



2018-19

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LEDBURY TOWN COUNCIL

Grant Application Form

1. Your Organisation

Contact Name:		
Position:	Director (Hon. Treasurer)	
Organisation:	Ledbury Places	
Contact Address:		
Telephone Number:		
E-mail:		
Status of Organisation:	Charitable Company Limited by Guarantee	
Charity/company number	Charity No: 1162108 (if applicable) Company No: 9079970	
What geographical area does your organisation cover?	Ledbury and surrounding area	
How long has your organisation been in existence? (please <input checked="" type="checkbox"/>)	Less than one year	
	Between one and five years	✓
	More than five years	
What are the aims and objectives of your organisation?	(a) To preserve, manage and improve for the benefit of the people of the town of Ledbury and of the nation the historical, architectural and constructional heritage that exists in and around Ledbury in buildings (including any structure or construction or any part of a building) of particular beauty or historical, architectural or constructional interest;	

	<p>and</p> <p>(b) To promote and facilitate education concerning the social, economic and architectural history and heritage of Ledbury and the surrounding area ("the Area");</p> <p>and</p> <p>(c) To promote and facilitate for the benefit of the public regeneration in areas of social and economic deprivation in and around the Area.</p>
<p>What are the main activities of your organisation?</p>	<p>Ledbury Places Ltd has been formed as a preservation trust with a specific interest in the preservation and management of several key buildings and sites that are of historic or architectural importance. This is initially focused on the Barrett Browning Institute (BBI), the Old Grammar School (OGS) and the Burgage Hall (BH). The OGS and BH passed into the ownership of Ledbury Places under a Community Asset Transfer process.</p> <p>Ledbury Places is a community membership based organisation that manages, runs and maintains these buildings whilst offering a range of activities including:</p> <ol style="list-style-type: none"> 1. the advancement of education, training or retraining, particularly among unemployed people, and providing unemployed people with work experience 2. the provision of recreational facilities for the public at large or those who by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances, have need of such facilities. 3. the creation of training and employment opportunities by the provision of workspace, buildings, and/or land for use on favourable terms.

2. Your Project/Activity

Project title:	Ledbury Places - Securing the Future of Ledbury's Heritage
Description of project (please continue on a separate sheet if necessary)	<p>Continuing restoration and Recovery. As indicated last year this is a long-term project to restore the BBI and OGS to full health and use. Ledbury Places is now undertaking an incremental approach, in the absence of Heritage Lottery Funding, to provide a track record in management of these buildings. Our focus this year is providing DDA compliant access to the ground floor of the BBI (estimated £15,000) and starting to update the Heritage Centre (HC) displays in the OGS (estimated £2,500). We are seeking funds from other providers towards these projects. We are seeking support from Ledbury Town Council for these projects and ongoing running costs.</p>
Where in Ledbury will the project/activity take place?	The BBI and the OGS.
Who will benefit from the project? (please tell us what groups will benefit and approximately how many people will benefit in total)	<p>Making the BBI fully accessible through a new, level access from the High Street will ensure that the building can be accessed by all members of the community safely. It will allow us to continue to support the current users of the BBI, the Youth Groups and share the building with other organisations.</p> <p>We would like to improve the visitor experience to Ledbury, so all tourists and visitors will benefit from the project. We already get in excess of 20,000 visitors per annum to the HC. Improved displays would encourage these visitors to stay longer and encourage those who just look in at the door to actually come in. Any increase, and we believe a doubling might be possible, would have a positive effect on local businesses, shops, restaurants etc.</p>
What evidence do you have of local need/demand for the proposed project/activity? (This might	We have drawn on the Ledbury Town Plan results, feedback on usage from the Youth Group and undertaken research into local need and demographic. We have been undertaking community consultation and engagement on our

be survey work or statistical evidence)	plans through our Facebook page, website and directly with members of the public.
What support have you received for this project? (Please tell us about any expressions of support you have received from outside your organisation)	We have previously received funding from Locality through the 'Community Ownership and Management of Assets Scheme', The Social Investment Business, the HLF, Ledbury Town Council and most recently the Co-op.
How will the project be managed and how will you measure its success?	We have a dedicated board of directors, drawn from our founding partner organisations, who oversee management of the project and the work of the volunteers.
Please give the timescale and key milestones for your project, including a start date and finish date.	We are currently obtaining quotations for the BBI works which will allow us to approach the main funders identified. Early discussions are about to take place with the HC volunteers about possible updates to the displays. Our aim is to start works in spring 2019, with the BBI changes completing within the calendar year. The HC changes we foresee as ongoing for at least 2 years.
Please explain how your organisation will acknowledge Ledbury Town Council's contribution.	We would acknowledge any grant on our website www.ledburyplaces.org , our Facebook page and also by direct mail shot to our members. We would acknowledge funders in any press releases and any community engagement activity undertaken.

3. How you will pay for your project.

What is the total cost of the project?	£17,500 (estimate)
Amount requested from Ledbury Town Council.	£1,000

Please list any applications you have made for funding from other organisations.

Organisation	Contribution Sought (£)	Applied (please tick as appropriate)	Granted (please tick as appropriate)
Awards for All	10,000		
The Feathers Hotel			An unspecified amount related to room bookings over the year.
Ledbury Town Council	1,000	✓	

4. Further information enclosed

Information	Enclosed (please tick)
A copy of your organisation's most recent bank statement (mandatory)	✓
A copy of your constitution (or similar document showing the organisation's status) and list of appointed officers	
A copy of your organisation's committee and meeting structure	
A copy of your organisation's latest set of accounting statements (if any exist)	✓
Copies of any letters of support for your project	
Other (please list below):	

5. Declaration by the applicant

I/we declare that, to the best of my/our belief, the information given on this application form and in any enclosed supporting document is correct.

I/we accept the following:

- (i) That any false information we provide, even if provided in good faith, may lead to the withdrawal of the grant offered.**
- (ii) That any grant offered will be used only for the purposes set out in this application.**
- (iii) That we will provide reports on progress at the request of the Town Council.**

Should any grant offered not be used in accordance with the terms and conditions set by the Town Council, we undertake on behalf of the organisation to repay the outstanding amount to Ledbury Town Council on demand.

Signed:	
Name (s):	
Date:	28 October 2018

Please return your completed form to:

Clerk to the Council
Town Council Offices
Church Street
Ledbury
Herefordshire
HR8 1DH

E-mail: admin@ledburytowncouncil.gov.uk