

# Ledbury NDP Steering Group (SG) agenda and actions

Members: Cllr Phillip Howells (PH); Nicola Forde (NF); Ann Lumb (AL)

Consultants: Bill Bloxsome (BB); Carly Tinkler (CT) Samantha Banks, Herefordshire Council (SB); WP = Working Party

Office: Angie Price (the Clerk, AP)

Action colour code: **Red = still to do**

<p><b>Meeting 50 – Thursday 7<sup>th</sup> October 2021</b>  <b>Present: PH; NF; AL; BB (part of meeting)</b></p>	
<p><b>1. Notes of Meeting 49</b>          These were agreed.</p>	
<p><b>2. LVBA</b>          SG discussed a recent exchange of emails with CT about the history of the LSCA and its main purpose. PH had written to CT to resolve differences of emphasis and understanding. NF to contact CT about some remaining issues, including the NDP timeline, conclusions and the first working draft LVBA completion date. This should be the 11<sup>th</sup> October, as agreed earlier and in time to send out to WP members before their next meeting on 19<sup>th</sup> October.</p>	
<p><b>3. Issues Discussed with BB</b></p> <p>i) Meeting with HC officers (17.9.21): PH to approve notes of the meeting and BB to forward them to Carl Brace to follow up outstanding issues: 2<sup>nd</sup> access off Little Marcle Road; land valuation; car parking requirements. PH to chase football group on car parking and layout. PH informed BB that UBL are selling plots of land and that LTC is writing to them seeking reassurance on the sport and employment plans. The Herefordshire Market Towns Economic Investment Plan officer has also been advised and agreed to follow up with UBL for more information.</p> <p>ii) Area south of Leadon Way: BB is producing a policy on the site opposite the Full Pitcher roundabout and SG discussed this and current planning proposals in the vicinity. SG discussed Carl Brace's suggestion to change the boundary on the south-east side of Leadon Way in order to reduce pressure to develop some of the open space further east. BB to contact Carl Brace to confirm our agreement to this suggestion.</p> <p>iii) Sensitivity Studies: BB confirmed that he's happy with information received on the area by the Gloucester Road roundabout, off Dymock Road, near Walls Hill and north of the railway station. BB anticipates developers' objections at Reg. 14 and possibly at Reg.16 but pointed out that it's helpful that HC now exceeds its 5-year housing supply.</p> <p>iv) Feedback from Consultation: SG discussed some of the main responses from recent consultation with groups/individuals, from the police and on light pollution in particular. a) Police: PH wants their detailed response, including on secure housing, to be in the Design Guide. BB has already incorporated part of this, but PH will send the police feedback again to ensure that BB is up to date. B) Light Pollution: John Bannister is looking at this problem</p>	

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<p>and is producing a guidance paper. BB has already covered it in relation to a lighting plan for Little Marcle Road development and will look again at the implications for Design Policy. AL suggested that light pollution could also be covered in the GI section under LSC2 and LEZ1.</p> <p>v) Draft NDP completion: PH and NF to get back to BB about whether to adopt the approach used in his Appendix 3 or that in the alternative, integrated section he has also produced. NF to respond to BB on his Views Policy and why certain views are special.</p> <p>BB hopes to complete a first, full NDP working draft by the end of next week and will send by Wednesday, 13<sup>th</sup> October in time to distribute for the next WP meeting, if possible.</p> <p>SG thanked BB for all his work.</p>	
<p><b>4. Other Issues</b></p> <p>i) MB's Work: PH has replied to MB about invoicing. NF to check whether MB is happy with the final drafts of her report and executive summary.</p> <p>ii) Website: NF raised concern that the website still looks 'thin' yet needs to comply with requirements. PH explained current problems including training up a new member of staff and that he would send documents, such as meeting notes, to update the site a.s.a.p.</p> <p>iii) Consultation Data: SG agreed that, while data from the public survey had been analysed by MB, that from the group/individual consultation exercise would be recorded on one spreadsheet and sent to Diane Fullerton for analysis, after the next WP meeting. This will not require detailed responses but will need to record all the actions we are taking.</p> <p>iv) Working Party Agenda (for 19.10.21):</p> <ul style="list-style-type: none"> <li>• MB's Report, Executive. Summary and Appendix 2 (Appendix 1 was questionnaire and leaflet)</li> <li>• Draft LVBA</li> <li>• Possible draft NDP</li> <li>• Ask for any responses/feedback from Councillors and WP members by the end of October in order to meet project plan timescales for Reg 14.</li> </ul>	
<p><b>5. Next SG Meeting</b> Friday, 28<sup>th</sup> October at 10:00am.</p>	