



LEDBURY TOWN COUNCIL



28 September 2023

To: All Councillors
Non-Councillors: Hannah Bengough-Sutton, Catriona Cole, Chloe Garner, Griff Holliday, Hilary Jones, Lynette Loader, Susie McKechnie & Christine Tustin

Dear Member

You are invited to attend a meeting of the **Events Working Party on Wednesday, 4 October 2023 at 10.00am at Ledbury Town Council Offices, Church Lane, Ledbury**, for the purpose of transacting the business below.

Yours faithfully

Angela Price
Town Clerk

FILMING AND RECORDING OF COUNCIL MEETINGS

Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner. Whilst those attending meetings are deemed to have consented to the filming, recording or broadcasting of meetings, those exercising the rights to film, record and broadcast must respect the rights of other people attending under the Data Protection Act (GDPR) 2018.

AGENDA

- 1 Apologies for absence**
- 2 Declarations of Interests**

To receive any declarations of interest and written requests for dispensations.
(Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Ledbury Town Council Code of Conduct for Members and by the Localism Act 2011)

(Note: Members seeking advice on this item are asked to contact the Monitoring officer at least 72 hours prior to the meeting)

- 3 Election of non-council members to the Events Working Party**
- 4 To approve and sign the minutes of a meeting of the Events Working Party held on Wednesday, 6 September 2023 (Pages 71-74)**
- 5 Heritage Open Days – Feedback (Pages 75-78)**
- 6 World Book Day 2024 - Update (Pages 81-84)**
- 7 Great Big Green Week 2024 (Verbal)**
- 8 Strömstad – Update (Verbal)**
- 9 May Bank Holiday Event 2024 (Pages 85-86)**
- 10 October Funfair (Pages 87-88)**
- 11 Candle Lighting Event at the Chapel (Pages 89-90)**
- 12 Schedule of Committee Meeting Dates (Pages 91-92)**
- 13 Calendar of Events/Website (Pages 93-94)**
- 14 Date of Next Meeting**

The date of the next Events Working Party meeting to be held on Wednesday, 1 November 2023, at 10.00am, at Ledbury Funeralcare, Hawcutt House, Bye Street, Ledbury.

**LEDBURY TOWN COUNCIL
MINUTES OF A MEETING OF THE EVENTS MANAGEMENT WORKING PARTY
HELD ON 6 SEPTEMBER 2023**

PRESENT: Councillors l’Anson, Morris (Chair), McAll and Furlonger.
Non-Councillors Heather Coppock, Griff Holliday, Janet Meredith, Nina Shields, Lyn Loader,

ALSO PRESENT: Julia Lawrence – Deputy Clerk
Olivia Trueman – Community Development Officer (CDO)

43. APOLOGIES FOR ABSENCE

None received.

44. DECLARATIONS OF INTERESTS

None received.

45. ELECTION OF NON-COUNCIL MEMBERS TO THE EVENTS WORKING PARTY

The Chairman confirmed that there were no new non-council members.

46. TO APPROVE AND SIGN THE MINUTES OF A MEETING OF THE EVENTS WORKING PARTY HELD ON WEDNESDAY, 2 AUGUST 2023

The minutes of the previous meeting held on Wednesday, 2 August 2023 were reviewed and approved subject to the following minor amendments:

- Correction of Clive Hitchings surname (from Hutchins).
- Actions were outstanding regarding the arrangements for the Christmas Light switch-on, including the need to provide temporary toilet facilities.

The committee welcomed the inclusion of the Events Calendar and requested that they be notified of the planned dates for the Environment and Leisure Committee meetings. The CDO agreed to provide these dates.

RESOLVED:

- 1. That the minutes of the meeting of Events Working Party held on 2 August 2023 be approved and signed as a correct record subject to the following amendments:**
 - i. Correction of Clive Hitchings surname (from Hutchins).**
 - ii. Actions were outstanding regarding the arrangements for the Christmas Light switch-on, including the need to provide temporary toilet facilities.**
- 2. The CDO agreed to provide dates for future Environment and Leisure Committee meetings.**

47. HERITAGE OPEN DAYS – UPDATE

The CDO confirmed that the Heritage Open Days publication had been completed and was ready for distribution. It was further confirmed that associated posters would be put on display later in the week. Members of the Working Party expressed their thanks to the staff for their work on Heritage Open Days.

RESOLVED:

Members of the Working Party received a verbal brief from the CDO regarding the Heritage Open Days.

48. WORLD BOOK DAY 2024

The CDO had circulated an e-mail covering the prospective authors for Ledbury World Book Day 2024. It was agreed that Petr Horacek and/or Andy Seed should be booked for Ledbury World Book Day and that a recommendation should go to the Environment and Leisure Committee. Their costs to be taken from the overall budget of £4,000.

Members of the Working Party asked that the CDO contact Glazy Days in Ledbury and ask if they would be interested in holding a workshop for families during this event.

Nina Shields suggested that the author, Catherine Barr, be booked for the 'Great Big Green Week' event in 2024.

RECOMMENDATIONS:

- 1. That a recommendation be put to the Environment and Leisure Committee to book Petr Horacek and/or Andy Seed for Ledbury World Book Day 2024 at a cost of £860 plus travel fees and VAT.**
- 2. That a recommendation be put to the Environment and Leisure Committee to book Catherine Barr for the Great Big Green Week 2024 at a cost of £505 plus travel and VAT**

49. MAYOR'S CIVIC EVENT

The Mayor outlined the arrangements for the Mayor's Civic Event at St Michael's Church on 1 October 2023, to be followed by a reception in the Burgage Hall. The Major asked whether Town Councillors could support the event by attending both the civic service and reception. The Major asked Janet Meredith if the Carnival Prince and Princess could be invited to the event.

RESOLVED:

- 1. That the verbal update from the Mayor be received and noted.**
- 2. That the Mayor contact Janet Meredith to see if the Carnival Prince and Princess could also attend the Civic Event.**

50. LEDBURY CARNIVAL

The Working Party received a verbal update on the Ledbury Carnival, which was held on Monday, 28 August 2023. It was noted that this had been a successful event and well-attended. The Working Party recorded a vote of thanks to Mr Hitchings and the Carnival Committee for planning and executing such a successful event.

The Working Party registered a formal vote of thanks to the Council officers for their outstanding contribution to the event.

Members agreed that the Council should be more involved in Ledbury carnival, and asked if the Town Council could have a float in 2024. Councillor Furlonger supported the proposal of a Town Council float and offered his help in creating a float.

RECOMMENDATION:

That a recommendation be put to the Environment and Leisure Committee to agree to the Town Council to have a float at Ledbury Carnival 2024.

51. MAY BANK HOLIDAY EVENT 2024

The Working Party discussed arrangements for the May Bank Holiday Event 2024. It was confirmed that this will be a 'Village Event' located at the Ledbury Recreation Ground. It was agreed that this event would be held on the Monday, 20 May 2024 rather than on the Sunday, 19 May 2024.

RESOLVED:

That members received and noted the verbal update.

RECOMMENDATION:

That a recommendation be put to the Environment and Leisure Committee to agree for such an event to take place on Monday, 20 May 2024 at the Recreation Ground.

52. STROMSTAD UPDATE

The Working Party received a verbal update on Stromstad partnering. The Deputy Clerk advised that further information would be found in the newsletter, which had been added to the Town Council website.

RESOLVED:

The verbal update be received and noted.

53. OCTOBER FUN FAIR

The Deputy Clerk provided the Working Party with details on the upcoming October Funfair event. She advised members that the draft Service Level Agreement was being prepared and that she had a meeting with the funfair organisers the week commencing 26 September 2023.

RESOLVED:

That the verbal update on the October Funfair be received and noted.

54. CANDLE LIGHTING EVENT AT THE CHAPEL

The Deputy Clerk advised Members that the Chapel in New Street Cemetery would be opening on Sunday, 17 December for a candle lighting event, and that volunteers were needed.

Nina Shields left the meeting at 11:00am.

RESOLVED:

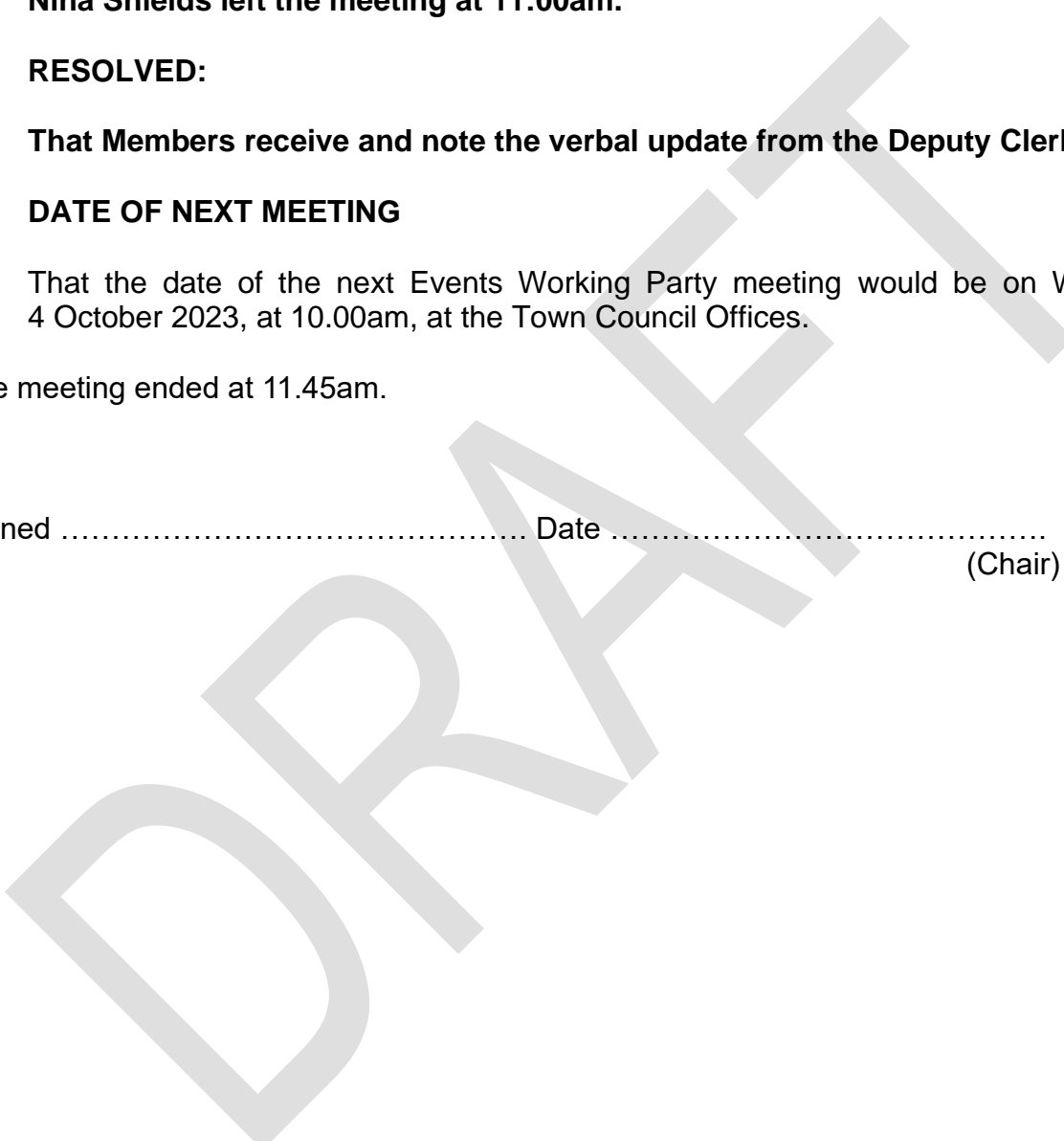
That Members receive and note the verbal update from the Deputy Clerk.

55. DATE OF NEXT MEETING

That the date of the next Events Working Party meeting would be on Wednesday, 4 October 2023, at 10.00am, at the Town Council Offices.

The meeting ended at 11.45am.

Signed Date
(Chair)



LEDBURY TOWN COUNCIL

EVENTS WORKING PARTY	4 OCTOBER 2023	AGENDA ITEM: 5
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Report prepared by Olivia Trueman, Community Development Officer (CDO)

HERITAGE OPEN DAYS - UPDATE

Purpose of Report

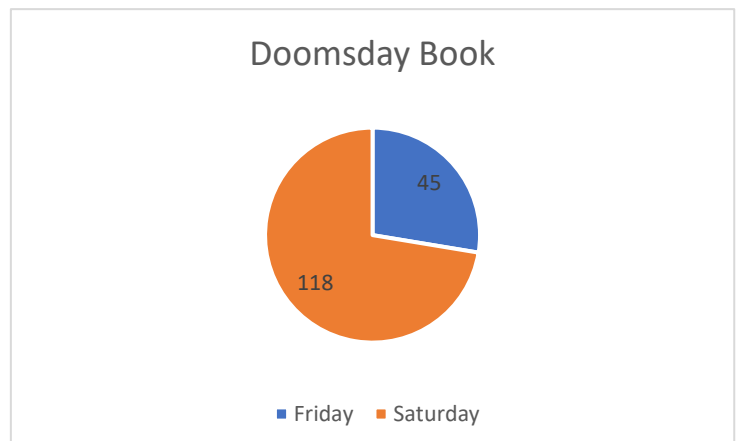
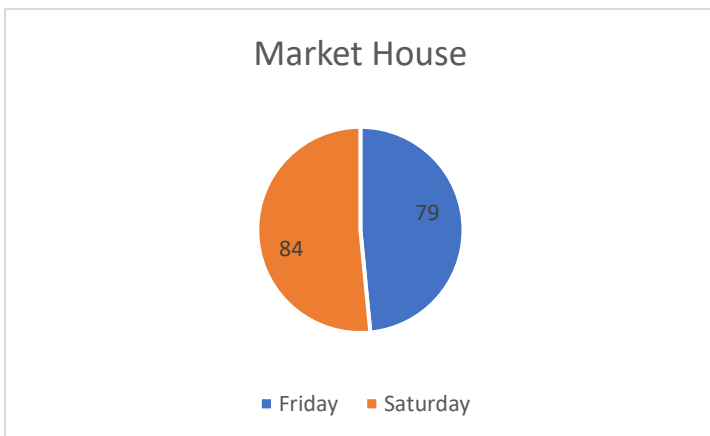
The purpose of this report is to update Members of the Events Working Party on the Heritage Open Days event that took place during 8-17 September 2023.

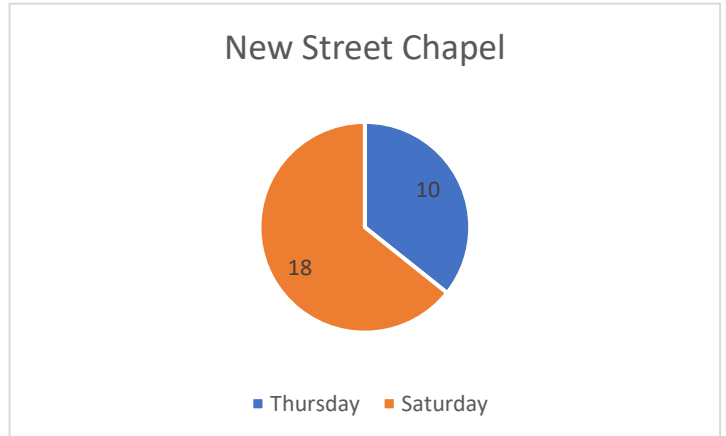
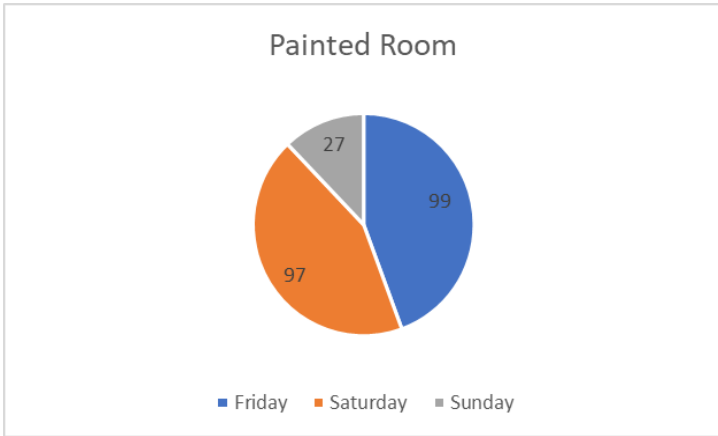
Detailed Information

14 Venues in and around Ledbury opened their doors from 8 September 2023 to 17 September 2023, offering free tours and activities to celebrate Ledbury's history. The CDO designed a brochure which incorporated all the venues in Ledbury that were taking part in this event and over 700 copies were printed and distributed around the town. The CDO would like to thank Councillors McAll, Furlonger and Morris for their assistance in the event which included proof reading, distribution of leaflets and opening buildings.

Although the event was successful and the town was busy, there have been some suggestions on how to improve next year's event, including more advertising material, activities for young adults and children, and sourcing printing from professional companies with regards to leaflets and brochures. The CDO has taken these comments on board and will implement for next year.

The CDO has contacted other venues in Ledbury to request visitor data. The below data identifies how many visitors were recorded during the weekend of 15 - 17 September 2023, at Ledbury Town Council owned buildings.





Planning for Heritage Open Days 2024

If the Working Party agree to hold this event in Ledbury 2024, the CDO advises that a request is sent to the Environment and Leisure Committee to agree on a budget.

The attached document shows expected forecast costs for Heritage Open Days 2024. Members must be aware that the budget does not include staff salaries for working weekends during the event.

Marketing / Financial Implications

The council printed and folded over 700 brochures for Heritage Open Days 2023. It was agreed that this was not an efficient use of time for staff and councillors. It was suggested that the council should look at quotes from professional printers with regards to the HODS Brochure. The below options have been sourced:

Option A	DL / Z-Fold leaflet x 1000	£150
Option B	A5 stapled booklets x 500	£1,162.92
Option C	A5 stapled booklet (inhouse not including staff hours)	£180

There is currently £3,000 in the Town promotion budget (Nominal code 4703 Promotional Material) and this could be used for marketing provisions. It is worth nothing that Christmas Lights Event will be using this budget line in the upcoming months.

The Events Budget for 2024/2025 has not been submitted as of yet.

RECOMMENDATIONS

- 1. That Members of the Events Working Party agree to celebrate Heritage Open Days 2024 and request approval from the Environment and Leisure Committee.**
- 2. That a request is submitted to the Environment and Leisure Committee to agree on a budget for Heritage Open Days 2024, noting that the CDO has forecasted a budget of £2,860 (option A).**
- 3. That a request is submitted to the Environment and Leisure Committee to agree on a budget for Heritage Open Days 2024, noting that the CDO has forecasted a budget of £3,872.92 (option B).**
- 4. That a request is submitted to the Environment and Leisure Committee to agree on a budget for Heritage Open Days 2024, noting that the CDO has forecasted a budget of £2,890 (option C).**

Event Budget for Ledbury Heritage open Days 2024

Total Expenses	Estimated	Actual	Cost Centre	Nominal Code
	£2,860	£		
Marketing	Estimated	Actual	CC	NC
leaflet design (CDO to create)	£0		107	4703
Printing of folded leaflets	£150		107	4703
Facebook Ad	£50		107	4703
Verge signs	£200		107	4703
All about the Hills	£350		107	4703
Distribute in the Ledbury Focus	£360		107	4703
Total : £1,110				
Hiring / Entertainment	Estimated	Actual	CC	NC
Sealed Knot	£1,500			4607
Face Painting x 2	£250			4607
Total £1,750				

LEDBURY TOWN COUNCIL

EVENTS WORKING PARTY	4 OCTOBER 2023	AGENDA ITEM: 6
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Report prepared by Olivia Trueman, Community Development Officer (CDO)

WORLD BOOK DAY – UPDATE

Purpose of Report

The purpose of this report is to update Members of the Events Working Party on the progress of World Book Day 2024.

Detailed Information

A recommendation will be put to the Environment and Leisure Committee to hire the below Authors for Ledbury World Book Day. The next meeting of Environment and Leisure will be held on Thursday, 2 November 20223.

- I. Andy Seed - £495 plus travel and VAT
- II. Petr Horacek - £505 plus travel and VAT

The CDO has attached a budget form for discussion.

.Recommendation

That Members of the Events Working Party receive and note the above report.

Event Budget for Ledbury World Book Day 2024

Total Expenses	Estimated	Actual
	£3,965	£
Venue		
Venue	Estimated	Actual
Burgage Hall	£90	
Co-op Funeral Care	£0	
Busy Bees	£0	
Town Council Offices	£0	
St Katherines Hall	£60	
Masters House	£66	
Total : £216		
Marketing		
Marketing	Estimated	Actual
Poster design	£0	
Printing of poster	£200	
Facebook Ad	£50	
Verge signs	£200	
Distribute in the Ledbury Focus	£360	
Total : £810		
Hiring / Entertainment		
Hiring / Entertainment	Estimated	Actual
Lifesize Characters	£750	
High Street Safari	£699	
Author 1	£730	
Arts group	£200	
Wildlife Trust	£200	
Face Painting x 2	£250	
Total £2,829		
Other		
Other	Estimated	Actual
Music Licence	£50	
Arts and crafts materials - provide to community groups	£60	
Total: £110		

LEDBURY TOWN COUNCIL

EVENTS WORKING PARTY	4 OCTOBER 2023	AGENDA ITEM: 9
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Report prepared by Angela Price – Town Clerk

MAY BANK HOLIDAY EVENT 2024

Purpose of Report

The purpose of this report is to provide Members of the Events Working Party with an outline of what type of event could be considered to be held at the May Bank Holiday in 2024 and subsequent years.

Detailed Information

Some Members of the Working Party will be aware that prior to the Pandemic Council had held discussions about a potential annual event being held on the recreation ground.

Over the past two years two events have lent themselves to an event in the town, the first being the former Queen's Platinum Jubilee and the second the King's Coronation.

The Jubilee event was held at the recreation ground and the King's Coronation in the High Street.

Council have been asked to approve an event being held on the recreation ground at May Bank Holiday in 2024 and subsequent years. Subject to their agreement, the suggestion is that the event be similar to a Village Fete which could include the following:

- Music performances
- Morris dancing
- Traditional games such as tug of war, welling throwing, traditional races,
- Dog show
- Side games such as tin can alley, splat the rat, hook a duck etc. (already available)
- Work with Griff Holliday to provide similar event to community day, but based around youth activities in the town
- Possible classic motorbike show
- Workshops and crafts for children
- Face painting, balloon art and children's entertainment
- Possible skate park demonstrations and workshops
- Food and drink vendors

White lines could be painted in the centre of the recreation ground as a race track, and other areas could be sectioned off for the various events throughout the day.

It is not proposed to have market stalls at this event. It would be created around a “fun for all the family” theme, which would be provided free of charge, except for the food and drink.

The above list is not exhaustive, and Members of the Events Working Party are welcome to add or remove suggestions as they see fit.

Recommendation

That Members of the Events Working Party consider the information within this report and make a recommendation to the Environment & Leisure Committee that the Ledbury Town Council event to be held at the recreation ground in May 2024 and subsequent years, be similar to a Village Fete and include the list of events above, with Working Party Members offering additional ideas for the event.

LEDBURY TOWN COUNCIL

EVENTS WORKING PARTY	4 OCTOBER 2023	AGENDA ITEM: 10
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Report prepared by Julia Lawrence, Deputy Town Clerk

OCTOBER FUNFAIR

Purpose of Report

The purpose of this report is to update Members of the Events Working Party on the forthcoming October Funfair taking place on Monday, 9 October and Tuesday, 10 October 2023.

Detailed Information

Members of the Events Working Party are advised that a meeting took place on Tuesday, 26 September with Balfour Beatty and a representative from the Police to discuss the logistics for the forthcoming Funfair. The purpose of this meeting was to ensure that all concerned parties knew their role and responsibilities during the two days.

The discussions centred around the road closures, management of road closure signage, steward responsibilities and manning of road closure points; first aid and emergency services; preparations for the opening ceremony to general house-keeping duties such as rubbish, trailing cables, noise of generators and communications to local stakeholders, such as, for example local businesses (in particular the Feathers Hotel and Retreat Pub, so to ensure that visitors do not park in spaces allocated to the Funfair), local residents and bus companies; and then arrangements to ensure that Ledbury returns to normal following the departure of the Funfair on the Tuesday evening.

The Council has recently purchased a suite of new road signage for the Funfair, which is being delivered to the Council on Friday, 29 September 2023 and these signs will then be displayed on the network from Monday, 2 October 2023. The Funfair operators will also be displaying signage on lampposts around the Town.

The Fire Brigade will conduct their usual inspection once the Funfair rides are in place so to ensure accessibility should the need arise.

As previously noted, officers have been liaising with solicitors to draw up a Service Level Agreement and whilst this will not have been concluded in time for this year's Funfair, contents of that Agreement are being addressed and it is hoped that this will be in place for the 2024 fia.

The Funfair operators have been asked to donate some free tickets for rides and these will be issued to children who may not necessarily have been able to participate due to personal circumstances beyond their control.

The Mayor will be inviting dignitaries, the Carnival Prince and Princesses to the opening event, who will also be invited to join her at the Council offices from 4.30pm for light refreshments prior to the formal opening of the event at 5.00pm. The Town Crier will be on hand to formally open the event.

Recommendation

That Members of the Events Working Party receive and note the contents of the report.

LEDBURY TOWN COUNCIL

EVENTS WORKING PARTY	4 OCTOBER 2023	AGENDA ITEM: 11
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Report prepared by Julia Lawrence, Deputy Town Clerk

CANDLE LIGHTING EVENT AT THE CEMETERY CHAPEL

Purpose of Report

The purpose of this report is to advise Members of the Events Working Party that Ledbury Town Council will be running another votive event at the Cemetery Chapel on Sunday, 17 December 2023.

Detailed Information

Over recent years the Council has made arrangements that on the last Sunday before Christmas, the Cemetery Chapel is opened for members of the public to attend and light a candle in memory of loved ones. Light refreshments and mince pies have also previously been offered to all those who visit the Chapel.

Previous events have been well received although last year, numbers were lower than normal, and this can only be put down to the very cold weather that was experienced at the time.

Each year, a rota is drawn up whereby volunteers, including councillors and staff, are asked to help provide a presence. Therefore, as noted at the previous Events Working Party, volunteers are sought to help out on the day, between 10.00am and 4.00pm. Volunteers are kindly asked to contact the Deputy Clerk as soon as possible.

Next month, the Council will be displaying a poster to promote the event, and this will be shared with Members shortly.

Recommendation

That Members of the Events Working Party receive and note the contents of the report.

LEDBURY TOWN COUNCIL

SCHEDULE OF MEETINGS 2023/24

May 2023	4 – Elections	11 – Annual Council Meeting	18 – Planning, Economy & Tourism	25 – Full Council	
June	1 - Finance, Policy & General Purposes	8 - Planning, Economy & Tourism	15 – Environment & Leisure	22 –	29 -Full Council (A)
July	6 -Resources	13 - Planning, Economy & Tourism	20 – Environment & Leisure	27 – Finance, Policy & General Purposes	
August	3 -Full Council	10 - Planning, Economy & Tourism	17 -	24 -	31 - Resources
September	7 -Environment & Leisure	14 - Planning, Economy & Tourism	21 -Finance, Policy & General Purposes	28 – Full Council	
October	5 -Resources	12 - Planning, Economy & Tourism	19 -	26 -	
November	2 -Environment & Leisure	9 - Planning, Economy & Tourism	16 -Finance, Policy & General Purposes	23 -Full Council	30 -
December	7 -Resources	14 - Planning, Economy & Tourism	21-	28 -	
January 2024	4 -Environment & Leisure	11 - Planning, Economy & Tourism	18 – Finance, Policy & General Purposes	25 – Full Council (B)	
February	1 -Resources	8 - Planning, Economy & Tourism	15 -	22 -	29 -
March	7 -Environment & Leisure	14 - Planning, Economy & Tourism	21 – Finance, Policy & General Purposes	28 -Full Council	

April	4 -Resources	11 - Planning, Economy & Tourism	18 -	25 – Annual Parish Meeting	
May	2 – Environment & Leisure	9 – Annual Council Meeting	16 - Planning, Economy & Tourism		

(A) – Meeting to accept Internal Audit

(B) – Meeting to set annual budget and precept

Events Calendar 2023 -2024

Ledbury Town Council Events
Community Events / outside events / Holidays
Mayors Events

Month	Event	Date	Time	Venue	Organiser	Website	Actions / Notes	Budget
Oct-23	Mayors Civic Event	Sunday 1 October 2023	2:00pm onwards	St Michael and All Angles	Ledbury Town Council			
	Funfair	Mon 9 October 2023 – Tues 10 October 2023	5.00pm – 10.00pm	High Street, Bye Street, Homend	Ledbury Town Council and Ashely's Fun Fair			
	Big Apple	Saturday 14 & Sunday 15 October 2023	All day	In and around Much Marcle	The Big Apple	https://www.bigapple.org.uk/		
Event	Date	Time	Venue	Organiser	Website	Actions/ Notes	Budget	
Nov-23	Pumpkin Carving	Wednesday, 1 November 2023	TBC	Under the Market House	Hereford BID			
	Remembrance Day	Saturday 11 November 2023	11.00am	War Memorial	Ledbury Town council and RBL			
	Remembrance Parade & Sunday Service	Sunday 12 November 2023	11.00am onwards	Ledbury War Memorial/St Michaels	Ledbury Town council and RBL			
	Christmas Lights Switch-on Event	Sunday 26 November 2023	5.00pm (switch on)	Market House, High Street	Ledbury Town Council		Note: activities taking place during the day	TBC
Event	Date	Time	Venue	Organiser	Website	Actions/Notes	Budget	
Dec-23	Late Night Christmas shopping	Friday 1 December 2023	TBC	Town Centre	Traders Association			
	Mayors Christmas Coffee Morning	Friday 1 December 2024	10:30am onwards	St Katherines Hall (TBC)	Ledbury Town Council			
	Free Car Parking	Saturday 2 December 2023	7:00am onwards	St Katherine's Carpark	Ledbury Town Council			
	Carol Service	Sunday 10 December	TBC	St Michael and All Angles	Ledbury Parish Church	https://www.ledburyparishchurch.org.uk/	LTC usually offer to print booklets	N/A
	Candle Lighting Event	Sunday 17 Dec 2023	10.00am – 4.00pm	Cemetery	Ledbury Town Council			
	Christmas Day	Mon 25 Dec 2023	N/A	N/A	N/A	N/A	N/A	N/A
	Boxing Day	Tues 26 Dec 2023	N/A	N/A	N/A	N/A	N/A	N/A

2024

Month	Event	Date	Time	Venue	Organiser	Website	Actions/ Notes	Budget
Jan-24	New Year's Day	Monday 1 January 2024	N/A	N/A	N/A	N/A	N/A	N/A
Event	Date	Time	Venue	Organiser	Website	Actions/ Notes	Budget	
Feb-24	Mayors Valentines Coffee Morning	Wednesday 14 February 2024	10:30am onwards	St Katherines Hall (TBC)	Ledbury Town Council			
	Big Breakfast	Friday 2 - Sunday 4 February		Ledbury	Food Group			
Event	Date	Time	Venue	Organiser	Website	Actions / Notes	Budget	
Mar-24	World Book Day	Thursday 7 March 2024	N/A	N/A	N/A	https://www.worldbookday.com/	N/A	N/A
	International Women's Day	Friday 8 March 2024	N/A	N/A	N/A	https://www.internationalwomensday.com/	N/A	N/A
	Ledbury World Book Day Event	Saturday 9 March 2024	10:00am onwards	Town Centre	Ledbury Town Council			£4,000 (£2,000 funding)

	Mother's Day	Sunday 10 March 2024	N/A	N/A	N/A	N/A	N/A	N/A
	Mayors Easter Coffee Morning	Thursday 28 March 2024	10:30 onwards	St Katherines Hall (TBC)	Ledbury Town Council			
	Good Friday	Friday 29 March 2024	N/A	N/A	N/A	N/A	N/A	N/A
	Event	Date	Time	Venue	Organiser	Website	Actions/ Notes	Budget
Apr-24	Easter Monday	Monday 1 April 2024	N/A	N/A	N/A	N/A	N/A	N/A
	Event	Date	Time	Venue	Organiser	Website	Action/ Notes	Budget
May-24	Early May Bank Holiday	Monday 6 May 2024	N/A	N/A	N/A	N/A	N/A	N/A
	Spring Bank Holiday	Monday 27 May 2024	N/A	N/A	N/A	N/A	N/A	N/A
	Event	Date	Time	Venue	Organiser	Website	Action / Notes	Budget
Jun-24	Community Day	Saturday 8 June	TBC	In and around Ledbury	Food Group			
	Great Big Green Week	8-16 June 2024	TBC					
	Father's Day	Sunday 16 June 2024	N/A	N/A	N/A	N/A	N/A	N/A
	Armed Forces Day & raising the Flag	Saturday 29 June 2024	TBC	Town Centre	Ledbury Town Council			