

LEDBURY TOWN COUNCIL

TOWN COUNCIL OFFICES - CHURCH STREET - LEDBURY
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25 February 2021

**TO: Councillors Bannister, Eakin, Harvey, Howells and Morris
Plus, non-councillor members**

Dear Councillor

You are invited attend a meeting of the **Neighbourhood Development Plan Working Party** which will be held on **Tuesday, 2nd March 2021 at 6.30 pm** for the purposes of transacting the business set out below. During the Covid-19 Pandemic meetings will take place via zoom (a link to join the meeting will be sent out by the Clerk prior to the meeting)

Yours faithfully
Angie Price
Town Clerk

AGENDA

1. Introductions

2. Apologies for absence

3. Declarations of interest (Councillors only)

4. To receive the notes of the meeting of the NOP WP meeting held on 2 February 2021 & the NOP Steering Group notes from 28th January 2021 to 23rd February 2021.

- a) NOP SG Notes Mtng 17
 - b) NOP SG Notes Mtng 18
 - c) NOP SG Notes Mtng 19
 - d) NOP SG Notes Mtng 20
 - e) NOP SG Notes Mtng 21
 - f) NOP SG Notes Mtng 22
- (Pages 324 - 342)**

5. **Update on progress work of BB.** (Pages 343 – 357)
 - a) Review 'Issues report' with suggested consultation 1st public consultation quantitative questions to go to ED&P
6. **Update on LVBA progress work of CT** (Verbal update)
7. **Update on funding** (To Follow)
 - a) First grant application approved; progress on next application.
 - b) Review proposals to invite BB/MB to quote for consultation work support and CT for additional LVBA work to put to ED&P.
8. **Update on filing** (Pages 358 - 369)
 - a) Progress on adding to website and receive updated version of the filing record
9. **Review documents for consultation phase for ED&P and Council to note (all work in progress as consultation progresses)** (Pages 370 – 385)
 - a) Updated 'Communications and Consultation plan'
 - b) 'NDP Action list' capturing points raised from sources such as committee meetings to ensure suggestions have been considered.
 - c) 'Consultation activities record'
 - d) 1st Public consultation qualitative responses
10. **Topic Guide 1-6 / Review on input into Consultation Process** (Verbal)
11. **Dates of future meetings**

To note that future meetings of Neighbourhood Development Plan Working Party are scheduled to be held on the following dates in the 2020/21 Municipal Year and that meetings will be held via Zoom until further notice:

Tuesday, 30 March 2021– 6.30 pm
Tuesday, 27 March 2021 – 6.30 pm
Tuesday, 30 March 2021 6.30 pm