

Ledbury NDP Steering Group (SG) agenda and actions

Members: Cllr Phillip Howells (PH); Nicola Forde (NF); Ann Lumb (AL)

Consultants: Bill Bloxsome (BB); Carly Tinkler (CT) Samantha Banks, Herefordshire Council (SB); WP = Working Party

Office: Angie Price (the Clerk, AP)

Action colour code: Red = still to do

Meeting 11 – Wednesday 16th December	
Present: PH; NF; AL	
1. Notes of Meeting 10 Agreement on notes to be confirmed by PH. Matters arising were discussed as follows:	PH
2. Funding NF has emailed Dave Tristram about funding and asked if he would look at a draft application. NF will complete draft for main Localities grant using a Word document, which includes all relevant questions to address. NF to email PH to provide answers as necessary. Once completed, draft to be agreed by SG by 1 st January, put past Dave Tristram, and then passed to AP to process. AP to be put in picture and NF to inform Dave Tristram when he replies to her recent email.	NF SG PH & NF
3. Communications a) WP contact list has changed. NF to send it to Hannah, copied to AP and PH for future correspondence. b) PH to send email to all WP members about involvement in NDP work, including to expect contact from CT on the baseline studies. c) <u>Contact with BB.</u> NF has sent email to BB about several issues, as agreed at Meeting 10. PH has given BB feedback on the settlement boundary and HC advice from Carl Brace rejecting the Gladman site (Dymock Road) as an option for sports pitches. PH has also briefed BB about the UBL meeting planned for 17 th Dec. and consultation meeting with Sports Federation on 22 nd Dec. BB will participate in both. d) <u>Recreation.</u> PH has asked Nick Fish to provide information on recreation options by 22 nd Dec. Otherwise, NF or AL to take notes on this at a meeting with Nick Fish. Meeting with landowner still to be arranged, but not easy to contact him at present. Notes of a recent meeting with HC on sports amenities need amending, as agreed with the Leader of HC. e) <u>Contact with CT.</u> PH to discuss contract with AP next week and then contact CT.	NF PH PH
4. Settlement Boundary Feedback from both the ED&P and Town Council supports Option 3. The settlement boundary should include land north of the station with supporting policies on its use. It's also necessary to: look at the area around UBL to ensure boundary is accurate; include the canal route within the settlement boundary and make this clear on a map with a larger scale; look at small section of Bovis land. PH suggested	

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<p>excluding this, because it's already part of the surrounding green space. SG agreed need to revisit this issue, using PH's photos of the site. NF to send out map for WP members to locate and submit valued views, looking in or out of Ledbury.</p>	<p>SG NF</p>
<p>5. Business Letters and Administration 76 consultation letters have been sent to businesses by post and the letter has been emailed to Caroline to pass on to Traders' Association members. SG to distribute further printed letters by hand next week, when PH receives list of traders without known emails. Total list of all businesses contacted (about 150) should be kept as evidence of consultation. Olivia will be able to help with administration, especially filing, setting up the website and putting current NDP into 1 document instead of 3.</p>	<p>SG</p>
<p>6. Zoning SG discussed the pros and cons of a zoning plan. The advantages would be: to inform the next Core Strategy; to guide the next NDP; to take account of proposed government planning changes. The disadvantages would be: to detract from the main task of producing a settlement boundary supported by accessible evidence within a tight timeframe; potential controversy requiring careful handling and likely delay. SG discussed several different approaches to zoning: a) Detailed zoning of the kind produced by CT for area west of Ledbury. b) Broad-brush zoning on sporting, housing and employment and areas to protect and keep as green gaps outside settlement boundary. c) Approach adopted in Ross NDP (Para. 6.3). Covers opportunities and constraints in an area east of Ross, which is largely owned by HC and under strategic review. d) Aspirations – revisit the vision of what is needed to consolidate the town centre, extend green infrastructure including Dymock/Ledbury cycle/footpath; protect green spaces etc. e) NF approach: consider opportunities and constraints in (b) and (d) above. SG agreed to put zoning on agenda for next WP meeting on 5th January. Other items for WP agenda to be sent to PH by 22nd Dec.</p>	<p>SG</p>
<p>7. Date of Next SG Meeting 31st December 2020 at 2:00pm</p>	