

Ledbury NDP Steering Group (SG) agenda and actions

Members: Cllr Phillip Howells (PH); Nicola Forde (NF); Ann Lumb (AL)

Consultants: Bill Bloxsome (BB); Carly Tinkler (CT) Samantha Banks, Herefordshire Council (SB); WP = Working Party

Office: Angie Price (the Clerk, AP)

Action colour code: **Red = still to do**

<p>Meeting 51 – Thursday 28th October 2021 Present: PH; NF</p>	
<p>1. Notes of Meeting 50 These were agreed.</p>	
<p>2. Working Party Meeting – Matters Arising PH confirmed that the draft LVBA and NDP have been sent to Councillors Working Party Members and Sam Banks to ask for feedback by 1st November.</p>	
<p>3. Timetable Agreed that at this stage the important thing is to keep to the timetable as there will be a further opportunity to amend the draft NDP through the Regulation 14 Consultation. However it will be important to scrutinise the document for factual errors and unrealistic proposals.</p> <p>Subject to confirmation from Samantha Banks and with BB the timetable is to get a final draft NDP by 10th November or 12th November so that it can go to an Extraordinary meeting of the LTC the following week – 16/17/18th November.</p> <p>NF to contact SB re this timetable and arrange a Steering Group meeting with BB for 2nd November at 2pm.</p> <p>LVBA to be completed by the end of December in time for the consultation. NF to contact CT – ask her what she still needs from volunteers and ask her if she can aim to complete a second draft for the end of November and the final document for the end of December. Also to discuss the draft figures. Also to send her the draft NDP for information.</p> <p>PH to get baseline map of public and social amenity assets to NF asap – thereafter to look at mapping recommendations.</p> <p><u>Publicity for the Reg 14 Consultation</u> The Focus deadline for the December issue is 6th November. NF to draft a possible article for SG to consider on 2nd November (SG meeting). PH to find out what the deadline is for All About the Hills.</p> <p>SG to start planning Reg 14 consultation events in mid-November.</p>	<p>NF</p> <p>NF</p> <p>PH</p> <p>NF</p>
<p>4. Consultation– outstanding feedback</p> <ul style="list-style-type: none"> • PH to finalise John Goodwin’s comments with him. • The CCG and Ledbury Health Partnership had confirmed 	<p>PH</p>

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<p>by email that they were happy with the notes of the meeting.</p> <ul style="list-style-type: none"> • Pughs had declined to comment • No reply from Arthur Hindmarch • No reply from the Primary School • PH to contact Bruce Gilbert • PH had contacted local travellers and given them a questionnaire he will check if they had replied • PH waiting to hear back from Charles Masefield re 'Masefield Meadow' • NF to chase John Masefield School and meet with representative of Ledbury Park Residents. • NF to chase Ledbury Traders re approving the notes from their meeting. • PH to forward all comments received so far to NF for entry into feedback spreadsheet. 	<p>PH</p> <p>PH</p> <p>PH PH</p> <p>NF</p> <p>NF</p> <p>PH</p>
<p>5. Website As a priority PH to get agendas and minutes to Council staff to upload. Supporting documents must be uploaded at the latest by the end of December.</p>	<p>PH</p>
<p>6. Next Meeting Tuesday 2nd November 2pm – NF to invite BB</p>	<p>NF</p>