

# LEDBURY TOWN COUNCIL



2 June 2023

To: All Councillors  
Non-Councillors: Hannah Bengough-Sutton, Catriona Cole, Chloe Garner, Griff Holliday, Hilary Jones, Lynette Loader, Susie McKechnie & Christine Tustin

Dear Member

You are invited to attend a meeting of the **Events Working Party on Wednesday, 7 June 2023 at 10.00am at Ledbury Town Council, Church Lane, Ledbury**, for the purpose of transacting the business below.

Yours faithfully

Angela Price  
Town Clerk

## FILMING AND RECORDING OF COUNCIL MEETINGS

Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner. Whilst those attending meetings are deemed to have consented to the filming, recording or broadcasting of meetings, those exercising the rights to film, record and broadcast must respect the rights of other people attending under the Data Protection Act (GDPR) 2018.

## AGENDA

- 1 Apologies for absence**
- 2 Declarations of Interests**

To receive any declarations of interest and written requests for dispensations.  
*(Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Ledbury Town Council Code of Conduct for Members and by the Localism Act 2011)*

*(Note: Members seeking advice on this item are asked to contact the Monitoring officer at least 72 hours prior to the meeting)*

- 3 Election of non-council members to the Events Working Party**
- 4 To approve and sign the minutes of a meeting of the Events Working Party held on Wednesday, 3 May 2023 (Pages 1 - 6)**
- 5 Coronation Event – Feedback (Pages 7 - 8)**
- 6 Heritage Open Days – Update (Including Talk from Oliver Roberts) (Pages 9 - 12)**
- 7 Community Day Event - Update (Verbal)**
- 8 Great Big Green Week (June) (Pages 13 - 16)**
- 9 Celebration Day Event - Update (Verbal)**
- 10 Ledbury Carnival - Update (Verbal)**
- 11 Poetry Festival – Update (Verbal)**
- 12 Calendar of Events/Website (Pages 17 - 20)**
- 13 Date of Next Meeting**

The date of the next Events Working Party meeting to be held on Wednesday, 5 July 2023, at 10.00am, at Ledbury Funeralcare, Bye Street, Ledbury.

**LEDBURY TOWN COUNCIL**

**MINUTES OF THE EVENTS WORKING PARTY MEETING  
HELD ON WEDNESDAY, 3 MAY 2023**

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**PRESENT:** Councillors: Morris (Chair) and Shields  
Non-Councillors – Al Braithwaite, Hannah Bergough-Sutton (Poetry Festival), Griff Holliday, Jill Jupp & Lynette Loader

**ALSO PRESENT:**

Julia Lawrence – Deputy Clerk  
Olivia Trueman, Community Development Officer (CDO).  
Beth Hughes, Ledbury Town Council Tour Guide – (Item 11 only)

**1 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Heather Coppock.

**2 DECLARATIONS OF INTEREST**

Councillor Shields declared an interest as Chairman of Sustainable Ledbury and the Ledbury Library Development Group. Councillor Morris also declared an interest in Ledbury Library Development Group.

**3 TO ELECT NON-COUNCIL MEMBERS**

None

**4 TO APPROVE AND SIGN, AS A CORRECT RECORD, THE MINUTES OF THE EVENTS WORKING PARTY MEETING HELD ON 3 MAY 2023.**

That the minutes of the Events Working Party meeting held on 3 May 2023 be approved and signed as a correct record.

**To note Item 11 was taken as the first event discussion at the meeting – however it appears as Item 11 in the Minutes.**

**5 HERITAGE OPEN DAYS (HODS) – 8 to 17 September 2023**

The CDO circulated a paper on progress to date, which included the potential for funding for the Sealed Knot and their attendance at the events.

It was agreed that a one day Living History Camp be progressed by the CDO, supported potentially by an evening Hog Roast at the Recreation Ground.

Ledbury Morris Dancers to be approached by CDO for a daytime event.

Beth Hughes advised the Working Party members that she was trying to find cover, paid or unpaid to enable the Painted Room and the Market House to be

open during the week of the HOD's as unfortunately she was not available for either weekend. However, it is hoped that the Painted Room can be opened for one weekend subject to getting support from other staff/volunteers.

To note the Heritage Centre would be open as normal during the week. i.e.  
Thursday and Friday 10:30 – 14:30  
Saturday and Sunday 10:30 – 16:30

Educational visits for Junior and Senior evening events could take place in the Heritage Centre (Old Grammar School) on the Upper Floor or in Panelled room in Masters House, subject to availability.

As part of the educational aspects, it was noted that Hannah Day may be able to run a workshop revamping old material for new ideas, children can dress up in period costumes and it is hoped that there may also be a Spinner in the lobby; all details to be confirmed on the Heritage Centre website. Members noted that Christine Tustin may organise a tourist heritage trail.

It was noted that all events had to be separately registered with the HODs website – this was one of the event's rules for insurance purposes. It was noted that Ledbury Places had already signed up.

It was noted that it would be useful for the Working Group to propose a budget provision for 2023/24 for advertising. It was suggested that the budget provision should be based on 3 x double page entries per annum within the Focus magazine at a cost of £390 per 2 pages plus VAT, totalling £1,170 plus VAT per annum (assumed at current rates). This would allow the Working Party sufficient time to place advertising material in the Focus for three main events throughout the year although it appreciated, where possible, sponsorship should be sought to minimise the impact on the budget.

#### **RESOLVED:**

- 1 The CDO and AI Braithwaite to discuss options for the educational visits.**
- 2 The CDO is to approach the Ledbury Morris Dancers to see if they would be available for a daytime event.**
- 3 The Tour Guide Manager is to advise the CDO on what cover to be provided for the event and when.**

#### **RECOMMENDATIONS:**

- 4 The Sealed Knot attendance as a one day Living History Camp supported by a Hog Roast on the Recreation Ground to be recommended to Environment & Leisure Committee for funding. The CDO to secure the Sealed Knot presence.**
- 5 Members of the Events Working Party agreed to hire Merchants House Musicians to play on Friday, 15 September and Saturday, 16 September 2023 at a cost of £200 (plus parking fee) and**

**recommend the same to Environment & Leisure for funding approval.**

- 6 The Events Working Party are to seek approval from the Environment & Leisure Committee to agree on an advertising budget for £1,170 plus VAT for three double pages in the Focus for 2023/24.**

**6 CORONATION EVENT**

A report was presented to the meeting confirming the final arrangements in readiness for the Coronation Event on 8 May 2023.

**RESOLVED:**

**That the report was received and noted.**

**7 COMMUNITY DAY – 10 JUNE 2023**

Griff Holliday informed the meeting that there had been 40 positive responses from groups across the town coming together with a “Green Sustainable” focus.

Any other groups would be most welcome to join. There would be postings on the Council website in readiness.

**8 CELEBRATION DAY – 9 JULY 2023**

Griff Holliday reported that bookings were progressing slowly with a need for a greater number of food providers. Work was progressing with musical groups to provide a presence at the event.

The CDO was working with Griff Holliday on logistics for the day including putting up and taking down the LTC gazebos.

**9 LEDBURY CARNIVAL – 28 AUGUST 2023**

Jill Jupp presented a report to the meeting, a copy of which is attached.

**10 LEDBURY POETRY FESTIVAL – 30 JUNE TO 9 JULY 2023**

Hannah Bergough-Sutton advised the members that the Festival Programme was now online, with priority bookings for “Friends” now open. The brochure and programme would be circulated around the town later this week.

**11 GREAT BIG GREEN WEEK – 10 TO 18 JUNE 2023**

The CDO presented a report on the activities identified to date including a programme of litter picks, including help from Ledbury Primary School. It is hoped that all litter pick groups can take photos of rubbish collected so that it can then be transformed into a collage. A coffee morning event will be organised to include a swap shop. There will be window displays by the local traders and potentially a cookery demonstration to illustrate food miles.

It was noted that the Herefordshire Council CDO would be working with the Town Council to support the week's activities.

Activities may tend to fall on Saturday (10<sup>th</sup>), Sunday (11<sup>th</sup>), Tuesday (13<sup>th</sup>) and the following weekend.

The members agreed to advertise the event in the Focus covering two pages and the CDO will provide material to the Focus.

**RESOLVED:**

**The CDO would continue to identify other events across the week and report on final progress at the next meeting.**

**The CDO would submit a 1-page poster to the Focus by 8 May 2023.**

**12 CALENDER OF EVENTS**

Members noted that Heather Coppock was willing to present a report to the Working Party on potential town-wide events so that the Working Party could decide which were appropriate for inclusion on the Events Calendar.

The working Group noted the "at a glance calendar" which set out all the known events for 2023. It was felt this was useful layout for the website, however the Working Group would currently prefer to remain with the "purple" layout document.

**13 DATE OF NEXT MEETING**

The next meeting of the Events Working Party is Wednesday, 7 June 2023 in the Town Council Offices at 10.00am.

The meeting closed at 11.05am

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Signed

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Date

## LEDBURY CARNIVAL BANK HOLIDAY MONDAY 28 AUGUST 2023

- (1) Theme:** 'Countryside Fun' to include all aspects of Herefordshire rural life.

The organisers hope the theme will encourage many local groups and community organisations to get involved, either by having a stall, entering the procession, creating a window display, or helping with funding (advertising in the programme, sponsorship, raffle prizes etc). Details are in the course of being sent to local groups and businesses.

- (2) Entertainment:** The booking of entertainment both music to appeal to adults and activities for children is almost complete. The 'headline act' will be 'Front Runner' again, as for 2022. They were very popular and held the crowds.

- (3) Procession:** Clubs and groups in Ledbury are in the process of being contacted to invite them to join the carnival procession. This has been quite fruitful to date. The proposal to include a 'best dressed mobility scooter' element in the procession has been very well received.

We are aiming for this to be as colourful and varied as possible and would like as many groups and individuals as possible to participate.

- (4) Carnival Princess/Prince:** Judging date has been set as Saturday 20 May 2023, 12.00 noon at the British Legion. The Competition is now open to 'Prince' as well.

Although a 'thank you event' has been held for the outgoing Princess and Attendants they are still very much in place and are available for all aspects of the forthcoming Coronation celebrations.

The Association are always very keen for them all to be involved as much as possible in community events.

Trying to organise the presence of the new incumbents on Community Day.

- (5) Stalls and Fair:** Booking underway. Aiming to have as much variety as possible. As far as possible, everything will be concentrated on the High Street and any activities etc. which cannot be accommodate here will be situated around The Barn in St Katherines to maximise the footfall for participants.

Fairground activity will be around Bye Street as before.

Possibility of Dog Show and Classic Cars in St Katherines.

- (6) Security and Traffic Management:** Have obtained 3 quotations. Will need to make a decision at next Carnival Meeting on 17 May 2023. All quotations are much higher than the Committee had anticipated.

Contacting BBLP Highways re road closures.

Fiona Miles has now left who was a very useful named contact. Now a more generic contact.

- (7) Funding:** Applications in the course of being made. Fundraising will be a big focus for the Committee this year. The Carnival costs approximately £16,000 to run each year. It is Ledbury's largest community event, attracting approximately 4,000 people to enjoy a fun-filled day of entertainment, largely free of charge. A significant and essential part of the cost is Event Management for the security and safety of the procession along the route and the maintenance of road closures.

The Association are very grateful for the on-going support from Ledbury Town Council.

The Association are planning to set up a 'Go Fund Me' page this year, for the first time. This will hopefully help to raise more awareness.

- (8) Publicity/Raising Awareness:** Articles are being submitted to the Ledbury Reporter on a regular basis.

The Carnival has a Facebook Page and Website and are keen to promote the event as far as possible. Work will be commencing on the Programme soon.

Very keen to work with the Town Council to promote the event via their channels.

Will try to have some presence on Community Day.

- (9) Secretary and Other Volunteers:** The post of Secretary is still vacant. The Association are keen to encourage as many volunteers as possible, especially to assist with stewarding and setting up on the Day.



## LEDBURY TOWN COUNCIL

<b>EVENTS WORKING PARTY</b>	<b>7 JUNE 2023</b>	<b>AGENDA ITEM NO. 5</b>
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Report prepared by Charlotte Barltrop – Administrator

### **CORONATION CELEBRATION EVENT - FEEDBACK**

#### **Purpose of Report**

The purpose of this report is to update the Members of the Events Working Party as to the lessons learned from the Coronation Celebration event, which was held on Monday, 8 May 2023 in Ledbury High Street.

#### **Detailed Information**

Officers put out a call to the residents of Ledbury to craft some reusable bunting which was to be hung around the town. The response for the bunting was excellent and enough bunting was received to decorate the Market House and Church Lane.

Ledbury Town Council created an event which encompassed food vendors, live entertainment, traditional games, Morris Dancers, a fun dog show and a free craft area and competitions.

The traditional games proved to be hugely popular with the attendees at the event, as was the entertainment with a seating area created in the High Street for residents to enjoy the day whilst having their meals.

The event began at 12.00pm and ended at 5.00pm, with the weather holding out to allow the full programme to go ahead.

#### **Food Vendors**

There were 6 food vendors in attendance, although one had technical issues and was unable to open. Having spoken to the traders who attended, they felt that it was a worthwhile event for them.

The road closure enabled Ledbury Town Council ('LTC') to plan a pedestrian zone within the area. This enabled people to utilise the provided seating area without fear of vehicles, as well as allowing the games to be set up within the road area and for the Market House to be used solely as a stage area for the entertainers.

LTC sought to include local traders to be part of the food vendors, with LDA meats and Corner House Café both taking up a pitch.

## **Entertainment**

Entertainment for the event included 'Mirror Ball', an 8-piece band who was kindly sourced for LTC, So Xsighted Morris Dancers, Ledbury Brass Band and Ledbury Community Choir.

The entertainment and the games were well received by those who attended. Local businesses provided support for the event in the form of sponsorship monies, prizes and items to create the traditional games.

## **Business in general around Town**

Many of the local café's chose to open on the day to take advantage of the footfall in the town centre. There have been no reports of issues in the area.

## **Lessons Learned**

Whilst the feedback for this event has been extremely positive, both in person and online there are several things which would improve the experience for future events.

1. The traditional games were sourced and built by the members of LTC office staff. For any future event where this level of commitment is required, volunteers should be sought to assist with this to ensure that LTC staff are able to complete their daily tasks alongside the extra work.
2. If an event of this nature should be held in future then vendors should be sought as soon as possible to ensure that a good choice is available to attendees.
3. LTC staff need to be given as much notice as possible to organise and man an event of this type.
4. Volunteers need to be sought at the earliest time in order that there is not so much expectation on the few who did help. It was noted that some of the volunteers did not show up at all or did not help for the designated time slots, which subsequently put strain on the rest of the team as they were then having to cover for the gaps. For many who did volunteer it was a long and tiring day with a lot of physical exertion at both the start and end of the day.
5. Music Acts – whilst the band were well received, LTC would have a far wider choice of bands and musicians if this can be decided upon at an earlier date.

## **Recommendation**

That Members of the Events Working Party note the contents of this report in particular the points regarding timescales.

## LEDBURY TOWN COUNCIL

<b>EVENTS WORKING PARTY</b>	<b>7 JUNE 2023</b>	<b>AGENDA ITEM: 6</b>
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Report prepared by Olivia Trueman, Community Development Officer

### HERITAGE OPEN DAYS - UPDATE

#### Purpose of Report

The purpose of this report is to update Members of the Events Working Party on the progress of the Heritage Open Days.

#### Detailed Information

##### Sealed Knot

Following the Events Working Party on Wednesday, 3<sup>rd</sup> May, the Community Development Officer contacted the Sealed Knot to provisionally book a 'regimental' event during Heritage Open Days. Unfortunately, the CDO was advised that larger events had already been booked and that it was not possible to have a re-enactment in Ledbury this year. The CDO is waiting for confirmation as to whether the sealed knot can provide educational visits as an alternative.

##### **Proposal from Olly Roberts –medieval combat (Buhurt )**

The CDO was contacted by Olly Roberts, a local resident who participates in a sport called 'Buhurt', who would like to discuss the potential of working with the Town Council during Heritage Open Days. Buhurt is a modern full contact fighting sport with steel blunt weapons characteristic for the Middle Ages. Armour and weapons have to follow regulations on historical authenticity and safety published on official Battle of the Nations website.

The CDO has invited Olly Roberts to the Events Working Party to discuss the possibility of a battle taking place in Ledbury on Saturday, 17 September 2023, during Heritage Open Days.



### **Volunteers needed**

The CDO is unable to upload the event to the HODS website due to there being no volunteers to open the below buildings. Currently, Ledbury Town Council will only be opening the Painted Room and Market House, unless volunteers can commit to the below:

#### **St Katherines Chapel**

Friday 15 September	1:00pm- 4:00pm
Saturday 16 September	10:00am – 3:00pm

#### **Chapel at Ledbury Cemetery**

Friday 15 September	10:00am-12:00noon
Saturday 16 September	10:00am-1:00pm
Sunday 17 September	10:00am-1:00pm

### **RECOMMENDATIONS**

- 1. That Members of the Events Working Party receive the progress report.**
- 2. That Members of the Events Working Party make a recommendation to the Environment and Leisure Committee to hold a medieval combat (Buhurt) at the Recreation Ground during Heritage Open Days.**

HERITAGE OPEN DAYS - 8 TO 17 SEPTEMBER 2023													
Theme - "Creativity Unwrapped"	Location	Fri 8/9	Sat 9/9	Sun 10/9	Mon 11/9	Tues 12/9	Wed 13/9	Thurs 14/9	Fri 15/9	Sat 16/9	Sun 17/9	Comments	Actions
Market House	High Street											Waiting for approval from E&L so Merchants House musicians can use the Market House	Recommendation to go the E&L 15th June
Jacobean Room	Church Lane											Domesday book to be present.	Volunteer or staff member needed
New Street Chapel	New Street Cemetery											Burial Books will be present	Volunteer or staff member needed
15th Century Painted room	Church Lane											Painted Room is listed on the HODS website	
Masters House	St Katherines											One free special Heritage tour. Although it is a free event, tickets are required which can be collected from Ledbury Books and Maps	
The Old Grammar School & Heritage Centre	Church Lane											There is a special event on Sunday 17 September: watch a local spinner at work, creating beautiful book marks and learn how this historic art can be brought back to life.	
Butcher's Row Museum	Church Lane												
Burgage Hall	Church Lane												
Illey's Printing	High Street												
St Katherines Chapel and Hall	St Katherines											St Katherines Chapel and Hall to open Friday 1pm-4:30pm and Saturday 9:00am - 4:30pm	Volunteer needed for both dates
St Michael's & All Angels Church & Bell Tower	Church Lane												Advert for market created - traders able to register
Medieval market													Waiting for Confirmation that the Sealed Knot are available for educational visits
Sealed Knot													
Order Merchandise												CDO has put in request for free merchandise (i.e.) banners, flags, badges etc	



LEDBURY TOWN COUNCIL

<b>EVENTS WORKING PARTY</b>	<b>7 JUNE 2023</b>	<b>AGENDA ITEM: 8</b>
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Report prepared by Olivia Trueman, Community Development Officer

**GREAT BIG GREEN WEEK**

**Purpose of Report**

The purpose of this report is to update Members of the Events Working Party on the Great Big Green Week.

**Detailed Information**

Ledbury Town Council is celebrating The Great Big Green Week between Saturday, 10 June to Saturday, 17 June 2023, by holding a variety of free activities within the town.

The CDO is pleased to confirm that businesses, community groups, schools and residents of Ledbury are participating in this event and that there has been more interest in participation than previous years. Further details of the event can be found on the attached poster – Appendix 1.

The poster was created by the CDO, which has been advertised on the Town Council's social media accounts and website. Hardcopies have also been distributed around the town including some cafes and public houses.

The CDO has also contacted local primary schools with regards to a poster competition that Herefordshire Council are holding during the Great Big Green Week. The winner will have the opportunity to win £250 for the school which can go towards environmental education material.

**RESOLVED:**

**That Members of the Events Working Party receive and note the report and programme.**





# LEDBURY'S GREAT BIG GREEN WEEK PROGRAMME

## LEDBURY COMMUNITY DAY

Saturday, 10 June 10:00am - 2:00pm

In and around Ledbury - More information can be found on the website

A fantastic opportunity for local groups to show what they do and encourage participation from residents and visitors – a celebration of Ledbury and District's excellence.

<https://www.ledburycommunityday.org.uk/>



## WILD PLAY WORKSHOP

Saturday, 10 June 10:30am -12:30pm

Ledbury Library, Masters House

Join the Wild Play Workshop for fun and crafts using nature's own materials! Lots of wonderful activities for all ages to enjoy. Don't forget to check out the display and information boards in the Masters House during the Great Big Green Week. **Free drop in session**



## LEDBURY'S COMMUNITY LITTERPICK

Sunday, 11 June 12:00 onwards

In and around Ledbury ( meet at Market House)

Want to help keep Ledbury clean? Join us for a big tidy up of the Town and surrounding areas. Tea, coffee and cake will be available for all volunteers afterwards. Bags and litter picking equipment provided. Please contact [admin@ledburytowncouncil.gov.uk](mailto:admin@ledburytowncouncil.gov.uk) to register interest.



## COFFEE MORNING & SWAP SHOP

Tuesday, 13 June 10:30 - 12:00pm

St Katherines Hall, Ledbury

Fancy joining us for a Fairtrade drink and treat? We will also have a swap-shop where you can exchange your old clothes for new! School uniforms and children's coats will also be available.

**Free Entry** and a goody bag for the first 10 through the door!

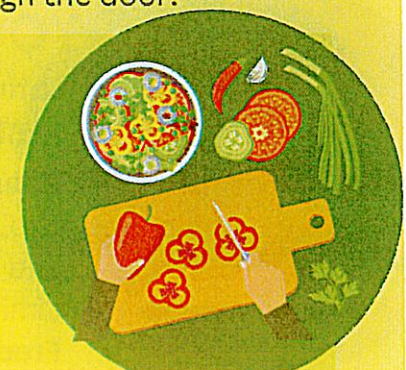


## READY STEADY COOK!

Saturday 17 10:30am-2:30pm

Ledbury Charter Market, High Street

Join local chef Jake Bradshaw and Pot and Page for a tasty cooking demonstration under the Market House. Jake will be cooking plant based treats to show you how easy it can be to make food swaps.





## MARKET THEATRE - LADS

Thursday, 15 - Saturday 17 7:30pm

Market Theatre, Market Street, Ledbury HR8 2AQ

LADS presents Humble Boy - An emotionally charged comedy that explores themes of family, friendship, love, loss, and even the behavior of bees - and the nature of flowers. It was originally performed at the National Theatre in 2001.

More information and tickets can be purchased off the website : <https://themarkettheatre.com/>

## COUNTRY MARKET

Friday, 16 June 9:00am-12:30pm

Burgage Hall Courtyard, off Church Lane, Ledbury

Want to know more about where your food comes from? Ledbury Country Market is a true co-operative run by members and volunteers selling homemade, home grown and hand made local produce by local people for the local community. <http://www.ledburycountrymarket.co.uk>

Free Entry



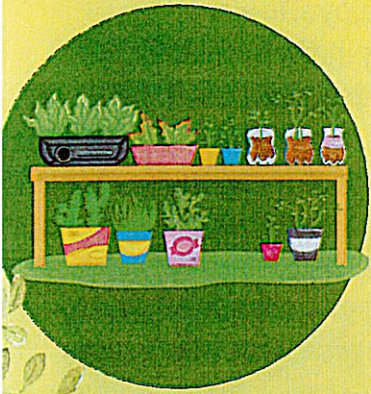
## TABLE TOP GARDENING

Saturday, 17 June 8:00am onwards

Ledbury Charter Market, High Street,

Haygrove will be running a taster session for their Gardening Tabletop group under The Market House! These sessions are aimed at people with mental health needs, learning disabilities, physical disabilities, dementia and social isolation living in or around Ledbury.

Sessions also run on Thursdays, 10.30am-12noon The Nest, Hereford Road, Ledbury, HR8 2PZ For more information or to book a place, contact Tim Shelley Tel: 07972624378 Email: [tim.shelley@haygrove.co.uk](mailto:tim.shelley@haygrove.co.uk)



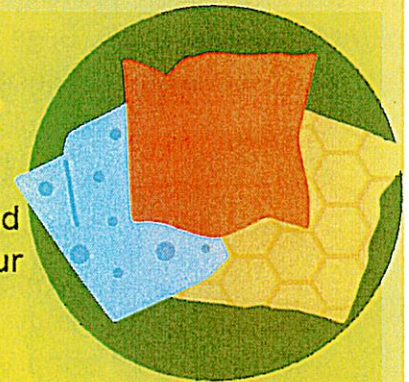
## DIY BEES WAX WRAPS

Saturday, 17 June 11:00am - 1:00pm

Poetry House, Barrett Browning institute, The Homend

Join Ledbury Town Council and Sustainable Ledbury on a journey of food waste and how making small changes can help save the planet. Bring your favourite cotton material and transform it into bees wraps to keep your food fresh! Limited material available on the day.

Free Entry



## YOGA IN THE WALLED GARDEN

Saturday, 17 June 2:30pm - 3:30pm

Walled Garden, Ledbury

Connect with nature in this outdoor yoga session with Wild Soul Yoga. Explore the depths and ancient wisdom of Yoga with intuitive movement and some slower more yin postures, finishing with Savasana. Limited Yoga mats available

Free - Everyone welcome



**LEDBURY TOWN COUNCIL**  
**CALENDAR OF EVENTS 2023/2024**

<b>Month</b>	<b>Event</b>	<b>Date</b>	<b>Time</b>	<b>Venue</b>	<b>Actions</b>	
<b>June</b>	Ledbury Food Bank	Every Wednesday & Friday	10.00am-12.00pm	Homend Trading Estate		
	John Masefield Birthday	Thursday 1 June 2023			Launch of Memorial Project TBC	
	Strömstad Association Smorgasboard Evening	Saturday 3 June 2023	TBC	The Talbot		
	Ledbury Community Day	Saturday 10 June 2023	Griff to confirm	In and around the town.	LTC to send form Griff Holiday	
	The Great Big Green Week	Saturday 10 June 2023 Sunday 18 June 2023	Various	All around the town	CDO prepared a proposed programme of events.	
	Father's Day	Sunday 18 June 2023			LTC to decorate window at the Town Council office/TIC	
	Armed Forces Day & raising the flag	Saturday 24 June 2023				
	<b>July</b>	Ledbury Food Bank	Every Wednesday & Friday	10.00am-12.00pm	Homend Trading Estate	
		The Ledbury Celebration LEAF Activity Day	Sunday 9 July 2023*			*Working date – in progress
Ledbury Poetry Festival		Saturday 22 July 2023	All Day event	Recreation Ground		
		Friday 30 June – Sunday 9 July 2023				

Month	Event	Date	Time	Venue	Actions
August	Ledbury Food Bank	Every Wednesday & Friday	10.00am-12.00pm	Homend Trading Estate	
	LEAF Activity Day	Saturday 19 August 2023	All Day event	Recreation Ground	
	Carnival	Monday 28 August 2023			
September	Ledbury Food Bank	Every Wednesday & Friday	10.00am-12.00pm	Homend Trading Estate	
	Herefordshire Art Week (H-Art)	Saturday 2 Sept 2023 – Sunday 10 Sept 2023			
	Heritage Open Days (HODs)	Friday 8 Sept 2023 - Sunday 17 Sept 2023			
	HODs – Ledbury event	Friday 8 Sept 2023 - Sunday 17 Sept 2023	Various	16 <sup>th</sup> Century Painted Room, Master's House, New Street Chapel, Heritage Centre, Butchers Row Museum, Burgage Hall, Tilley's Printing, St Michael's of all Angels and The Bell Tower.	LTC to register event. CDO has emailed groups, including the sealed knot. CDO has created an advert for the medieval market. Currently listed online and in the TC office.

Month	Event	Date	Time	Venue	Actions
October	Ledbury Food Bank	Every Wednesday & Friday	10.00am-12.00pm	Homend Trading Estate	
	Funfair	Mon 9 Oct 2023 – Tues 10 Oct 2023	5.00pm – 10.00pm	High Street, Bye Street, Homend	
November	Ledbury Food Bank	Every Wednesday & Friday	10.00am-12.00pm	Homend Trading Estate	
	Remembrance Day	Saturday 11 Nov 2023	11.00am	War Memorial	
	Remembrance Parade & Sunday Service	Sunday 12 Nov 2023	11.00am onwards	Ledbury War Memorial/St Michaels	
	Christmas Lights Switch-on Event	Sunday 26 Nov 2023	5.00pm (switch on)	Market House, High Street	Note: activities taking place during the day
December	Ledbury Food Bank	Every Wednesday & Friday	10.00am-12.00pm	Homend Trading Estate	
	Late Night Christmas shopping	Friday 1 December 2023	TBC		
	Free Car Parking	TBC	TBC		
	Candle Lighting Event	Sunday 17 Dec 2023	10.00am – 4.00pm	Cemetery	
	Christmas Day	Mon 25 Dec 2023			
	Boxing Day	Tues 26 Dec 2023			
<b>2024</b>					
January	New Year's Day	Monday 1 January 2024			
February					

Month	Event	Date	Time	Venue	Actions
March	World Book Day	Thursday 7 March 2024			
	International Womens Day	Friday 8 March 2024			
	Ledbury World Book Day Event	Saturday 9 March 2024			
	Mother's Day	Sunday 10 March 2024			
	Good Friday	Friday 29 March 2024			
April	Easter Monday	Monday 1 April 2024			
May	Early May Bank Holiday	Monday 6 May 2024			
	Spring Bank Holiday	Monday 27 May 2024			
June	Father's Day	Sunday 16 June 2024			
	Armed Forces Day & raising the Flag	Saturday 29 June 2024			