support during this formal consultation. At the informal consultation we received 16 responses of which 11 were in support. Comments were received about the number of mandatory disabled parking bays required. Several responses stated only 1 was required as there is only 1 disabled resident now (who lives at No. 38). Callum has provided me with the following who have made applications for disabled bays in the past 6 years.

- 2, 31, 38 & 49 Queens Court

Cllr Harvey, please could I ask you to establish if these are still required by these properties. This will help us determine whether and where there is a need for the disabled bays still.

**Recommendation:** Proceed with the permit parking proposal here but drop the disabled badge holder parking down to 1 bay outside No 38.

We would appreciate your input here as to whether you are in agreement with our recommendations. Please can you issue comments by 5pm on Wednesday 26<sup>th</sup> June 2024, if we do not hear from you we shall assume you are in agreement with our recommendations.

Kind regards,

**Will Cox BSc (Hons), AMIHE** | Traffic Engineer

T 01454 332100 | M 07545 207941 | E [WC@adltraffic.co.uk](mailto:WC@adltraffic.co.uk)

ADL House, The Oaklands Business Park,  
Armstrong Way, Yate, Bristol, BS37 5NA


[www.adltraffic.co.uk](http://www.adltraffic.co.uk)



## LTC Clerk

---

**From:** Will Cox <WC@adltraffic.co.uk>  
**Sent:** 19 June 2024 11:20  
**To:** Harvey, Liz (Cllr); Simmons, Stef; Peberdy, Justine; LTC Clerk  
**Cc:** Tom Hayward; Bush, Callum  
**Subject:** Ledbury Parking TRO  
**Attachments:** Proposal Plans.pdf

 You don't often get email from wc@adltraffic.co.uk. [Learn why this is important](#)  
Good morning all,

The Notice of Proposal (formal public) consultation for the TRO in Ledbury concluded on 14<sup>th</sup> June 2024.

The responses received indicate that we should proceed as proposed for most of the sited. However, we received objections to the Permit Parking Proposals at both Belle Orchard/Belle Orchard Close and Queens Court.

Breaking down by each location:

### **Belle Orchard/Belle Orchard Close:**

We received 4 objections and no responses of support during this formal consultation. At the informal consultation we received 18 responses of which only 4 were in support.

**Recommendation:** Drop the permit parking proposal here as it is not popular with the residents.

### **Queens Court:**

We received 2 objections and 1 comment of support during this formal consultation. At the informal consultation we received 16 responses of which 11 were in support. Comments were received about the number of mandatory disabled parking bays required. Several responses stated only 1 was required as there is only 1 disabled resident now (who lives at No. 38). Callum has provided me with the following who have made applications for disabled bays in the past 6 years.

- 2, 31, 38 & 49 Queens Court

Cllr Harvey, please could I ask you to establish if these are still required by these properties. This will help us determine whether and where there is a need for the disabled bays still.

**Recommendation:** Proceed with the permit parking proposal here but drop the disabled badge holder parking down to 1 bay outside No 38.

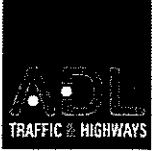
We would appreciate your input here as to whether you are in agreement with our recommendations. Please can you issue comments by 5pm on Wednesday 26<sup>th</sup> June 2024, if we do not hear from you we shall assume you are in agreement with our recommendations.

Kind regards,

**Will Cox BSc (Hons), AMIHE** | Traffic Engineer

T 01454 332100 | M 07545 207941 | E [WC@adltraffic.co.uk](mailto:WC@adltraffic.co.uk)

ADL House, The Oaklands Business Park,  
Armstrong Way, Yate, Bristol, BS37 5NA



[www.adltraffic.co.uk](http://www.adltraffic.co.uk)



**NOTES OF A MEETING TO DISCUSS PRIORITIES OF PLANNING, ECONOMY &  
TOURISM COMMITTEE  
HELD ON 1 JULY 2024**

**PRESENT:** Councillors Furlonger, Harvey, Hughes and Morris

**ALSO PRESENT:** Angela Price – Town Clerk

Members agreed that with the imminent introduction of several TRO's this might be an opportunity to pause the work of the Traffic Management Committee, thanking those who had participated in this working party, in particular members of the public. Councillor Hughes advised that at the last meeting of the Traffic Management Working Party meeting it had been agreed that any future meetings would not be scheduled but that they would be held as and when required.

Members discussed what they considered to be priorities for the PET's Committee that could be taken to Council.

The following points were discussed:

- Strømstad Twinning – the Clerk advised that there is some minimal work being undertaken by the Community Development Officer in respect of quarterly meetings with the Stromstad Tourism Office and swapping information for newsletters – it was discussed whether the Council write to the Stromstad Twinning Group to advise that the Council would welcome the opportunity to co-ordinate when Stromstad representatives are visiting Ledbury.
- It was agreed that the various projects around Tourism could be subsumed into the work being done across the town to create a Ledbury Tourism Strategy, and that LTC be part of this process. It was understood that there will be a number of outcomes from the process and that the various groups will be looking for some financial support. Councillor Hughes advised that there are currently a number of groups set up who will produce a strategic plan for each area such as Heritage, Food and Hospitality and the Arts and entertainment and that these plans will then feed into the overall Tourism Strategy. These report backs will be submitted to Planning in October for future adoption by Council.
- Neighbourhood Development Plan (NDP) it was noted that the NDP needs to be re-established, but that consideration be given to how this is to be managed, i.e. as an extension of the Major Planning Applications Working Party, which could be made more formal and include, as it has done on recent occasions, members of the public.
- Bovis asset transfer project – concerns were raised that this could be a major project for the Council. it was noted that there are a number of factors to be taken into account in respect of this area, however it was noted that there are a number of groups in the town such as, Ledbury Naturalists and Sustainable Ledbury, who the Council could work with. It was recognised that there could be some major costs implications in taking this area on but accepted that it would be good to have this space in public hands for the public good. It was

agreed that this is an important strategic project for the PET's Committee to prioritise.

- Longer term solution for Tourist Information Office (TIC) -working with Ledbury Places on plans and ideas for better use of heritage buildings and the future home of the Town Council – this is a strategic piece of work to run alongside any future business case for the TIC to be in the Masters House – agreed that this should be planned for budgeting and start in 2025 to be tied in with Tourism Strategy
- Charter Market – concerns were raised that there was no officer representation at the market on Saturdays. It was felt that the market project had drifted and that it needs to be prioritised. There was some discussion around ways to improve the markets which should be explored by the Markets Working Party with a view to a more strategic view as outlined in the Markets Strategy.

Councillor Furlonger left the meeting at 15:50.

Following considerable discussion the following projects were agreed as the current priorities for the Planning, Economy, Tourism Committee:

- Charter Market – to deliver on Markets Strategy and create plan for improvements
- Tourism Strategy – reports due back to PET's Committee in October 2024
- John Masefield Memorial project – completion by June 2028
- Asset Transfer (Bovis) – further information to be requested with potential need to be resourced and expertise bought in to prepare a management plan for this area
- Heritage Buildings – start in 2025

## LTC Clerk

---

**From:** Simmons, Stef <Stefanie.Simmons@herefordshire.gov.uk>  
**Sent:** 27 June 2024 12:34  
**To:** LTC Clerk  
**Cc:** LTC Deputy Clerk  
**Subject:** FW: Eastnor  
**Attachments:** Parkway Peds Crossing sign design.pdf; Parkway Peds crossing sign location.png; 120624 - Activity Schedule Risk Register Parkway.pdf

Hello Angie,

Please see attached info on Parkway regarding my request for additional signage to warn of pedestrians crossing and schedule of costs. I have been advised there is no funding for this within the HC annual delivery plan budget and that this could only be procured through the community commissioning model. Is this something you can put before LTC for consideration?

Best regards,

Stef

## Herefordshire.gov.uk

---

Cllr Stef Simmons MSc PIEMA  
**Ledbury South (Donnington, Eastnor and Ledbury South)**  
**Vice Chair Herefordshire Council**  
**Telephone:** 07792 881706  
**Email:** [stef.simmons@herefordshire.gov.uk](mailto:stef.simmons@herefordshire.gov.uk)  
**Address:** C/O Herefordshire Council, Plough Lane, Hereford, HR4 0LE

**From:** Grice, Joseph <Joseph.Grice@herefordshire.gov.uk>  
**Sent:** 27 June 2024 09:31  
**To:** Simmons, Stef <Stefanie.Simmons@herefordshire.gov.uk>  
**Subject:** Eastnor

Dear Cllr Simmons,

Further to your email to Ed regarding Eastnor, I can confirmed that we have commissioned 3 no. ATC surveys at Eastnor so we can establish existing speeds and inform discussions. Two of the surveys will be positioned on the A438, one either side of the bend. Also, one survey will be positioned on the C1311 just off the A438 junction.

On another note, further to our discussions on Parkway, please find attached a quotation from BBLP for the installation of a 'pedestrians crossing' sign for your perusal (sign design and location plan attached).

Kind regards

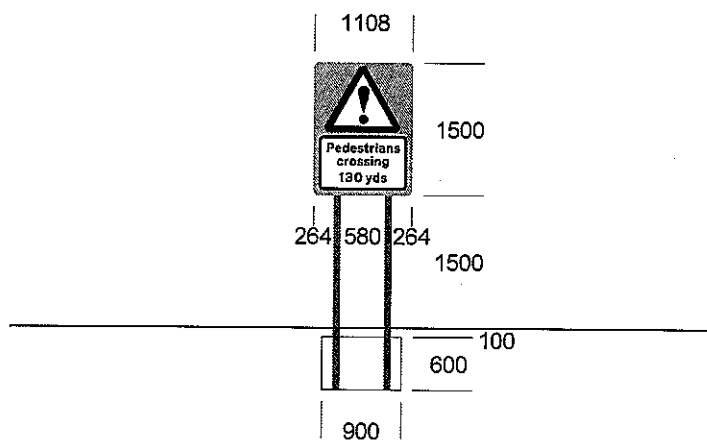
Joe

## Herefordshire.gov.uk

---

Joseph Grice BEng (Hons) EngTech MICE  
Traffic Management Officer  
Highways  
01432 260683  
Email: [joseph.grice@herefordshire.gov.uk](mailto:joseph.grice@herefordshire.gov.uk)

Economy & Environment  
Plough Lane  
Hereford  
HR4 0LE



Foundation length: 1300

Not to scale

Scale 1:20

Dimensions (mm):

Width: 1108, Height: 1500

x-Height: 75

Area: 1.66 m<sup>2</sup>

Colours:

1 grey

2 black on white

Material: BS EN 12899-1:2007

class: RA2/R2

Structure Details:

2 no. Steel rectangular section S275:

76mm square 3.2mm thick

Support length: 3700 mm

Passively safe to BS EN 12767:2019

BS EN 12899-1:2007 classes:

WL5, TDB5, PL3, PAF1

Single spread foundation to BS EN 1997-1:

Soil type: poor or unknown

(bearing pressure: 100 kN/m<sup>2</sup>)

Depth of soft fill: 100 mm

Height of footing: 600 mm

Width of footing: 900 mm

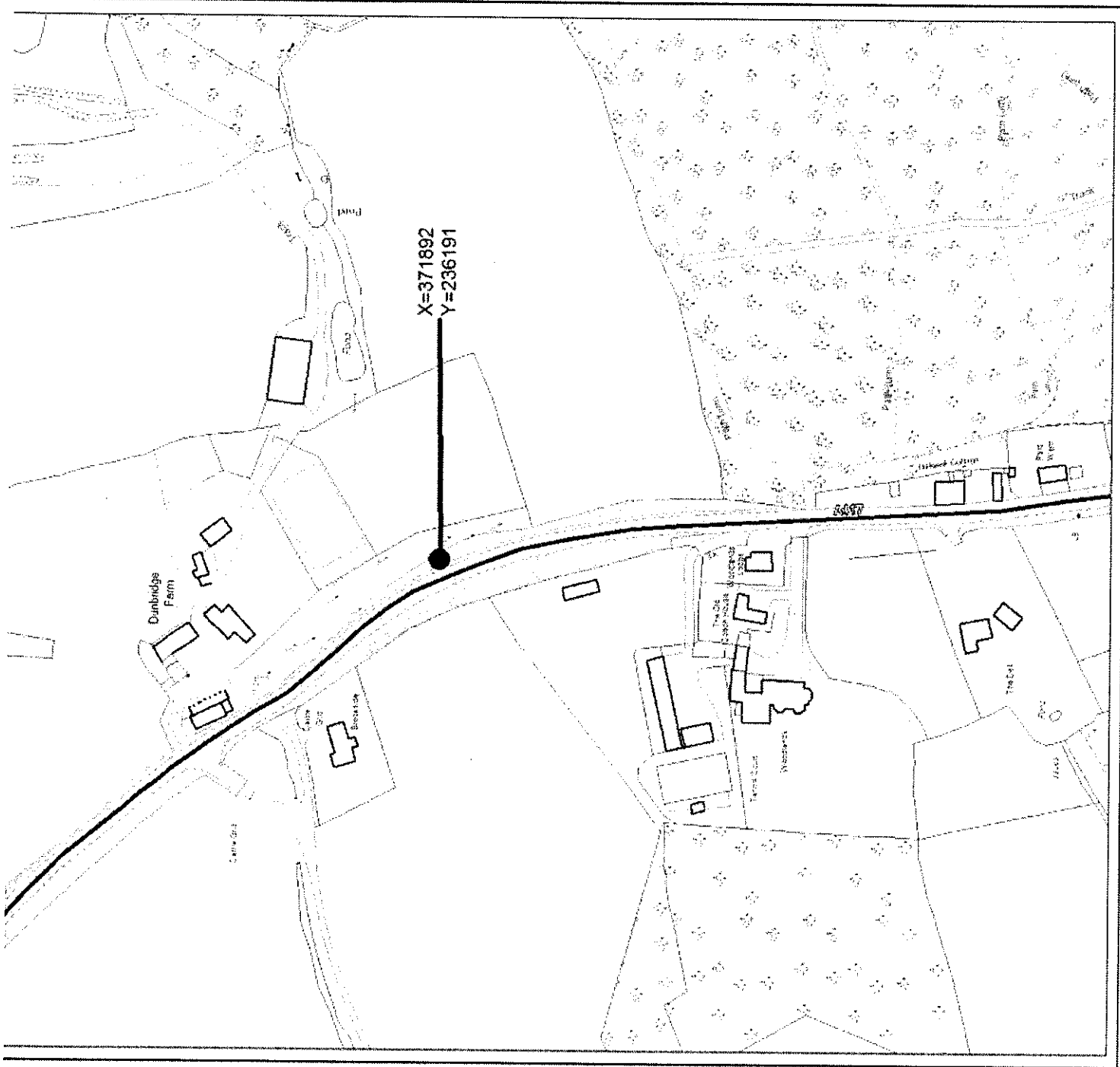
Length of footing: 1300 mm

Date printed: 18-04-24

SignPlot v3.80

**Herefordshire County Council**





<b>Parkway Cost Reimbursable</b>	
<b>COST SUMMARY</b>	
BBLP Management	£ 237.07
Construction	£ 1,107.92
Risk Register	£ -
<b>Subtotal</b>	<b>£ 1,344.99</b>
<b>Fees @ 9.83%</b>	<b>£ 132.21</b>
<b>Grand Total</b>	<b>£ 1,477.20</b>

<b>Risk Summary</b>	
Total estimated full risk cost	£ -
Total pre mitigation factored risk cost	£ -
Total post mitigation factored risk cost	£ -
Risk allowance included by BBLP in Target Cost	£ -
Suggested risk budget made for HC for retained risks	£ -