

# Ledbury NDP Steering Group (SG) agenda and actions

Members: Cllr Phillip Howells (PH); Nicola Forde (NF); Ann Lumb (AL)

Consultants: Bill Bloxsome (BB); Carly Tinkler (CT) Samantha Banks,  
Herefordshire Council (SB); WP = Working Party

Office: Angie Price (the Clerk, AP)

Action colour code: **Red = still to do**

<b>Meeting 49 – Wednesday 29<sup>th</sup> September 2021</b>	
<b>Present: PH; NF; AL</b>	
<b>1. Notes of Meeting 47 and 48</b>	
These were approved.	
<b>2. NDP Public Survey</b>	
SG discussed MB's final report and executive summary to be renamed NDP Public Survey. PH to look at main conclusions, NF to proof-read and forward any amendments to PH. PH to ask AP and Amy Howells to update website to remove the questionnaire and add meeting notes and MB's final documents. PH to look at grants received to ensure that MB's invoice(s) relate appropriately. NF to reply to MB about the final documents; PH to contact her about invoicing.	
<b>3. Contacts with BB</b>	
PH to reply to BB about the meeting notes of 17 <sup>th</sup> September and follow up requirement to produce an accurate layout for the football area. PH also to inform BB that UBL are selling land. PH and NF to look at Transportation and Views sections drafted by BB. NF to respond, send MB's report, executive summary and Appendix 2 to BB and arrange a meeting with him about the NDP and LVSA on 7 <sup>th</sup> October.	
<b>4. LVBA</b>	
PH had not completed his section due to many other commitments, but had had a useful meeting with Ian Fountaine and will try to complete a.s.a.p. SG discussed the Introduction to the LVBA.	
<b>a) Purpose of Study:</b>	
SG agreed that the study's purpose needs to be clearer, to support the revision of the NDP and cover three main objectives:	
(i) to make sure we include issues not covered in the original NDP, the settlement boundary in particular	
(ii) to inform the Core Strategy Local Plan, and	
(iii) to guide future iterations of the NDP	
<b>b) 2060:</b>	
While 2050/60 was discussed at a strategic NDP meeting in August 2020, this timeline has not been pursued since. SG agreed that the LVBA should refer instead to 'in the future' or 'over the longer term' but could also mention 'even potentially to 2050/60'.	

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<p><b>c) Housing:</b> The revised NDP isn't looking at housing and such references should therefore be omitted with the use of BB's suggested wording: "...it was agreed that the LSCA's primary purpose would be to establish capacity for necessary development, in particular to meet employment and recreational needs. In addition, and for the longer term, it was to determine what capacity there was for further growth and the direction this might take should there be any. This could be used to inform the review of the Core Strategy and any future review of the NDP."</p> <p><b>d) Planning Context:</b> SG agreed that any points on planning should take account of BB's knowledge and advice.</p>	
<p><b>5. Group/organisational Consultation</b> SG discussed feedback already received from individuals/groups, those who had not responded and who should follow them up. These included: Bruce Gilbert (PH); John Goodwin (PH); football group (PH); Tesco (PH); Pugh's (NF to contact Jason Thompson); Trader's Association (NF); Ledbury Primary School (NF); John Masefield School (NF); Ledbury Park (NF). PH to reply to email from Steve Glennie-Smith. MB has sent her consultation grid which will be passed to Diane Fullerton to start processing feedback a.s.a.p.</p>	
<p><b>6. Next SG Meetings</b> Tuesday, 5<sup>th</sup> October at 2:30pm (with CT) Thursday 7<sup>th</sup> October at 2:30pm (with BB).</p>	