

Ledbury NDP Steering Group (SG) agenda and actions

Members: Cllr Phillip Howells (PH); Nicola Forde (NF); Ann Lumb (AL)

Consultants: Bill Bloxsome (BB); Carly Tinkler (CT) Samantha Banks, Herefordshire Council (SB); WP = Working Party

Office: Angie Price (the Clerk, AP)

Action colour code: **Red = still to do**

Meeting 48 – Tuesday 21st September 2021 Present: PH; NF; AL; MB	
1. MB's Survey Report SG discussed and agreed various minor changes to the wording of the full report and executive summary with MB. It was also agreed that the report should include the breakdown between online and paper questionnaires received and refer to the survey's context and relative success. The response rate was good for a town like Ledbury and provided a sound basis for the NDP going forward. After discussion, it was agreed that the survey showed a large majority in favour of extending the town centre, but that the results were inconclusive as to the combinations people wanted. However, it looks likely that there is a case for defining the town centre as red + purple + blue (adding Lawnside and Co-op), a view supported by earlier advice from HC planners. PH to chase the Traders' Association for their views on this. MB to send completed documents to SG by Monday, 27 th September. All documents to be put on the website (full report, executive summary, appendix1 (leaflet & questionnaire) and appendix 2 (all comments received, including a couple of derogatory ones). NF's summary of the survey findings also to go on the website. Qualitative data analysis: SG discussed how to analyse comments received from both the survey (covered by MB's report) and from groups/organisations etc. MB explained the use of her Excel spreadsheet in which topics were broken down and coded to produce the summaries in her main report. MB will send this to NF for SG use in analysing qualitative data from organisations/groups etc. Other matters: PH will look at the split between grants received and meanwhile asked MB to invoice LTC. NF pointed out that we are now looking at Reg 14 consultation after Christmas and would like MB's help with this. MB happy to help at that stage and with other issues, such as the town centre conclusions. MB was thanked for all her work to date.	
2. LVBA/LVSA CT had only recently seen and commented on notes from SG Meeting 45 sent to her in late August and is unhappy with the record. SG discussed each point, most of which relate to the sensitivity studies. It was agreed that there was no major disagreement, but that CT's points represented a different understanding of the detail/extent	

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to be covered in her LVSA. PH to contact CT to clarify these points which should be mutually acceptable and resolve matters.	
3. NDP Transport Section SG discussed two questions raised by BB and agreed responses to be forwarded by AL as follows: a) LTC liaises regularly with the Ledbury Footpaths Officer. b) The Core Strategy idea for an underground car park north of the railway station should be referred to when the transport section is re-written. Essentially, proposals for this area will be ruled out on sensitivity grounds once CT's study is complete, leaving provision of a lift (widely support by the public) and redirection of the railway lines as the remaining options.	
4. Next SG Meetings Tuesday, 5 th October at 2.30 pm (with CT) Thursday, 7 th October at 10.30 am	