

**MINUTES OF AN MEETING OF FULL COUNCIL
HELD ON 31 OCTOBER 2024**

PRESENT: Councillors, Bradford, Chowns, Harvey, Kettle, Morris and Sinclair

ALSO PRESENT: Angela Price – Town Clerk
Honor Holton – Minute Taker

C462. APOLOGIES FOR ABSENCE

Apologies for absence were received by Councillors, Browning, Hughes and Newsham. Councillor Howells apologies were received as per his request for dispensation.

C463. DECLARATIONS OF INTEREST

Councillor Morris declared a non-pecuniary interest in agenda item 22 – Masefield Matters, National Lottery Heritage Funding.

C464. NOLAN PRINCIPLES

RESOLVED:

That the Nolan Principles be received and noted.

C465. TO APPROVE AND SIGN AS A CORRECT RECORD THE MINUTES OF A MEETING OF COUNCIL HELD ON 17 OCTOBER 2024

RESOLVED:

That the minutes of the Full Council meeting held on 17 October 2024 be approved and signed as a correct record, with one abstention from Councillor Bradford.

C466. ACTION SHEET

RESOLVED:

That the action sheet be received and noted.

C467. MAYORS COMMUNICATIONS

The Mayor spoke on the upcoming coffee morning event, which will take place on Tuesday, 19 November 2024. As well as the recent success of the Fika event.



RESOLVED:

To note the Mayors Communications.

- C468. TO CONSIDER QUESTIONS/COMMENTS FROM MEMBERS OF THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF STANDING ORDERS 3(E) AND 3(F)**

No members of the public were present.

- C469. TO RECEIVE MOTIONS PRESENTED BY COUNCILLORS IN ACCORDANCE WITH STANDING ORDER 9**

None received.

- C470. TO APPROVE INVOICES FOR PAYMENT – OCTOBER FINAL**

RESOLVED:

1. That a covering report be provided with the invoices for payment going forward.
2. That the October invoices for payments be approved in the sum of £6,512.86 plus vat.

- C471. GRANT APPLICATIONS**

RESOLVED:

1. That Ledbury Poetry be awarded a grant for £5,000 in support of the annual poetry festival. A named vote was taken the outcome of which was:

For:

Councillors, Chowns, Harvey and Morris.

Against:

Councillors Bradford, Kettle and Sinclair

As the vote was tied the Mayor gave his casting vote in favour.

2. That the Ledbury Community Brass Band be awarded a grant from Ledbury Town Council for £1,000 in support of a masterclass day.



C472. TO RECEIVE AND NOTE THE NOTIFICATION OF GRANT FUNDING AWARDED FOR PAINTED ROOM

Concerns were raised as to why this funding application has not been considered by Council prior to its submission.

RESOLVED:

- 1. That the notification of grant funding awarded for the painted room be received and noted.**
- 2. That the Clerk submit a draft funding policy to the next meeting of Council.**

C473. TO RECEIVE AND NOTE THE NOTIFICATION OF LOCAL GOVERNMENT PAY AWARD

RESOLVED:

That the notification of local government pay award be received and noted.

C474. TO CONSIDER PLANNING AND CONSULTATIONS

RESOLVED:

- 1. Application No. 242400 – Proposed drainage works and redecoration of railing. – St Katherines Hospital, High Street, Ledbury, HR8 1DZ. – Listed building consent – No objections, one abstention from Councillor Harvey.**
- 2. Application No. 242469 – First floor extension to provide accommodation for carer. – 29 Jubilee Close, Ledbury, Herefordshire, HR8 2XA – No objections, one abstention from Councillor Harvey.**
- 3. Application No. 242401 – T1 Cedar, fell to ground level in the interests of safety. Reasons – multiple weak unions throughout crown. Significant branch loss has occurred on a number of occasions causing danger to occupant and neighbours. – South Parade House, South Parade, Ledbury, Herefordshire, HR8 2HB. (awaiting free officer report) – Tree has recently been fell without Council approval or authorisation and will be looked into.**

Councillor Morris reported that this tree has been fell.

C475. TO RECIVE AND NOTE PLANNING DECISIONS

That the planning decisions be received and noted.



C476. PARISH FOOTPATH OFFICER SCHEME

Councillor Harvey spoke in support of local volunteers, the importance of maintaining public rights of way, as well as encouraging more people to volunteer as a footpath officer, as there is no current footpath officer in the local Ledbury area. It was also discussed that an advertisement for a parish footpath officer is to be put into the next newsletter.

RESOLVED:

That Ledbury Town Council support the proposed footpath scheme.

C477. TO APPROVE THE DRAFT TERMS AND CONDITIONS FOR ST KATHERINE'S SQUARE

RESOLVED:

That this item be deferred to the next meeting to allow officers to consider the following points:

- **What type of insurance people will need to hire the square such as a Public Liability Insurance.**
- **Whether the square is an alcohol-free zone and if alcohol will be allowed to be consumed or sold on the site.**
- **Whether a deposit is needed and if so how much, along with if the deposit will be refundable.**

C478. TO APPROVE THE DRAFT BULLYING, HARASSMENT AND VICTIMISATION POLICY

RESOLVED:

That this item be deferred to the next Resources Committee Meeting to consider the following points:

- **It was suggested that this policy should make clearer that it is for employees of the Council only, with reference to other relevant existing policies from the Council.**
- **The way in which informal complaints are made needs to be made clearer.**
- **That this policy should be approved by unions.**

C479. HEREFORDSHIRE HISTORIES FESTIVAL – MAY 2025

RESOLVED:

That the Herefordshire Histories Festival from 10 May – 18 May 2025 be approved subject to the Community Engagement Officer liaising



with the Histories Festival organisers and to create a short report on what Ledbury Town Council can do to help towards the event.

C480. OUTSIDE BODIES

None were received.

C481. DATE OF NEXT MEETING

RESOLVED:

To note that the next meeting of Council is scheduled for 14 November 2024.

C482. EXCLUSIONS OF PRESS AND PUBLIC

RESOLVED:


That in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded from the remainder of the meeting.

No press or public were present.

C483. MASEFIELD MATTERS – NATIONAL LOTTERY HERITAGE FUNDING

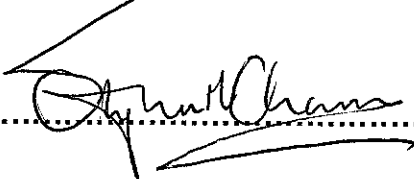
RESOLVED:

1. That a vote of thanks be sent to the John Masefield Memorial Working Party, in particular, Jane Mee, who through her work to put the funding application together has been instrumental in Ledbury Town Council being awarded the NLHF funding.
2. That Ledbury Town Council agree to underwrite the additional £20,000 matching funding, noting that it is anticipated that the Project Board will be successful in securing this funding from other sources, and instruct the Clerk to write a letter to NLHF confirming this, and reiterating that the Council has committed to £5,000 towards the £25,000 match funding.
3. That Council agree to the Clerk and Councillor Morris, as the Chair of the Project Board, being appointed as signatories for the project.
4. That Members note the Approved purposes of the funding.



5. That Members note the change of title of the working group from John Masefield Memorial Working Party to Masefield Matters Project Board.

The meeting ended at: 8:15 pm

Signed  Date 12/12/24