

# Ledbury NDP Steering Group (SG) agenda and actions

Members: Cllr Phillip Howells (PH); Nicola Forde (NF); Ann Lumb (AL)

Consultants: Bill Bloxsome (BB); Carly Tinkler (CT) Samantha Banks, Herefordshire Council (SB); WP = Working Party

Office: Angie Price (the Clerk, AP)

Action colour code: **Red = still to do**

<b>Meeting 67 – Friday, 27<sup>th</sup> May 2022</b>	
<b>Present: PH; NF; AL</b>	
<b>1. Notes of Meeting 66</b> These were agreed.	
<b>2. Budget Issues</b> After payment of another bill from Royal Mail (£239) for the 1 <sup>st</sup> consultation exercise, there is approximately £1,100 over, which covers BB's quote for the Basic Condition and Consultation Statements (£400 each). Payment has been recommended and approved by the Finance Committee.	
<b>3. Discussion of Schedule 1 and Associated Changes to NDP</b> SG looked at all responses to comments received and agreed the following: i) Page 3: Policy EE1.2. This should read Change 13. ii) Page 4: Policy NE4.1. SG would like specific reference to the need 'to avoid the loss of the best and most versatile agricultural land'. iii) Page 4: Policy TR1.1. Second bullet point to be drafted by NF. An alphabetical list rather than bullet points is recommended for consistency here. iv) Page 6: PH looked for any earlier written comments from Steve Betts but could not find any. NF to ask MB if she has any record and to look through the 1 <sup>st</sup> consultation paper response forms herself. PH to ask Amy Howells where these paper forms are filed. SG also noted that people had been asked to put all comments on a Response Form at Reg 14. v) Page 9: The acronym (TPO) should be added in the draft. See page 57 of the draft at end of Policy NE2.1 (f). vi) Specific TPOs (Tree Protection Orders). A planning application has recently been raised to preserve 3 trees in direct line of the proposed access road to new sporting land (off the Little Marcle Road). This application needs to be lodged and its handling discussed with BB. vii) Page 11. NF made the general point that where issues raised by consultees are not within the scope of the NDP, (e.g.working checklist on pp. 10/11) they should nevertheless be noted for future reference. PH is already keeping such a list. BB to be asked to add note where appropriate along the following lines: 'This has been noted and the NDP Working Party is keeping a list of recommended actions for future NDPs and for other action outside the remit of NDPs.'	NF  NF PH

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<ul style="list-style-type: none"><li>viii) Pages 12 to 26: NF has sent BB documents relevant to BB's questions. PH to agree his responses on these pages.</li><li>ix) Page 20: Typo in 'Core' Strategy.</li><li>x) Page 27/28: Reference to Royal Oak. Suggest changing the response to show that we have listened to consultees. Reference should only be to the Feathers and Talbot as examples of coaching inns with accommodation.</li><li>xi) Page 38/39: The revision requires minor amendment in the draft, page 12, para. 1.8. This should read: 'Until the mid-1980s, the population was stable at around 3,500. In 1989, the by-pass was built which led to sustained growth predominantly to the west of the town. Building extending along...' Remove new sentence (in red). 'In 1989, the by-pass...'</li><li>xii) Pages 45 – 47: Policy CL2.1 SG discussed the response on land colloquially known as 'Robinson's Meadow' (land at the rear of the Knapp). SG agreed that the need for protection was covered in Policy CL2.1 but could be enhanced in the following way:<ul style="list-style-type: none"><li>a) Adding that it is listed as important green space in Appendix 1 and amend the title of Appendix 1 to state that this is an extract from the Herefordshire Townscape Assessment (e.g. on page 45)</li><li>b) Adding this space to Map 5 (Key Areas of Green and Open Space) and referring to Map 5 in Policy CL2.1 (page 67 of the draft) after the Town Policies Map (Map 11).</li></ul></li><li>xiii) Page 47. Location of employment land on Viaduct site. Discuss change 43 (page 12 of Schedule 2) with BB including changes proposed to Map 11 which need to be done by Hoople. Also ask BB about his point 3, which is currently blank. Suggest to BB that a note is added to the map that the employment site is indicative and to be confirmed.</li><li>xiv) Page 48. SG agreed to discuss rewording of last sentence with BB to read: 'Such studies and investigations would be costly and time consuming within the agreed timescale for this NDP.'</li><li>xv) Page 49. Land opposite Full Pitcher now Barratts. SG discussed intention here and assumed it referred to the Barratts land formerly proposed for housing now designated green space. Agreed to discuss with BB marking this area as green space on Map 5 and Map 11.</li><li>xvi) Page 49. Town Centre Definition. SG agreed to suggest rewording BB's response as follows: 'At the 1<sup>st</sup> public consultation, various options were presented to extend the</li></ul>	<p>PH</p>
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<p>currently defined town centre or keep it as it is. The majority of respondents favoured extending it to include Lawnside, part of New Street and the Co-op. The options presented and consulted on were agreed by the NDP Working Party.’</p> <p>xvii) Pages 60-64. PH to agree responses on these pages.</p> <p>xviii) Pages 62 and 63: Policy CL2.2 (Sport England). PH to ask AP to send letter to the Leader of HC asap.</p> <p>xix) Page 65/66: Future health care facilities. BB to be asked to add reference in his response to the strong public support (88%) at 1<sup>st</sup> consultation for maintaining health facilities in the town centre. BB also to be asked about the outcome of his contact with Tracy Ricketts (HC – One Public Estate Partnership).</p> <p><u>Additional Proposed Changes to NDP Draft.</u></p> <ul style="list-style-type: none"> <li>• Page 13: Para 1.14: Travel. Suggest last sentence reads ‘Ledbury has a developing Community Transport Scheme.’</li> <li>• Page 55/56: Map 6 and title should be on same page.</li> <li>• Various Pages – suggest adding Map 11 and Map 12 (in brackets) when referring to Town Policies and Town Centre map</li> <li>• NF to produce List of Important Buildings and Heritage Assets</li> <li>• Front Cover: After discussion, NF offered to take another similar photo for SG to consider at the next meeting.</li> </ul>	<p>PH</p> <p>PH</p> <p>NF</p> <p>NF</p>
<p><b>4. Completion of 1<sup>st</sup> Consultation Grid/Record</b> SG concluded that this does not need completion before Reg 16, but does need to be on the website asap and for the Examiner. SG agreed that all documents should be on the website by the end of August. NF has nearly completed her part of the 1<sup>st</sup> consultation grid.</p>	
<p><b>5. Timeline</b> SG agreed that the aim is to complete all documents and the NDP draft by Thursday, 9<sup>th</sup> June, if possible. They would then be available to be sent out before the ED&amp;P meeting on 16<sup>th</sup> June and for an extraordinary meeting of LTC in the week of 20<sup>th</sup> June. And, if approved by LTC, to be sent to Herefordshire Council shortly afterwards. SG also agreed to copy in all Working Party members asking them to respond to the documents before 16<sup>th</sup> June and encouraging them to attend the planning meeting which will hopefully recommend the new NDP draft and supporting documents should be approved by full council to proceed to Reg 16.</p>	
<p><b>6. Responses to LVBA</b> PH pointed out that this is already a finalised and approved document.</p>	

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SG agreed to file further comments on the LVBA for future action with the LVBA and on the list of recommended actions for future NDPs. PH to email Steve Glennie-Smith about this decision.	PH
<b>7. Other Matters</b> PH to email SB after next meeting with BB in order to set out what we are doing, the intention to put all documents on the website by end-August and ask if this would comply with NDP regulations.	PH
<b>8. Date of Next Meeting</b> Wednesday, 1 <sup>st</sup> June at 10:30am (with BB).	