

Ledbury Neighbourhood Development Plan

Regulation 14 consultation plan

At the full meeting of Ledbury Town Council on Thursday 2nd December 2021 the revised NDP document was approved to go to Herefordshire Council for SEA completion and approval to undertake the Reg 14 stage statutory public consultation. The revised NDP was accepted as a Reg 14 document before Christmas ready for the public consultation period in the New Year.

The Consultation plan below is in line with the approved NDP Communications and consultation plan. The consultation period is 6 weeks from Saturday 5th February to Saturday 19th March 2022 inclusive

During January

Completion of all consultation documents including statutory notice
Ensure website has all the required documentation available
Publicity: Website, Facebook, Twitter, displays, news release, posters

From 00.01am Saturday 5th February to midnight Saturday 19th March

On-line consultation response form to be in place
Information display in the Coop and elsewhere in the town during the period
Consultation materials and response form available online and Council offices

Saturdays 5th February and 12th February 11am – 3pm

Drop in consultation events in the Panelled Room, Council offices

Tuesday 8th February 7am – 2pm

Business/Employment consultation in the Panelled Room, Council offices

Tuesday 15th February and Wednesday 16th February 10am – 7pm

2 day, drop-in consultation event in the Panelled Room, Council offices

Zoom sessions:

Tuesday 8th February 5.00pm – 7.00pm

Wednesday 23rd February 10.00am – 12.00pm

Alongside this emails will be sent to statutory consultees, businesses, community groups, specific interest and hard to reach groups to advise of the consultation. The two Zoom briefing sessions will be held for those unable or unwilling to make face to face sessions and to act as an alternative form of consultation should COVID restrictions be in place during the period.

Questionnaire and materials:

During December consultant Maxine Bassett drew up a consultation response form for online and paper completion at consultation events, and helped design presentation card/posters for display at the consultation events.

Volunteers are required for a suggested 2 hour slot on each of the 5 face to face consultation events proposed. Volunteers will also be required for data entry of paper-based response forms completed during the Reg 14 consultation period.

