

Ledbury NDP Steering Group (SG) agenda and actions

Members: Cllr Phillip Howells (PH); Nicola Forde (NF); Ann Lumb (AL)

Consultants: Bill Bloxsome (BB); Carly Tinkler (CT) Samantha Banks, Herefordshire Council (SB); WP = Working Party

Office: Angie Price (the Clerk, AP)

Action colour code: **Red = still to do**

<p>Meeting 12 – Thursday 31st December Present: PH; NF; AL</p>	
<p>1. Notes of Meetings 10 and 11 These were agreed. Matters arising from Meeting 11 were discussed as follows.</p>	
<p>2. Funding NF to complete draft for Localities grant (£10,000) by 4th January, to agree with PH and forward to Dave Tristram for opinion on his return to work (10th January). Phone first possibly, because of recurring problem with Dave Tristram’s email.</p>	<p>NF&PH</p>
<p>3. Recreation Planned consultation meeting with sports group on 22nd December had to be cancelled but is now scheduled for 6th January. BB’s work on recreation still needs additional information from Nick Fish on: finances associated with site at UBL; at least 4 other sites considered to date. The Deeley’s site (by the Full Pitcher roundabout) might also be considered for one of the football clubs.</p>	<p>PH</p>
<p>4. CT’s Work PH to speak to AP about contract asap. PH to email or speak to CT on 4th January regarding two aspects: 1. Current work on contacting volunteers and first draft of Topic Paper 6. This is to update WP meeting on 5th January. 2. Our current thinking on further landscape work, now focusing on areas for protection, rather than future zoning (See below). Topic Paper 7 is therefore no longer required. Full LSCA not ruled out in longer term.</p>	<p>PH PH</p>
<p>5. Zoning SG again discussed several approaches to zoning, as covered at Meeting 11 and first suggested at a meeting in August, 2020 attended by a small group of WP members, CT and Dave Tristram. The ideas agreed then were essentially about green infrastructure (green gaps south of Ledbury and between Ledbury and Wellington Heath, the route of the reinstated canal etc). SG concluded that these ideas can be incorporated in BB’s current work on green infrastructure and the related map. This approach identifies areas for protection i.e. not to be built on, and also shows the inter-connectivity of these green spaces outside the settlement boundary. Significantly, this approach also gives guidance on: 1. the settlement boundary 2. the next Core Strategy and how the NDP will feed into it. SG agreed that while different approaches to zoning had been considered (e.g. wider in scope and more detailed zoning), the main</p>	

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<p>priority now is the urgent revision of the NDP to include an evidence based settlement boundary.</p>	
<p>6. Other Related Issues PH had discussed the Bovis site with BB and this will be covered in the Topic Paper on green infrastructure. NF will send out map on 4th January for WP members to locate their valued views, indicating the direction of view. Associated photos can be submitted separately. PH to ask office to send out coloured version of green infrastructure map on 4th January for WP meeting on 5th January.</p>	<p>NF PH</p>
<p>7. Business Letters and Administration Letters still need to be sent to retailers with the date for responses changed to mid/late January. PH to ask office to print about 100 letters ready for distribution by 7th or 8th January. SG to distribute and ask at WP meeting on 5th January for help from others. Filing: PH had a very positive meeting with Olivia on 22nd December about setting up the filing. Agreed that they would use the same headings, as per spreadsheet, for printed, PC filing and website. PH to discuss acquiring up to half a day of Olivia's time for this task. NF to resend the NDP 'about page' for PH to approve and for him to ask Olivia to put on website.</p>	<p>PH PH NF&PH</p>
<p>8. Timeline SG reviewed 2 possible timelines. It was agreed that Scenario 1 timeline was very tight, taking into account: only 6 weeks to analyse feedback after each consultation stage; the need for quicker agreement from council meetings; present Covid restrictions. BB also needs to have seen all of CT's work by the end of January, which is too tight. SG therefore agreed to aim for Scenario 2 by which the final NDP and consultation plan is with the WP for meeting on 2nd March, with the ED&P by 11th March, and for Council to approve by 1st April. First consultation could then be mid-April. PH to inform WP members of this new timeline on 5th January. NF to inform CT and BB after PH's discussion with CT. BB also to be asked to SG meeting on 13th or 14th January, and to include Maxine Bassett.</p>	<p>PH NF</p>
<p>9. Date of Next SG Meetings Friday 8th January 2021 at 10 am 13th or 14th January to be arranged with BB and Max to suit them..</p>	