

Ledbury NDP LSCA

Meeting 21st January 2020: Notes for Discussion / Agenda

v2 20.01.20

ITEM	ACTION / DEADLINE
1. SCOPE OF COMMISSION	<p>i) LSCA Stage 1 = capacity for a) residential on land around settlement, and b) 12ha employment land west of town. Findings used by LTC to establish line of settlement boundary (with advice from CT). Aim to complete final draft LSCA by mid-May 20. All baseline study input must finalised by mid-March.</p> <p>ii) LSCA Stage 2 = capacity for other landuses and zoning plan.</p> <p>iii) Given timescale, seems unlikely that volunteers will cover as much as hoped esp. gathering & digitising baseline / analysis so CT / CL to do now? ### have made contact with Hoople - may be cost involved for some data. Will advise</p>
2. ADMIN	<p>i) Terms of appointment & fees: a) total fee budget? b) invoice monthly with timesheets (CT / IS £45/hr, others £35 & £25/hr)?</p> <p>ii) Who to copy in to emails?</p> <p>iii) Letter of authority = see eg Cradley. CT only or others?</p> <p>iv) We were going to set up some form of online collaborative storage system but it may not be necessary. Has somewhere been found where documents & maps can be stored / accessed? See also https://www.parish-online.co.uk/ which can be used for data storage, mapping, sharing etc. (but requires a subscription I think).</p> <p>v) Arrange more workshops / meetings for LSCA topic groups with input from landuse interest groups.</p>

3. STUDY AREA BOUNDARY	<p>i) 1:25k OS map to cover whole parish?</p> <p>ii) ### Establish LSCA study area boundary on 1:15k</p> <p>iii) Agree LSCA Zones / Areas / Parcels</p> <p>iv) Send study area boundaries to HC / MHAONBU for agreement?</p> <p>v) ### Need boundary of 12ha employment land</p>
4. LSCA INTRO SECTION	<p>LTC to write summary 'story' of evolution of NDP from start to present: dates, key consultation, examiner's report, implications, actions, aims and objectives (focus on 'landscape-related' matters esp. settlement boundary, GI etc).</p>
5. KEY VIEWS	<p>Are we aiming for a 'key views' policy in the next iteration of the NDP? Even if not it would be good to set up public 'call for Ledbury's Top 10 views'. Can send you what we did for Malvern, or speak to Claire Lawrence at MTC.</p> <p>NB check if feasible wrt fee budget / volunteers available</p>
6. LSCA TOPIC GROUPS	<p>i) I've had meetings with both Celia and Ann, and they're both making good progress already.</p> <p>We will definitely need more volunteers to help Ann map land uses - on-the-ground and digitally.</p> <p>ii) I've contacted Paul and Beverley but haven't heard back yet - not sure if I have the right contact info. Check / chase up.</p> <p>iii) Need contact info for people willing to deal with a) significant vegetation (including TPOs); b) existing / future recreation / access (including key destinations & 'social / cultural' facilities, footpaths / bridleways / cycle routes, sport / play facilities, Local Green Spaces, allotments etc.); and c) views / visual amenity.</p> <p>iv) ### are there any LGSs??</p> <p>v) See updated LSCA contents table - note LTC actions - CT to send LTC</p>
7. CONSULTATION / PUBLICITY	<p>i) Need to get the public interested in the LSCA process if possible, ask which features / assets / qualities etc. they think are most important and why, and what they would like to see in future. However timing crucial for LSCA - LTC would have to analyse results & have findings available by end March.</p>

	<p>ii) It would be good if LTC could write up a summary of previous consultation responses for the LSCA if these issues were covered previously.</p> <p>iii) Set up / interact with Facebook / use other media?</p>
8. BOVIS APPLICATION 192482/O	<p>### URGENT: discuss wrt future settlement boundary = implications of refuse / allow</p> <p>### consider potential new NDP objective & related policies to develop zoning plan / masterplan for Ledbury in 2050, reviewed every 5 years</p>
9. AOB	### TBC
10. ACTIONS	<ol style="list-style-type: none"> 1. LTC / CT: write to confirm fees, terms of appointment, invoicing, brief / scope, programme & deadlines etc. 2. CT: submit regular timesheets / invoices TBC 3. LTC: access letter of authority 4. LTC: set up central storage facility 5. LTC / CT: obtain HC data = costs? 6. LTC / CT: obtain BRC data = costs? 7. LTC find volunteers for: <ol style="list-style-type: none"> a) landuse (field work & digitising) b) significant vegetation c) recreation / access d) views / visual amenity. 8. LTC chase Paul & Beverley / find others ecology / GI 9. LTC / CT: agree date for & organise LSCA update / exchange of info workshop / meeting 10. LTC: organise publicity and social media 11. LTC: analyse previous public consultation responses and write up summary of what is of 'community importance / value' 12. LTC: write summary 'story' of evolution of NDP 13. LTC: decide if key views policy required / feasible within scope? 14. CT send LSCA study area boundary to CL > maps

	<ul style="list-style-type: none">15. CT issue LSCA study area boundary to LTC / LSCA teams / others including HC / MHAONBU - need agreement?16. Need boundary of 12ha employment land = LTC?17. CT to update / issue LTC LSCA contents table NB LTC actions18. Any LGSs locations > CL19. ###
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