



LEDBURY TOWN COUNCIL

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Dear Member,

NOTICE IS HEREBY GIVEN that a Meeting of the **Environment & Leisure Committee** will be held in the **Market House on Thursday 16th March 2017 at 7.30pm**. All Committee members are summoned to attend. The business to be transacted is set out in the agenda, which is detailed below.

A handwritten signature in black ink, appearing to read 'KJM', is written over a horizontal line.

Mrs K. J. Mitchell
Clerk to the Council
09.03.2017

FILMING AND RECORDING OF COUNCIL MEETINGS

Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner. Whilst those attending meetings are deemed to have consented to the filming, recording or broadcasting of meetings, those exercising the rights to film, record and broadcast must respect the rights of other people attending under the Data Protection Act 1998.

Anyone who objects to being filmed or recorded should notify the Clerk or Chairman prior to the commencement of the meeting.

AGENDA

1. Apologies

To accept apologies for absence.

2. Declarations of Interests

To declare any interests in items on the agenda.

3. Public Participation

Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than five minutes. Questions/comments shall be directed to the Chairman.

4. Ledbury Allotment Association

To receive a presentation from representatives of Ledbury Allotment Association and Haygrove Community Gardens Charity, regarding the development of a community garden project at the allotment site.

5. Minutes

To confirm the Minutes of the Environment & Leisure Committee meeting held on 16th February, 2017, as a correct record. **Copy previously circulated**

6. Cemetery

To receive a report on safety works to trees as a result of recent storm damage.

E.1

7. Working Parties and Task & Finish Groups

7.1 Events Working Party

a) To receive a report from the meeting held on 21st February, 2017. **E.2**

b) To receive a report from the Executive Committee meeting on 14th March 2017.

7.2 Cemetery Working Party

To receive the report from the meeting held on 22nd February, 2017 and to consider recommendations contained therein. **E.3**

8. Green Spaces Grass Cutting

To consider a request from a local resident for supplementary grass cutting on land bordered by Wye View and Lugg Fields.

9. Town Centre

To consider quotations, if available, for the repair/replacement of two hanging basket columns.

10. War Memorial

To consider quotations for renovation works to the War Memorial (if available)

11. Correspondence - for information

To note any correspondence received.

12. Date of next meeting and Agenda Items

The next meeting of the Environment & Leisure Committee will be confirmed at the Annual Council meeting on 11th May, 2017.

Each Councillor is requested to use this opportunity to raise items for inclusion on future agendas. Councillors are respectfully reminded that this item is not an opportunity for debate or decision making.

Members of the public and the Press are welcome to attend this meeting.

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