



LEDBURY TOWN COUNCIL

TOWN COUNCIL OFFICES . CHURCH STREET . LEDBURY
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To: **All members of Ledbury Town Council**

Dear Member,

NOTICE IS HEREBY GIVEN that an Extraordinary Full Council meeting of the **Ledbury Town Council** will be held in **The Town Council Offices**, Ledbury on **Thursday 18th January** starting at **7pm**. All members are summoned to attend.

The business to be transacted is set out in the agenda, which is detailed below.

Cllr E Fieldhouse
Town Mayor

Mrs K Mitchell
Clerk to the Council

Date: 12.01.2018

FILMING AND RECORDING OF COUNCIL MEETINGS

Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner. Whilst those attending meetings are deemed to have consented to the filming, recording or broadcasting of meetings, those exercising the rights to film, record and broadcast must respect the rights of other people attending under the Data Protection Act 1998.

AGENDA

1. Apologies

To receive apologies for absence.

2. Interests

To receive any declarations of interest and written requests for dispensations.

3. Public Participation

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than five minutes. Questions/comments shall be directed to the Chairman.

4. Neighbourhood Development Plan

To consider a fee proposal for Preparation of a Basic Conditions Statement for Ledbury Neighbourhood Plan in the sum of £1,850 plus disbursements and VAT.