

LEDBURY TOWN COUNCIL

MINUTES OF A MEETING OF THE CLIMATE CHANGE WORKING PARTY MEETING HELD ON 23 APRIL 2024

PRESENT: Councillors: Chowns
Non-Councillors – Nina Shields (Chair), Al Braithwaite

ALSO PRESENT: Julia Lawrence, Deputy Clerk

1. APOLOGIES FOR ABSENCE

None received.

It was noted that Amanda Lambourne has stepped down. Professor John Whitelegg has also stepped down as he is working with Herefordshire Council on a Countywide transport project. Professor Whitelegg indicated that he would support the Council if there was work to be undertaken on school travel plans.

2. DECLARATIONS OF INTEREST

None

3. TO ELECT NON-COUNCIL MEMBERS

None

4. TO APPROVE AND SIGN, AS A CORRECT RECORD, THE MINUTES OF THE CLIMATE CHANGE WORKING PARTY (“CCWP”) MEETING HELD ON 7 FEBRUARY 2024.

There were two amendments to the minutes of 7 February 2024:

- a) Item 9 Absolute Net Zero Report – Councillor Sinclair recommended a revision to paragraph 1 to now read: “Councillor Sinclair led a discussion for the Working Party on the Absolute Net Zero report, making members of the Group aware that the creation of the report, 4 years ago, was done by an academic institution funded by China”.
- b) Item 10 Council Carbon Footprint – It was noted that feedback was still awaited from the Finance Committee. This would be added to the agenda for the next CCWP meeting.

RESOLVED:

That the minutes of the Climate Change Working Party meeting held on 7 February 2024 be approved subject to the amendments detailed above.

The minutes were proposed by Cllr Chowns and seconded by the Chair, as a correct record.

5. FEEDBACK FROM ENVIRONMENT AND LEISURE COMMITTEE

Councillor Chowns introduced the paper tabled, regarding developing a working relationship with NMiTE, to seek ways of ensuring sustainable solutions for the Council's buildings.

The CCWP considered that the opportunity for Ledbury Town Council to involve NMiTE in potential projects would be beneficial to the buildings across the Council's portfolio. It was also suggested that joint working with Ledbury Places and NMiTE to create a Heritage Master Plan would provide the Town with a long-term plan for a number of its heritage buildings.

RECOMMENDATION:

- 1 That the opportunity for Ledbury Town Council to work in partnership with NMiTE and Ledbury Places be recommended to Environment & Leisure Committee, with a view to identifying a project(s) and the opportunity to be involved in developing a Heritage Asset Master Plan for the benefit of the buildings within the respective ownership and management.**
- 2 That Environment and Leisure Committee support Ledbury Places leading on the creation of a Heritage Asset Master Plan.**

6. FEEDBACK FROM THE EVENT'S WORKING PARTY ON THE GREAT BIG GREEN WEEK ("GBGW")

The update report on the draft programme for GBGW was presented.

It was noted that the National Food Conversation event on 20 June 2024 was currently seeking grant funding via the Herefordshire Food Alliance to meet any potential costs.

The Working Party were advised by the Deputy Clerk that the cost of creating a calendar was going to be prohibitive against the budget allocated for Climate Change generally/GBGW. Quotes obtained ranged from £1,700 to over £3,500. Consideration could be given to the creation of a calendar in 2025/26 financial year and therefore no further action would be taken until then.

In relation to the budget for 2024/25, it was noted that £2,000 was allocated to Climate Change activities for the financial year. There was agreement by CCWP that £800 of that budget would be set aside for GBGW and the balance to be used for other Climate Change related activities.

It was noted that the film evening event may be able to host a film called "River" at the Old Grammar School. The film lasts approximately 75 minutes and would

cost £96 including VAT to show. It was suggested that Ledbury Places look into seeking donations to meet the cost.

RESOLVED:

- a) That the GBGW programme be noted.
- b) That Officers and the Events Working Party be advised that the cost of creating a calendar was prohibitive for the budget available. Further consideration to be given to the calendar in 2025/26 financial year.
- c) That £800 of the budget allocation be set aside for the GBGW 2024 with the balance of funding set aside to cover other related Climate Change related activities.

7 FEEDBACK FROM TRAFFIC MANAGEMENT WORKING PARTY IN RESPECT OF THE REPORT PRESENTED BY PROFESSOR WHITELEGG (27 MARCH 2024)

The report and content, including comments by Councillor Hughes, were noted. The Traffic Management Working Party, should be made aware that the Chair of CCWP is no longer a Governor at John Masefield School.

Members of the CCWP considered it appropriate for the recommendations put forward by the Traffic Management Working Party should be further actioned by them.

RECOMMENDATION:

That members of the CCWP support the recommendation to share the report with the Headteachers of both John Masefield and Ledbury Primary Schools and considered that this action should be taken forward by the Chair of the Traffic Management Working Party.

8 WARM SPACES FOR WINTER 2023/24

It was noted that there was less attention to this activity this winter. The potential reason for this could be a) the late notification of funding and therefore too shorter notice to submit bids and b) the weather was milder this year.

RESOLVED:

The CCWP considered that no further action was needed.

9 WORKING WITH LEDBURY HEALTH PARTNERSHIP

Following previous discussions at this meeting, the CCWP agreed that working with the Health Partnership would be positive and it needed to focus on discussions that were current.

It was noted that in the future there may be opportunity to work together on the impact of food on people's wellbeing, perhaps through education awareness/cookery demonstrations/food preservation – pickling etc.

RESOLVED:

Members of the CCWP agreed that regular engagement with the Practice Manager should continue to see where opportunities for working together may be possible.

10 DATE OF NEXT MEETING

To be determined following the new Council year 2024/25 programme being confirmed.

It was noted that in future CCWP would meet on a Tuesday (avoiding 1st Tuesday in the month).

CLIMATE CHANGE WORKING PARTY – ACTION SHEET

No:	Item (Action Required)	Responsibility	To be actioned by (date)
4	Make amendments to the Minutes dated 7 February 2024	Deputy Clerk Town	26 April 2024
4b	“Council Carbon Footprint” to be added to the next agenda item – seeking feedback from the Finance Committee.	Deputy Clerk Town	Next Meeting, TBC
5.1	Work in partnership with NMiTE and Ledbury Places with a view to identifying a Project(s) and the opportunity to be involved in developing a Heritage Asset Master Plan for the benefit of the buildings within the respective ownership and management.	Environment & Leisure Committee	2 May 2024
5.2	That Environment & Leisure Committee support Ledbury Places leading on the creation of a Heritage Asset Master Plan	Environment & Leisure Committee	2 May 2024
6	That Officers and the Events Working Party be advised that the cost of creating a calendar was prohibitive for the budget available. Further consideration to be given to the calendar in 2025/26 financial year.	Community Development Officer	6 June 2024
7	Members of the CCWP support the recommendation to share the report (Professor John Whitelegg traffic report) with Headteachers of both John Masefield and Ledbury Primary Schools and considered that this action should be taken forward by the Chair of the Traffic Management Working Party	Deputy Clerk Town	30 April 2024
9	Members of the CCWP agreed that regular engagement with the Practice Manager should continue to see where opportunities for working together may be possible	CCWP	Ongoing

