

**LEDBURY TOWN COUNCIL  
MINUTES OF A MEETING OF THE  
CLIMATE CHANGE WORKING PARTY  
HELD ON 1 MARCH 2021 VIA ZOOM**

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**PRESENT:** Councillors Chowns, Knight and Manns

Non-Councillor members, Al Braithwaite, Anne Crane, Paul Kinnaird, and Nina Shields (Chairman)

**ALSO PRESENT:** Angela Price - Town Clerk  
Nicola Young - Deputy Town Clerk

**CC.34 APOLOGIES**

Apologies for absence were received from Caroline Green, Dilys Merry and Michael Sessarago

**CC.35 DECLARATIONS OF INTEREST (Councillors Only)**

None received.

**CC.36 ENERGY EFFICIENCY IMPROVEMENTS**

Paul Kinnaird provided a presentation on “reducing emissions in the home and how energy efficiency of buildings can be improved”.

He advised that energy used in the home contributes to Climate Change via Emissions of Greenhouse Gases. Reducing the amount of energy used will directly reduce emissions.

Within the presentation he had provided information on ways of reducing emissions from energy usage as follows:

- Efficiency including use less energy
- Generating/using renewable energy
- Adopting new technology

The following are possible methods to employ to help reduce emissions within the home:

- Close curtains and blinds at dusk
- Use LED light bulbs – consume 5 times less electricity and last longer
- Switch off lights when not in use
- Only boil the kettle with the right amount of water needed

- Short showers not baths
- Defrost items in fridge overnight
- Fill empty spaces in fridge with empty boxes
- Don't leave the TV talking to an empty room
- Prevent draughts around windows and doors
- Fit an energy monitor for instant metering
- Turn the heating thermostat down 1 degree
- Buy A++ rated appliances

Useful contacts:

Keep Herefordshire Warm run by Severn & Wye Emergency Agency  
[www.KeepHerefordshireWarm.co.uk](http://www.KeepHerefordshireWarm.co.uk)

Zero Carbon Britain  
[www.cat.org.uk](http://www.cat.org.uk)

The full PowerPoint as presented by Paul Kinnaird is attached to these minutes.

Mr Kinnaird offered to assist the Town Council with assessing its initial carbon footprint to see how changes can be made.

#### **CC.37 MEETING NOTES FROM THE CLIMATE CHANGE WORKING PARTY**

**RESOLVED:** that the notes of a meeting of the Climate Change Working Party held on 11 January 2021 be approved and signed as a correct record.

#### **CC.38 ACTIONS FROM PREVIOUS MINUTES**

- a. The following list of resolutions agreed by Environment & Leisure Committee on 21 January were provided to the Working Party:

Paragraph E120 Resolutions:

1. The sum of £2,500 in the Climate Change Working Party Budget be used in conjunction with match-funding.
2. The Climate Change Declaration, as amended, be put before full Council in February 2021.
3. The Climate Change Working Party be asked to provide more information on the type of renewable energy sources the Council could consider.

4. Members of the Environment & Leisure Committee agree to the Council measuring its Carbon Footprint.
5. Members of the Environment & Leisure Committee agree to the Climate Change Working Party producing a draft plastic free statement.
6. Members of Environment & Leisure Committee note that XR Ledbury have volunteered to lead and coordinate community litter picks in conjunction with Balfour Beatty, where equipment can be hired free of charge and safety advice provided.
7. Members of Environment & Leisure Committee note that the recommendation has been superseded by 6. Above and therefore did not support the recommendation for the council to purchase litter picking equipment.
8. That a recommendation be sent to a full Council meeting to consider amending Financial Regulations to make it clear that quotes for sustainable contracts, renewable energy and from eco/green suppliers will be sought in the first instance.
9. That the following proposal be sent to the next meeting of the Economic Development & Planning Committee:
  - a. Sustainable Ledbury would like to clear much of the ground growing ivy to enable a variety of woodland plants to establish.
  - b. Brambles to be cut every three years to enable a variety of woodland plants to establish.
  - c. To propose a thin number of tree saplings where appropriate and recruit suitable saplings to develop the next generation of canopy trees.
10. Members of the Environment & Leisure Committee agree to the Climate Change Working Party working with HGN and Centre for Alternative Technology to source quotes for an expert to undertake the carbon footprint measurement of Ledbury Town Council assets, so the Council has a baseline figure to improve upon.
11. Member of the Environment and Leisure Committee not accede to the proposal to purchase litter picking equipment, due to Herefordshire Council providing equipment for free.

**RECOMMENDATION that the Chairman of the Climate Change Working Party attend the Environment & Leisure Committee meetings to provide feedback as required.**

- b. In line with LTC Corporate Plan Objective 3 and Action Plan No. CC8 a Single Use Plastic Policy had been drafted and was accepted by all present.

**RECOMMENDATION that the Environment & Leisure Committee consider the draft Single Use Plastic Policy with a recommendation to Full Council that this be adopted.**

### **CC.39 CLIMATE CHANGE ACTION PLAN**

The following discussion and updates were made to the Action Plan at the meeting:

Projects to Achieve Goals column: additions in BOLD.

- CC4. Reduce LTC carbon footprint – Paul Kinnaird to work with LTC to assess baseline carbon footprint of all council assets.
- CC7. Raise awareness of energy discount schemes and how energy efficiency of homes can be improved – Paul Kinnaird's presentation on 1 March 2021 attached to these minutes.
- CC8. Develop a plastic free policy for LTC and pledge a commitment to work towards a plastic free town.
- Recommendation above at para CC38(b).
- CC36 Designate sites within the NDP for trees – **NDP group wish to have input from Climate Change Working Party members on locations for trees within the NDP area.**
- CC37 Use the Neighbourhood Plan to require new homes to be energy efficient, nature friendly, and located close to public transport and amenities – **the NDP Group are covering most of this in Topic Guide No. 1. The NDP group will share the document with the Climate Change Working Group members.**
- CC38 Designate safe walking and cycle routes in the NDP – to include Lost Ways (paths which are not on the definitive map but are either rights of way or walked often, these paths need to be registered by 2026 as a right of way) and Slows Ways.

**Slow Ways – in abeyance**

**NDP are writing a paper to reflect the items in the Climate Change Action Plan and LTC Corporate Strategy**

CC39 Use differential car-parking charges to support low-carbon vehicles – **Paul Kinnaird offered to research. He will contact other councils, including Bromyard Town Council who now maintain the car parks through an asset transfer.**

**CC.40 DATE OF NEXT MEETING**

RESOLVED: That it be noted that the next meeting of the Climate Change Working Party is scheduled for Monday, 17 May 2021 at 6.00pm via Zoom.

The meeting ended at 7.30 pm.

Signed: ..... Date: .....  
Chairman