

Ledbury NDP Steering Group (SG) agenda and actions

Members: Cllr Phillip Howells (PH); Nicola Forde (NF); Ann Lumb (AL)

Consultants: Bill Bloxsome (BB); Carly Tinkler (CT) Samantha Banks,
Herefordshire Council (SB); WP = Working Party

Office: Angie Price (the Clerk, AP)

Action colour code: **Red = still to do**

<p>Meeting 71 - 28th July 2022 Present: PH; NF; AL.</p>	
<p>1. Notes of Meeting 70 These were agreed</p>	
<p>2. Feedback to BB on Final Documents PH to contact BB about the date of the formal LTC decision to review the NDP and about the way in which such decisions have been made i.e. the process by which WP decisions have been confirmed by ED&P and then LTC. PH to let BB know that the NDP and Basic Conditions Statement have been checked and SG has agreed that they can be sent to AP for distribution. PH also to ask BB to add a footnote in the views section of the NDP that we have taken AONB advice and provide the weblink. PH to ask SB when we can expect the SEA and if this will be available to ensure that all documents can be sent out on 4th August in time for the ED&P meeting on 11th August. PH also to ask SB when we can be sent CVs of potential Examiners so as to make our selection, perhaps via a WP meeting.</p>	<p>PH PH PH PH PH</p>
<p>3. Website SG agreed that updating the website is urgent and needs to be done for the Reg 16 start. PH to talk to AP about this urgency and the staffing required. SG agreed that updates/documents should be sent to the staff involved in 'chunks', not piecemeal. NF to update the main website pages and send to PH and AL for comment. NF to send PH what she has completed on the first consultation for him to add the remaining responses a.s.a.p. At some stage, PH plans to put all files onto a disc as a backup for future use.</p>	<p>PH NF NF/PH</p>
<p>4. Dates of Next WP and SG Meetings The next WP meeting on 23rd August is to be confirmed. Instead of a meeting, SG agreed that an email might be appropriate to update WP members and give them opportunity to reply with questions. Next SG meeting will be on Monday, 15th August at 10 am.</p>	