

# LTC Full Council approval for the submission draft NDP to go to Reg 16 consultation 14/07/22

Extracts from the minutes of an Extraordinary meeting of Ledbury Town Council dated 14<sup>th</sup> July 2022 approving the submission of the draft NDP and related papers go to Herefordshire Council for the Reg 16 consultation

## LEDBURY TOWN COUNCIL

### MINUTES OF AN EXTRAORDINARY MEETING OF FULL COUNCIL

HELD ON 14 JULY 2022

- 
- PRESENT:** Councillors Auburn, Bannister, Eakin, Howells, Hughes, Sims and Whattler
- ALSO PRESENT:** Angela Price – Town Clerk  
Charlotte Barltrop – Minute Taker  
1 member of the public

#### C544 APOLOGIES

Apologies were received from Councillors Harvey, Manns, Morris, Shields and Sinclair

#### C549 NEIGHBOURHOOD DEVELOPMENT (NDP)

##### i. LEDBURY NDP 2021-31 SUBMISSION DRAFT PLAN

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Councillor Howells provided a short introduction to the NDP and advised that the document included in the agenda provided amendments in red which were as a result of the Reg 14 Consultation responses. He advised that this document would now be sent to Sam Banks at Herefordshire Council with the amendments highlighted and following the next stage of the process whereby the Consultant will provide an amended final report, this will also be forwarded to Sam Banks.

**RESOLVED:**

**That the submission draft of the NDP be submitted to Herefordshire Council under Regulation 15 of the Neighbourhood Planning Regulations, together with the Schedules of Representations and Alterations made to the submission draft as a result of the Representations.**

**ii. LEDBURY NDP SCHEDULE 1 – SCHEDULE OF REPRESENTATIONS IN RESPONSE TO DRAFT NDP, JULY 2022**

Councillor Howells advised that the Strategic Environmental Assessment (SEA) was still outstanding. He proposed that the Council provide delegated powers to the Economy & Planning Committee meeting on 11 August 2022 to approve the additional documents to enable the Council to move the NDP to Reg 16 with Herefordshire Council.

**RESOLVED:**

**That the Economy & Planning Committee, scheduled for 11 August 2022, be given delegated powers to approve the additional documents, including the SEA, to enable the Council to progress to Reg 16.**

**iii. LEDBURY NDP – SCHEDULE 2 – CHANGES MADE IN RESPONSE TO COMMENTS RECEIVED UPON THE REGULATION 14 DRAFT PLAN AND MATTER ARISING SINCE THE COMMENCEMENT OF THE CONSULTATION PERIOD, JULY 2022**

**RESOLVED:**

- 1. That Council delegates to the Economy & Planning Committee due to be held on 11 August 2022, the approval of the following three additional documents needed to be provided during August for Herefordshire Council to move the NDP to the Reg 14 stage, noting that these are not strategic documents:**
  - **A new SEA/HRA (Strategic Environmental Assessment and a Habitats Regulation Assessment) which will be produced by Herefordshire Council once the NDP submission draft has been approved by Council and submitted to Herefordshire Council**
  - **A 'Basic Conditions Statement'**

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**and**

- **A 'Consultation Statement', both of which will be produced by our consultant Bill Bloxsome once the SEA and HRA documents are provided by Herefordshire Council**
- **It may also be necessary to edit and reconfirm the Schedules of Representations and Alterations if the SEA and other documents necessitate them**

#### **iv. NDP BUDGET**

Councillor Howells informed the Council that the NDP is expected to come in £500 under budget. He suggested that this may be paid to consultants who have delivered far more than they were expected.

Councillor Hughes stated that the surplus monies should be returned to Council funds rather than to be passed on to consultants.

**RESOLVED:**

**That any underspend be returned to Council funds.**

#### **v. NDP PROJECT TIMELINE**

Councillor Howells stated that although this can be 6 weeks, it has been advised that 8 weeks is allowed for the next stage.

**RESOLVED:**

**That the Project Timeline be received and noted.**