



LEDBURY TOWN COUNCIL



07 August 2026

To: Dr Philip Errington, Dr John Holmes, Amy Howard, Tim Keyes, Caroline Magnus, Nick Morris, Justine Peberdy, and Christine Tustin

Dear Board Member,

You are invited to attend an extraordinary meeting of the **Masefield Matters Board on Friday, 14th August 2026 at 11am – 1pm via Teams meeting** for the purpose of transacting the business below.

Yours faithfully

Angela Price PSLCC, AICCM
Town Clerk

FILMING AND RECORDING OF COUNCIL MEETINGS

Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner. Whilst those attending meetings are deemed to have consented to the filming, recording, or broadcasting of meetings, those exercising the rights to film, record and broadcast must respect the rights of other people attending under the Data Protection Act 1998.

A G E N D A

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|----|-------------------------------------|------|---------------|
| 1. | Election of Chair | (AP) | 5 mins |
| 2. | Apologies for absence | (JP) | 5 mins |
| 3. | To receive Declarations of Interest | (JP) | 5 mins |

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| 4. | To approve and sign the notes of meetings of the Masfield Matters Board held on 5th May and 16 th July 2026 | (JP) | 10 mins | (Pages xx-xx)
(May minutes to follow) |
| 5. | Election of Vice Chair | (AP) | 5 mins | |
| 6. | To receive a summary of the artist procurement report (attached), a reminder of shortlisting criteria and the 3 recommendations | (AM & JR) | 15 mins | (Pages xx-xx) |
| 7. | An opportunity to ask questions about the report | (All) | 15 mins | |
| 8. | To discuss and agree on the final three designers proposed by the Core Consultation Group | (All) | 45 mins | |
| 9. | To agree key aspects of the commissioning brief for shortlisted designers | (EC) | 15 mins | |
| 10. | Date of next two meetings | (All) | 5 mins | |

Friday 11 September 11am in the Committee Room