

# Ledbury NDP LSCA

## 20<sup>th</sup> January 2020 Meeting Notes & Actions

### v1 23.01.20

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ITEM	COMMENT / ACTION	RESP.
1. SCOPE OF COMMISSION & PROGRAMME	<p>Scope of commission agreed (in summary):</p> <p>i) LSCA Stage 1 = assess capacity for a) residential on land around settlement, and b) 12ha employment west of town. Aim is to establish settlement boundary and for NDP to be made asap. If time / budget allow, identify 'Exceptional Key Views' for NDP Key Views policy (see 5. below). Also input into GI strategy.</p> <p>ii) LSCA Stage 2 = assess capacity for other landuses and produce future ('Ledbury 2050?') zoning plan.</p> <p>iii) Both will start at same time, but Stage 2 will extend into 2021 / beyond.</p> <p>iv) Total fee budget for LSCA is £10k. This should cover all of LSCA Stage 1 and the baseline information-gathering for Stage 2. Separate funding can be sought for Stage 2.</p> <p>v) Given timescale, seems unlikely that volunteers will cover as much as hoped esp. gathering &amp; digitising baseline / analysis so CT / CL to do.</p> <p>Programme:</p> <p>i) All baseline study input must finalised by mid-March.</p> <p>ii) Aim to complete final draft LSCA for informal review and comment (LTC / others) by mid-May 20.</p>	
2. ADMIN	<p>i) CT will issue monthly time &amp; cost summaries to check against budget.</p> <p>ii) LTC will advise CT when invoicing is required.</p> <p>iii) CT will copy Angie in to emails.</p> <p>iv) <b>LTC to produce 'letter of authority' for site access.</b></p>	<b>LTC</b>

	<p>v) CT to advise LCT if cost associated with data acquisition &amp; obtain agreement before ordering.</p> <p>vi) Catherine Laidlaw (CL) is investigating online data storage options for you. <b>She'll email you some options, then you can discuss further.</b></p> <p>vii) <b>CT to arrange further workshops</b> / individual meetings with LSCA topic group members: will probably be 1<sup>st</sup> &amp; 2<sup>nd</sup> week in February.</p> <p>viii) <b>LTC to arrange workshops</b> / individual meetings with landuse interest group members: also ideally 1<sup>st</sup> &amp; 2<sup>nd</sup> week in February.</p>	<p><b>CT / CL</b></p> <p><b>CT</b></p> <p><b>LTC</b></p>
3. STUDY AREA BOUNDARY	<p>i) Agreed whole parish to be shown on 1:25k map: <b>CT / CL to do and reissue base maps to LCT / teams.</b></p> <p>ii) <b>LTC to mark ward boundaries on maps and send to CT.</b></p> <p>iii) In principle, agreement on 1<sup>st</sup> version of proposed capacity study area boundary. <b>CT to draw up and issue to HC, LTC, AONB Unit &amp; others for comment.</b></p>	<p><b>CT / CL</b></p> <p><b>LTC</b></p> <p><b>CT / CL</b></p>
4. LSCA INTRO SECTION	<p><b>LTC to write summary 'story' of evolution of NDP</b> from start to present: dates, key consultation, examiner's report, implications, actions, aims and objectives (focus on 'landscape-related' matters esp. settlement boundary, GI etc).</p> <p><b>Deadline = ideally, mid-February</b></p>	<p><b>LTC</b></p>
5. KEY VIEWS	<p>i) Agreed we are aiming for a 'key views' policy in NDP if feasible within timescale.</p> <p>ii) <b>LTC to advise Bill B and check he agrees.</b></p> <p>ii) <b>LTC to set up &amp; publicise 'Public Call for Views'.</b></p> <p>iii) <b>CT to send NF Malvern Town NDP Key Views info.</b></p>	<p><b>LTC</b></p> <p><b>LTC</b></p> <p><b>CT</b></p>
6. LSCA TOPIC GROUPS	<p>i) I've had meetings with both Celia and Ann, and they're both making good progress already.</p> <p>ii) I've contacted Paul and Beverley but haven't heard back yet - not sure if I have the right contact info. <b>NF to check / chase up.</b></p> <p>iii) LTC has found volunteers to help with the following LSCA topics, and <b>may need others:</b></p> <p><u>Land use</u> (to help Ann Lumb with 'Physical' topic): need feet on the ground to record parish-wide landuses on maps, and volunteers to both write up &amp; digitise the information = NF &amp; Anne Crane, any others TBC</p> <p><u>Significant vegetation</u> incl. TPOs = NF &amp; Ann Crane, any others TBC</p>	<p><b>NF</b></p> <p><b>LTC</b></p>

	<p><u>Recreation &amp; access</u> (existing / future: highways; key visitor destinations; local social / cultural facilities; footpaths / bridleways / cycle routes; themed trails; formal &amp; informal sport / play facilities; Local Green Spaces; allotments; strategic recreational routes / links etc.) = PH, Ian Fountain, Tony Fussey, any others TBC</p> <p><u>Views / visual amenity</u> = NF / others TBC.</p> <p>iv) See post-meeting update (v2) of LSCA contents table.</p> <p>v) <b>NF to arrange meetings with CT &amp; new LSCA topic members</b> above - all at once or separate meetings?</p> <p>vi) <b>NF to arrange meetings / workshops with CT &amp; landuse group members.</b></p>	<p><b>NF</b></p> <p><b>NF</b></p>
<p>7. CONSULTATION / PUBLICITY</p>	<p>i) LTC to write up summary of previous consultation responses for LSCA, where responses are relevant to local features / qualities of importance / value e.g. landscape, views, wildlife, heritage, tranquillity.</p> <p>ii) LTC to advise CT about accessing NDP-related social media e.g. facebook.</p>	<p><b>NF &amp; Liz Harvey</b></p> <p><b>LTC</b></p>