

**LEDBURY TOWN COUNCIL**  
**Minutes of a Meeting of**  
**Ledbury Town Council**  
**held on Thursday 2nd March 2017**  
**in The Community Hall, Lawnside Road, Ledbury**

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**Present:** Councillors:     The Deputy Mayor, Councillor E Fieldhouse, Chairman  
                                     R Barnes                             A Bradford  
                                     A Crowe                             M Eager  
                                     M Eakin                             A Harrison  
                                     K Francis                          A Manns  
                                     E Harvey                          N Morris  
                                     N Shields                         H Wilce  
                                     A Warmington

In attendance:     Mrs K Mitchell - Clerk to the Council  
                                     Mrs J Jupp – Administrative Assistant  
                                     7 Members of the public and press

**C.23 - 03.17    APOLOGIES**

Apologies were received from The Mayor Councillor D Baker,  
Councillors J Roberts, N Roberts and J Simpson.

**C.24 - 03.17    DECLARATIONS OF INTEREST**

There were no declarations of interest.

**C.25 - 03.17    PUBLIC PARTICIPATION**

A representative from Artistree spoke in support of the group's application to the Council for a grant and explained their status as a co-operative of artists, established for over 20 years, run as a not for profit organisation. The co-operative was largely funded by subscriptions and a percentage of sales commission.

**C.26 - 03.17    MINUTES**

Referring to C.17-02.17 Operational Review; Cllr Harvey asked why her objection to Standing Committee being given delegated authority to appoint consultants had not been recorded. The Clerk advised that a named vote had not been requested.

Referring to C.16-02.17 Budget; Cllr Shields said that she had wanted her name recorded as abstaining as she was still seeking clarification regarding the budget figures.

The Minutes of the Full Council meeting held on 2<sup>nd</sup> February, 2017 were then confirmed as an accurate record.

**C.27 - 03.17 CHAIRMAN'S REPORT AND CORRESPONDENCE**

The Mayor's report had been circulated by email to Councillors prior to the meeting.

**C.28 - 03.17 HEREFORDSHIRE COUNCILLORS' REPORTS**

Councillor Warmington (West Ward) and Councillor Harvey (North Ward) had produced a joint report, copies having been circulated prior to the meeting.

**C.29 - 03.17 COMMITTEE MATTERS - ECONOMIC DEVELOPMENT & PLANNING**

1. Cllr R Barnes, Chairman of the Economic Development & Planning Committee, presented the minutes of the meeting held on 9 February 2017, copies having been previously circulated.

Referring to P.22-02.17, members further considered the recommendation to pay for new parking signage in the town centre.

The Clerk advised that Balfour Beatty had been able to make some modifications to the signage and as a result the charge would be £854 plus VAT rather than £835 plus VAT.

A named vote was requested.

**RESOLVED:** That Ledbury Town Council approve the quotation for signage works of £854 + VAT.

**VOTING:**

<b>For</b>	<b>8</b>
R Barnes	M Eager
M Eakin	K Francis
E Harvey	A Manns
N Shields	A Warmington

<b>Against</b>	<b>5</b>
A Bradford	A Crowe
E Fieldhouse	N Morris
H Wilce	

**Abstentions 1**  
A Harrison

The motion was carried

It was noted that the numbering for the minutes required amendment from P.24-02.17 onwards

**RESOLVED:** That the Minutes P.15- 02.17 to P.27 - 02.17, be approved and adopted.

**VOTING:**      **For**                **12**  
                          **Abstentions**      **2**

## 2. Community Day

Members considered a request from the organisers of Ledbury Community Day to use the space under the Market House as a performance area for music etc. on Saturday 10<sup>th</sup> June 2017 between 10.00 am - 2.00 pm. This required relocation of the Charter Market Traders. Currently, there was just one trader on a Saturday but by June there were likely to be more. The traders should be spoken to as soon as possible to agree relocation to an area nearby.

**RESOLVED:** That the organisers of Ledbury Community Day be allowed to use the space underneath the Market House as a performance area for music etc. on Community Day Saturday 10 June 2017.

**VOTING:**      **For**                **11**  
                          **Abstentions**      **3**

## C.30 – 03.17 COMMITTEE MATTERS - ENVIRONMENT & LEISURE

1. Councillor M Eager, Chairman of the Environment & Leisure Committee, presented the minutes of the meeting held on 16 February 2017, copies having been circulated previously.

**RESOLVED:** That the Minutes E.15-02.17 to E.24-02.17 be approved and adopted.

**VOTING:**      **For**                **11**  
                          **Abstentions**      **3**

Members considered costs for works to trees, as identified in a report which had been circulated prior to the meeting. Councillor Eager explained that approval was required for identified tree works to be carried out at the Cemetery urgently, in order that the work was completed before the commencement of the bird nesting season.

**RESOLVED:** To approve the works as identified in the report, in the total sum of £1,925.

**VOTING:**      **For**                **12**  
                          **Abstentions**      **2**

## C.31 - 03.17 COMMITTEE MATTERS - FINANCE & GENERAL PURPOSES

In the absence of the Chairman, Councillor Jayne Roberts, Councillor Keith Francis, Vice Chairman of the Finance & General Purposes Committee, presented the Minutes of the meeting held on 23rd February 2017, copies having been previously circulated.

The meeting sent best wishes to both Councillor Noel and Jayne Roberts for a speedy recovery.

Referring to Item F.19-02.17, item 5.8 Portus should be spelt Portas.

At this point in the meeting, Councillor Harvey and Councillor Harrison declared a non-pecuniary interest in Item F20-01.17 5.5, Love Ledbury.

At this point in the meeting, Councillor Manns declared a non-pecuniary interest in F19-02.17, grant application from Friends of Ledbury Children's Centre.

Referring to F.19, Grant Application; after consideration it was agreed that Artistree was a business and therefore fell outside of the Council grant giving criteria.

**RESOLVED:** That the application for a grant from Artistree should not be supported on the grounds of it being a commercial enterprise.

**VOTING:** For 10  
Abstentions 4

Referring to F.21-01.17, 6.1, Subscriptions; Following a lengthy discussion regarding renewal of the Town Council's annual subscription to HALC, Cllr Harvey requested a named vote.

**RESOLVED:** That the subscription to HALC be renewed for 2017/18 in the sum of £1,921.96 plus VAT

**VOTING:** For 8  
R Barnes A Crowe  
A Bradford E Fieldhouse  
M Eager K Francis  
M Eakin A Manns

Against 6  
E Harvey A Harrison  
N Morris N Shields  
A Warmington H Wilce

The motion was carried.

**RESOLVED:** That the Minutes F.15-02.17 to F.29-02.17 be approved and adopted.

<b>VOTING:</b>	<b>For</b>	<b>10</b>
	<b>Against</b>	<b>1</b>
	<b>Abstentions</b>	<b>3</b>

### **C.32 - 03.17 COMMITTEE MATTERS – STANDING COMMITTEE**

The Deputy Mayor, Councillor Fieldhouse presented the Minutes of the meeting held on 22 February 2017.

**RESOLVED:** That the Minutes S.8-02.17 to S.13-02.17 be approved and adopted.

<b>VOTING:</b>	<b>For</b>	<b>8</b>
	<b>Against</b>	<b>4</b>
	<b>Abstentions</b>	<b>2</b>

### **C.33– 03.17 POLICY AND PROCEDURES**

Members considered a draft Unreasonable Complainant Behaviour Policy, copies having been circulated prior to the meeting.

It was confirmed that a Task and Finish Group to discuss and review policies had been set up at the Full Council on 21 July 2016.

A lengthy discussion took place regarding the appropriateness of the content.

**RESOLVED:** That review of the Unreasonable Complainant Behaviour Policy be referred back to the Task and Finish Group for further consideration. Request to be made for the Monitoring Officer to have input.

<b>VOTING:</b>	<b>For</b>	<b>10</b>
	<b>Against</b>	<b>1</b>
	<b>Abstentions</b>	<b>3</b>

*Councillor Manns left the meeting at 9.20 pm.*

### **C.34 - 03.17 NEIGHBOURHOOD DEVELOPMENT PLAN**

The Reports for 24<sup>th</sup> January 2017 and 1<sup>st</sup> February 2017; 6<sup>th</sup> February 2017; 8th February 2017 had been circulated prior to the meeting.

The Clerk advised that owing to an administrative error an incorrect version of the 24 January 2017 report had been circulated. The correct version had now been circulated to the meeting.

**RESOLVED:** That the reports for:  
24<sup>th</sup> January 2017 and  
1<sup>st</sup> February 2017;  
6<sup>th</sup> February 2017;  
8<sup>th</sup> February 2017, were  
received and adopted.

**VOTING:** For 7  
Against 5  
Abstentions 1

**C.35 – 03.17 OUTSIDE BODIES**

There were no reports.

**C.36 – 03.17 GENERAL CORRESPONDENCE**

The Clerk gave details of correspondence received in the office.

**C.37 - 03.17 DATE OF THE NEXT MEETING**

The next scheduled Full Council meeting will be held on 6 April 2017  
at the Community Hall, Lawnside Road, Ledbury.

The meeting closed at 9.30 pm.