



# LEDBURY TOWN COUNCIL

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8 September 2023

**TO: Councillors Bradford, Furlonger, Harvey, Howells, Hughes, l'Anson, McAll, and Morris (Chair)**

You are hereby summoned to attend a meeting of the **Planning, Economy & Tourism Committee** which will be held in the **Council Offices, Church Lane, Ledbury**, on **Thursday, 14 September 2023 at 7.00 pm** for the purposes of transacting the business set out below.

Yours faithfully

Angie Price  
Clerk

## FILMING AND RECORDING OF COUNCIL MEETINGS

Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner. Whilst those attending meetings are deemed to have consented to the filming, recording, or broadcasting of meetings, those exercising the rights to film, record or broadcast must respect the rights of other people attending under the Data Protection Act (GDPR) 2018

## A G E N D A

1. To receive apologies for absence
2. To receive any declarations of interest and written requests for dispensations

*(Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Ledbury Town Council Code of Conduct for Members and by the Localism Act 2011)*

*(Note: Members seeking advice on this item are asked to contact the Monitoring Officer at Herefordshire Council at least 72 hours prior to the meeting)*

### **3. Public Participation**

Members of the public are permitted to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than five minutes. Questions/comments shall be directed to the Committee Chairman.

### **MINUTES**

- 4. To approve and sign the minutes of the Planning, Economy & Tourism Committee meeting held on 10 August 2023 (Pages 219-224)**
- 5. To review the Action Sheet (Pages 225-228)**

### **ECONOMY**

- 6. Minutes of a meeting of the Markets Working Party held on 5 September 2023 (Pages 229-232)**
- 7. Correspondence received**
  - a. Strömstad Twinning Association (Pages 233-234)**
  - b. Re Parking charges in Ledbury (Pages 235-236)**

### **TOURISM**

- 8. Painted Room Visitor numbers March-May 2023 (Page 237-240)**
- 9. Possible relocation of TIC (Pages 241-242)**
- 10. Glide Media (Pages 243-244)**

## PLANNING

### 11. Planning Consultations

	Application Number	Deadline for comments/ determination	Application details
11.1	<u><a href="#">232369</a></u>	Comments by 11.09.2023 – Target determination date 28.09.2023	Proposed removal of condition 4 of planning permission 174750 (Proposal to demolish existing timber bungalow and replace with a new bungalow) – To re4move the condition restricting the use of the house to solely gypsies and travellers – <b>Little Bush Pitch, Ledbury, Herefordshire, HR8 2PX</b>
11.2	<u><a href="#">232403</a></u>	Comments by 15.09.2023 – Target determination date 02.10.2023	Proposed replacement window cill and new internal partition and door (part retrospective) - <b>Flat 1, Clarence House, 5 Worcester Road, Ledbury, Herefordshire, HR8 1PL</b>
11.3	<u><a href="#">232470</a></u>	Comments by 21.09.2023 – Target determination date 06.10.2023	Replacement of pair of timber French Windows – <b>9 Ledbury Park, Ledbury, Herefordshire, HR8 1LF</b>
11.4	<u><a href="#">232522</a></u>	Comments by 16.09.2023 – Target determination date 02.10.2023	Proposed complete removal of Ash tree – <b>88 The Homend, Ledbury, Herefordshire, HR8 1BX</b>
11.5	<u><a href="#">232599</a></u>	Comments by 20.09.2023 – Target determination date 06.10.2023	T1 – Cherry, remove two medium branches growing towards roof of Prior Lodge and other small dropping branches to give 2 meters clearance. T2 – Acacia, remove approximately 3 branches growing towards Priory Lodge to give 2 meters clearance. Reason – encroachment on neighbouring property, Priory Lodge. – <b>The Rectory, Worcester Road, Ledbury Herefordshire, HR8 1PL</b>
11.6	<u><a href="#">232638</a></u>	Comments by 26.09.2023 – Target determination date 12.10.2023	Ash(917), Ash (916), Ash (915) – Clump of tall and slender ash with 50% leaf loss due to Chalara Ash dieback – Fell Scouts Pine (907) – Dead. By

			access driveway to Upper Hall – Fell. Ash (903) – Some ash dieback and leaning over road and neighbouring garden – Pollard at first fork and retain as safe habitat. Wych Elm (908) – Dying by access driveway to Upper Jhall. Dutch Elm disease – Fell - <b>The Garden House, Church Street, Ledbury, Herefordshire, HR8 1DJ</b>
11.7	<u>232611</u>	Comments by 05/10/2023 - Target determination date 31/10/2023	Demolition of existing barn and erection of dwelling, car port, landscaping and associated works – <b>Barn adj to The Nelmes, Munsley, Ledbury, Herefordshire, HR8 2SH</b>

**12. Tabled Applications (If any)**  
(applications received after agenda despatch where deadline dates for comments are earlier than the next committee meeting)

**13. Planning Decisions (Pages 245-250)**

**14. Variation of premises licence – Ledbury Mini Market, 10 New Street, Ledbury (Pages 251-252)**

**15. Appeal Decision – St Katherine’s Barn, Ledbury (Pages 253-256)**

**16. Neighbourhood Development Plans (Pages 257-260)**

Help requested – National Effort to Protect Neighbourhood Development Plans

**17. Safer Routes to School (Pages 261-262)**

## FINANCE

**18. Invoices for payment (September Interim) (Pages 263-264)**

## GENERAL

**19. Section 106 (Standing item) (Pages 265-270)**

To update Ledbury S106 Wish List

**20. Date of next meeting**

To note that the date of the next meeting of the Planning, Economy & Tourism Committee is scheduled for 12 October 2023 at 7.00pm in the Council Offices, Church Lane, Ledbury

**21. Exclusion of Press and Public**

**In accordance with Section 1(2) of the Public Bodies Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting**

**22. To consider draft job description in respect of Market Operative  
(Pages 271-276)**

Distribution: Full agenda to: - Committee Members (8)

File Copy (1)

Full agenda excluding confidential papers to:

Press (2)

Ward Councillors (2)

Library (1)

Agenda front pages to all non-committee members (4)

of the health care system, and the role of the state in financing and providing health care. The authors also discuss the impact of the health care system on the economy and society, and the role of the state in addressing these issues.

Health care financing and delivery in the United States: A review of the literature. *Journal of Health Politics, Policy and Law*, 35(2), 135-150.

### Health care financing and delivery in the United States

John A. Franks

University of California, San Francisco

David A. Asch

University of Michigan

Richard H. Rosen

### Health care financing and delivery in the United States

**LEDBURY TOWN COUNCIL**

**MINUTES OF A MEETING OF THE PLANNING, ECONOMY & TOURISM  
COMMITTEE**

**HELD ON 10 AUGUST 2023**

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**PRESENT:** Councillors Bradford, Furlonger, Howells, Hughes, l'Anson, McAll and Morris (Chair)

**ALSO PRESENT:** Angela Price – Town Clerk  
Sophie Jarvis – Minute Taker

**P60. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Harvey.

**P61. DECLARATIONS OF INTEREST AND WRITTEN REQUESTS FOR  
DISPENSATIONS**

Councillor Hughes declared a personal interest in Planning Application No. 232279 and informed members that he would not take part in discussion or voting on this item.

**RESOLVED:**

**That Councillor Hughes would not take part in any discussion or vote regarding Planning Application No. 232279.**

**P62. NOLAN PRINCIPLES**

**The Chair asked that the Nolan Principles not be included in paper copies of the agendas going forward.**

**RESOLVED:**

- 1. That the Nolan Principles be received and noted.**
- 2. That the Nolan Principles are not included in paper copies of the agenda going forward.**

**P63. PUBLIC PARTICIPATION**

**RESOLVED:**

**No members of the public were present.**

**P64. TO APPROVE AND SIGN THE MINUTES OF THE PLANNING, ECONOMY & TOURISM COMMITTEE MEETING HELD ON 13 JULY 2023.**

Councillor Bradford proposed that the minutes be approved and signed as a correct record, Councillor Hughes seconded this, and all members were in favour.

**RESOLVED:**

**That the minutes of the Planning, Economy & Tourism Committee held on 13 July 2023 were approved and signed as a correct record, subject to the following amendment:**

**Minute no. P53 be amended to read “..... that they would support this premises providing they trade responsibly.”**

**P65. TO REVIEW THE ACTION SHEET**

Members discussed Glide Media and queried if they would be able to help produce and distribute leaflets for Ledbury. The Clerk informed members that the current Ledbury tourist leaflets need updating. Members agreed that they should all take time to view the Glide Media website and provide their feedback and views to the next committee meeting on whether Glide Media could be used to help design and distribute Ledbury leaflets.

Councillor Hughes raised concerns that the recommendation to Full Council regarding the “Ledbury Hopper” type service had not been considered at the Council meeting and asked how this could be avoided in the future. Members agreed that committee chairs should present their minutes at Full Council meetings to avoid recommendations being overlooked by Full Council.

Councillor Howells expressed his concern with regards to the lack of response from Herefordshire Council when sending reports. Members asked the Clerk to send a follow up email regarding the McCarthy Stone report written by Councillor Howells requesting a response from Herefordshire Council.

**RESOLVED:**

- 1. That the contents of the action sheet be received and noted.**
- 2. That members view the Glide Media website and that this be an item for discussion at the September committee meeting with consideration being given as to whether Glide Media could be used to help design and distribute Ledbury leaflets.**

3. That Chairs of all committees present their minutes at future Full Council meetings to ensure that recommendations are not overlooked.
4. That the Clerk write to Herefordshire Council Planning Officers to request feedback on the report provided in response to the McCarthy Stone application.
5. That the Clerk enquire when the meeting to discuss the McCarthy Stone development is to take place and inform Councillor Howells when know, as he had been appointed to attend on behalf of the Council.
6. That the Clerk write to Herefordshire Council and enquire when the Local Plan Consultation will take place.

**P66. MINUTES OF A MEETING OF THE MARKETS WORKING PARTY**

**RESOLVED:**

**That the minutes of a meeting of the Markets Working Party held on 4 July 2023 be received and noted.**

**P67. PAINTED ROOM VISITOR NUMBERS MARCH – MAY 2023**

The Clerk informed members that the Painted Room Manager is working on collating visitor numbers from previous years along with a business plan and budget report for future committee meetings.

The Chair requested that the Painted Room be a standing item on the Planning, Economy & Tourism Committee meetings moving forward.

**RESOLVED:**

**That the Painted Room visitor numbers March – May 2023 be received and noted.**

**P68. STREET BANNERS**

Members were provided with a report on Street Banners which suggested that working with Andrew Lawrence and Celia Kellet to investigate the possibility of having street banners in Ledbury.

**RESOLVED:**

**That officers be authorised to proceed with a meeting with Andrew Lawrence and Celia Kellet to discuss this Street Banners for Ledbury, similar to those in Tewkesbury and that Councillors l'Anson and McAll be invited to the meeting.**

**P69.**

**PLANNING CONSULTATIONS**

**i. Planning Application No. 231872**

**Conversion of and extensions to existing buildings to create a dwelling and associated works – Land to rear of 1 Bridge Street, Ledbury, Herefordshire**

**RESOLVED:**

**That Ledbury Town Council did not feel able to provide a response to this application, particularly in relation to how the works would be carried out in a sensitive manner in respect of wildlife. Therefore, they would request more information on this planning application before submitting any comments.**

**ii. Planning Application No. 231873**

**Conversion of and extensions to existing buildings to create a dwelling and associated works – Land to rear of 1 Bridge Street, Ledbury, Herefordshire. LISTED BUILDING CONSENT**

**RESOLVED:**

**That Ledbury Town Council did not feel able to provide a response to this application, particularly in relation to how the works would be carried out in a sensitive manner in respect of wildlife. Therefore, they would request more information on this planning application before submitting any comments.**

**iii. Planning Application No. 232071**

**Proposed external chimney flue and internal alterations – Y Pass Fish and Chip Shop – The Homend, Ledbury, Herefordshire, HR8 1BN**

**RESOLVED:**

**No objection.**

**iv. Planning Application No. 232161**

**Proposed external chimney flue and internal alterations – Y Pass Fish and Chip Shop – The Homend, Ledbury, Herefordshire, HR8 1BN – LISTED BUILDING CONSENT**

**RESOLVED:**

**No objection.**

**v. Planning Application No. 232149**

**T1 - Large Cherry, carefully reduce one large low lateral extending south over entrance drive to approximately 4.5 metres removing approximately 2 metres end weight. Lift canopy over entrance driveway to give approximately 5 metres clearance from ground level. Large limb extending north over sitting area towards hotel, reduce in length to approximately 5 metres removing end 2 metres to a suitable live point to reduce leverage and risk of branch collapse, and lifting canopy lightly over sitting area. Canopy adjacent to end gable wall South East, reduce to give approximately 2 metres clearance to wall. Remove deadwood within canopy – 25 High Street, Ledbury, Herefordshire, HR8 1DS**

**RESOLVED:**

**No objection.**

**vi. Planning Application No. 233235**

**Proposed portal framed cover to an existing silage bunker – Woodfield Farm, Ledbury, Herefordshire, HR8 2JB**

**RESOLVED:**

**No objection.**

**vii. Planning Application No. 232279**

**Garden room at rear of garden – 17 Kingsmead, Ledbury, Herefordshire, HR8 2LS**

Councillor Hughes abstained from voting on this planning application due to declaring an interest.

**RESOLVED:**

**No objection.**

**P70. TABLED APPLICATIONS**

**RESOLVED:**

**None received.**

**P71. PLANNING DECISIONS**

Members discussed planning application No. 222107 in respect of comments submitted both in a meeting with the planners and developers and via a written submission, that consideration be given to bus stops at this site.

**RESOLVED:**

1. That the Planning Decisions document be received and noted.
2. That the Clerk be instructed to write to Planning Officers at Herefordshire Council to ask for a response on this request.

**P72. SECTION 106 (Standing item)**

The Chair asked if the Section 106 documentation could be sent to members electronically in the future?

Members discussed how S106 money could be used to improve the medical facilities in Ledbury, in particular the provision of an after-hours surgery. Members noted that this is not one of the categories listed on the S106 Programme Updates document from Herefordshire Council and recognised that this may not be something that can be considered under S106 expenditure.

Members noted that the Ledbury wish list needed updating, Councillor Bradford proposed that members use the current wish list as a guide and at the next Planning, Economy & Tourism meeting members update this for submission to Full Council for approval.

**RESOLVED:**

**That the current Ledbury wish list be reviewed at the next Planning, Economy & Tourism Committee meeting with an amended wish list being recommended to the next Full Council meeting for approval.**

**P73. DATE OF NEXT MEETING**

**To note that the date of the next meeting of the Economy, Planning & Tourism Committee is scheduled for 14 September 2023.**

The meeting ended at 8:22pm.

Signed ..... Dated .....  
(Chair)

Action Sheet August 2023

Minute No.	Action	To be Actioned by	Date Actioned	Comments	Status
P45	1. That the visitor numbers from March - May 2022 be provided at the next committee meeting in addition to the March - May 2023 numbers to allow members to make a comparison.	TGM	Jul-23	TGM asked to provide comparisons for future agendas	In progress
	2. That a business plan and budget be included in the Painted Room Visitor Numbers report moving forward, to enable Councillors to view and consider the "sales forecast".	TGM	01 October 2023	TGM & TC to meet to discuss further	In progress
P46	That the Clerk obtain quotes from consultants on the cost to commission a business plan in respect of the future of the Tourist Information Centre.	TC	Sep-23	Clerk to progress	In progress
P47	1. That Ward Councillors be asked to look into when the Aldi bus service is likely to come to an end and what, if anything will be put in its place.	Ledbury Ward Councillors			Update awaited
	2. That Ward Councillors be asked to help investigate bus stops being put in at all of the new development sites in Ledbury.	Ledbury Ward Councillors			Update awaited

	<b>Recommendation:</b> That members recommend to Full Council that the Traffic Management Working Party be authorised to work with Clare Stone to explore the possibility of S106 monies being used for a "Ledbury Hopper" type service.	TC	29.09.2023	To be considered at Full Council meeting on 29.09.2023	In progress
P65	2. That members view the Glide Media website and that this be an item for discussion at the September committee meeting with consideration being given as to whether Glide Media could be used to help design and distribute Ledbury leaflets.	Cllrs		To be included on Sept agenda for further discussion -	Report on agenda
	3. That Chairs of all committee present their minutes at future Full Council meetings to ensure that recommendations are not overlooked.	Committee Chairs	all future council meetings		Ongoing
	4. That the Clerk write to Herefordshire Council Planning Officers to request feedback on the report provided in response to the McCarthy Stone application.	TC	Email sent	Response awaited	In progress

	5.That the Clerk enquire when the meeting to discuss the McCarthy Stone development is to take place and inform Councillor Howells when know, as he had been appointed to attend on behalf of the Council.	TC	Email sent	Response awaited	In progress
	6.That the Clerk write to Herefordshire Council and enquire when the Local Plan Consultation will take place.	TC	Email sent	Response awaited	In progress
P68	That officers be authorised to proceed with a meeting with Andrew Lawrence and Celia Kellet to discuss this Street Banners for Ledbury, similar to those in Tewkesbury and that Councillors I'Anson and McAll be invited to the meeting.	CDO			In progress
P69 iv	Planning application no. 232161. That the Clerk be instructed to write to Planning Officers at Herefordshire Council to ask for a response on this request.	TC	Aug-23	Contacted by applicant to advise that a new ecology report has been submitted	Completed
P73	That the current Ledbury wish list be reviewed at the next Planning, Economy & Tourism Committee meeting with an amended wish list being recommended to the next Full Council meeting for approval.	TC	12.09.2023	On agenda for consideration and discussion	Report on agenda



## LEDBURY TOWN COUNCIL

### MINUTES OF A MEETING OF THE MARKETS WORKING PARTY MEETING HELD ON 5 SEPTEMBER 2023

**PRESENT:** Councillors Morris, McAll, and Furlonger

**ALSO PRESENT:** Angela Price – Town Clerk  
Olivia Trueman – Community Development Officer (CDO)

**MWP10. APOLOGIES FOR ABSENCE**

No apologies were received.

**MWP11. DECLARATIONS OF INTEREST**

None received.

**MWP12. TO ELECT NON-COUNCIL MEMBERS**

None received.

**MWP13. TO APPROVE AND SIGN AS A CORRECT RECORD THE MINUTES  
OF THE MARKETS WORKING PARTY HELD ON 11 APRIL 2023**

Councillor Furlonger suggested that Lyn Jones be invited to the next Markets Working Party.

**RESOLVED:**

- 1. That the minutes of the meeting of the Markets Working Party held on 4 July 2023 be approved and signed as a correct record.**
- 2. That Lyn Jones, from The Barn, be invited to the next Markets Working Party on Tuesday, 3 October 2023.**

**MWP14. DRAFT LEDBURY CHARTER MARKET POLICY**

Members were provided with an updated version of the Charter Market Policy, which included comments and suggestions from Traders that regularly attended the Market.

Councillor Morris advised Members that many Traders left before 4:00pm on a Saturday and had concerns on how the policy could be enforced, especially as some of the regular Traders have been coming to the Charter Market for many years. The Town Clerk suggested that councillors report when Traders leave early, particularly on a Saturday as the Office is not open.

Members agreed that until the Market square is completed in St Katherine's carpark, the Council would struggle to enforce the new Charter Market Policy.

The CDO suggested a 'Refer a friend' scheme that could encourage Traders to bring other Traders to the Market and as a reward, the Trader would receive a discount or free days trading. Councillor Morris suggested reinstating incentives, including the 4<sup>th</sup> week free to new Traders. It was agreed that both suggestions from the CDO and Councillor Morris should be included in the Policy and resent to all Traders.

Members agreed that policy number 3 **'all vehicles should be removed by 8:30am'** should be removed from the policy and replaced with *'Traders are permitted to park one stock-keeping van per stall, if using the bays adjacent to the Market House'*.

It was agreed that the Council should build stronger relationships with the Businesses in Ledbury and work together to promote the Charter Market, particularly as it could increase tourism in the town and benefit Ledbury's economy.

Going forward, Councillor Morris asked that the Traders Database be included in all future Markets Agendas, noting that all personal information, including emails and numbers be redacted.

**RESOLVED:**

- 1. That the discussed amendments and suggestions be added to the draft Charter Market Policy, noting that a copy is sent to all Traders.**
- 2. That the Traders Database be included in all Markets Agendas.**

MWP15. **OUTLINE CHARTER MARKET STRATEGY AND POLICY STATEMENT**

Members were provided with a completed Strategy and Policy Statement. The Town Clerk reminded Members that in the previous meeting of the Markets Working Party, it was agreed that herself, the CDO and Councillor Hughes would complete the strategy with the suggestions proposed by the committee.

There were some concerns with the document and whether it set clear objectives and goals for the council to deliver on. After a lengthy discussion, it was agreed by Members that the CDO would arrange a workshop where Members and Officers could develop the existing strategy.

**RESOLVED: That the CDO arrange a workshop where Members could develop the existing Strategy and Policy Statement.**

**MWP16. CHARTER MARKET TRADER ATTENDANCE**

Members were provided with data relating to the attendance of Traders at Ledbury Charter Market. Councillor Morris felt that the data would be more beneficial to Members if it was displayed weekly, rather than monthly.

**RESOLVED: That the Charter Market Attendance database be displayed weekly, rather than monthly.**

**MWP17. CONSIDERATION OF PART-TIME POST TO SUPPORT SATURDAY MARKETS**

The Town Clerk advised Members that due to Postholder 50 reducing their hours, the Council have the opportunity to employ a Markets Officer part-time to work every Saturday to support the Market and its Traders. She advised Members that the Resources Committee were in favour of this proposal and asked that a job description was drafted.

**RESOLVED: That Members of the Markets Working Party recommend the proposal of a part-time role (7 hours) to support the Saturday Charter Market to a meeting of the Planning, Economy & Tourism, along with a draft Job Description.**

**MWP18 DATE OF NEXT MEETING**

The Clerk advised that she had received a request that the future meetings of the Working Party be held in the afternoons, preferably after 3.00 pm. The members that were present at the meeting advised that this would be difficult for them due to other commitments and therefore it was agreed that the meetings would continue to take place at 10.00 am on Tuesday morning.

**RESOLVED:**

- 1. That the meetings of the Working Party continue to take place at 10.00 am on Tuesday mornings.**
- 2. To note that the next meeting of the Markets Working Party is scheduled for Tuesday, 3 October 2023 at 10.00 am.**

**The meeting ended at 11.00am.**

**Signed ..... Dated .....**



Report prepared by Angela Price – Town Clerk

**COMMUNICATION FROM STRÖMSTAD**

**Purpose of Report**

The purpose of this report is to inform Members of a discussion that had taken place during a recent exchange visit between members of the Ledbury/Strömstad.

**Detailed Information**

On return from a recent exchange visit to Strömstad Jill Jupp emailed with an update on discussions that had been held during their visit.

*“One of the things that had been discussed at the Twinning Committee Meeting in April was the idea of making links between the Ledbury Tourism Office and the one in Strömstad which fits in well with several of our aims, including:*

- *Promote social, cultural and general understanding between the two communities.*
- *Encourage and further friendship between the two communities.*
- *Further business opportunities for companies and individuals in both communities.*

*I had intended to speak to you about this first, but lack of time got in the way and as we always go into the Tourism Office when we visit Strömstad it seemed a good opportunity to speak to them.*

*We spoke with Amanda and Elsa in the Office who were very welcoming and friendly and were well acquainted with the Twinning. (Amanda is also interested in reading poetry at the Ledbury Poetry Festival). Amanda was very keen on having links with the Office in Ledbury and I have her contact details for the Office.*

*Kent Hansson, Chairman of the Municipal Executive Board, is aware of these discussions. He should have come to Ledbury last year as part of the Anniversary Celebrations in Ledbury, but a family illness prevented him travelling.*

*For there to be an exchange of information, who would be the best contact at LTC, is it the Community Development Officer and copy to yourself? (I think the original idea for this link came from one of the Town Council reps on the Committee).*

Since this email was received staff contact details have been provided to the Strömstad Tourism Office, but no communication has been received as yet.

Whilst it is appreciated that there is a Ledbury Town Twinning Association, the Clerk has noticed that when members of the Strömstad Twinning Association visit Ledbury

the Town Council do not get involved with the events, nor does the Mayor invite them for a social event, such as a meet and greet in the Council Chamber or at the Talbot Hotel which is the known as the “Home of Strömstad in Ledbury”.

### **Financial/Resource Implications**

Until such time as officers have made contact with the Strömstad Tourism Office it is not possible to identify what, if any, financial implications will be involved.

Initially the resource required will be that of the time of the Clerk and Community Development Officer to make contact and start a dialogue with the Strömstad Tourism Office. However, this is likely to increase the more it is explored.

### **Recommendation**

1. Members are asked to give consideration to the request to improve the links with Strömstad in particular in relation to the follow and authorise the Clerk and Community Development Officer to open a dialogue with them on ways in which this can be achieved.
  - *Promote social, cultural and general understanding between the two communities.*
  - *Encourage and further friendship between the two communities.*
  - *Further business opportunities for companies and individuals in both communities.*
2. That consideration be given to the Mayor hosting a meet and greet event when the Strömstad Twinning Association visit Ledbury.
3. That a report be presented to a future meeting of the Planning, Economy & Tourism Committee detailing discussions that have taken place.

Report prepared by Angela Price – Town Clerk

**COMMUNICATION IN RESPECT OF PARKING IN LEDBURY**

**Purpose of Report**

The purpose of this report is to inform Members of a communication received by a recent visitor to Ledbury and to ask them to consider authorising the Clerk to raise their comments with Herefordshire Council.

**Detailed Information**

Below is the content of an email recently received from a visitor to Ledbury in respect of parking in the town:

*“My wife and I visited Ledbury today, the first time for many years. We discovered some good shops and a super coffee place. I added up our receipts, we spent just over £400 this morning, boosted by one significant purchase.*

*Despite that success we won't be visiting again. The car park, St Katherines, wasn't welcoming since the parking meters wouldn't take credit cards and we didn't have the right change, so overpaid. We found what we thought was a good parking space, on one side was a large SUV parked up against the edge of the bay but at the other side was what looked like less than a full parking space against a tall brick wall with overhanging shrubs and soil over the floor. It looked as though nothing had parked there in a long time. So, I parked away from the SUV and in doing so my wheels were over the other line. At the age of 75 and driving for over 55 years I was unhappy to come back to find my fist parking ticket. It was for “parking beyond the bay marking”, this must be quite a money spinner.*

*I realise you don't set these rules, but you should know that I will not be returning to Ledbury. In future I shall stick to Tewkesbury for my attractive town with interesting shops and good coffee. I've never had problems parking there and the parking is cheaper. Not to mention the attraction of the Abbey to visit. Ledbury proved to be a big mistake. I wonder what the reaction of the traders we dealt with today would be if they knew.”*

Following the receipt of the email the Clerk provided the following response:

*“Thank you for your email and for bringing these issues around parking to my attention, and I am sorry to hear that your experience of Ledbury was marred by parking problems and the receipt of a parking ticket.*

*Unfortunately, Ledbury Town Council do not have responsibility for car parks and parking in the town, this is under the control of the Herefordshire County Council, and I will arrange for your email to be forwarded to them accordingly.*

*Parking in Ledbury is something that this council has raised on several occasions with Herefordshire Council as something that the Town Council would like to take over, but to no avail thus far and I will ensure that your email is submitted to a meeting of this Council's Planning, Economy & Tourism Committee with a view to a letter being sent to Herefordshire Council raising the issue of parking with them again and pointing out that Ledbury is losing visitors because of parking issues in the town."*

The Clerk subsequently forwarded the email to the Highways department at Herefordshire Council however no response has been received.

### **Recommendation**

That the Planning, Economy & Tourism Committee instruct the Clerk to write to Herefordshire Council expressing this Council's concerns that difficulties being experienced by visitors to Ledbury in respect of the parking is preventing them from returning and thus affecting the economy of the business and shops in the town.

Key:	Incl event	incl. meeting	incl bank holiday	incl school activity days	incl out of hours booking	incl staff training	incl. clerical work
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Mar-22				Av
	Visitor	Hours	Staff	Daily
	Nos	Open	Hours	visits
Mon	<b>Closed</b>			
Tues				
Weds				
Thurs				
Fri				
Sat				
Sun				
<b>totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	

Mar-23				Av
	Visitor	Hours	Staff	Daily
	Nos	Open	Hours	visits
Mon	22	12	13	5.5
Tues	32	12	13	8
Weds	29	12.5	14.5	7.25
Thurs	57	12	14	14.3
Fri		Closed	1	
Sat	9	Closed	5	
Sun		Closed		
<b>totals</b>	<b>149</b>	<b>48.5</b>	<b>59.5</b>	

open from 11.4.22

Apr-22				Av
	Visitor	Hours	Staff	Daily
	Nos	Open	Hours	visits
Mon	30	11	13.5	10
Tues	18	8	9	9
Weds	38	12	13.5	12.6
Thurs	41	12	13.5	13.6
Fri		Closed		
Sat	68	12	18	22.6
Sun		Closed		
<b>totals</b>	<b>195</b>	<b>55</b>	<b>67.5</b>	

Apr-23				av.
	Visitor	Hours	Staff	Daily
	Nos	open	hours	visits
Mon	41	12	13.5	13.6
Tues	70	16	18	17.5
Weds	76	17	21	19
Thurs	58	16	18	14.5
Fri	4	closed		4
Sat	129	18	20	28.6
Sun		closed		
<b>totals</b>	<b>378</b>	<b>79</b>	<b>90.5</b>	

May-22				Av
	Visitor	Hours	Staff	Daily
	Nos	Open	Hours	visits
Mon	75	15	18	18.8
Tues	79	20	24	16.8
Weds	85	16	18	22.5
Thurs	114	17	20.3	28.5
Fri	1	0	closed	1
Sat	80	14	15.8	22.8
Sun		0		
<b>totals</b>	<b>434</b>	<b>82</b>	<b>96</b>	

May-23				Av
	Visitor	Hours	Staff	Daily
	Nos	open	Hours	visits
Mon	46	11	22.5	15.3
Tues	72	20	22.5	14
Weds	72	20	25.5	14
Thurs	81	16	18	20.3
Fri		closed		
Sat	86	12	17.5	21.5
Sun		closed		
<b>totals</b>	<b>357</b>	<b>79</b>	<b>106</b>	

Key:	Incl event	incl. meeting	incl bank holiday	incl school activity days	incl out of hours booking	incl staff training	incl. clerical work
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Jun-22				Av	Jun-23				Av
	Visitor	Hours	Staff	Daily		Visitor	Hours	Staff	Daily
	Nos	Open	Hours	visits		Nos	Open	Hours	visits
Mon	77	16	18	19.3	Mon	75	16	18	18.8
Tues	62	16	18	15.5	Tues	59	16	18	14.4
Weds	67	20	22.5	13.4	Weds	51	14	17	14
Thurs	73	19	22.5	14.3	Thurs	84	20		16.8
Fri	closed				Fri	closed			
Sat	73	12	15.5	24	Sat	58	8	9	29
Sun	closed				Sun	closed			
<b>totals</b>	<b>352</b>	83	96.5		<b>totals</b>	<b>327</b>	74	62	

Jul-22				Av	Jul-23				Av
	Visitor	Hours	Staff	Daily		Visitor	Hours	Staff	Daily
	Nos	Open	Hours	visits		Nos	open	Hours	visits
Mon	55	14	19.5	15.7	Mon	110	20	25.5	22
Tues	21	4	6	21	Tues	139	16	18	34.7
Weds	99	17	28.8	24.8	Weds	67	14	16	19.4
Thurs	94	17	22.5	23.5	Thurs	139	16.5	18.5	34.7
Fri	12	closed		6	Fri	Closed			
Sat	109	16	19.8	27.3	Sat	103	16	24	22.8
Sun	8	closed		8	Sun	2	Closed		2
<b>totals</b>	<b>398</b>	68	96.5		<b>totals</b>	<b>560</b>	82.5	102	

Market House Visitors for July 47 (includes booked tour of 30)

Aug-22				Av	Aug-23				Av
	Visitor	Hours	Staff	Daily		Visitor	Hours	Staff	Daily
	Nos	Open	Hours	visits		Nos	open	Hours	visits
Mon	81	19	31.5	20.5	Mon	79	12	13.5	26.3
Tues	140	23	36	28	Tues	106	16	19.8	26.5
Weds	132	24	40.5	26.4	Weds	103	20	22.5	20.6
Thurs	97	20	31	24.3	Thurs	118	20	22.8	23.6
Fri	8	Closed		4	Fri	2	closed		2
Sat	72	12	13	28.8	Sat	143	21	32.5	35.8
Sun	Closed				Sun	closed			
<b>totals</b>	<b>530</b>	98	152		<b>totals</b>	<b>551</b>	89	111	

Market House Visitors for August 28

Key:	Incl event	incl. meeting	incl bank holiday	incl school activity days	incl out of hours booking	incl staff training	incl. clerical work
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Sep-22	Av				Sep-23	Av			
	Visitor	Hours	Staff	Daily		Visitor	Hours	Staff	Daily
	Nos	Open	Hours	visits		Nos	Open	Hours	visits
Mon	49	12	20.5	16.3	Mon				
Tues	113	16	30.3	27.5	Tues				
Weds	131	16	26.5	32.8	Weds				
Thurs	154	20	36	30.8	Thurs				
Fri	8	0	2	4	Fri		Closed		
Sat	72	12	15	28.8	Sat				
Sun		closed			Sun		Closed		
<b>totals</b>	<b>527</b>	76	130		<b>totals</b>	<b>0</b>	0	0	

Oct-22	Av				Oct-23	Av			
	Visitor	Hours	Staff	Daily		Visitor	Hours	Staff	Daily
	Nos	Open	Hours	visits		Nos	Open	Hours	visits
Mon	71	20	22.5	14.2	Mon				
Tues	11	4	4.5	5.5	Tues				
Weds	80	16	18	20	Weds				
Thurs	91	16	18	22.8	Thurs				
Fri		closed			Fri		Closed		
Sat	136	20	22.5	27.2	Sat				
Sun		closed			Sun		Closed		
<b>totals</b>	<b>389</b>	76	85.5		<b>totals</b>	<b>0</b>	0	0	

Nov-22	Av				Nov-23	Av			
	Visitor	Hours	Staff	Daily		Visitor	Hours	Staff	Daily
	Nos	Open	Hours	visits		Nos	Open	Hours	visits
Mon		closed			Mon				
Tues		closed			Tues				
Weds		closed			Weds				
Thurs		closed			Thurs				
Fri		closed			Fri		Closed		
Sat		closed			Sat				
Sun		closed			Sun		Closed		
<b>totals</b>	<b>0</b>	0	0		<b>totals</b>	<b>0</b>	0	0	



<b>PLANNING, ECONOMY &amp; TOURISM COMMITTEE</b>	<b>14 SEPTEMBER 2023</b>	<b>AGENDA ITEM: 9</b>
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Report prepared by Angela Price – Town Clerk

## **POSSIBLE RELOCATION OF TOURIST INFORMATION CENTRE (TIC)**

### **Purpose of Report**

The purpose of this report is to provide members of the Planning, Economy & Tourism Committee with an alternative destination for the TIC, as opposed to its current location of the Reception area of the Council Offices.

### **Detailed Information**

The following suggestion has resulted from a recent conversation with the Tour Guide Manager in respect of the use of space in the Painted Room to the rear of the Council Offices.

Currently, the Painted Room is spread over the area downstairs as well as the landing adjacent to the Painted Room and the Painted Room itself. The Tour Guides use the downstairs space as their administration workspace, on occasion there is only one tour guide on duty and if they are upstairs with visitors the downstairs is left unattended and any visitors are unsure as to whether they can enter and go upstairs.

The Tour Guide Manager has suggested rearranging the upstairs landing to accommodate a desk and workspace and it was considered whether that the downstairs space could be utilised for the TIC. This would mean that this would free up the reception area from being the TIC and could create a designated space for this purpose.

There would be an issue to consider in respect of disabled access as the steps to the Painted Room are steep and in need of a handrail and a possible ramp. Alternatively, a sign could be displayed on the exterior of the building advising that there was disabled access at the front of the offices in the reception area and the Receptionist could continue to provide a service for customers requiring disabled access.

If this option were to be explored the benefits would be that if the TIC is open on at least 6 days a week the Painted Room could also be open more. However, it would require a member of staff being employed to manage the TIC as it would not be practical for the Receptionist to cover this within their role.

### **Financial/Resource Implications**

If Members were inclined to consider this as an option, the financial implications are likely to be as follows:

- Cost to provide new furniture for a new workspace to be created on the landing space;

- Cost of any alterations to the layout of the downstairs area to accommodate the TIC;
- Cost of an additional member of staff to manage the TIC office and associated work;
- Cost of advertising around time for directional signs and promotional signs
- Cost of material to stock the TIC.

The resources required to set this up would be:

- Officer time to prepare a project plan (Town Clerk and CDO);
- Officer time to prepare draft plans, possibly in association with Caroe, and to provide them to the Conservation Officer and Planning Officers at Herefordshire Council for consideration of changes due to the building being a listed building;
- New member of staff to manage the TIC and associated work;
- Would reduce the interruptions experienced by the Council Receptionist thus enabling them to carry out their main duties and responsibilities in a more timely manner.

### **Recommendations**

That Members authorise the Clerk and CDO to prepare a “project plan” for consideration at the next meeting of the Committee and subject to approval of the relocation of the TIC from the Reception area of the Council Offices to the downstairs area currently used by the Painted Room, this be considered as a project to be included in the 2024/25 budget setting process based on the figures provided within the project plan.

<b>PLANNING, ECONOMY &amp; TOURISM COMMITTEE</b>	<b>14 SEPTEMBER 2023</b>	<b>AGENDA ITEM: 10</b>
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Report prepared by Angela Price – Town Clerk

## **GLIDE MEDIA**

### **Purpose or Report**

The purpose of this report is to provide Members of the Planning, Economy & Tourism Committee with an update on Glide Media services and to receive feedback from Councillors in respect of their website and services.

### **Detailed Information**

At the meeting of the Planning, Economy & Tourism Committee held on 10 August 2023 it was resolved that:

***“That members view the Glide Media website and that this be an item for discussion at the September committee meeting with consideration being given as to whether Glide Media could be used to help design and distribute Ledbury leaflets.”***

The website can be viewed at the following link: <https://www.glidemedia.co.uk/>

Following the discussions at the last meeting the Clerk contacted Glide Media to establish whether if an organisation wanted them to include their information leaflets in their distribution would this be possible. Glide Media have confirmed that this would be possible, they also advised that they can provide a service to help create and print the leaflets.

### **Recommendation**

Members are requested to give their feedback on the website and services provided by Glide Media and agree next steps, if any, in relation to the services offered by them.



Planning Decisions Log

Planning App	Details	Case Officer	LTC's Recommendation	HFDS Decision
<b>LTC MEETING 10 NOVEMBER 2022</b>				
<a href="#">223248</a>	<p>Proposed demolition of existing buildings on site and erection of Retirement Living apartments with associated access, car parking, landscaping, ancillary facilities, and associated works – <b>Building and curtilage of Greenacres bungalow and land to the rear of The Knapp and Westmead, The Homend, Ledbury, Herefordshire</b></p>	<p><b>CS</b></p>	<p>Members discussed possible issues with this planning application as they felt it would intrude on the green space which is noted in the Neighbourhood Development Plan (NDP). It was discussed that a member of the Committee should produce a draft planning-based report on this including the following issues which were raised:</p> <ol style="list-style-type: none"> <li>1. The height of the building</li> <li>2. The ecological value of the land</li> <li>3. Potential traffic issues</li> <li>4. NDP</li> </ol>	<p><b>No decision</b></p>

<b>LTC MEETING 12 January 2023</b>				
<a href="#">223742</a>	<b>LISTED BUILDING CONSENT.</b> Replacement main entrance door – <b>Masefield Solicitors Office, Worcester Road, Ledbury, Herefordshire, HR8 1PN</b>	<b>KR</b>	No objections	<b>Approved with conditions</b>
<a href="#">223921</a>	Proposed dwelling – <b>Land to the rear of 8A High Street, Ledbury, Herefordshire, HR8 1DS</b>	<b>EB</b>	Object on the grounds that this application will result in the over development within a conservation area.	<b>No decision</b>
<b>LTC MEETING 9 February 2023</b>				
<a href="#">222107</a>	Approval of reserved matters relating to layout, scale, external appearance and landscaping (pursuant to outline planning permission appeal ef: APP/W1850/20/3244410 and LPA ref. 171532 for 230 dwellings with associated highways infrastructure (internal roads, footways, footpath/cycleway and spine road) and play area (Phase 1) – <b>Land North of viaduct, adjoining Orchard Business Park, Ledbury, Herefordshire.</b>	<b>CS</b>	Object on grounds outlined by Herefordshire Council and many other organisations.	<b>Approved with Conditions</b>
<a href="#">230103</a>	Proposed variation of condition 2 of planning application 200066 (Demolition of retail building (A1) and erection of production building (B2)) – additional HGV yard, 1 loading bay to be added 3 loading bays to be removed and parking spaces to be consolidated to the south of the extension - <b>Countrywide Stores Dymock Road Ledbury Herefordshire HR8 2JQ</b>	<b>OJ</b>	No objections	<b>No decision</b>
<b>LTC MEETING 11 April 2023</b>				
<a href="#">230652</a>	Proposed demolition of mid C20 former hop kilns on the roadside and replacement with new storage building; Refurbishment of the late C19/early C20, 2 storey brick building for offices, staff facilities and two-bed apartment. Erection of mono-pitched, open-fronted canopy to	<b>EB</b>	No objection	<b>No decision</b>

	link the proposed new storage building to the existing warehousing (the northern range) – <b>Juggs Green Business Park, Staplow, Ledbury, Herefordshire, HR8 1NR</b>			
<a href="#">230680</a>	Application for approval of reserved matters following outline approval of 212114 – one dwelling and associated vehicular access – <b>Parkway House, Little Woolpits Lane, Parkway, Herefordshire, HR8 2JE</b>	<b>EB</b>	No objection	<b>No decision</b>
<a href="#">230688</a>	Proposed change of use from detached residential garage to commercial dog grooming salon with signage and mechanical vent added – <b>Wylde House, Ledbury, Herefordshire, HR8 2EE</b>	<b>EB</b>	No objection	<b>Approved with Conditions</b>
<a href="#">220783</a>	Retrospective change of use of land and laundry/wash room for existing travelling site – <b>Little Bush Pitch, Bush Pitch, Ledbury, Herefordshire, HR8 2PX</b>	<b>MT</b>	Members noted that Ward Councillors would be attending the next Planning Meeting at Hereford Council to voice Ledbury Town Council's opinions of this being a retrospective planning application which could be seen to breach Herefordshire Council's policy.	<b>Withdrawn</b>
<a href="#">223921</a>	Planning Re-consultation – <b>Land to the rear of 8A High Street, Ledbury, Herefordshire, HR8 1DS</b>	<b>EB</b>	Objection - on the grounds of over development in a conservation area and that this planning application does not fall within the design	<b>No decision</b>

			principles of the Ledbury Neighbourhood Development Plan.	
<b>LTC MEETING 18 May 2023</b>				
<a href="#">230954</a>	Proposed extension to side and rear of property – <b>4 Beggars Ash Cottages, Beggars Ash, Wellington Heath, Ledbury, Herefordshire. HR8 1LN</b>	<b>LS</b>	No objection	<b>Approved with Conditions</b>
<a href="#">230959</a>	Proposal to extend existing bungalow, including replacement garage. Extension to include rooms in roof and roof realignment – <b>Brambles, Orchard Lane, Ledbury, Herefordshire, HR8 1DQ</b>	<b>LS</b>	No objection	<b>Approved with Conditions</b>
<a href="#">230987</a>	Proposed change of use and conversion of the former Methodist Chapel to a restaurant and associated managers flat – <b>Methodist Church, The Homend, Ledbury, Herefordshire, HR8 1BP</b>	<b>LS</b>	No objections, subject to the comments submitted by Severn Trent in respect of drainage being complied with and disabled access being considered	<b>No Decision</b>
<b>LTC MEETING 8 JUNE 2023</b>				
<a href="#">230973</a>	Proposal to allow 7 kerbstones to be dropped at front of house to allow for driveway access – <b>116 Bridge Street, Ledbury, HR8 2AW</b>	<b>EB</b>	No objections	<b>Approved with Conditions</b>
<a href="#">231641</a>	Proposed works: Wellingtonia – remove shear cracked limbs and deadwood. Western Red Cedar – remove limb with risk of failure. Reduce crown by 10 feet in view of close proximity of neighbour's house – <b>Ashmead, Woodleigh Road, Ledbury, Herefordshire, HR8 2BG.</b>	<b>OK</b>	No objections	<b>Trees covered by TPO – Consent Granted</b>
<b>LTC MEETING 13 JULY 2023</b>				
<a href="#">230680</a>	Application for approval of reserved mattes following outline approval of 212114 – one dwelling and associated vehicular access – <b>Parkway House, Little Woolpits Lane, Herefordshire, HR8 2JG – re-consultation</b>	<b>EB</b>	No objections	<b>No decision</b>

<a href="#">231593</a>	Retrospective planning application for the change of use of land to a dog daycare business and associated development – <b>The Bullen, Ledbury, Herefordshire, HR8 2JE</b>	<b>RB</b>	No objections	<b>Approved with Conditions</b>
<a href="#">231366</a>	To revert the small shop area on the ground floor back to residential use – <b>3 Church Street, Ledbury, Herefordshire, HR8 1DH</b>	<b>RB</b>	No objections	<b>Approved with conditions</b>
<a href="#">231853</a>	Proposed lowering of a section of wall along a length of approximately 25 meters and replace with a timber close boarded fence to match the height of existing wall (Part retrospective) – <b>Bye Street Car Park, Ledbury, Herefordshire, HR8 1BU</b>	<b>GW</b>	No objections	<b>Withdrawn</b>
<a href="#">231916</a>	Proposed single storey extension – <b>38 Woodfield Road, Ledbury, Herefordshire, HR8 2XJ</b>	<b>JD</b>	No objection	<b>Approved with conditions</b>
<a href="#">231923</a>	Proposed works to existing damaged stone plinth filled and covered with proposed tiling to match – <b>Sear Houe, Bye Street, Ledbury, Herefordshire, HR8 2AA</b>	<b>JD</b>	No objection	<b>Approved with conditions</b>
<b>LTC MEETING 10 AUGUST 2023</b>				
<a href="#">231872</a>	Conversion of and extensions to existing buildings to create a dwelling, and associated works - <b>Land to rear of 1 Bridge Street Ledbury Herefordshire</b>	<b>GW</b>	That Ledbury Town Council did not feel able to provide a response to this application, particularly in relation to how the works would be carried out in a sensitive manner in respect of wildlife. Therefore, they would request more information on this planning application before submitting any comments.	<b>No decision</b>
<a href="#">231873</a>	Conversion of and extensions to existing buildings to create a dwelling, and associated works - <b>Land to rear of 1 Bridge Street Ledbury Herefordshire. LISTED BUILDING CONSENT.</b>	<b>GW</b>	That Ledbury Town Council did not feel able to provide a response to	<b>No decision</b>

			this application, particularly in relation to how the works would be carried out in a sensitive manner in respect of wildlife. Therefore, they would request more information on this planning application before submitting any comments.	
<a href="#">232071</a>	Proposed external chimney flue and internal alterations - <b>Y Pass Fish And Chip Shop The Homend Ledbury Herefordshire HR8 1BN</b>	<b>GW</b>	No objection	<b>No decision</b>
<a href="#">232161</a>	Proposed external chimney flue and internal alterations - <b>Y Pass Fish And Chip Shop The Homend Ledbury Herefordshire HR8 1BN. LISTED BUILDING CONSENT.</b>	<b>GW</b>	No objection	<b>No decision</b>
<a href="#">232149</a>	T1 - Large Cherry, carefully reduce one large low lateral extending south over entrance drive to approximately 4.5 metres removing approximately 2 metres end weight. Lift canopy over entrance driveway to give approximately 5 metres clearance from ground level. Large limb extending north over sitting area towards hotel, reduce in length to approximately 5 metres removing end 2 metres to a suitable live point to reduce leverage and risk of branch collapse, and lifting canopy lightly over sitting area. Canopy adjacent to end gable wall south east, reduce to give approximately 2 metres clearance to wall. Remove deadwood within canopy - <b>25 High Street Ledbury Herefordshire HR8 1DS</b>	<b>OK</b>	No objection	<b>Trees in Cons Area Works Can Proceed</b>
<a href="#">232235</a>	Proposed portal framed cover to an existing silage bunker - <b>Woodfield Farm Ledbury Herefordshire HR8 2JB</b>	<b>GW</b>	No objection	<b>No decision</b>
<a href="#">232279</a>	Garden room at rear of garden - 17 Kingsmead Ledbury Herefordshire HR8 2LS	<b>AM</b>	No objection	<b>No decision</b>

TalkCommunityEnquiries  
Cllr Liz Harvey

Via Email

Dear Sir/Madam

An application has been received on 24 August 2023 for a Variation of a premises licence at:

**Ledbury Mini Market, 10 New Street, Ledbury. HR8 2DX**

Applied for:

**Change of Plans – to increase the licensable area**

Current Licence

**Sale/Supply of Alcohol (consumption off the premises)  
Monday – Sunday 08:00 – 21:00**

Consultation dates are as follows: Begins **25 August 2023** and ends **21 September 2023**

Any representation should address one of the four licensing objectives:

- Prevention Crime & Disorder
- Public Safety
- Prevention of Public Nuisance
- Protection of Children from Harm

A copy of the application can be found at the below website within 24hrs (working days only) of the date on this memo.

<https://www.herefordshire.gov.uk/business-1/current-licensing-applications>

Details on how to make a representation can be found at the below website address

<https://www.herefordshire.gov.uk/business-1/current-licensing-applications/2>

Any representations need to have name/address and contact details and should be emailed to [licensing@herefordshire.gov.uk](mailto:licensing@herefordshire.gov.uk) no later than **21 September** addressing the four licensing objectives above.

Yours faithfully

**EMMA BOWELL**  
**SENIOR LICENSING TECHNICAL OFFICER**  
**Environmental Health & Trading Standards**





## Appeal Decisions

Site visit made on 21 August 2023

by **H Davies MSc MRTPI**

an Inspector appointed by the Secretary of State

**Decision date: 06 September 2023**

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**Appeal A Ref: APP/W1850/C/22/3309047**

**Appeal B Ref: APP/W1850/C/22/3309048**

**St Katherine's Barn, Ledbury, Herefordshire, HR8 1EA**

- The appeals are made under section 174 of the Town and Country Planning Act 1990 as amended.
- The appeals are made by Mrs Lynn Jones (Appeal A) and Mr Robin Oakey (Appeal B) against an enforcement notice issued by Herefordshire Council.
- The notice was issued on 13 September 2022.
- The breach of planning control as alleged in the notice is without planning permission the material change of use from a mixed use of gallery and café to mixed use gallery, café, drinking establishment and live music venue.
- The requirements of the notice are to cease the use of the building as a drinking establishment and venue for live music.
- The period for compliance with the requirement is 28 days from the date the notice takes effect.

Appeals A and B are proceeding on the grounds set out in section 174(2) (b) and (c) of the Town and Country Planning Act 1990 as amended.

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### Decision

1. The appeals are allowed, and the enforcement notice is quashed.

### Preliminary Matters

2. I am informed that a statutory noise nuisance notice was served on the site, known as The Barn, by the Council Environmental Health team in October 2019 and there were licencing issues around the same time. I note that The Barn remains subject to the requirements of the statutory noise nuisance notice, which has not been breached, and is licenced for music and alcohol from Monday to Sunday 10:00-22:30. Any issues regarding compliance with these matters would need to be dealt with under the appropriate powers, which are outside the scope of planning legislation and are not the subject of this appeal.
3. Securing a licence for music and alcohol does not override the need for planning permission, should permission be required.
4. I note the range of letters of support which have been submitted from customers, as well as artists and musicians involved with The Barn. However as there is no appeal on ground (a), planning merits are not considered under this appeal.

### The appeals on ground (b)

5. An appeal on ground (b) is that the matters stated in the notice have not occurred. The matters stated relate to use of The Barn for the sale of alcohol and playing of live music. The appellants do not deny that this has occurred. Therefore, the appeal on ground (b) fails.

6. Arguments made in appeal submissions by the appellants and the Council overlapped to an extent regarding ground (b) and (c). Some of the information provided for ground (b) relates to whether a material change of use has occurred which would constitute a breach of planning control. This is more pertinent to the appeals on ground (c) so is considered below.

### **The appeals on ground (c)**

7. An appeal on ground (c) is that the matters alleged, if they occurred, do not constitute a breach of planning control. The matter alleged is without planning permission a material change of use from a mixed use of gallery and café to a mixed use of gallery, café, drinking establishment and live music venue.
8. The Barn has planning permission for use as a gallery and café. From the appeal submissions and my site visit I am content that it is a single planning unit, and the lawful primary uses are a mixed use consisting of a gallery and café.
9. In accordance with Section 55(1) of the Act, development includes the making of any material change in the use of any buildings or other land. If the alleged material change of use has taken place at The Barn, this would constitute a breach of planning control as planning permission has not been granted. Therefore, I need to consider, as a matter of fact, whether a material change of use has taken place. The onus of proof is on the appellants and the relevant test is the balance of probability.
10. While the meaning of 'use' is provided in s336(1) of the Act, the concept of a 'material change of use' is not defined in statute. Case law has established the basic approach that for a material change of use to have occurred, there must be some significant difference in the character of the use of the land from what has gone on previously. The assessment is a matter of fact and degree, for the decision maker to determine on the available evidence.
11. The appellants have provided information, including an affidavit, about the use of The Barn. They do not deny that alcohol is sold, and live music is played, but contend that this is not a material change of use. They state that The Barn is used as an art gallery and café, open Tuesday to Saturday in summer and Friday and Saturday only in winter. It closes at 5pm, except on Saturdays when it is generally closed by 8pm, with a few occasions extending to 10.30pm. Appellant figures show that alcohol sales form a minor part of overall café activity, and live music has taken place on Saturday afternoons and early evening, with infrequent events running later, but only while the café and/or gallery are open. The Council has not challenged the appellant information regarding the scale and frequency of alcohol sales and live music.
12. On the basis of the evidence before me, I consider the scale and frequency of alcohol sales and playing of live music to be functionally related to the primary gallery and café uses, but not integral to or part and parcel of them. Therefore, the sale of alcohol and playing of live music can be considered incidental to the primary uses, rather than as separate and additional primary uses. The primary uses have not changed.
13. The planning consequences of a change to the way a site is used may be relevant in determining if that change is material or not. Complaints have been received about noise, primarily from one nearby resident, which resulted in a

statutory noise nuisance notice. While this may indicate that there have been incidents that impacted on the amenity of surrounding residents, it does not necessarily amount to a material change of use.

14. During my site visit it was evident that The Barn is within the commercial centre of town, near the main shopping street. The adjacent Feathers Hotel has an outside drinking and eating area and the site is in close proximity to the main town car park, public outside space, library and other commercial, leisure and entertainment uses. As such, the general level of noise and activity which residents will experience in this area is quite different to a primarily residential area. Any change in noise and activity at The Barn, and any resulting impact on residential amenity, needs to be considered within this context. With this in mind, the sale of alcohol and playing of live music at the site, on the scale and frequency described in submissions, would not result in a significant difference in the character of the use of The Barn from what has gone on previously.
15. I conclude that on the balance of probability, while the sale of alcohol and playing of live music has occurred at The Barn, it is incidental to lawful primary uses and does not result in a significant difference in the character of the use of The Barn. Consequently, a material change of use from a mixed use of gallery and café to a mixed use of gallery, café, drinking establishment and live music venue has not taken place and therefore, those matters alleged in the notice do not constitute a breach of planning control. Accordingly, the appeal on ground (c) succeeds.

### **Conclusion**

16. For the reasons given above, I conclude that the appeals should succeed on ground (c) and the enforcement notice will be quashed.

*H Davies*

INSPECTOR



Report prepared by Angela Price – Town Clerk

**HELP REQUESTED – NATIONAL EFFORT TO PROTECT NEIGHBOURHOOD  
DEVELOPMENT PLANS NDP)**

**Purpose of Report**

The purpose of this report is to inform Members of the Planning, Economy & Tourism Committee of correspondence received in respect of a recent Planning Inspector's decision, which it is believed has set a precedent which will be quoted in all future planning applications and appeal hearings, which potentially nullifies the standing of NDP's.

**Detailed information**

Below is the content of a letter received from a resident of Baldwins Gate, Staffordshire, in relation to a recent decision taken by a Planning Inspector, in which the author raises concerns about the future of NDP's.

*"I'm writing to you because I believe your Parish or Town has either made, or is in the process of making, a Neighbourhood Development Plan (NDP). We wish to make you aware of a recent planning inspector's decision (see attached) to allow a housing development in Staffordshire that is in direct contravention of our "made" NDP (Chapel and Hill Chorlton, Maer and Aston, and Whitmore NDP). In his decision document, the inspector effectively nullified the NDP, and we feel he erroneously applied the law with regards to the weight that the NDP carries in the planning process.*

*We suspect the decision will have national ramifications because if left to stand, it has set a precedent and will be quoted in all future planning applications and appeal hearings where an NDP is a factor. In effect, this constitutes an assault on local planning, and we feel that the only way to remedy the situation is with a national, coordinated response from those areas that have a vested interest in their NDPs being respected. We are concerned that if not addressed, the NDPs that many have spent a lot of time and effort on will become effectively irrelevant when put to the test.*

*I would like to draw your attention to the attached letter that the residents of Baldwins Gate sent to our MP, Sir William Cash. The letter sets out the reasons for our opposition to the appeal decision, and in it we ask him to intervene by bringing the matter to the attention of the Secretary of State for Levelling Up, Housing and Communities. We humbly ask that you as a Parish Council or Neighbourhood Group consider writing to your own MP, and with some haste, to request that the matter be brought to the Secretary of State on behalf of their constituents and your own NDP. Our hope is to build some form of national pressure to respect the NDPs.*

*Please feel free to either use our letter as a basis, or to indeed just forward it to your own MP expressing your concern about the arguments made within it and how they*

*will affect local constituents. It would be helpful if you can specifically request that the MP contacts the Secretary of State to ask for intervention in the matter.*

*Clearly we have a bias in this case, and our aim is to see the appeal decision overturned. However, this really is of greater importance, and we believe it is a bit of a watershed moment. The fact that a precedent has now been set that will allow planning inspectors to effectively ignore NDPs leaves us all vulnerable to uninhibited development which will be uncontrollable at a local level.*

*Finally, I would appreciate it if you would let me know if you intend to write to your MP (and who your MP is), so I can keep track of how much support we are building.*

A copy of the letter referred to in the above is attached and the link to view the Appeal Decision is:

<file:///C:/Users/LTCClerk/Downloads/Appeal%20decision%203314808.pdf>

Members will note that the author is asking Ledbury Town Council to consider supporting them in writing to Sir William Wiggins MP, to request the matter be brought to the Secretary of State, Suella Braverman MP, on behalf of their constituents and the Ledbury NDP.

### **Recommendation**

That Members of the Planning, Economy & Tourism Committee give consideration to the information provided above and Appeal Decision 3314808 and agree to write to Sir William Wiggins MP to request the matter highlighted above be brought to the Secretary of State, Suella Braverman MP, on behalf of their constituents and the Ledbury NDP.

Sir William Cash MP  
50 High Street  
Stone  
ST15 8AU

18 July 2023

Dear Sir William,

We the undersigned are seeking your intervention regarding a planning inspector's recent decision to allow an appeal for outline planning permission for 200 homes on greenfield land at Baldwins Gate Farm (Appeal Ref: APP/P3420/W/23/3314808, see the attached inspector's report). As a community we feel let-down by both local and national government, as well as local and national planning policy, and are deeply worried about the precedent this decision sets for the future of our village, other communities like ours and the wider British countryside.

We believe the decision to allow permission for 200 homes in Baldwins Gate represents nothing short of a failure of democracy. This planning application was unanimously rejected by a committee of elected councillors who determined that the benefit would not outweigh the harm. Their decision was then overturned at appeal by a single, unelected inspector appointed by central government. We recognise the necessity for an appeal process to facilitate the completion of projects that are unpopular locally but are of benefit to the nation as a whole. However, to acknowledge the unique contribution of local knowledge to good planning decisions, intervention by central government should ideally be reserved for cases of national importance. In all other cases locally elected planning committees should be empowered to make final decisions.

In this case the planning system has produced the decision, through the unelected inspector, that there is a requirement to build 200 homes on the best and most versatile agricultural land in Baldwins Gate. This is a small village which is displaced from any meaningful infrastructure, transport links or centres of employment. The National Planning Policy Framework (NPPF) para.105 states that "Significant development should be focused on locations which are or can be made sustainable, through limiting the need to travel and offering a genuine choice of transport modes." Despite the inspector's insistence that the local bus service is adequate (an opinion that is in direct conflict with the first-hand experience of the local population), it certainly does not provide choice to most of the residents of Baldwins Gate. It therefore simply cannot be successfully argued that this development is required for the greater national good, and a planning system which comes to that conclusion is clearly broken. Instead of favouring the interests of the wider population by building "the right houses in the right places", the current planning system overwhelmingly favours the requirements of the developers and their preference for building on the most profitable land.

Local communities need to have confidence in the planning system. It is decisions such as this one, which is patently contrary to planning policy and to the role of local democracy in decision making, which erode and destroy public confidence in the planning system. We feel that if this decision stands, it is proof that we have merely been given the illusion of democracy, whereby we dutifully cast our votes in local elections to choose councillors to represent us, only to discover that their decisions are easily overruled.

This community embraced the Government's policy that neighbourhood planning is a statutory part of the planning system (a policy that has only been strengthened with successive revisions of the NPPF) and took the opportunity to create a Neighbourhood Development Plan (NDP). A group of volunteers spent four and a half years working on this document at great personal cost in terms of time and effort and even received grant aid from government to engage specialist consultants. It was then put to a referendum in line with policy and subsequently "made" on 21

January 2020 after an 82% vote in favour. Even after all of this, the planning inspector effectively nullified the NDP, which was the most up to date planning policy that the Borough Council had at the time. In essence, the planning inspector allowed the appeal on the basis that the local Neighbourhood Plan (the Chapel and Hill Chorlton, Maer and Aston, and Whitmore Neighbourhood Plan, see attached) is more than two years old and therefore, because the local authority states that it is unable to demonstrate a five year housing land supply, it has minimal weight. We believe this to be an erroneous interpretation and application of the law and an assault on neighbourhood planning.

We also have serious questions about the Newcastle-under-Lyme Borough Council's housing land supply, which has contributed to this decision. The population of Newcastle-under-Lyme fell by 0.5% between Census 2011 and Census 2021, yet the projections of housing need are based on inflated Office for National Statistics mid-year population projections for the inter-census years. Further, the borough claimed to have a five year housing land supply until very shortly before the opening of the public inquiry. The timing, coupled with the obvious cherry-picking of data, needs investigating. In any case, the Government's stated position is that although housing targets need to start with a number, this number should be advisory and not mandatory, and it is deeply concerning that the Government's appointed planning inspector has an opinion which is in such dissonance with their own.

We are of the opinion that the Government needs to intervene in this specific case, because the appeal decision sets a national precedent which is in direct contravention of their publicly stated intention to allow communities more influence over the future of their towns and villages. If this decision is left to stand, then we would invite the Government to publicly admit that the promises they made with the introduction of Neighbourhood Development Planning will not be honoured, and that effort spent producing an NDP as well as the cost to the public purse, will likely have been in vain.

If this appeal decision is allowed to stand, it will have significant egregious implications:

- for development in the immediate Neighbourhood Area of the Neighbourhood Plan;
- for development across the entire wider rural area of Newcastle-under-Lyme, which has now been laid open to uncontrollable development on greenfield land;
- for neighbourhood planning in the borough as a whole, including for the current 'made' neighbourhood plans and those presently being worked on.

This decision by a planning inspector, and its interpretation and application of the NPPF regarding the weight of neighbourhood plans, may well also have negative effects for neighbourhood planning across England as a whole. Developers will present it as evidence in every planning appeal that involves a Neighbourhood Plan and the Secretary of State needs to be aware that inaction in this case is a decision in itself, as it sets a precedent that will enable planning to be led by the developers rather than by local councils and communities.

We close by again requesting you to intervene by referring this egregious appeal decision for action by the Secretary of State for Levelling Up.

Yours sincerely,

<b>PLANNING, ECONOMY &amp; TOURSIM COMMITTEE</b>	<b>14 SEPTEMBER 2023</b>	<b>AGNEDA ITEM: 17</b>
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Report prepared by Angela Price – Town Clerk

**SAFER ROUTES TO SCHOOL**

**Purpose of Report**

The purpose of this report is to ask Members to give consideration to a request from a resident of Ledbury in respect of Safer Routes to School”.

**Detailed Information**

The following request has been received from a local resident for consideration:

*On Monday of this week I, my son in law, and 15-year-old granddaughter, met councillor Stef Simmons concerning the dreadful state of pedestrian and cyclist safety alongside the A417 between Parkway and the Gloucester Rd. roundabout.*

*There is a whole suite of issues concerning traffic management and highway /footpath maintenance along this stretch which Co. Simmons has agreed to look into, but I will confine myself to the immediate and urgent need for footpath maintenance, viz:-*

*In many places the footpath is restricted in width and headroom by vegetation encroachment, such that it is virtually impossible to negotiate.*

*Those who do try to walk this route put their lives at unacceptable risk, so that most people who wish to walk do not feel able to do so.*

*Further, several of these potential pedestrians are schoolchildren who are therefore denied one of the freedoms of growing up, i.e., that of independence of movement.*

*This restriction on freedom of movement is, I am sure, enshrined in local government policy under 'Safer Routes to School'*

*We therefore ask you to put this matter to the relevant committee and to Full Council as soon as is possible.”*

**Safer Routes to Schools Programme**

The safer routes to school programme promote safer, more environmentally sustainable, and healthier ways of getting to and from school, with particular emphasis on walking and cycling.

To achieve this, conditions (both in safety and the environment) on the main walking and cycling routes to school need to improve. Schemes can include physical measures such as safer crossing points and may involve work within the school grounds.

Projects involve the investigation of school travel patterns usually carried out with the commitment to a School Travel Plan. This often identifies engineering and educational measures to improve safety and reduce car use on the route between home and school.

These measures can be considered as part of a safer routes project and may include:

- pedestrian crossings
- improved pavements
- better signage & road markings around the school
- 20 mph zones, traffic calming, parking restrictions
- cycle routes and cycle parking
- road safety education, training, and publicity
- health information.

This type of project is usually undertaken by the local County Council and a programme which included Ledbury Primary School and John Masefield High School was carried out by Herefordshire Council and strategy report produced in 2017 which can be viewed at the following link:

<https://www.herefordshire.gov.uk/downloads/file/8986/sustainable-modes-of-travel-to-school-strategy-october-2017>

This link has been provided to the resident for information.

### **Recommendation**

Members are requested to give consideration to the above information, noting that Councillor Simmons is looking into the footpath issues raised by the resident, and consider whether they wish to instruct the Clerk to write to Herefordshire Council to enquire whether the Safer Schools Strategy 2017 is still being implemented across Herefordshire.

**INVOICES FOR PAYMENT September 2023**

**Agenda Item**

INVOICE DATE	INVOICE NO	BAC's/Chq	COMPANY	DESCRIPTION	NET AMOUNT	VAT AMOUNT
16.08.2023	40019	BACS	Shredall	LTC Shredding	72.88	14.57
24.08.2023	H1930.2/23104	BACS	Caroe & Parners	War Memorial Fees	1357.85	255.57
30.08.2023	2934180	BACS	Viking Raja	Stationary	117.71	23.54
30.08.2023	DW-97285	BACS	Defib Warehouse	Defib Pads	94.95	18.99
30.08.2023	GB-100044121-213188	BACS	Amazon	Hamper Kit	12.49	2.50
31.08.2023	Mileage	BACS	A Price	Mileage	59.40	0.00
19.06.2023	524656082	BACS	Gallagher	Insurance	54.47	6.54
30.08.2023	Aug-23	BACS	D M Property Maintenance	Contract Works	1608.74	0.00
04.09.2023	1410768481	BACS	Screwfix	Arrears letter charge	15.00	0.00
30.08.2023	CD970554036	BACS	Hutchinsons	Solufeed	48.60	9.72
04.09.2023	GB-1219414065	BACS	Amazon	Counter Clicker	13.89	4.99
31.08.2023	7909	BACS	Bliss Cleaning Services	LTC Cleaning	296.00	59.20
05.09.2023	QL203767-1	BACS	SLCC	Qualification Fee	120.00	24.00
Aug-23	75	BACS	Ledbury Hardware Ltd	goods for town & Cemetery Maintenance	38.13	7.63
31.08.2023	6190359599	BACS	Lyreco	Stationary	73.74	14.75
31.08.2023	121824	BACS	Sentinel	CCTV added to phone/checked cameras	75.00	15.00
03.09.2023	3205258	BACS	Waterplus	Water drainage Cemetery	16.80	0.00
06.09.2023	2965582	BACS	Viking Raja	Stationary	84.90	16.98
17.07.2023	2749346	BACS	Viking Raja	Stationary	95.32	19.06
06.09.2023	241	BACS	Ian Bishop Masonry	War Memorial Repairs	7101.25	1420.24
<b>TOTAL</b>					<b>11357.12</b>	<b>1913.28</b>

r: 18

<b>GROSS AMOUNT</b>
87.45
1613.42
141.25
113.94
14.99
59.40
61.01
1608.74
15.00
58.32
18.88
355.20
144.00
45.75
88.49
90.00
16.80
101.88
114.38
8521.49
<b>13270.39</b>

## SECTION 106 INFORMATION PROVIDED BY COUNCILLOR HARVEY

Ward	Parish	Planning reference	Development site address	Gain type	Gain description	Balance available	Balance pending	Status
Ledbury West	Ledbury	DCNE0009/1537/F	Land at New Mills Estate, Kingsmead, Le	Transport/Highways	Transport Facilities mean any or all of the following sustainable transport initiatives/facilities at the Council's discretion, pedestrian access/improvements in the locality of the Development, improvements to bus and passenger waiting facilities in the locality of the Development, improvements to Safe Routes to Schools (road safety scheme) in Ledbury, a contribution to Safe Routes to Schools in Ledbury, improvements to roadways and cycle facilities in the locality of the Development	15,184	-	Money available
Ledbury South	Ledbury	212375	South of Leaddon Way Ledbury Herefordshire HR8 2HT	Library	ADDITIONAL DEED TO FOLLOW	-	6,607	Money pending
Ledbury South	Ledbury	212375	South of Leaddon Way Ledbury Herefordshire HR8 2HT	Sports Facilities	Means outdoor facilities for football and rugby as identified in the Council's Playing Pitch Assessment 2012 and Outdoor Sports Investment Plan 2018	26,286	-	Money available
Ledbury South	Ledbury	212375	South of Leaddon Way Ledbury Herefordshire HR8 2HT	Recycling	Means one waste collection bin and one recycling collection bin to be provided for each Open Market Unit	4,172	-	Money available
Ledbury South	Ledbury	212375	South of Leaddon Way Ledbury Herefordshire HR8 2HT	Primary Care	To provide Infrastructure at Ledbury Health Partnership	19,896	-	Money available
Ledbury South	Ledbury	212375	South of Leaddon Way Ledbury Herefordshire HR8 2HT	Education	Enhanced educational infrastructure at Ledbury Primary School, John Masefield High School and youth provision and special education needs.	216,983	-	Money available
Ledbury South	Ledbury	194182	Land to the rear of the Full Pitcher, New Street, Ledbury	Offsite Play/Open Space	To provide the off-site open space	72,940	-	Money available
Ledbury West	Ledbury	160606	Land at Galebreaker House Leaddon Way Ledbury Herefordshire HR8 2SS	Public Realm Contribution	Landscaping improvements to the Master's House being a grade 2* listed building within the public realm in Ledbury town centre.	89,301	-	Money available
Ledbury South	Ledbury	143116	Land to the South of Leaddon Way Ledbury Herefordshire	Sports Facilities	Outdoor Sports - towards the cost of the improvement of existing and the provision of new off site sports in accordance with the Playing Pitch Assessment	158,201	-	Money available
Ledbury South	Ledbury	143116	Land to the South of Leaddon Way Ledbury Herefordshire	Transport/Highways	Bus stops - contribution towards new bus stop and shelter on the west side of Martins Way, plus the provision of a shelter at the existing bus stop on the east side of the road, together with associated kerbing works, ground works, drainage works and design.	24,145	-	Money available
Ledbury South	Ledbury	143116	Land to the South of Leaddon Way Ledbury Herefordshire	Education	Means primary education provision at Ledbury Primary School.	480,706	-	Money available
Ledbury South	Ledbury	130613/F	Ellenscroft, New Street, Ledbury	Offsite Play/Open Space	Open space contribution towards the provision expansion improvement or maintenance of the Open Space Facility	2,220	-	Money available
Ledbury South	Ledbury	130613/F	Ellenscroft, New Street, Ledbury	Transport/Highways	Transport facilities mean any or all of the following sustainable transport improvements and/or facilities at the Council's discretion, improvements to bus shelters and bus stops in the locality of the development, safe routes to schools a road safety initiative, improvements to lighting and signage to existing highway, pedestrian and cycle routes, improvements to pedestrian and cyclist crossing facilities, new on/off road, pedestrian and cycle links to the Development, traffic calming measures.	20,549	-	Money available
Ledbury South	Ledbury	130613/F	Ellenscroft, New Street, Ledbury	Education	Education Facilities mean pre-school provision, Ledbury Primary School, John Masefield High School, Post 16 education and learning, Herefordshire Youth Service provision and special educational needs	967	-	Money available

## Town Council S106 wish list - as at 19.08.2016

Project / Works Description	Project / Works Description	Priority
Public green space	Development of an additional park/green space	
	Improved lighting at the Recreation Ground	
	Picnic area at the Recreation Ground	
	Improve landscaping and flow on the River	
Paths & cycleways	Improved existing provision:	
	Installing solar/movement activated lighting on Town Trail	
	All-weather path surface on Town Trail & riverside walk	
	Widening of the Orchard lane cycle/footbridge on Town Trail	
Play/exercise equipment	All age outdoor exercise equipment	Complete
	Improved play equipment in residential areas, e.g. New Mills, Deer Park,	
	Roller Park/upgraded skate park	
	Running/Trim-trail round town	
Youth/Teen provision	Refurbishment of the Youth Centre	
	Youth provision in the form of a coffee bar/drop in centre	
	Covered seating facilities for the children on the Rec	
	Creative workshop facilities particularly for young people i.e. rehearsal rooms, recording suite, wet art room, technology suite	
Additional sports provision	Third generation artificial football pitch	
	Athletics track	
	Indoor tennis/bowls centre	
	Range of facilities appealing across wider gender and age ranges e.g. Padel, short tennis, netball	
	New swimming pool & sports complex	
Town centre improvements	Re-design of town centre to enhance area around the Market House	
	More urban trees	
	Better pedestrian provision - wider pavements	

Car Parking & Traffic	Additional level added to an existing town centre car park	
	Landscape Master's House environment	
	20mph zone within town	
	Traffic calming in areas of the town	
	pedestrian crossings at key points, e.g. Gloucester Road near Biddulph Way and Hereford Road near Saxon Way	
	Remodelling of road junctions in Bye-Bridge-Lower Rd, Woodleigh Rd & Little Marcle Rd	
Community areas	Litter and dog poo bins around town	
	Improved and additional notice boards	
	Remodelling of Lawnside Road area	
	Public toilet on the Recreation Ground	
Education	Accommodation improvements at JMH	
	Lifelong learning workshop facility	
Healthcare & Emergency Services	Combined blue-light facility close to bypass	
	Proper hospital nursing facilities for convalescence	

## Town Council S106 wish list - as at 17.01.2017

Project / Works Description	Project / Works Description	Priority
<b>Open Space/Offsite Play</b>	Development of an additional park/green space	
	Improved lighting at the Recreation Ground	
	Picnic area at the Recreation Ground	
	Installing solar/movement activated lighting on Town Trail/Recreation Ground	
	Widening of the Orchard lane cycle/footbridge on Town Trail	On Aldi 106 list.
	Roller Park/upgraded skate park	
	Covered seating facilities for the children on the Rec	
	Public toilet on the Recreation Ground	
<b>Library</b>		
<b>Education,</b> Pre School Primary School High School Sixth Form, Youth/Teen provision SEN	Refurbishment of the Youth Centre	
	Youth provision in the form of a coffee bar/drop in centre	
	Accommodation improvements at JMHS/LPS	
<b>Sports Facilities</b>	Indoor Sports centre	
<b>Transport/Highways</b>	Re-design of town centre to enhance area around the Market House	
	More urban trees	
	Better pedestrian provision - wider pavements	

	Additional level added to an existing town centre car park	
	20mph zone within town	
	Traffic calming in areas of the town	
	pedestrian crossings at key points. Mini R'bout JMHS/Mabels Furlong	
<b>Recycling</b>		
<b>Monitoring Costs</b>		

