

# Ledbury Neighbourhood Development Plan

## LVBA Report & Sensitivity Plan

### Notes for NDP Zoom Meeting 15/02/2021

- 1) I suggest that Phillip & Bill read the introductory Ss 1 - 4 of the draft LVBA report asap, and send comments to / discuss with me. This is important, as the intro explains the approach adopted for the settlement boundary, allocations and sensitivity study amongst other things. Also, Phillip, it provides useful context for your Public and Social Amenity section.
- 2) I need to talk to Bill / anyone else you suggest about the requirements of the NDP sensitivity study / plan - please will you talk to Bill about this and arrange a call or zoom meeting?
- 3) **Important note:** Phillip mentioned the railway station area, but I haven't been involved in that, don't know what's proposed, and haven't done sensitivity studies there. I'll need to know more about what's planned first, then we can discuss. May not be feasible to do that part.
- 4) The LVBA report sections which need writing up and as far as I'm aware don't currently have authors are **Biodiversity; Aesthetic & Perceptual Landscape Qualities;** and **Approaches & Gateways** (the latter is linked to the visual baseline section).
- 5) Also **Recommendations**, although each author will contribute from their own topic - see below.
- 6) I will have to write the **Conclusions**, but I'll keep them short.
- 7) Nicola thinks the **Visual Baseline** section will be ready this week, and Phillip said he would get the **Public & Social Amenity** section done by 22<sup>nd</sup>. However, it will be easier and quicker for me to do all the editing and reviewing in one go, so apart from small tweaks eg new info from Celia on **Heritage**, I won't do any more work on the LVBA report until I've received all the above drafts.
- 8) NB as agreed, I will remove all references to the LSCA Area schedules from the report.
- 9) Once the first draft of the LVBA report is ready I will send it out to the authors (and anyone else you think should read it) for review and comment. NB **each author will have to be responsible for cross-referencing their sections with others**, and add in their / other topic **Recommendations**, although I'll pick up gaps in draft v2. They will need to work in tracked changes.
- 10) We don't know whether the draft **Figures** will be ready to be sent out with the first version of the report, but not a lot has changed so authors can use the old versions if not done. However, **LTC needs to find volunteers to digitise the Figures**. Let me know when you find someone and put them in touch with me so I can explain what's needed. Then I will go through the Figures and mark each one up by hand to show the required baseline / other changes and new information.
- 11) NB we haven't digitised Ann's **Land Use** plan as a Figure yet, so need to remember to do that as well (I have the original).
- 12) I will sort out the **Appendices** (which will include the bundle of Figures), but will keep them to a minimum (I'm not sure if authors will want an appendix to their section - TBC).

- 13) In terms of the programme, all depends on when the last author's first draft is complete. I'll need a few days to review / edit / format etc and get the report into shape before issuing. Also, how long it takes to get the Figures digitised will be a factor. And, how long it takes for authors / others / informal & formal consultees to respond to each draft (we should ask for a reasonably fast turn-around), and how many revisions / updates there are to do.
- 14) In the meantime, after I've spoken to Bill and subject to the feasibility of being able to produce what he requires, I'll draw up the **Sensitivity Plan**.