

Ledbury Neighbourhood Development Plan Consultation Statement

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1. Consultation Process

Introduction

- 1.1 This Consultation Statement has been prepared to fulfil the legal obligations of the Neighbourhood Development Planning Regulations 2012 in respect of the Ledbury Neighbourhood Development Plan (LNDP).
- 1.2 The legal basis of this Consultation Statement is provided by Section 15(2) of Part 5 of the 2012 Neighbourhood Development Planning Regulations, which requires that a consultation statement should:
- contain details of the persons and bodies who were consulted about the proposed neighbourhood development plan;
 - explain how they were consulted;
 - summarise the main issues and concerns raised by the persons consulted and:
 - describe how these issues and concerns have been considered and, where relevant addressed in the proposed neighbourhood development plan.
- 1.3 The policies contained in the LNDP are as a result of considerable interaction and consultation with the community and businesses within the town of Ledbury. Work has involved community groups over approximately X years, as well as surveys, public meetings and events. This has been overseen and coordinated by the LNDP Group which was formed to lead the LNDP. Views and interactions from this process led to the Vision and Objectives of the LNDP, and subsequently therefore form the basis for the key policies set out in Sections 5 to 10 of the Plan.

Consultation aims

- 1.4 The aims of the Ledbury NP Consultation process were:
- 'Front-load' the consultation to understand the wants and needs of the community
 - Involve as much of the local community as possible
 - Use a variety of approaches and techniques to ensure engagement with the consultation process
 - To clearly convey the aims of the emerging plan across to the community
 - To develop the plan in conjunction with the community

Public events and consultation activities

- 1.5 The following surveys and consultation activities were undertaken as shown in Table X. Examples of the various publicity material is shown in Appendix A and a summary of the key points from all the events and activities is shown in Appendix E.

- 1.6 Consultation was undertaken by the Ledbury Neighbourhood Development Plan Group, in association with Ledbury Town Council.
- 1.7 Consultation events took place at the following stages in the Neighbourhood Development Plan development process:
- <date>; <event>; <aim (i.e. front-loaded consultation etc.)>
 - <date>; <event>; <aim>
 - <date>; <event>; <aim>
 - <date>; <event>; <aim>
- 1.8 Groups that the LNDP Group have worked with and consulted include:
- ...
 - ...
 - ...
- 1.9 *Engaging with groups who may be harder to engage with - details (e.g. older people, disabled people etc.)*

Stakeholder consultations

- 1.10 Throughout the plan-making process the Steering Group engaged closely with Herefordshire Council (HC). Close contact was kept with the Neighbourhood Development Planning Team at HC and meetings were held with officers, particularly to address matters relating to the creation of settlement boundaries for Rushall and Kynaston and housing allocations outside the settlement of Ledbury.
- 1.11 The LNDP Group submitted a formal screening request regarding the need for a Strategic Environmental Assessment (SEA) of the draft SNP in <date>. HC provided its formal response later in <date>, stating that an SEA was required. A copy of the full Screening Report is included as part of the supporting evidence base.
- 1.12 The SEA Scoping Report was prepared by HC and submitted for formal consultation in October 2014 with the statutory bodies (Natural England; English Heritage; Environment Agency; Natural Resources Wales). The 5-week consultation period ran from 3rd October 2014 to the 7th November 2014.
- 1.13 The consultation resulted in 2 responses. Both responses were collated and incorporated within the SEA document where relevant.

2. Key responses from consultation

2.1 *Brief overview of the key outcomes of each consultation stage; just use a few bullets for each consultation (up to but not including Reg 14)*

3. Regulation 14 Pre-Submission Consultation

3.1 The Neighbourhood Development Plan Steering Group finalised the Draft LDPNP in <month, year>. In the 8 week period between <date> and <date> the Pre- Regulation 14 Submission Consultation on the Draft Plan was held.

3.2 A coordinated publicity campaign was undertaken which comprised;

- Notice and link on the Ledbury Neighbourhood Development Plan website; [www.](#)
- Notice and link on Herefordshire's website; <https://myaccount.herefordshire.gov.uk/ledbury>
- Public notices around the town?
- Any further publicity? Local newspapers etc?
- Leaflet?

3.3 The full list of statutory consultees that were written to is as follows;

- Herefordshire Council Neighbourhood Development Planning Team
- Council for the Protection of Rural England
- Herefordshire Wildlife Trust
- ...

3.3 A copy of the email sent to the statutory bodies is shown in Appendix X.

3.4 Acknowledgements of receipt of the Regulation 14 consultation and/or "no specific comments" were received from...

- <Consultee; Objective; Comment>
- <Consultee; Policy; Comment>
- ...
- ...

3.5 Herefordshire Council's Planning Policy and Development Management Teams both responded to the consultation with the following comments:

- <PP; Objective; Comment>
- <DM Policy; Comment>
- ...
- ...

3.6 In total X responses were received from local residents, which pertained mainly to X topic areas;

- <topic area; main comments/concerns expressed>
- <topic area; main comments/concerns expressed>
- <topic area; main comments/concerns expressed>

- ...

3.7 The schedule of comments and respective responses made are shown in Appendix X.

Appendices to include:

- A. *Examples of publicity material used to promote engagement events*
- B. *Neighbourhood Development Plan Questionnaire*
- C. *Neighbourhood Development Plan Questionnaire Summary Document*
- D. *Summary of all non-statutory consultation events and outcomes*
- E. *Public notice and text of letter/email sent to statutory bodies and other interested parties regarding Pre-Submission Consultation*
- F. *Schedule of comments and responses to Regulation 14 Pre-Submission Consultation*