

# Ledbury NDP Steering Group (SG) agenda and actions

Members: Cllr Phillip Howells (PH); Nicola Forde (NF); Ann Lumb (AL)

Consultants: Bill Bloxsome (BB); Carly Tinkler (CT) Samantha Banks, Herefordshire Council (SB); WP = Working Party

Office: Angie Price (the Clerk, AP)

Action colour code: **Red = still to do**

<b>Meeting 73 – Wednesday, 14<sup>th</sup> December 2022</b>	
<b>Present: PH; NF; AL; BB</b>	
<b>1. Notes of Meeting 72</b> These were agreed.	
<b>2. Response to Reg 16 Representation</b> The final version was agreed and PH thanked BB for all his work on this. BB to pdf the document and forward to AP to send to SB. It will also be ready for the website.	BB
<b>3. Response to Letter from Heineken</b> SG discussed BB's draft draft reply to the second letter from Transport Planning Associates (Rupert Lyons) on behalf of Heineken. The company's main concern is the access to the proposed employment land and playing fields and their need to have a large measure of control over how their operation is to be protected. BB pointed out the chronology of meetings and advice that informed our conclusions, including 3 meetings which he had attended. SG agreed that all relevant meetings should go on the website. SG agreed various amendments to BB's letter. BB to redraft for SG to look at again before forwarding to AP to send to Heineken's consultants.	PH  BB
<b>4. Selecting Examiner</b> SG discussed 4 candidates for Examiner: Liz Betts; Tim Jones; Deborah McCann; John Slater. All candidates were considered on the basis of the following criteria: general experience; rural experience, especially in Herefordshire; CVs; availability and likely timescale to do the job. On this basis, SG agreed that Liz Betts should be asked to be our Examiner.	PH
<b>5. Website</b> PH will have all documents ready by Friday, 16 <sup>th</sup> December to send to the office in one block. AP knows about the need to update and complete the website asap and this work is now scheduled for Wednesday, 21 <sup>st</sup> December. <u>Heineken:</u> BB suggested that the recent correspondence with Heineken's consultants (sent after Reg 16) should be sent to SB and only put on the LTC website if HC puts it on theirs. AL suggested that evidence of earlier communications with Heineken (meetings, advice notes etc) should go under section 2.2b along with other businesses and perhaps under a renamed entry: 'Consultation grid Businesses contacted (2020-2021)'	PH

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<p><u>Sports groups:</u> Consultation with these groups is under section 4.6, but SG agreed that this material should also be under 2.2b (I and O consultation grid).</p> <p><u>Section 3.0:</u> PH is already aware of the need to complete this section with details of consulting proposals, quotes etc.</p> <p><u>Reg 14 consultation:</u> NF pointed out that this material is in section_14.0, but should also be in 2.3b.</p> <p><u>Main pages:</u> NF had updated the 5 main pages and these changes were agreed. She also offered to make minor amendments on two word documents (the I and O and WP and Cllr. comments grids) to send to PH for conversion to pdfs.</p>	NF
<p><b>6. Date of Next Meeting</b> This is to be arranged when required, during/after Examination.</p>	